



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER
DNR209113

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
FRANK WHITTAKER
304-558-2316

VENDOR

RFQ COPY  
 TYPE NAME/ADDRESS HERE

SHIP TO

DIVISION OF NATURAL RESOURCES  
 NORTH BEND STATE PARK  
 ATTN: PARK SUPERINTENDENT  
 ROUTE 1, BOX 221  
 CAIRO, WV  
 26337 304-643-2931

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
03/20/2009				

BID OPENING DATE: 04/23/2009 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	LS		650-38		
PLAYGROUND EQUIPMENT (NOT OTHERWISE CLASSIFIED)						
<p>THE WEST VIRGINIS PURCHASING DIVISION, FOR THE AGENCY, THE WEST VIRGINIA DIVISION OF NATURAL RESOURCES IS SOLICITING BIDS FROM RESPONSIBLE VENDORS FOR NEW PLAYGROUND EQUIPMENT FOR NORTH BEND STATE PARK PER THE ATTACHED SPECIFICATIONS.</p> <p>TECHNICAL QUESTIONS MAY BE SUBMITTED IN WRITING TO FRANK WHITTAKER VIA FAX AT 304-558-4115 OF VIA EMAIL AT FRANK.M.WHITTAKER@WV.GOV. DEADLINE FOR TECHNICAL QUESTIONS IS 04/08/2009 AT 4:00 PM</p> <p>A MANDATORY PRE-BID MEETING WILL BE HELD ON 04/02/09 AT 10:00 AT THE PARK HEADQUARTERS. FAILURE TO ATTEND THE MANDATORY PRE-BID MEETING WILL RESULT IN BID DISQUALIFICATION. AN INDIVIDUAL MAY NOT REPRESENT MORE THAN ONE FIRM AT THE PRE-BID MEETING.</p> <p>BANKRUPTCY: IN THE EVENT THE VENDOR/CONTRACTOR FILES FOR BANKRUPTCY PROTECTION, THIS CONTRACT MAY BE DEEMED NULL AND VOID, AND TERMINATED WITHOUT FURTHER ORDER.</p> <p>THE MODEL/BRAND/SPECIFICATIONS NAMED HEREIN ESTABLISH THE ACCEPTABLE LEVEL OF QUALITY ONLY AND ARE NOT INTENDED TO REFLECT A PREFERENCE OR FAVOR ANY PARTICULAR BRAND OR VENDOR. VENDORS WHO ARE BIDDING ALTERNATES SHOULD SO STATE AND INCLUDE PERTINENT LITERATURE AND SPECIFICATIONS. FAILURE TO PROVIDE INFORMATION FOR ANY ALTERNATES MAY BE GROUNDS FOR</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
-----------	-----------	------

TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE
-------	------	-----------------------------------

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS  
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
5. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
14. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
15. **WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT:** If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

---

**INSTRUCTIONS TO BIDDERS**

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in case of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER  
 DNR209113

PAGE  
 2

ADDRESS CORRESPONDENCE TO ATTENTION OF  
 FRANK WHITTAKER  
 304-558-2316

VENDOR

RFQ COPY  
 TYPE NAME/ADDRESS HERE

SHIP TO

DIVISION OF NATURAL RESOURCES  
 NORTH BEND STATE PARK  
 ATTN: PARK SUPERINTENDENT  
 ROUTE 1, BOX 221  
 CAIRO, WV  
 26337 304-643-2931

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
03/20/2009				

BID OPENING DATE: 04/23/2009 BID OPENING TIME: 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>REJECTION OF THE BID. THE STATE RESERVES THE RIGHT TO WAIVE MINOR IRREGULARITIES IN BIDS OR SPECIFICATIONS IN ACCORDANCE WITH SECTION 148-1-4(F) OF THE WEST VIRGINIA LEGISLATIVE RULES AND REGULATIONS.</p> <p style="text-align: center;">NOTICE</p> <p>A SIGNED BID MUST BE SUBMITTED TO:</p> <p style="margin-left: 40px;">DEPARTMENT OF ADMINISTRATION            PURCHASING DIVISION            BUILDING 15            2019 WASHINGTON STREET, EAST            CHARLESTON, WV 25305-0130</p> <p>THE BID SHOULD CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPE OR THE BID MAY NOT BE CONSIDERED:</p> <p>SEALED BID</p> <p>BUYER: 44</p> <p>RFQ. NO.: DNR209122</p> <p>BID OPENING DATE: 04/23/2009</p> <p>BID OPENING TIME: 1:30 PM</p> <p>PLEASE PROVIDE A FAX NUMBER IN CASE IT IS NECESSARY TO CONTACT YOU REGARDING YOUR BID:</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER  
 DNR209113

PAGE  
 3

ADDRESS CORRESPONDENCE TO ATTENTION OF  
 FRANK WHITTAKER  
 304-558-2316

VENDOR

RFQ COPY  
 TYPE NAME/ADDRESS HERE

SHIP TO

DIVISION OF NATURAL RESOURCES  
 NORTH BEND STATE PARK  
 ATTN: PARK SUPERINTENDENT  
 ROUTE 1, BOX 221  
 CAIRO, WV  
 26337 304-643-2931

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B	FREIGHT TERMS
03/20/2009				

BID OPENING DATE: 04/23/2009 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
-----						
CONTACT PERSON (PLEASE PRINT CLEARLY):						
-----						
***** THIS IS THE END OF RFQ DNR209113 ***** TOTAL: _____						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

## North Bend State Park Playground Specifications

To supply playground equipment to offer play activities for children ages five (5) to twelve (12) at North Bend State Park, Cairo, West Virginia. Playground equipment will be purchased for two separate areas in the park. Park personnel will install all playground equipment. The award may be split if it is in the best interest of the West Virginia Division of Natural Resources.

### RECREATION AREA PLAYGROUND

PowerScape plus Fitness Fair, Model #85214, or equal. F.O.B. Destination. Freight or delivery charges must be included in the price of the goods. Delivery must be made within ninety (90) days of purchase order award.

PrimeTime swing frame, Item #12583, or equal. Frame must have a minimum of 3 1/2" OD. F.O.B. Destination. Freight or delivery charges must be included in the price of the goods. Delivery must be made within ninety (90) days of purchase order award.

PrimeTime swing add-a-bay, Item #12584, or equal. Frame must have a minimum of 3 1/2" OD. F.O.B. Destination. Freight or delivery charges must be included in the price of the goods. Delivery must be made within ninety (90) days of purchase order award.

PrimeTime 3 1/2" enclosed tot swing with galvanized chain, Item #8696, or equal. F. O. B. Destination. Freight or delivery charges must be included in the price of the goods. Delivery must be made within ninety (90) days of purchase order award.

PrimeTime 3 1/2" belt seat with galvanized chain, Item #8910, or equal. F.O.B. Destination. Freight or delivery charges must be included in the price of the goods. Delivery must be made within ninety (90) days of purchase order award.

GameTime tuffclad in-ground bench Model #28009, or equal. Bench must be a minimum of 6' in length and a minimum of 10" wide seat and minimum of 10" wide backrest. Must be constructed of galvanized steel with oven cured powder coating. F.O.B. Destination. Freight or delivery charges must be included in the price of the goods. Delivery must be made within ninety (90) days of purchase order award.

Geo-textile fabric, 2,250 sq. ft. roll or equal. F.O.B. Destination. Freight or delivery charges must be included in the price of the goods. Delivery must be made within ninety (90) days of purchase order award.

Geo-textile fabric, 1,125 sq. ft. roll, or equal. F.O.B. Destination. Freight or delivery charges must be included in the price of the goods. Delivery must be made within ninety (90) days of purchase order award.

## North Bend State Park Playground Specifications

Engineered wood fiber @ 8" compacted depth. F.O.B. Destination. Freight or delivery charges must be included in the price of the goods. Delivery must be made within ninety (90) days of purchase order award.

One (1) day of supervision by successful vendor. Park personnel will install all playground equipment and this will provide oversight to ensure that all equipment is assembled and installed properly according to manufacturer's guidelines.

### LODGE AREA PLAYGROUND

PrimeTime kid coral, Item #g11823, or equal. F.O.B. Destination. Freight or delivery charges must be included in the price of the goods. Delivery must be made within ninety (90) days of purchase order award.

PrimeTime swing frame, Item #12583, or equal. Swing must have a minimum of 3 1/2" OD. F.O.B. Destination. Freight or delivery charges must be included in the price of the goods. Delivery must be made within ninety (90) days of purchase order award.

PrimeTime swing-a-bay, item #12584, or equal. Swing must have a minimum of 3 1/2" OD. F.O.B. Destination. Freight or delivery charges must be included in the price of the goods. Delivery must be made within ninety (90) days of purchase order award.

PrimeTime 3 1/2" belt seat with galvanized chain, Item #8910, or equal. F.O.B. Destination. Freight or delivery charges must be included in the price of the goods. Delivery must be made within ninety (90) days of purchase order award.

PrimeTime 3 1/2" enclosed tot swing with galvanized chain, item #8696, or equal. F.O.B. Destination. Freight or delivery charges must be included in the price of the goods. Delivery must be made within ninety (90) days of purchase order award.

GameTime tuffclad in-ground bench Model #28009, or equal. Bench must be a minimum of 6' in length and a minimum of 10" wide seat and minimum of 10" wide backrest. Must be constructed of galvanized steel with oven cured powder coating. F.O.B. Destination. Freight or delivery charges must be included in the price of the goods. Delivery must be made within ninety (90) days of purchase order award.

Geo-textile fabric, 2,250 sq. ft. roll or equal. F.O.B. Destination. Freight or delivery charges must be included in the price of the goods. Delivery must be made within ninety (90) days of purchase order award.

Engineered wood fiber @ 8" compacted depth. F.O.B. Destination. Freight or delivery charges must be included in the price of the goods. Delivery must be made within ninety (90) days of purchase order award.

**North Bend State Park Playground Specifications**

One (1) day of supervision by successful vendor. Park personnel will install all playground equipment and this will provide oversight to ensure that all equipment is assembled and installed properly according to manufacturer's guidelines.

## North Bend State Park Playground Specifications

All playground equipment and engineered wood fiber must meet the following requirements:

- Compliance with U.S. Consumer Product Safety Commission, Handbook for Public Playground Safety.
- Compliance with ASTM Standard F 1487.
- Compliance with Architectural and Transportation Barriers Compliance Board, Americans with Disabilities Act (ADA) Accessibility Guidelines for Buildings and Facilities; Play Areas.

Vendors must submit the following attachments:

- Complete manufacturer's parts specifications and warranties.
- Layout drawing to scale of the proposed play structure or equipment.
- ASTM and CPSC Statement of Compliance

Warranties:

- All equipment and engineered wood fiber must be guaranteed to be free of defects in workmanship and material for a minimum of one year from date of acceptance. However, if manufacturer warranty periods are longer than the required minimum one year warranty, those warranties shall apply.

Color scheme of equipment must be coordinated with North Bend State Park. Color of items will be selected from manufacturer's standard colors.

A mandatory pre-bid conference will be held on April 2, 2009, at North Bend State Park Headquarters at 10:00 a.m. A failure to attend the mandatory pre-bid conference will result in bid disqualification. An individual may not represent more than one firm at the pre-bid conference.



## North Bend State Park

**PLAYGROUND EQUIPMENT SHEET**

Please complete the below information concerning the brand(s) of equipment being bid in relation to this project. If bidding "or equal" brands, please attach manufacturer's literature documenting that it meets the mandatory requirements stated in the specifications. Vendors should note the areas of the provided manufacturer's literature that adheres to the mandatory requirements outlined in the Request For Proposal.

<b>Item No.</b>	<b>Equipment</b>	<b>Manufacturer</b>	<b>Model</b>
1	Recreation Area Playground PowerScape plus Fitness Fair, Model #85214, or equal.		
2	Recreation Area Playground PrimeTime swing frame, Item #12583, or equal.		
3	Recreation Area Playground PrimeTime swing add-a-bay, Item #12584, or equal.		
4	Recreation Area Playground PrimeTime 3 1/2" enclosed tot swing with galvanized chain, Item #8696, or equal.		
5	Recreation Area PrimeTime 3 1/2" belt seat with galvanized chain, Item #8910, or equal.		
6	Recreation Area Playground GameTime tuffclad in-ground bench, Model #28009, or equal.		
7	Recreation Area Playground geotextile fabric, 2,250 sq. ft. roll or equal.		
8	Recreation Area Playground geotextile fabric, 1,125 sq. ft. roll or equal.		
9	Recreation Area Playground engineered wood fiber @ 8" compacted depth or equal.		

## North Bend State Park

**PLAYGROUND EQUIPMENT SHEET**

Item No.	Equipment	Manufacturer	Model
10	Recreation Area Playground one (1) day of supervision by successful vendor. Park personnel will install all playground equipment and this will provide oversight to ensure that all equipment is assembled and installed properly according to manufacture's guidelines.		
11	Lodge Area Playground PrimeTime kid coral, Item #g11823, or equal.		
12	Lodge Area Playground PrimeTime swing frame, Item #12583, or equal.		
13	Lodge Area Playground PrimeTime swing-a-bay, item #12584, or equal.		
14	Lodge Area Playground PrimeTime 3 1/2" belt seat with galvanized chain, Item # 8910, or equal.		
15	Lodge Area Playground PrimeTime 3 1/2" enclosed tot swing with galvanized chain, item #8696, or equal.		
16	Lodge Area Playground GameTime tuffclad in-ground bench Model #28009, or equal.		
17	Lodge Area Playground geo-textile fabric, 2,250 sq. ft. roll or equal.		
18	Lodge Area Playground engineered wood fiber @ 8" compacted depth or equal.		

**PLAYGROUND EQUIPMENT SHEET**

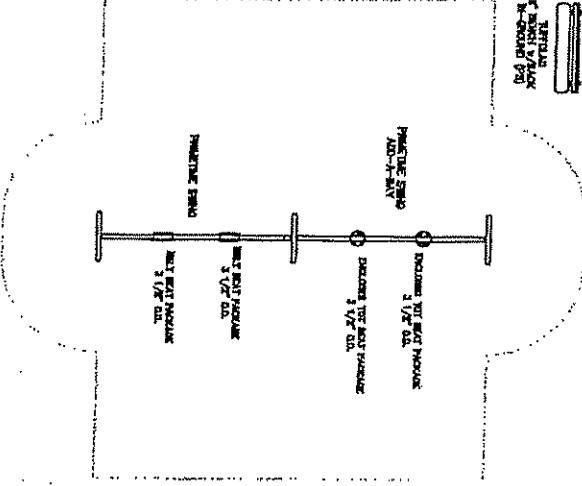
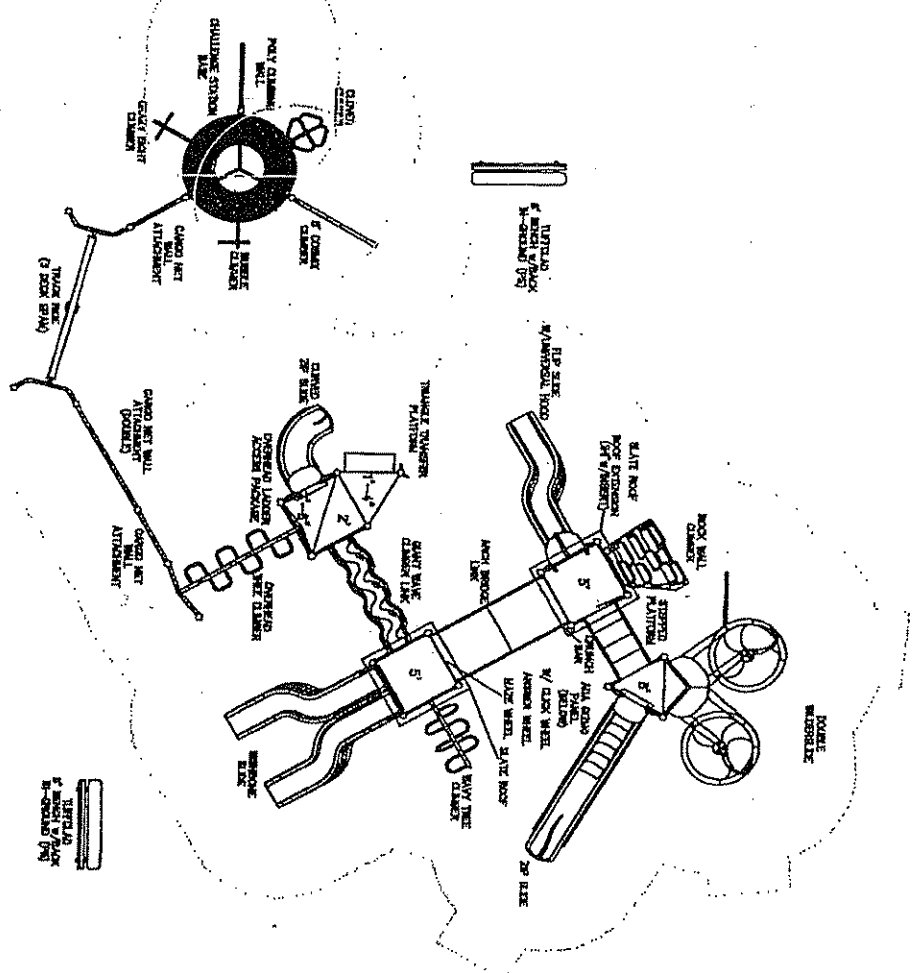
Item No.	Equipment	Manufacturer	Model
19	Lodge Area Playground one (1) day of supervision by successful vendor. Park personnel will install all playground equipment and this will provide oversight to ensure that all equipment is assembled and installed properly according to manufacture's guidelines.		

North Bend State Park Playground Equipment  
PRICING SHEET

Item No.	Quantity	Description	Unit Price	Amount
1	1	Recreation Area Playground PowerScape plus Fitness Fair, Model #85214, or equal.		
2	1	Recreation Area Playground PrimeTime swing frame, Item #12583, or equal.		
3	1	Recreation Area Playground PrimeTime swing add-a-bay, Item #12584, or equal.		
4	2	Recreation Area Playground PrimeTime 3 1/2" enclosed tot swing with galvanized chain, Item #8696, or equal.		
5	2	Recreation Area PrimeTime 3 1/2" belt seat with galvanized chain, Item #8910, or equal.		
6	4	Recreation Area Playground GameTime tuffclad in-ground bench Model #28009, or equal.		
7	1	Recreation Area Playground geo-textile fabric, 2,250 sq. ft. roll or equal.		
8	1	Recreation Area Playground Geo-textile fabric, 1,125 sq. ft. roll, or equal.		
9	4,650 square feet	Recreation Area Playground engineered wood fiber @ 8" compacted depth or equal.		
10	1	Recreation Area Playground one (1) day of supervision by successful vendor. Park personnel will install all playground equipment and this will provide oversight to ensure that all equipment is assembled and installed properly according to manufacture's guidelines.		
11	1	Lodge Area Playground PrimeTime kid coral, Item #g11823, or equal.		

North Bend State Park Playground Equipment  
**PRICING SHEET**

Item No.	Quantity	Description	Unit Price	Amount
12	1	Lodge Area Playground PrimeTime swing frame, Item #12583, or equal.		
13	1	Lodge Area Playground PrimeTime swing-a-bay, item #12584, or equal.		
14	2	Lodge Area Playground PrimeTime 3 1/2" belt seat with galvanized chain, Item # 8910, or equal.		
15	2	Lodge Area Playground PrimeTime 3 1/2" enclosed tot swing with galvanized chain, item #8696, or equal.		
16	1	Lodge Area Playground GameTime tuffclad in-ground bench Model #28009, or equal.		
17	1	Lodge Area Playground geotextile fabric, 2,250 sq. ft. roll or equal.		
18	2,516 square feet	Lodge Area Playground engineered wood fiber @ 8" compacted depth or equal.		
19	1	Lodge Area Playground one (1) day of supervision by successful vendor. Park personnel will install all playground equipment and this will provide oversight to ensure that all equipment is assembled and installed properly according to manufacture's guidelines.		
		<b>TOTAL</b>		



North Bend  
 Recreation Area  
 Calo, WV

This play equipment is recommended for children ages

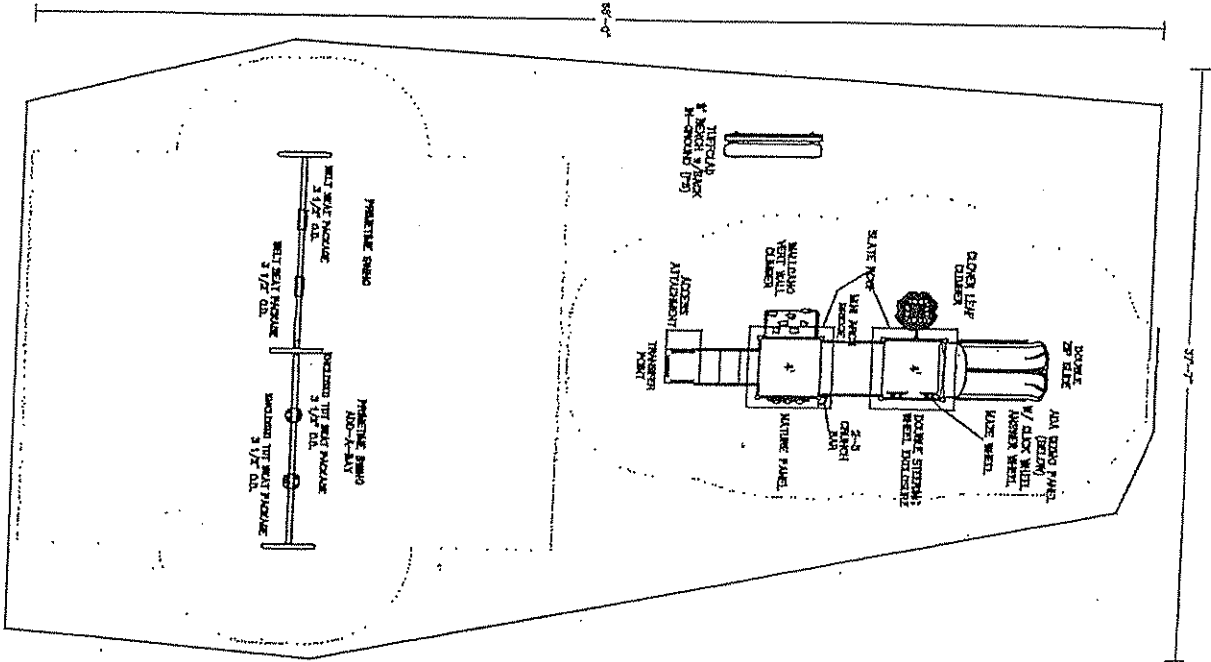
No.	Revision	Date

Labels, resilient surfacing should be placed in the use zones of all equipment, as specified for each type of equipment, and at depths to meet the critical fall heights as specified by the U.S. consumer Product Safety Commission, ASTM standard F 1487 and Canadian Standard CAN/CSA-Z414.



Ensuring Children Through Play

Drawn By: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Drawing Name: \_\_\_\_\_



North Bend  
Lodge Area  
Salto, WV

No.	Revision	Date

This play equipment is recommended for children ages

Soft, resilient surfacing should be placed in the use zones of all equipment, as specified for each type of equipment, and set depths to meet the critical fall heights as specified by the U.S. consumer Product Safety Commission, ASTM standard F 1487 and Canadian Standard CAN/CSA-Z-814.



Drawn By: \_\_\_\_\_ Scale: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Drawing Name: \_\_\_\_\_