



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

|            |
|------------|
| RFQ NUMBER |
| DNR209130  |

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| PAGE |
| 1    |

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| ADDRESS CORRESPONDENCE TO ATTENTION OF |
| FRANK WHITTAKER<br>304-558-2316        |

VENDOR

RFQ COPY  
 TYPE NAME/ADDRESS HERE

SHIP TO

DIVISION OF NATURAL RESOURCES  
 CASS SCENIC RAILROAD ST PARK  
 ATTN: PARK SUPERINTENDENT  
 BOX 107  
 CASS, WV 24927  
 456-4300

| DATE PRINTED | TERMS OF SALE | SHIP VIA | F.O.B. | FREIGHT TERMS |
|--------------|---------------|----------|--------|---------------|
| 03/16/2009   |               |          |        |               |

BID OPENING DATE: 03/24/2009 BID OPENING TIME 01:30PM

| LINE   | QUANTITY | UOP | CAT NO | ITEM NUMBER | UNIT PRICE | AMOUNT |
|--|----------|-----|--------|-------------|------------|--------|
| ***** ADDENDUM NO. 2 *****   |          |     |        |             |            |        |
| THIS ADDENDUM IS ISSUED TO PROVIDE THE ATTACHED VENDOR TECHNICAL QUESTIONS AND AGENCY RESPONSES. |          |     |        |             |            |        |
| BID OPENING REMAINS 03/24/09 AT 1:30 PM.   |          |     |        |             |            |        |
| 0001   | 1        | LS  |        | 740-70      |            |        |
| REFRIGERATORS, COMMERCIAL  |          |     |        |             |            |        |
| ***** THIS IS THE END OF RFQ DNR209130 ***** TOTAL: _____  |          |     |        |             |            |        |

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

|           |           |                                   |
|-----------|-----------|-----------------------------------|
| SIGNATURE | TELEPHONE | DATE                              |
| TITLE     | FEIN      | ADDRESS CHANGES TO BE NOTED ABOVE |

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

## GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
5. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
14. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
15. **WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT:** If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

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### INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in case of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130

**1. What type of insulation? How thick should the insulation be? What should the R-factor of insulation be?**

Insulation shall be 4" thick rigid urethane pour type foamed in place with tenacions bond to inner and outer metal pans.

The type KR factor (thermal conductivity) shall be no more than .116 BTU per hour, per square foot, per inch thickness, per degree Fahrenheit the O factor (over all coefficient of heat transfer) shall not exceed .029 for 4<sup>U</sup> insulation shall be 97% closed cell to prevent moisture absorption the R factor (efficiency rating) shall be a minimum of 34,48 for 4<sup>U</sup>.

**2. Flame rating of insulation?**

Insulation shall be in compliance with ASTM-D-1929 and shall provide a minimum self ignition temperature of 650 deg. F. and structural strength FM-4880 class 1 and U.L. approved similar to other panels and shall be to withstand evenly distributed floor loads up to 600 pounds per square foot when panel is fully supported.

**3. Is the box metal clap finish if so is metal to be galvalume or aluminium and what gauge?**

26 gauge :stucco embossed galvalum metal. Finish interior and exterior walls and ceiling. 14 gauge bright galvanized steel floor panels shall be N.S.F. approved N.Y.C. approved #59-85.

**4. Is the box NSF approved?**

Units/boxes must be approved by the National Sanitation Foundation

**5. Does the door and door frame have heaters? Do the door boxes have to have safety latches? What type of latch?**

All low temperature walk-ins, doors shall be provided with two warmer cables around the door perimeter. One heater shall be connected and operable. The other shall be for replacement of the first in case of failure.

In fitting door shall be fitted with thermoplastic, magnetic steel core gasket across top and along both sides of door. Bottom of door shall be fitted with adjustable, double vinyl wiper gasket. Gasket shall be water oil, sunlight and fat resistant. When door is in closed position, the magnetic gasket shall form a positive airtight seal. Door gasket shall be easily replaceable.

In fitting door shall be equipped with contemporary design, heavy duty, pull handle. Pull handle shall have a cylinder lick built into the handle. Latches

shall be provided with inside safety release to prevent accidental or malicious entrapment in walk-in. latches ~hall have high polish finish.

In fitting door shall be equipped with heavy-duty, strap-type spring loaded hinges. Hinges shall have earn-lift nylon bearings mounted on heavy stainless steel pins. Door hinges shall have positive "holdopen" feature allowing door to remain open unaided, when opened to 180 degree position. Hinges shall have high polish chrome finish. 34" x 76" doors provided *with* heavy duty door closure in addition to spring-loaded hinges.

**6. How should the door be mounted and what materials shall be used to mount it?**

Doors shall be flush mounted in fitting type with door panel construction the same as for other panels insulation shall be same thickness and type as used in other panels. In fitting doors may be hinged right. In fitting doors frame construction shall consist of heavy reinforced 14 gauge U channel welded steel frame around perimeter of door opening to prevent twisting, warping or racking.

In addition, in fitting door frame shall consist of quarter inch thick steel hinge butt plate backing welded to the hinge side of the reinforced U channel frame and shall extend the full length of the frame. Backing shall be precision drilled and tapped to accept hinge butt: mounting screws . In fitting door shall be provided with adjustable hinge back up plated for each hinge. Backup plates shall be formed-in-place behind the door leaf casing metal and shall consist of minimum 1/4" thick steel plate contained within a minimum 14 gauge enclosure.

**7. Should door hinges be removable or fame?**

Adjustable hinge backing plates shall be precision drilled and tapped to accept hinge blade mounting screws and shall be designed to provide in-field adjustment of door hinges without removal of hinges or door from frame.

**8. Is the box UL approved? Does the box require lights and switches?**

Each in fitting door panel shall be equipped with a vapor proof light fixture connected to a toggle switch and pilot light located on the exterior of the panel. All in fitting doors and frames shall have U.L. approval

**9. Does the box require a thermometer?**

Does not have to be digital. Standard glass type device.

**10. Should there be a quick coupling on the refrigeration lines?**

The evaporator shall be pre-assembled with thermostat and pump down solenoid valve. 15' pre charged refrigeration lines w/quick coupling.

**11. What type of locking of devices?**

All panels shall consist of inner and outer pans, precision formed on steel dies, equipped with eam action. Locking devises- the locking devises shall have hex-shaped 5/16" activating rods. The looking devices shall be operational from inside the walk-in. panels shall be roll formed to provide a flange that extends into the foam insulation for superior strength and adhesion to insure exact alignment and maximum strength corners. Panels shall be exact 90 deg. angle and measure 12" in each horizontal exterior dimension.