



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER
DNR209014

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
FRANK WHITTAKER 804-558-2316

VENDOR

RFQ COPY  
 TYPE NAME/ADDRESS HERE

SHIP TO

DIVISION OF NATURAL RESOURCES  
 ELKINS OFFICE  
 RANDOLPH CENTER - SUITE 222  
 1200 HARRISON AVENUE  
 ELKINS, WV  
 26241

DATE PRINTED	TERMS OF SALE	SHIP VIA	FOB	FREIGHT TERMS
10/27/2008				

BID OPENING DATE: 11/05/2008 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
***** ADDENDUM NO. 3 *****						
THIS ADDENDUM IS ISSUED PROVIDE THE ATTACHED CORRECTIONS/ADDITIONS TO THE PROJECT MANUAL DATED JUNE 30, 2008						
BID OPENING DATE & TIME: HAS NOT CHANGED. IT REMAINS: 11/05/2008 AT 1:30 PM						
0001	1	LS		968-42		
GENERAL CONSTRUCTION						
***** THIS IS THE END OF RFQ DNR209014 ***** TOTAL:						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

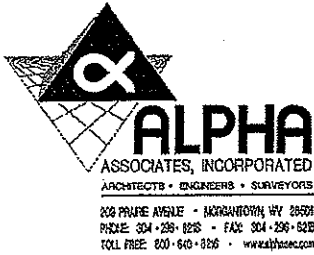
**GENERAL TERMS & CONDITIONS**  
**REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
5. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
14. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor
15. **WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT:** If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

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**INSTRUCTIONS TO BIDDERS**

1. Use the quotation forms provided by the Purchasing Division
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form
4. Unit prices shall prevail in case of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130



Cass Clubhouse Museum  
RFQ No.: DNR 209014  
Addendum Bulletin No. 3

**DEPT. of Natural Resources**  
**Cass Scenic Railroad**  
**Clubhouse Renovation**

**AAI PROJECT NO.: 0404039.01**  
**DNR-209014**

October 27, 2008

TO ALL BIDDERS:

**1.0 GENERAL NOTES:**

- 1.01 This Addendum is part of the Contract Documents for the Project.
- 1.02 Acknowledge receipt of this Addendum on the Form of Proposal in the space provided. Failure to do so may be cause for rejection of bid.
- 1.03 This is the third Addendum.

**2.0 CORRECTIONS/ADDITIONS TO THE PROJECT MANUAL DATED JUNE 30, 2008:**

- 2.01 **DIVISION 05521-Pipe and Tube Railings; 2.1,B.1.:**  
**ADD:** Gorrell Steel to list of manufacturers.
- 2.02 **DIVISION 08212-Stile & Rail Wood Doors; 2.1,A.:**  
**ADD:** Custom certified AWI millwork shop



**3.0 CORRECTIONS/ADDITIONS TO THE PROJECT DRAWINGS DATED JUNE 30, 2008:**

**3.01 Sheet S-1.03; Retaining Wall Plan; Title & Description;**

**Title Clarification:**

**CLARIFY:** See attached Addendum Drawing AD-004 3 pages. See attached photos "Photo showing Wall No. 1" and Photo Showing Wall No. 2" Clarification of wall No. 1 an 2, showing where cuts and new pours are to occur.

**3.02 Sheet P-1.02; Plumbing Fixtures and Equipment**

**Substitute allowed:**

Kohler shall be substituted for Eljer, subject to requirements of specification.

**3.03 From Addendum No.2 :Sheet A-2.01 through A3.05; General Notes:**

**OMIT: Note 8:** "Existing Exterior painted siding and trim to be taken to sound "fresh" wood fiber substrate, due to continued deterioration of 80% of painted surfaces having adhesion failure. All exposed currently bare weathered "gray" siding should also be taken to sound "fresh" wood fiber substrate. Ferrous nail heads are to be primed, loose nails to be removed and replaced with stainless steel nails. Paint shall be removed with either an electric heat plate or electric heat gun. Blow torch removal is not allowed. Paint removal to sound substrate is to be accomplished with the recommendations listed in the attached Preservation Brief No. 10."

**ADD: Note 8:** "Existing exterior painted siding and trim that has adhesion failure to be taken to sound "fresh" wood fiber substrate. All exposed currently bare weathered "gray" siding should also be taken to sound "fresh" wood fiber substrate. Paint shall be removed with either an electric heat plate or electric heat gun. Blow torch removal is not allowed. Remaining painted surfaces that are flaking, peeling or chalky to be taken back to a "sound" substrate in accordance with the previously issued Preservation Brief No.10.

The expectation of the owner is such that some layering of paint will be visible under the new paint layer, and does not expect entirely "smooth" wood under the painted surface.

Ferrous nail heads are to be primed, loose nails to be removed and replaced with stainless steel nails. As stated in note No.4 comply with OSHA, Federal and State of WV rules and regulations for removal of lead paint."



Addendum No. 3  
October 27, 2008  
Page 3 of 3


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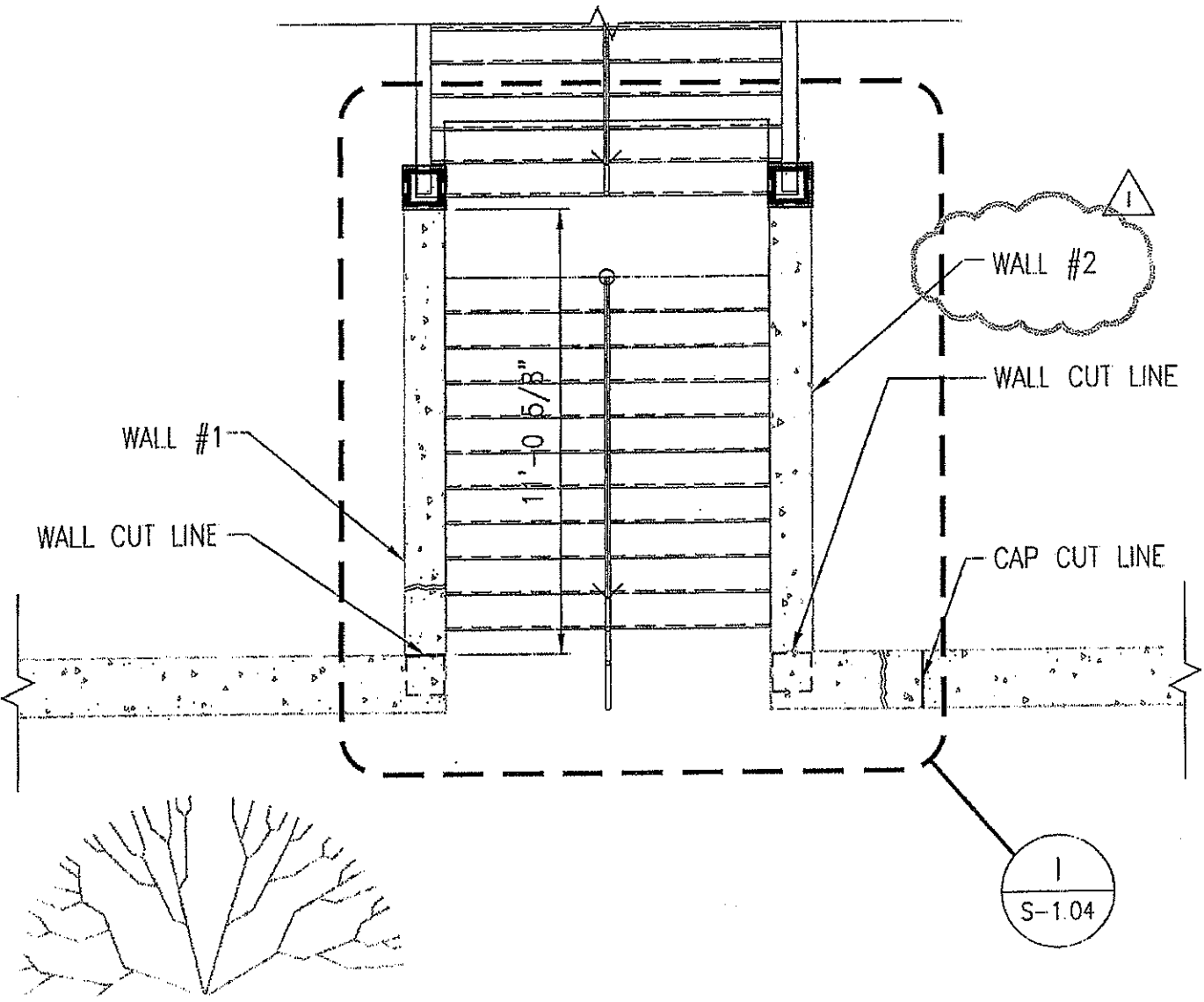
**4.0 QUESTIONS AND ANSWERS:**

4.01 Q.: The drawing S-1.03 indicates wall #2 ending at the corner of the retaining wall leading to the steps. Drawings S-1.04 indicates wall # 2 going all the way to the head wall. Please clarify which is correct.

A.: Corrections have been made to the drawings in AD-004 attached. Photos of condition in field have also been issued with this Addendum. Both walls No. 1 & 2 are to be poured new to location of new bulkhead wall. Drawings and photos are offered as a means to clarify where cuts are made beyond the structural cracks. In both cases the front walls are to remain. Wall no. 2 has a portion of the cap that is with the front wall that is to be replaced as well.

Issued October 27, 2008  
Alpha Associates, Incorporated

  
Rebecca Jean Key, AIA



# RETAINING WALL PLAN

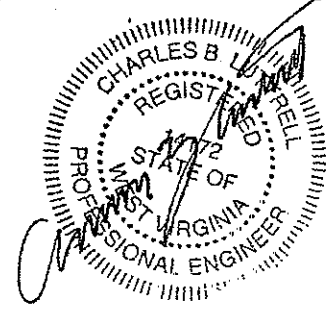
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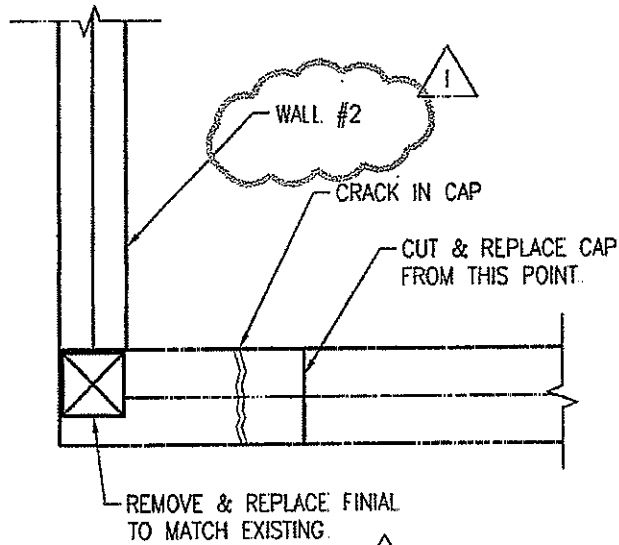
**ALPHA**  
ASSOCIATES, INCORPORATED  
ARCHITECTS • ENGINEERS • SURVEYORS

209 PRARIE AVENUE  
MORGANTOWN, WV 26501  
PHONE/FAX: 304-295-8216  
TOLL FREE: 800-540-8216  
EMAIL: alpha@alphaec.com  
HTTP: www.alphaec.com

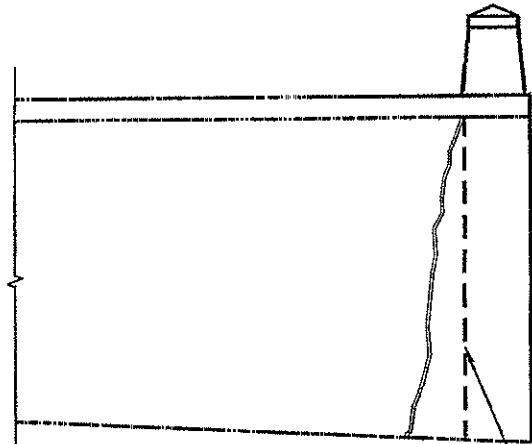
## ADDENDUM DRAWING

REV. BY: CBL	DWG. DESCRIPTION: RETAINING WALL PLAN CLARIFICATION	DWG. NO: AD-004 1 OF 3
DWG. BY: DLF		P&E NO: --
DATE: 10-27-08		SHEET REF: S-1.03
PROJECT NAME: CASS MUSEUM		PROJECT NO: 0404039.01





**WALL #2 CORNER**  
SCALE: 1/2" = 1'-0"



CUT & REMOVE WALL IN FRONT OF CRACK.

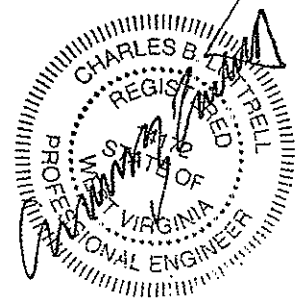
**WALL #2 EXISTING & DEMO**  
SCALE: 1/2" = 1'-0"

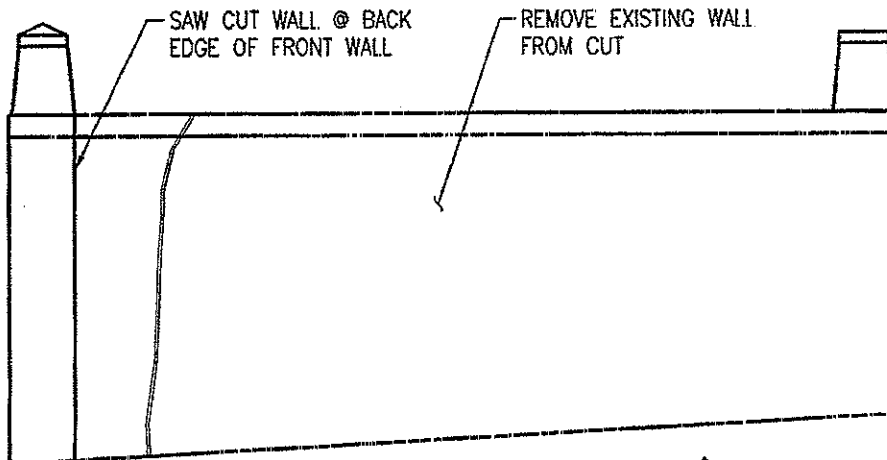
ADDENDUM DRAWING

**ALPHA**  
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ARCHITECTS • ENGINEERS • SURVEYORS

209 PRAIRIE AVENUE  
MORGANTOWN, WV 26501  
PHONE/FAX: 304-295-8216  
TOLL FREE: 800-640-8216  
EMAIL: alpha@alphoec.com  
HTTP: www.alphoec.com

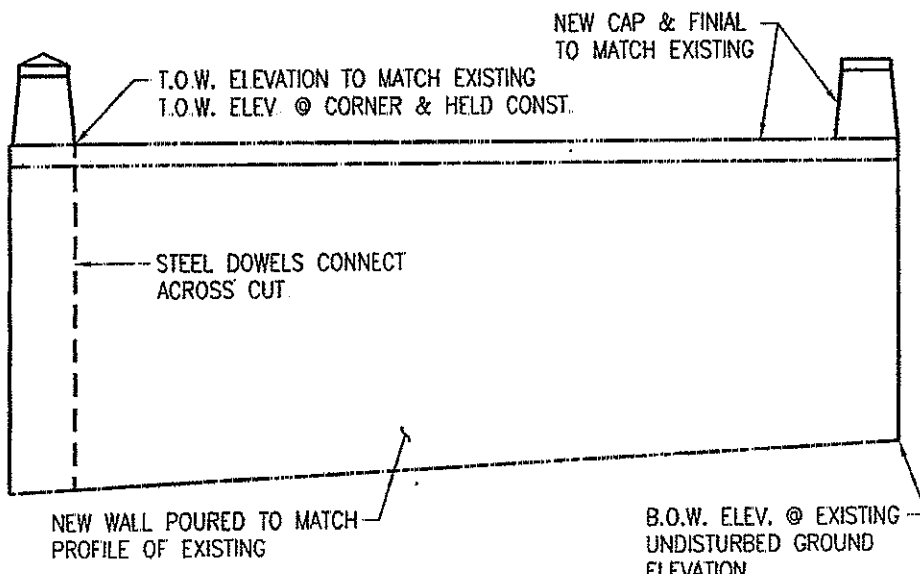
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DWG. BY: DLF		PBI NO: --
DATE: 10-27-08		SHEET REF: S-1.03
PROJECT NAME: CASS MUSEUM		PROJECT NO: 0404039.01





**WALL #1 EXISTING & DEMO**

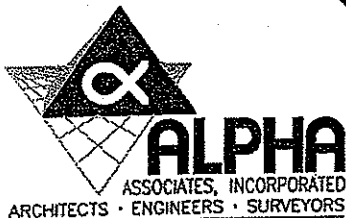
SCALE: 1/2" = 1'-0"



**WALL #1 & #2 NEW POURS**

SCALE: 1/2" = 1'-0"

ADDENDUM DRAWING



209 PRAIRIE AVENUE  
MORGANTOWN, WY 26501  
PHONE/FAX: 304-296-8216  
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EMAIL: [olpfo@alphoec.com](mailto:olpfo@alphoec.com)  
HTTP: [www.alphoec.com](http://www.alphoec.com)

REV. BY: CBL	DWG. DESCRIPTION: TITLE CLARIFICATION	DWG. NO: AD-004 3 OF 3
DWG. BY: DLF		PEI NO: --
DATE: 10-27-08		SHEET REF: S-1.03
PROJECT NAME: CASS MUSEUM		PROJECT NO: 0404039.01

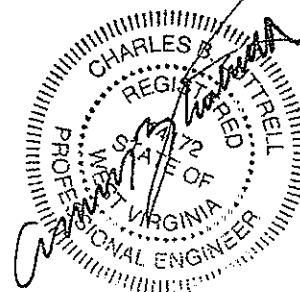




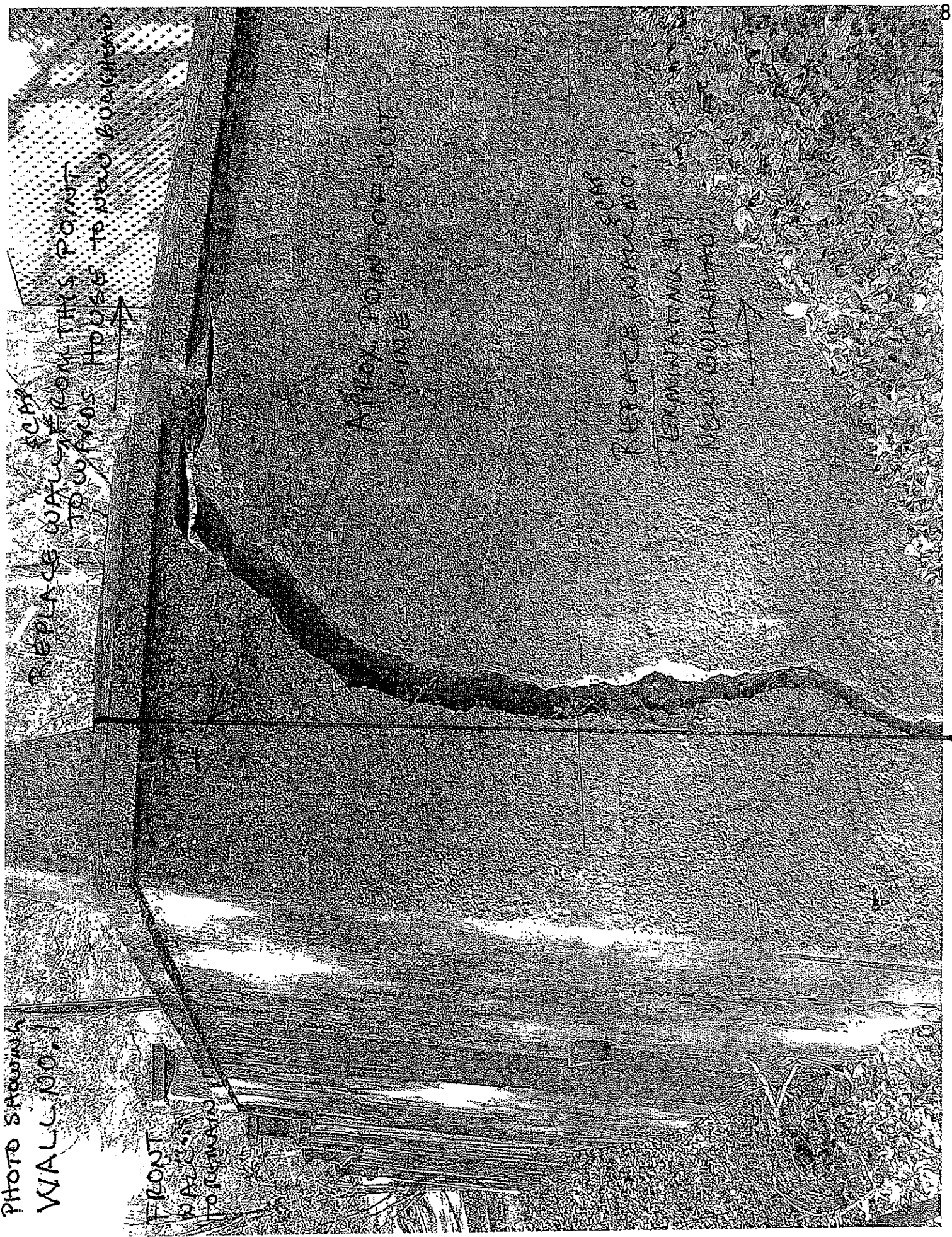
PHOTO SHOWING  
WALL NO. 1

FRONT  
WALLS  
TO REMAIN

REPLACE WALLS BY  
TO WALLS FROM THIS POINT  
TO WALLS HOUSE TO NEW BOUNDARY

APPROXIMATE CUT  
LINE

REPLACE WALLS BY  
TERMINATING AT  
NEW BOUNDARY



CUT & REPLACE  
CAP

BACK TOWARDS  
HOUSE

FRONT TO  
WALL TO  
REMAIN

PIPES  
LOCATED  
OF COURSE

REPLACE W/ TRENCH  
FROM THIS POINT  
TOWARDS HOUSE  
BEGINNING AT

NEW BOLLARDS

PHOTO SHOWING  
WALL NO. 2

