



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
 DNR209171

PAGE
 1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
 FRANK WHITTAKER
 304-558-2316

RFQ COPY
 TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

DIVISION OF NATURAL RESOURCES
 BEECH FORK STATE PARK
 ATTN: PARK SUPERINTENDENT
 5601 LONG BRANCH ROAD
 BARBOURSVILLE, WV
 25504 522-0303

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
05/21/2009				

BID OPENING DATE: 06/03/2009 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
***** ADDENDUM NO. 1 *****						
THIS ADDENDUM IS ISSUED TO PROVIDE THE ATTACHED:						
1) QUESTIONS AND ANSWERS RESULTING FROM THE MANDATORY PRE-BID MEETING HELD ON 05/14/09.						
2) MANDATORY PRE-BID SIGN IN SHEET.						
BID OPENING DATE AND TIME HAVE NOT CHANGED.						
0001	1	LS		650-38		
PLAYGROUND EQUIPMENT						
***** THIS IS THE END OF RFQ DNR209171 ***** TOTAL: _____						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
5. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
14. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
15. **WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT:** If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in case of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130

DNR209171
PLAYGROUND EQUIPMENT
ADDENDUM #1

The following questions were asked at the Beech Fork Playground pre-bid for RFQ DNR209171 meeting on Thursday, May 14, 2009:

- 1) Will a request for a certified payroll be made? Yes, according to W.V. Prevailing Wage Law.
- 2) How much fill dirt will be dumped at Four Coves, Moxley Branch, and Franklin Wooten Recreation Area to be spread by contractor? 4-6 park dump truck loads prior to construction.
- 3) Will sod need to be taken off prior to construction? No, we want to seek maximum elevation. We will build on top of sod layer where appropriate.
- 4) The pricing sheet does not specify that engineered wood fiber, curbs, and may be other items to be installed according to the number items listed for the installation at the different playground areas. Are all materials including curbs and engineered wood fiber to be installed by contractor? Yes, all materials specified in RFQ DNR209171 are to be installed by contractor. The numbered items left off certain playgrounds to be installed were an oversight and the bid should be considered as a turn key project in which all playground equipment and materials are installed.
- 5) If the adjacent areas are disturbed during construction, is the contractor responsible for restoring areas to the original condition through leveling surface, sewing grass seed, and applying straw for cover? Yes
- 6) How do we dispose of the playground equipment? Park staff will provide a dump truck for transportation of materials to park's dumpster.
- 7) How do we dispose of packaging material during shipping? Contractors may use park dumpsters for this material as long as it fits.
- 8) How is the pea gravel to be disposed of in existing playgrounds? Pea gravel material may be used to spread as fill in the lower lying areas.
- 9) Will tree limbs be removed in the applicable playground areas prior to construction? Yes
- 10) Where will we put excess cut our fill dirt in the Four Coves area? The fill dirt will be placed in the adjacent old playground area to cover any holes and uneven surface. If more removal is needed, it may be loaded on a Park dump truck for park staff to take away.
- 11) Will other rock like material playgrounds be considered at the Four Coves area other than the Playworld systems boulders? The solid rock like structure material and design similar to the playworld's is desired, but others may be considered.
- 12) Will other coated steel material uprights be considered other than aluminum? No, due to potential of equipment submerged under water, aluminum uprights were specified to increase life span of equipment.
- 13) Are the entrance positions changed from the drawings? Yes, the entrance positions are to be located nearest to the accessible parking area via the closest existing sidewalk.
- 14) Will the playgrounds be inspected by an official safety or compliance inspector? Not to my knowledge, however, all work will be subject to all rules and compliance issues as outlined in the RFQ.

SIGN IN SHEET

Request for Proposal No.

PLEASE PRINT

Date: May 14, 2009

* PLEASE BE SURE TO PRINT LEGIBLY - IF POSSIBLE, LEAVE A BUSINESS CARD

TELEPHONE & FAX NUMBERS

FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: <u>WVDNR- Beech Fork State Park</u> Rep: <u>Matt Yeager</u> Email Address: <u>matt.yeager@wvdnr.gov</u>	<u>5601 Long Br. Road</u> <u>Barboursville, WV 25504</u>	PHONE <u>(304) 528-5794</u> TOLL FREE FAX <u>(304) 522-3298</u>
Company: <u>Playground Specialists</u> Rep: <u>Tammy Wood</u> Email Address: <u>tammy@playspec.com</u>	<u>17352 N. Seton Avenue</u> <u>Emmitsburg, MD 21727</u>	PHONE <u>(301) 271-9236</u> TOLL FREE <u>(800) 385-0075</u> FAX <u>(301) 271-9239</u>
Company: <u>CUNNINGHAM ASSOC / GAMETIME</u> Rep: <u>LARRY FITZGERALD</u> Email Address: <u>LARRY@CUNNINGHAMASSOC.COM</u>	<u>4324 CORDON DC</u> <u>PLA A200C, VA 24018</u>	PHONE <u>800-438-2780X151</u> TOLL FREE FAX
Company: <u>Shamblin Const. Inc / Game Time</u> Rep: <u>Daniel Shamblin</u> Email Address: <u>Shamblinconst@aol.com</u>	<u>334-C Call Rd.</u> <u>Sissonville WV 25320</u>	PHONE <u>304-984-1848</u> TOLL FREE FAX <u>304-984-2303</u>
Company: <u>Service Supply Ltd. Inc.</u> Rep: <u>Pam Melton</u> Email Address: <u>playgroundpam@yahoo.com</u>	<u>997 Sunset Terrace</u> <u>Milton, WV 25541</u>	PHONE <u>304-743-5260</u> TOLL FREE <u>800-848-7656</u> FAX <u>304-743-3250</u>

SIGN IN SHEET

Page 2 of 3

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FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: <u>Davis Athletics, LLC</u> Rep: <u>Fred Davis</u> Email Address: <u>fldavis3@yahoo.com</u>	<u>2325 Liberty Street</u> <u>Parkersburg, WV 26101</u>	PHONE <u>304-428-3000</u> TOLL FREE FAX <u>304-428-3002</u>
Company: <u>Sanford and Sons Excavation</u> Rep: <u>Jeemiah Williamson</u> Email Address: <u>jesubmyuh@hotmail.com</u>	<u>Rt 1 Box 281</u> <u>Genoa, WV 25517</u>	PHONE <u>304-272-5923</u> TOLL FREE FAX <u>304-272-5823</u>
Company: <u>Altizer Contracting Ltd. Co.</u> Rep: <u>Roger C. Altizer</u> Email Address: <u>raltizer@frontiernet.net</u>	<u>Hc 37 Box 80K</u> <u>Frankford, WV 24938</u>	PHONE <u>304-497-3304</u> TOLL FREE FAX <u>304-497-3304</u>
Company: <u>VIRGINIA PLAYGROUND SERVICES</u> Rep: <u>JIM BENEDICT</u> Email Address: <u>JIM @ VA playgrounds.com</u>	<u>VIRGINIA PLAYGROUND SERVICES</u> <u>14276 RIVERSIDE DR</u> <u>ASHLAND, VA 23005</u>	PHONE <u>434-249-2158</u> TOLL FREE FAX <u>434-246-3289</u>
Company: <u>WVDNR - Beech Fork State Park</u> Rep: <u>Dillard J. Price</u> Email Address: <u>DillardPrice@wvdnr.gov</u>	<u>5601 Long Branch Rd.</u> <u>Barboursville, WV 25504</u>	PHONE <u>(304) 522-5794</u> TOLL FREE FAX <u>(304) 522-3298</u>