

## SOLE SOURCE DETERMINATION

**The Purchasing Division has been requested to approve a sole source purchase for the commodity or service described below. Pursuant to West Virginia Code 5A-3-10c, the Purchasing Division is attempting to determine whether the commodity or service is a sole source procurement. If you believe your company meets the required experience and qualification criteria stated below, please e-mail the Purchasing Division Buyer at [Frank.M.Whittaker@wv.gov](mailto:Frank.M.Whittaker@wv.gov) with a copy to [Karen.Q.Byrd@wv.gov](mailto:Karen.Q.Byrd@wv.gov) to express your interest in the project. Please forward any and all information that will support your company's compliance with required qualification and eligibility criteria along with any other pertinent information relative to this project to the Purchasing Division no later than 05/14/2009.**

Requisition Number: DNR209180

Department/Agency: Commerce/  
Natural Resources/Parks & Recreation

### Detailed Description of Project:

Historical interpretation and management of the Visitors Center, the fort and the Job Prickett House at Prickett's Fort State Park, a day-use historical and recreational park.

### Proposed Sole Source Vendor:

Pricketts Fort Memorial Foundation Inc.  
Melissa May, Executive Director  
RR 3, Box 407  
Fairmont, WV 26554-9470  
voice 304.363-3030  
fax 304.363-3857

### Specific Eligibility Criteria:

The West Virginia Division of Natural Resources is seeking historical operations expertise at Prickett's Fort State Park. Potential vendors must provide coordination of the outdoor historical drama production; historical interpretations of pioneer life; manage the Visitors Center; manage the gift shop and Christmas Market; coordinate all special events such as the amphitheater programs, living history programs and concerts; and perform maintenance at the fort and the Job Prickett House.

### Specific Qualification Criteria:

The vendor shall be required to meet on a regular basis with the state park superintendent to coordinate all programs, special events, and to advise and seek approval for all maintenance projects.  
Expertise in the preservation of museum artifacts.  
Expertise in the writing of grant proposals.