



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
DNR209127

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
**FRANK WHITTAKER
 304-558-2316**

VENDOR

RFQ COPY
 TYPE NAME/ADDRESS HERE

SHIP TO

DIVISION OF NATURAL RESOURCES
 ELKINS OFFICE
 RANDOLPH CENTER - SUITE 222
 1200 HARRISON AVENUE
 ELKINS, WV
 26241

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
03/17/2009				

BID OPENING DATE: **04/23/2009** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
***** ADDENDUM NO. 3 *****						
THIS ADDENDUM IS ISSUED TO PROVIDE THE ATTACHED DOCUMENTATION, QUESTIONS & ANSWERS, DRAWINGS SK1 & SK2, AND THE MANDATORY PRE-BID CONFERENCE SIGN SHEET.						
DEADLINE FOR TECHNICAL QUESTIONS HAS BEEN EXTENDED TO MARCH 31,2009.						
BID OPENING DATE HAS BIEEN CHANGED TO: APRIL 23, 2009 AT 1:30 PM						
***** END ADDENDUM NO. 3 *****						
0001	1	LS		968-20		
CABIN AND SITE IMPROVEMENTS AT BLACKWATER FALLS						
***** THIS IS THE END OF RFQ DNR209127 ***** TOTAL:						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
5. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
14. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
15. **WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT:** If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in case of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130

**BLACKWATER FALLS STATE PARK
NEW CABINS AND SITE IMPROVEMENTS
RFQ DNR209127**

**PRE-BID MEETING MINUTES
MARCH 10, 2009**

Don Smith and Brad Leslie of the WVDNR provided the following information:

1. Because this is a mandatory pre-bid, everyone in attendance should sign in before leaving.
2. Don Smith introduced the design team and park staff.
3. Contractors shall acquire the Request for Quotation (DNR209127) from Frank Whittaker at the WV State Purchasing Office. (PH #304-558-2316).
4. The last day for questions and substitutions will be March 31, 2009.
5. All questions and substitutions shall be addressed to Frank Whittaker at the WV State Purchasing Office. (Email: frank.m.whittaker@wv.gov).
6. The Bid Opening Date will be extended to Thursday April 23, 2009 at 1:30 pm. This date and time will be confirmed by the WV State Purchasing Office.
7. A 5% Bid Bond will be required of all bidders.
8. A 100% Performance Bond will be required of the Successful bidder.
9. The time to complete the project will begin on a date set by the Notice to Proceed and will continue for 365 calendar days to the Substantial Completion Date. Liquidated Damages of \$250 per calendar day will be assessed to the General Contractor for every calendar day over 365 days that the project is not Substantially Complete.
10. A two year maintenance bond covering the roofing system is required.
11. Bidders should acknowledge receipt of all addenda on the bid form.
12. AIA Document G702/703 shall be used as the contractor's method of Application for Payment. The Contractors Application for Payment shall be submitted to Chapman Technical Group for certification.
13. All requests for substitutions must be submitted by the General Contractor/Prime Bidder. If a substitution is approved all bidders will be notified by addendum. Bidders are encouraged to carefully read the Request for Substitution Requirements.
14. The prevailing wage rates apply to this project. Wage rates can be obtained from the WV Secretary of State's Office.
15. The successful bidder will be responsible for keeping the site clean and free of trash, and construction debris.

The Following Questions were asked during the discussion:

1. **Q.** Will this project be awarded based on Base Bid and the Alternates? Base bid only?
A. The contract award shall be based on the lowest base bid or the lowest combination of the base bid and alternate bid items, as selected by the Owner. The alternate bid items will be selected in the order indicated in the Form of Proposal.
2. **Q.** How are appliances handled related to alternates? Will the appliances be based on 10 cabins or 13 cabins?
A. The alternate related to the appliances shall be based on 13 cabins.
3. **Q.** In what order will the alternates be chosen?
A. The alternates will be taken in the order they are listed in the bidding documents.

4. **Q.** What permits will the contractor be responsible for?
A. The NPDS permit has been applied for by the owner as well as permits for the wastewater treatment plant. The contractor will be responsible for obtaining permits from the Division of Highways, as well as the required bond. More information will be provided in the addendum.
5. **Q.** How do wage rates apply to this product?
A. The contractor and all subcontractors are subject to the Prevailing Wage Laws of the State of West Virginia and must pay the current prevailing wage rates established for Tucker County for all on-site construction.

Joe Bird of Chapman Technical Group provided a basic technical description of project:

1. The General Contractor will be responsible for coordination with modular home builder to determine what portion of the cabin construction is to be factory built and what portion is to be site built. Regardless of which parts are site built and which are factory built the final product shall be based on the construction documents provided.
2. Substitutions related to the Waste Water Treatment Plant will be considered. However all substitutions shall be submitted through the WV State Purchasing Office as previously noted.
3. All road crossings will be bore and jack rather than open cut.
4. Power will come to the site from a direction other than that shown on drawings. An addendum sketch will be provided showing the new direction.
5. Minutes from today's meeting and all questions from today's meeting will be discussed by the design team, included in an addendum, and returned to Frank Whittaker for distribution.

The Following questions were asked During the Discussion:

1. **Q.** What is the proposed start date for construction?
A. The proposed start date for construction is late May or early June, but is dependent on the receipt of a Purchase Order from the Division of Purchasing. The receipt of the Purchase Order depends on, in part, the responsiveness of the successful bidder in providing the required documentation.
2. **Q.** Will each cabin have a separate electric meter?
A. Each cabin will have a separate electric meter and the contractor will be responsible for providing electrical conduit to each cabin.
3. **Q.** What is the proposed budget for this project?
A. The WV State Purchasing Office will not allow the project budget to be provided at this time.
4. **Q.** Is there a "rock clause" for this project?
A. There is no provision for a "rock clause" in this project. A copy of the geotechnical report has been provided for informational purposes, but is not part of the contract documents.



**Blackwater Falls Cabins and Site Improvements
Requisition DNR209127
Addendum No. 3**

1. The bid opening date shall be changed to April 23, 2009. The last day for questions or requests for substitutions shall be changed to March 31, 2009.
2. The bidder agrees that his bid shall be good and may not be withdrawn for a period of ninety (90) days after the actual date of opening thereof.
3. The contract award shall be based on the lowest base bid or the lowest combination of the base bid and alternate bid items, as selected by the Owner. The alternate bid items will be selected in the order indicated in the Form of Proposal.
4. West Virginia Department of Transportation Permit: The Owner has filed an application for a permit to perform the necessary Work within the West Virginia Department of Transportation Rights-of-Ways. All work in the Department of Transportation Right-of-Way shall comply with the Accommodations of Utilities on Highway Right of Way and Adjustment and Relocation of Utility Facilities on Highway Projects, June 2007, in addition to the current edition of "West Virginia Department of Transportation Standard Specifications - Roads and Bridges" plus current Supplemental Specifications, as well as .

The Owner has made application for the permit from the WVDOH and the Contractor will be responsible for obtaining such permit which will require the payment of inspection fees, which is estimated to cost \$2,326.46, and obtain and bear the cost of a \$100,000 Highway Bond, satisfactory to the WVDOH, in the name of the WV DNR Parks and Recreation Section.

WVDOH inspection cost is based upon the following footages of water and sanitary sewer pipe and the unit costs shown:

Water Line:	3,522 LF X \$0.43/LF	= \$1,514.46
Sewer Line:	1,015 LF X \$0.80/LF	= <u>812.00</u>
Total Estimated Inspection Fee		= \$2,326.46

5. The waterline road crossings indicated on Drawings C7 and C8 shall be changed from open cut to bore and jack.
6. Electrical service will be provided overhead by the power company to a location west of Cabin 13, instead of the location indicated on Drawing C2. This change shall be as indicated on the attached sketches, SK-1 and SK-2.
7. All underground cable television conduits shall be deleted.

200 Sixth Avenue
St. Albans, WV 25177
304.727.5501
FAX 304.727.5580

Buckhannon, WV
Martinsburg, WV

www.chaptecl.com



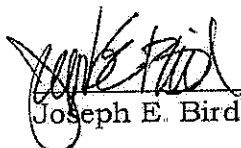
8. Underground electrical conduits shall be installed in accordance with Section 02210, Trench Excavation and Backfill. Where underground electrical conduits conflict with drainage piping elevations, the conduits shall be buried deeper than the minimum required burial depth.
9. Reference Drawing C16 and C20, the Emergency Generator receptacle cable shall have three #6 and #10 EG. Transfer switches shall be two pole, solid neutral.
10. Reference Drawing P1, the size of the propane line shall be $\frac{3}{4}$ "
11. Reference Drawing E1, wiring for the telephone jacks shall be furnished by the Contractor from the termination box on the exterior of the cabin. Wiring for the television cable shall be furnished by the Contractor and shall extend from the television jacks through a $\frac{3}{4}$ " conduit into the attic space. Cable from the attic to the future satellite dish will be supplied by others.
12. Reference Drawing E1, change the ampacity of the panel in each cabin to 200 amps. The service entrance cable shall be #3/0 copper.
13. The fireplace chimney shall be a concentric flue for exhaust gas and combustion air, standard for the fireplace provided for the construction indicated on the Drawings.
14. Soil and rock waste materials may be disposed of on Park property at a location within 5,000 feet of the project site, as directed by the Park Superintendent. The waste site is approximately 450 feet long and 150 wide and shall be encircled by a silt fence and shall have a stabilized construction entrance installed in accordance with the details indicated on Drawing C1B. Side slopes shall be a maximum of 3:1. The erosion and sediment control notes indicated on Drawing C1A shall apply to the waste site.
15. Brush may be burned on Park property, as directed by the Park Superintendent.
16. Trees larger than 4 inches in diameter shall be cut to eight-foot lengths and stockpiled on a site on Park property within two miles of the project site, as directed by the Park Superintendent.
17. Tree stumps shall be removed from Park property and legally disposed of.
18. Reference Drawing C6, Line No. 2, Sanitary Sewer Profile, change length from 72LF to 54LF.

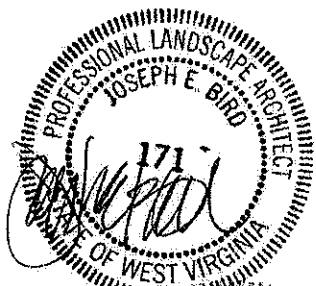


19. Reference Drawing C14, Sand Filter Details, add the following notes:
"The filter media shall be silica sand, Black Beauty, or other media approved by the Engineer. Filter media shall have a uniformity coefficient of #2.5 with an effective particle size of 0.5 to 1.5 mm.

20. Bidders should indicate receipt of this addendum in the space provided on the Request for Quotation.

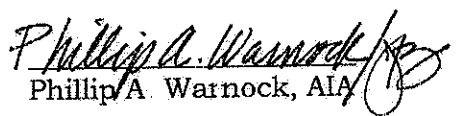
Issued by Chapman Technical Group

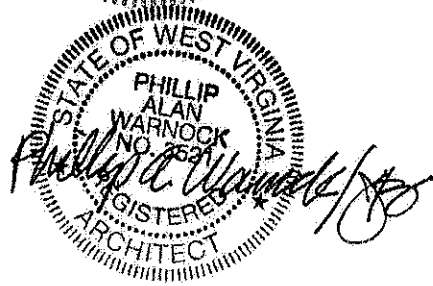

Joseph E. Bird, ASLA

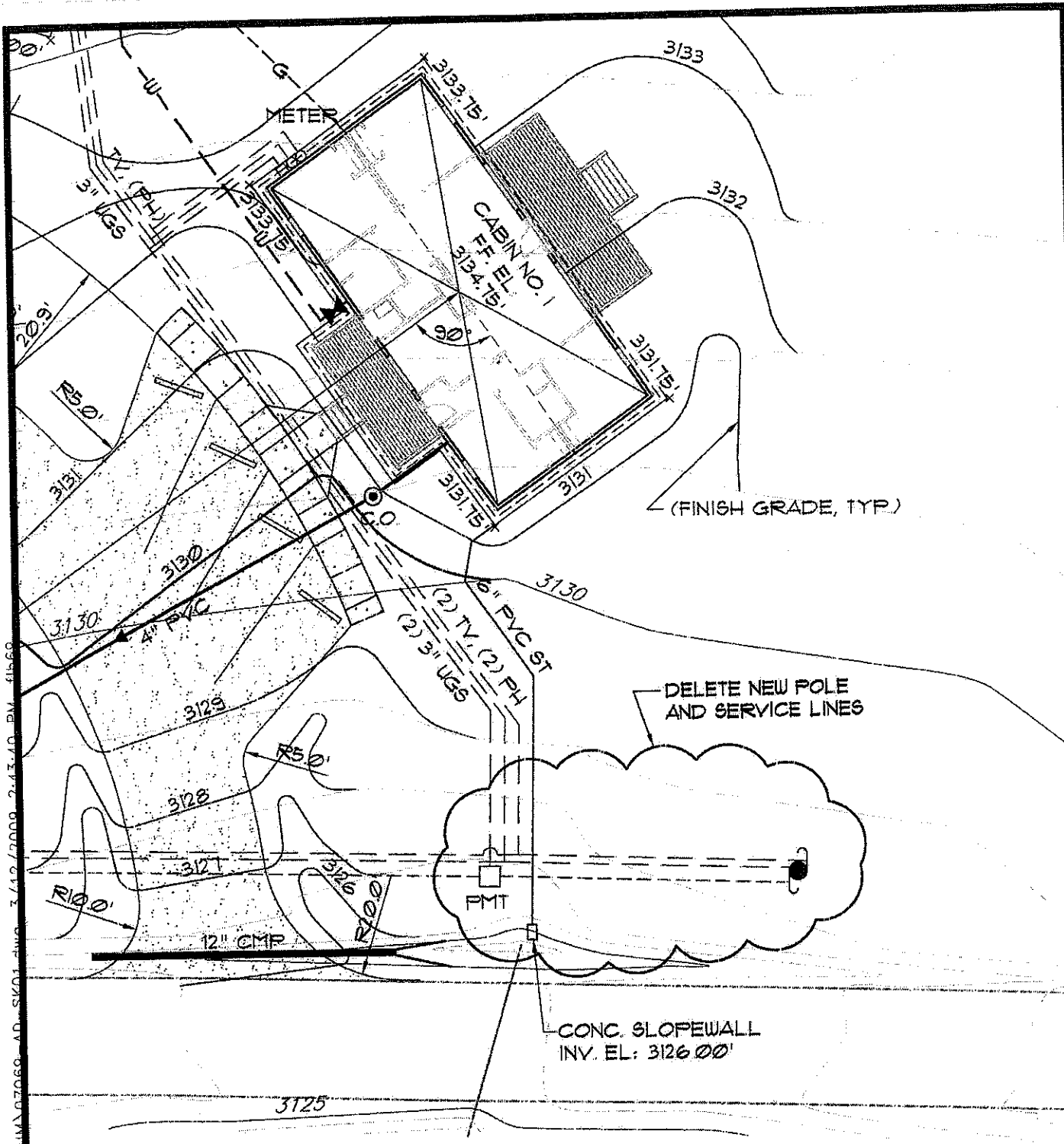



Robert G. Belcher, PE




Phillip A. Warnock, AIA





DRAWING C2



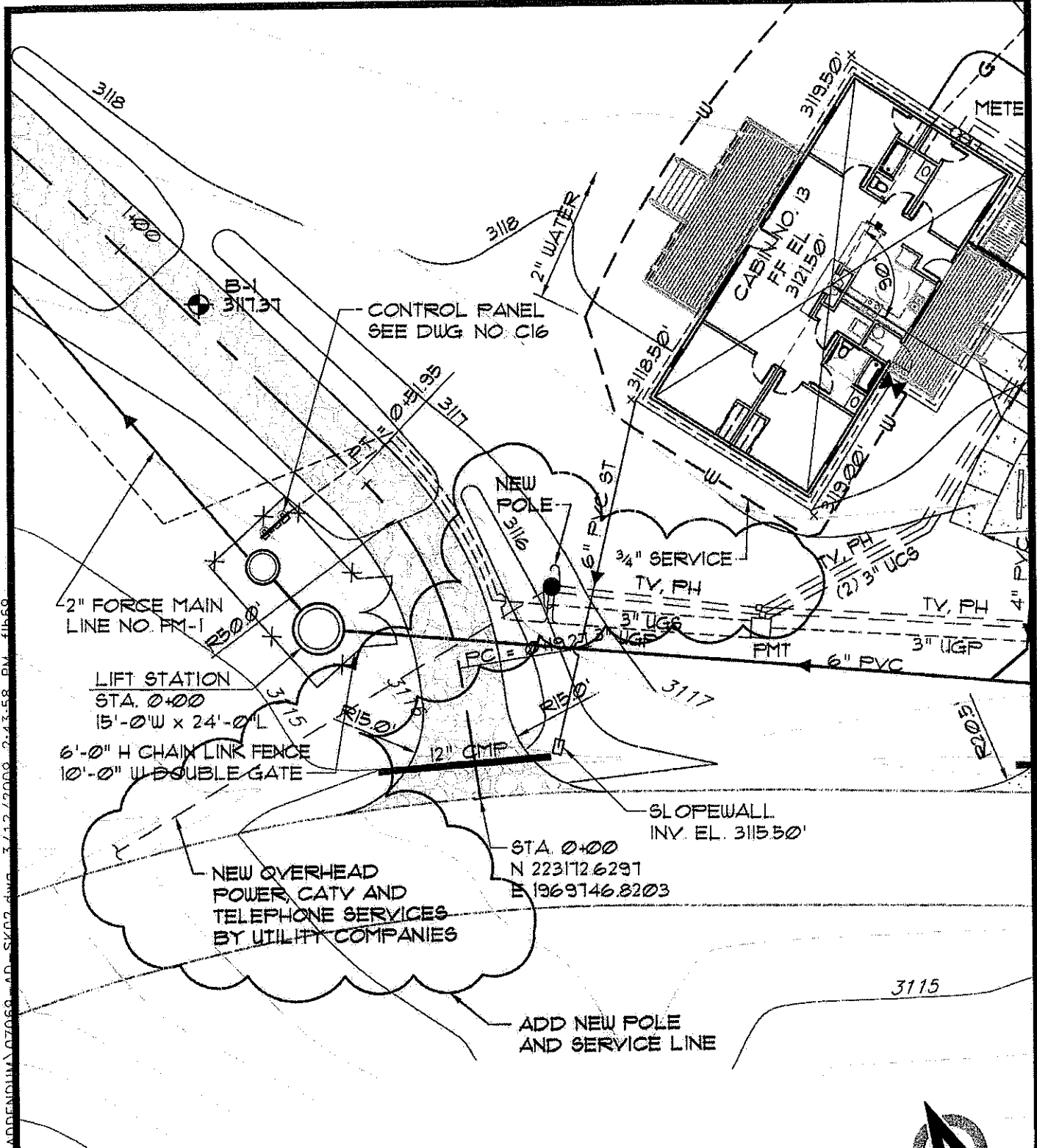
AIRPORT PLANNING / DEVELOPMENT
 ARCHITECTURE / INTERIOR DESIGN
 CIVIL ENGINEERING / SITE DEVELOPMENT
 ENVIRONMENTAL ENGINEERING
 LANDSCAPE ARCHITECTURE
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 Buckhannon, WV (304) 472-8914
 Martinsburg, WV (304) 260-1222
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WV DIVISION OF NATURAL RESOURCES
 PARKS AND RECREATION
 BLACKWATER FALLS STATE PARK
 NEW CABINS AND SITE IMPROVEMENTS
 DRAWING NO. C2

JOB NUMBER:	07089
SCALE:	1" = 20'
DATE:	MARCH 2009
DRAWN BY:	FLB
DESIGNED BY:	JEB
CHECKED BY:	JEB
SHEET NO.	REVISION
SK1	

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DRAWING C4



AIRPORT PLANNING / DEVELOPMENT
ARCHITECTURE / INTERIOR DESIGN
CIVIL ENGINEERING / SITE DEVELOPMENT
ENVIRONMENTAL ENGINEERING
LANDSCAPE ARCHITECTURE
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WV DIVISION OF NATURAL RESOURCES
PARKS AND RECREATION
BLACKWATER FALLS STATE PARK
NEW CABINS AND SITE IMPROVEMENTS
DRAWING NO. C4

JOB NUMBER:	07069
SCALE:	1" = 20'
DATE:	MARCH 2009
DRAWN BY:	FLB
DESIGNED BY:	JEB
CHECKED BY:	JEB
SHEET NO.	SK2
REVISION	△

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Blackwater Falls Cabins and Site Improvements
RFQ No. DNR209127

Pre-Bid Conference - March 10 @ 1:00 P.M.

Write legibly, this information is needed to distribute information

Sign-In Sheet

NAME	REPRESENTING	ADDRESS	PHONE/FAX	EMAIL
1 Joe Bird	Chapman Technical Group	200 6th Avenue St. Albans, WV 25177	P-304-727-5501 F-304-727-5580	
2 Tom Cloer	Chapman Technical Group	200 6th Avenue St. Albans, WV 25177	P-304-727-5501 F-304-727-5580	
3 Mike Johnson	Chapman Technical Group	200 6th Avenue St. Albans, WV 25177	P-304-727-5501 F-304-727-5580	
4 David Skeen	David L. Skeen, PE	313 Twelfth Avenue Huntington, WV 257013	P-276-322-5491 F-276-322-5495	
5 Sara Kinnaman	Kinca Construction	Fort Ashby Ln HC PO Box 274 A PO. Box 2442 Charles River, WV 26811	304-298-3950 304 622-2400 304 622-2410	Procon.Szaab@yahoo.com
6 Steve Szabo	Pro Contracting Inc.	1713 Sassafras Rd West Columbia, WV PO Box 85 Phillippi, WV 26416	304 674-0100 304-457-5607 Fax 304-457-5424	ab-con@sublink.net dayconinc@verizon.net
7 Allen Bell	AB Contracting Inc	PO Box 85 Phillippi, WV 26416	304-457-5607 Fax 304-457-5424	dayconinc@verizon.net
8 Rick Boling	Daycon, Inc	PO Box 85 Phillippi, WV 26416	304-457-5607 Fax 304-457-5424	dayconinc@verizon.net
9 Frank Day	Daycon, Inc	PO Box 85 Phillippi, WV 26416	304-457-5607 Fax 304-457-5424	dayconinc@verizon.net
10 Darrid Foster	Paramount Builders	501 6th Ave SE St. Albans, WV 415 K Berkham Bridgetown, WV 26330	P. 304-727-5570 F. 304-727-5570 304 842 8500	dofoster@paramountwv.com
11 Patrick Pharis	Huffman Corp	1605 Vt St E Charleston, W. Va 25311	304-344-9140 304-344-9143	edtyson02
12 Ebt Tyson	Talbert Const Servs	Charleston, W. Va 25311	304-344-9143	Talbert - Construction, CON
13 Vickie Klave	W. Harky Miller Const.	PO Box 915 Martinsburg, WV 25802	304 267-8954 267-3447	Vklave@whmcontractors.com

07069

	NAME	REPRESENTING	ADDRESS	PHONE/FAX	EMAIL
14					
15	Travis Kitchell	Kitchell Construction Co.	P.O. Box 9125031	304-492-5940 992-5212	KitchellConstruction@Frontier.net
16	Tom Setzer	Mack Industries Inc	P.O. Box 335 Valley City OH 44280	1-800-482-3111 F 330-483-3507	tssetzer@mackconcrete.com
17	Mary Ann Kiser	Multiplex Inc	PO Box 505 Summersville, WV 26081	F 304-872-1544 F 304-755-8271 F 304-755-8274	multiplexapp@jaha.com
18	Matt Sellers	Kanawha Stone Company, Inc	P.O. Box 503 Nitro, WV 25145	F 304-203-2351 Cell #	mat.sellers@kanawha-stone.com
19	Dion Wamsley	Alcon L.L.C	PO Box 2048 Buckhannon WV 26001	1-304-892-7119	dionwamsley@alco.com
20	Allen Feisley	All Construction	P.O. Box 92 Mt. Storm WV 26029	304-227-4146	Allen.Feisley@allconstruction.com
21	Stephen Montgomery	WV Laborers Dist Council	HC 73 BOX 19 Harmar WV 26020	F 304-227-4481	steven@wvlaborers.com
22	Matt Davis	TELEM FLORA Landscaping	300 W 2nd Ave PO Box 122 ELkins WV	304-636-2194 304-636-8823	matdavis@telem.net
23	Thomas H. Hays	TRIPLE Hays	PO Box 176 Beulah WV 26005	304-636-1194	
24	Paul R. Ashburn	Ashco-A-Comp	1946 Canyon Rd Morgantown WV	304-291-0908 304-291-0843	Paul.Ashco-A-Comp
25	Roy Helmeck	MERK III, INC	PO Box 547 Thomas WV 26202	304-463-5313	roy@merckiii.com
26	Scott Linnace	Agsten Construction	110 Wyoming St Chapleston WV 25302	304-343-5400 304-343-0063	scott@agstencnstruction.com
27	Jason Stearts	J.M. Stearts & Associates	206 Cross Dr. Horseman, WV 25526	304-760-6020 304-760-6019	Jason.Stearts@jstearts.com
28	MARZEN GREGORY	GA BROWN & SON	215 MILL ST FAIRMONT WV 26554	304-363-4500 304-366-9456	MARZEN@GABROWN.COM
29	Frank Johnson	Corquestone Contracting	521 Limestone Rd Parsons WV 26287	304-478-4820 304-478-3557	Frank@Corquestone.com
30	Steve Hedges	W. B. Construction	1428 N. Liberty Rd. Stones River, WV 26372	304-452-8576 304-439-0917	Steve@wbconstruction.com
31	Frank Roberts	Roberts Estates Inc	207, main st Martinsburg WV 26001	304-478-2307 3584	Frank@RobertsEstates.com

NAME	REPRESENTING	ADDRESS	PHONE/FAX	EMAIL
Jay Kussowatz	TECHNOLOGICAL STAFF	988 PHILADELPHIA BLVD ORVILLE BORG, WA 17961	570 527 3955 (304) 557 3591	TKussowatz@erwinmuns.com
Tracy J. Curtis	Green River Group LLC	PO Box 18039 Monticello WV 26502	(304) 570-5896 (304) 557-3925 FAX	tracysc@tracycurtis.com
Dwight Thompson	DAVIS PICKERING Elect. 45750	165 Enterprise Dr. Mackineta, Ohio 745	(304) 378-8638 (304) 748-5920 (304) 748-8488	Dwight@DavisPickering.com
Missy Muzum	HomeBart Dev	820 Douglas Drive East Kathysville WV 26037		Missy@HomeBartDevelopment.com
Don Marker	Assured Design	RT 3 BOX 7 TAYLORS LICK, WV 26287	304-478-4701 304-614-9700	marker@assuredesign.com
Don Muzum	Ryan Environment Inc	RT 4 Box 260 Bridgeport WV 26330	304-822-5578 Fax: 304-822-5131	dmuzum@ryandev.com
Michael Barth	Baylon Construction Corp	777 Jackson Road Mendenham WV 26048	304 291 8857	Barth@baylon.com
Michael Scott	Asphalt Contractors and SIK Work	5203 Marc Road Laporte WV 25535	304 697-2510	aschw@equipment@gmail.com
Bill Bearse	Superior Walls	RT 8, Box 410 Fairmont, WV 26554	304-485-7542	bearse@superiorwalls.com
ROBERT MYLOR	Quality Wood Works	RT 2 Box 615 Dun Cowles WV 26023	304 866 4039	rdmylor@freemove.net
Richard Judd	Elkins Builders Supply	#5 1/11 St Elkins WV 26041	304-614-0266 304-637-0300 304-637-0303	Richard@elkinsbuilders.com
Deborah Demyan	WV DNR	1200 Harrison Ave Elkins, WV 26041 Suite 222	304-637-0303	debedemyan@dnr.dnr.gov
Travis Palmer	Superior Concrete Unlimited	RR-2 Box 279-3 Peters WV 26287	304-463-3343	travis.palmer@hughes.net

~~MEMBERS~~ ~~MEMBERS~~

Kimberlie Chambers Metech Corp
 Frances Brooks BRADALEXIA
 340 Oliver St. St 2 304 201 2205 K Chambers@metechready.com
 St. Albans WV
 513 1/2 Jordan St
 304 610-4418 Frances@bradalexia.com