



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFO NUMBER
DNR209113

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
**FRANK WHITTAKER
 304-558-2316**

**RFQ COPY
 TYPE NAME/ADDRESS HERE**

VENDOR

SHIP TO

**DIVISION OF NATURAL RESOURCES
 NORTH BEND STATE PARK
 ATTN: PARK SUPERINTENDENT
 ROUTE 1, BOX 221
 CAIRO, WV
 26337
 304-643-2931**

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
04/13/2009				

BID OPENING DATE: **04/23/2009** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
				ADDENDUM NO. 2		
				<p>THIS ADDENDUM IS ISSUED TO:</p> <p>1.) ANSWER QUESTIONS DISCUSSED DURING THE MANDATORY PRE-BID MEETING, AND</p> <p>2.) PROVIDE A COPY OF THE PRE-BID ATTENDEE LIST</p> <p>BID OPENING DATE REMAINS: 04/23/2009 BID OPENING TIME REMAINS: 1:30 PM</p> <p>*****END ADDENDUM NO. 2*****</p>		
0001	1	LS		650-38		
				PLAYGROUND EQUIPMENT (NOT OTHERWISE CLASSIFIED)		

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
5. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
14. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
15. **WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT:** If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in case of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130



**DIVISION OF NATURAL RESOURCES
 NORTH BEND STATE PARK
 Route 1, Box 221
 Cairo, West Virginia 26337
 Telephone (304) 643-2931
 Fax (304) 643-2970
 Email NorthBend@wvdnr.gov**

**Joe Manchin III
 Governor**

**Frank Jezioro
 Director**

April 8, 2009

Memo To: Angela Negly
 Procurement Officer

From: Kathy Metz, Asst. Superintendent
 North Bend State Park

Subject: Pre-bid Meeting

A pre-bid meeting for playground equipment was held at North Bend State Park on April 2, 2009 at 10:00. The following is the list of question and response at was discussed at the meeting.

1. Are border included in the bid?
 No North Bend Staff will purchase and install the borders.
2. Are ADA ramps included in the bid?
 No North Bend will provide the ramps
3. The amount of wood carpet and fabric do not match? We will check in to it and write it in the response.

Item No. 7 on WVDNR209113 change quantity to 2 rolls of geo-textile fabric 2,250 sq. ft. The Geo-textile fabric and engineered wood fibers 8" compacted depth must meet the safety zone requirement for the Playground equipment.

4. The playground equipment is list on both the Equipment sheet and the price sheet is that a duplicate?

No. Please use the equipment sheet to write the specifications of the Manufacture's make and model of the Playground equipment.

Request for Proposal No. _____

SIGN IN SHEET

Page _____ of _____

PLEASE PRINT

Date: _____

* PLEASE BE SURE TO PRINT LEGIBLY - IF POSSIBLE, LEAVE A BUSINESS CARD

FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: Taylor Sports & Rec / Miracle	836 Lick Road	PHONE 304-744-6548
Rep: Tom Nelson		TOLL FREE 800-786-9693
Email Address: CNELE7@aol.com	So. Charleston WV 25803	FAX 304-744-6545
Company: CUNNINGHAM ASSOC. INC / GARDNER	Box 240981 CHARLOTTE NC 28229	PHONE 800-438-2280
Rep: LARRY FITZGERALD		TOLL FREE X151
Email Address: LARRY@CUNNINGHAM ASSOC. COM		
Company: VA PLAYGROUND SERVICE / OFFICE TILES	14276 RIVERSIDE BL	PHONE 704-525-2356
Rep: JIM BENEDICT	BEKHAM, VA 23005	TOLL FREE
Email Address: JIM@VAPLAYGROUNDS.COM		PHONE 434-249-2158
Company: Playground Specialists	17352 N. Seton Avenue	FAX 434-296-3289
Rep: Tammy Wood	Emmitsburg, MD 21727	PHONE (301) 271-9236
Email Address: tammy@playspec.com		TOLL FREE (800) 385-0075
Company: Blue Ridge Outdoor Designs / Playland		FAX (301) 271-9239
Rep: Jim Jones	PO Box 123	PHONE 540 765 7584
Email Address: brokenground@verizon.net	Blue Ridge Va 24064	TOLL FREE
		FAX

Request for Proposal No.

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Page ___ of ___

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FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: <u>Davis Architects, LLC</u>	<u>2325 Liberty St.</u>	PHONE <u>304.428.3000</u>
Rep: <u>John R. Davis</u>	<u>PARKERSBURG, WV</u>	TOLL FREE
Email Address: <u>JR.DAVIS99@YAHOO.COM</u>	<u>26101</u>	FAX <u>304.428.3002</u>
Company:		PHONE
Rep:		TOLL
Email Address:		FREE
Company:		FAX
Rep:		PHONE
Email Address:		TOLL
Company:		FREE
Rep:		FAX
Email Address:		PHONE
Company:		TOLL
Rep:		FREE
Email Address:		FAX