

## SOLE SOURCE DETERMINATION

The Purchasing Division has been requested to approve a sole source purchase for the commodity or service described below. Pursuant to West Virginia Code 5A-3-10c, the Purchasing Division is attempting to determine whether the commodity or service is a sole source procurement. If you believe your company meets the required experience and qualification criteria stated below, please e-mail the Purchasing Division Buyer at [Frank.M.Whittaker@wv.gov](mailto:Frank.M.Whittaker@wv.gov) with a copy to [Karen.O.Byrd@wv.gov](mailto:Karen.O.Byrd@wv.gov) to express your interest in the project. Please forward any and all information that will support your company's compliance with required qualification and eligibility criteria along with any other pertinent information relative to this project to the Purchasing Division no later than 03/19/09.

Requisition Number: DNR209118

Department/Agency: DNR

### Detailed Description of Project:

The purchase of biodegradable lubricating oil for the locomotives at Cass Scenic Railroad State Park. The Department of Environmental Protection requires this type of lubricant.

Proposed Sole Source Vendor: Environmental Lubricants Manufacturing

### Specific Eligibility Criteria:

Specifically formulated to meet the demanding applications of moving parts where heavy loads and high torque are present. The lubricant must be biodegradable to prevent environmental contamination. The oil must also be affordable so that the purchase does not put a strain on the budget.

### Specific Qualification Criteria:

The oil is used for the lubrication of external components on steam locomotives. Lubricants used in this fashion can easily run into the soil and must be environmentally friendly. Therefore, the lubricant must be capable of adequately lubricating the machinery and also be biodegradable.