

Request for REQNUMBER Quotation

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ADDRESS CORRESPONDENCE TO ATTENTION OF

CHUCK BOWMAN 304-558-2157

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GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid.
- 3. All quotations are governed by the West Virginia Code and the Legislative Rules of the Purchasing Division.
- 4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
- **5.** All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
- 6. Payment may only be made after the delivery and acceptance of goods or services.
- 7. Interest may be paid for late payment in accordance with the West Virginia Code.
- 8. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- **11.** The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
- 12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 13. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
- 14. HIPAA BUSINESS ASSOCIATE ADDENDUM: The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
- 15. WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT: If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

INSTRUCTIONS TO BIDDERS

- 1. Use the quotation forms provided by the Purchasing Division.
- **2. SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- 3. Complete all sections of the quotation form.
- 4. Unit prices shall prevail in case of discrepancy.
- 5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
- **6. BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130



Request for Quotation

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CHUCK BOWMAN 304-558-2157

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CHUCK BOWMAN 304-558-2157

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State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

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Request for Quotation

DEP14673

PAGE 10

ADDRESS CORRESPONDENCE TO ATTENTION OF

CHUCK BOWMAN 304-558-2157

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ADDRESS CORRESPONDENCE TO ATTENTION OF

CHUCK BOWMAN 304-558-2157

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DATE PRINTED

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ENVIRONMENTAL PROTECTION
DEPARTMENT OF
OFFICE OF AML&R
601 57TH STREET SE
CHARLESTON, WV
25304 304-926-0499

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State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

Request for Quotation

DEP14673

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ADDRESS CORRESPONDENCE TO ATTENTION OF:

CHUCK BOWMAN 304-558-2157

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DEP14673

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CHUCK BOWMAN 304-558-2157

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ABRAMS CREEK AMD TREAT PROJECT

Requisition # DEP14673

Contractor's Bid Sheet

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Company Name:	
Address:	

The DEP reserves the right to request additional information and supporting documentation regarding unit prices when the unit price appears to be unreasonable.

TOTAL				
ITEM NO.	QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
1.0	LS	Mobilization & Demobilization (Cannot exceed 5% of Total Bid)	LS	\$
2.0	LS	Construction Layout Stakes (Cannot exceed 3% of Total Bid)	LS	\$
3.0	LS	Quality Control (Cannot exceed 2% of Total Bid)	LS	\$
4.1	LS	Site Preparation (Cannot exceed 5% of Total Bid)	LS	\$
4.2	4,435 LF	New Access Road Construction	LF	\$
4.3	905 LF	Light Duty Access Road Construction	LF	\$
4.4	1,015 TN	Road Rehabilitation - Type I	TN	\$
4.5	925 LF	Road Rehabilitation - Type II	LF	\$
4.6	150 LF	Farm Fence	LF	\$
4.7	3 EA	14 ' Gate Sections	EA	\$
5.0	2,000 LF	Sediment Control	LF	\$
6.0	2.0 AC	Revegetation	AC	\$
7.1	100 TN	Steam Bank Protection	TN	\$
7.2	65 LF	4' Grouted Riprap Channel	LF	\$
7.3	700 LF	4' Riprap Channel	LF	\$
7.4	3,010 LF	6' Grouted Riprap Channel	LF	\$
7.5	765 LF	6' Riprap Channel	LF	\$
7.6	3 EA	Channel Crossing	EA	\$
7.7	60 LF	12-Inch HPDE Culvert	LF	\$
7.8	140 LF	15-Inch HDPE Culvert	LF	\$
7.9	240 LF	18-Inch HDPE Culvert	LF	\$
7.10	100 LF	B & J 10" Steel Casing	LF	\$
7.11	40 TN	Limestone Sand Water Treatment	TN	\$
7.12	1 EA	Cattleguard	EA	\$
7.13	160 SY	Engineering Fabric	SY	\$
7.14	1 EA	Check Dam	EA	\$
8.0	LS	Treatment Site Excavation	LS	\$
12.1	3 EA	Lime Doser Foundation	EA	\$
12.2	3 EA	Lime Dosing Units	EA	\$
12.3	1 EA	30 Ton Silo	EA	\$
12.4	2 EA	60 Ton Silo	EA	\$
12.5	1,170 LF	4-Inch Water Intake Line	LF	
12.6	1,170 LF	6-Inch Water Intake Line	LF	
12.7	3 EA	Water Intake Units	EA	
13.0	1,000 TN	Kiln Dust	TN	

******		TOTAL		\$

OMB #1029-0119 Expiration Date: Ol/31/2010

AML CONTRACTOR INFORMATION FORM

You must complete this form for your AML contracting officer to request an AML eligibility evaluation from the Office of Surface Mining to determine if you are eligible to receive an AML contract. This eligibility requirement applies to contractors and their sub-contractors and is found under OSM's regulations at 30 CFR 874.16.

Contractor Name:			Tax Payer I	ID No.:	
			7° 7 1	Phone:	· .
City:		State:	Zip Code:	Phone.	
Fax No.:		E-mail addr	ess:		
Part B: L	egal Structure				
() Corpo () Other	ration () (please specify)	Sole Proprietorship	() Partnership	()LLC	
Part C: C	ertifying and upon to following option	dating information in ons, follow the instru	the Applicant/Violate ctions for that option,	or System (AVS). Se and sign below.	lect onl
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Part D.

Contractor Name:

If the current entity and Entity OFT information for your business is incomplete or incorrect in AVS, or if there is no information in AVS for your business, you must provide all of the following information as it applies to your business affiliations. Please make as many copies of this page as you require.

- Every officer (President, Vice President, Secretary, Treasurer, etc.);
- All Directors;
- All persons performing a function similar to a Director;
- Every person or business that owns 10% or more of the voting stock in your business;
- Every partner, if your business is a partnership;
- Every member and manager, if your business is a limited liability company; and
- Any other person(s) who has the ability to determine the manner in which the AML reclamation project is being conducted.

Name Position/Title			
Address	Telephone #		
	% of Ownership Begin Date:		
Ending Date:			
Name	Position/Title		
Address	Telephone #		
11441505	% of Ownership Begin Date:		
Marway	Ending Date:		
	Desition/Title		
Name	Position/Title		
Address	Telephone #		
	% of Ownership		
Begin Date:	Ending Date:		
Name	Position/Title		
Address	Telephone #		
11441000	% of OwnershipBegin Date:		
•	Ending Date:		

PAPERWORK REDUCTION STATEMENT

The Paperwork Reduction Act of 1995 (44 U.S.C. 3501) requires us to inform you that: Federal Agencies may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. This information is necessary for all successful bidders prior to the distribution of AML funds, and is required to obtain a benefit.

Public reporting burden for this form is estimated to average 45 minutes per response, including time for reviewing instructions, gathering and maintaining data, and completing and reviewing the form. Direct comments regarding the burden estimate or any other aspect of this form to the Information Collection Clearance Officer, Office of Surface Mining Reclamation and Enforcement, Room 210 S1B, Constitution Ave., NW, Washington, D.C. 20240.



State of West Virginia DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT West Virginia Code §21-1D-5

STA	TE OF		
col	JNTY OF	, TO-WIT:	
I,	e as follows:	_, after being fi	rst duly sworn, depose and
stau	e as rollows:		
1.	I am an employee of		; and, (Company Name)
			(Сотрапу мате)
2.	I do hereby attest that _		(Company Name)
	maintains a valid writter policy is in compliance v		kplace policy and that such inia Code §21-1D-5.
The	above statements are swo	orn to under the	e penalty of perjury.
		****	(Company Name)
	,	Ву:	
		Title:	
		Date:	
Tak	en, subscribed and sworn	to before me th	is day of
Ву	Commission expires		
(Se	al)		
			(Notary Public)

THIS AFFIDAVIT MUST BE SUBMITTED WITH THE BID IN ORDER TO COMPLY WITH WV CODE PROVISIONS. FAILURE TO INCLUDE THE AFFIDAVIT WITH THE BID SHALL RESULT IN DISQUALIFICATION OF THE BID.

Rev March 2009

		Agency REQ.P.O#
BID BC	DND	018
KNOW ALL MEN BY THESE PRESENTS, That we, the under	ersigned,	
of		
of, a cor	rporation organized a	nd existing under the laws of the State of
with its principal office in the City of		
of West Virginia, as Obligee, in the penal sum of		
well and truly to be made, we jointly and severally bind ourselves, our	heirs, administrators	s, executors, successors and assigns.
The Condition of the above obligation is such that whereas the Department of Administration a certain bid or proposal, attached here!		
(a) If said bid shall be rejected, or (b) If said bid shall be accepted and the Principal shall enter hereto and shall furnish any other bonds and insurance required by the agreement created by the acceptance of said bid, then this obligation force and effect. It is expressly understood and agreed that the liabilitiexced the penal amount of this obligation as herein stated. The Surety, for the value received, hereby stipulates and agreed may impaired or affected by any extension of the time within which the waive notice of any such extension.	ne bid or proposal, ar shall be null and voi ity of the Surety for ar rees that the obligation e Obligee may accep	nd shall in all other respects perform the d, otherwise this obligation shall remain in full my and all claims hereunder shall, in no event, ons of said Surety and its bond shall be in no at such bid, and said Surety does hereby
IN WITNESS WHEREOF, Principal and Surety have hereun		
have caused their corporate seals to be affixed hereunto and these p	resents to be signed	by their proper officers, this
day of		
Principal Corporate Seal		
	Manthon and Andrews	(Name of Principal)
	 By.	(Name of Principal)
	By	(Name of Principal) (Must be President or Vice President)
Surety Corporate Seal	By	(Must be President or

IMPORTANT – Surety executing bonds must be licensed in West Virginia to transact surety insurance. Raised corporate seals must be affixed, a power of attorney must be attached.

Attorney-in-Fact

BID BOND PREPARATION INSTRUCTIONS

()1	.9
AGENCY	(A)
RFQ/RFP#	(B)

			<u>B</u> i	d Bond	
(A)	WV State Agency	KNOW A	LL MEN BY THE	SE PRESENT	S, That we, the undersigned,
	(Stated on Page 1 "Spending Unit")	<u>(C)</u>	of	(D)	
	Request for Quotation Number (upper	as Principal, and			(G),
	right corner of page #1)				and existing under the laws
(C)	Your Company Name	of the State of			al office in the City of
(D)	City, Location of your Company	<u>(J)</u>	, as Surety,	are held and t	firmly bound unto The State
(E)	State, Location of your Company	of West Virginia, a			
(F)	Surety Corporate Name				ch, well and truly to be made,
(G)	City, Location of Surety			es, our heirs, a	iministrators, executors,
(H)	State, Location of Surety	successors and assi			
(I)	State of Surety Incorporation				ich that whereas the Principal
(J)	City of Surety Incorporation				ertment of Administration
(K)	Minimum amount of acceptable bid			eto and made	a part hereof to enter into a
	bond is 5% of total bid. You may state	contract in writing			
	"5% of bid" or a specific amount on	***************************************	<u>(j</u>	VI)	
	this line in words.		 		
(L)	Amount of bond in figures			 	
(M)	Brief Description of scope of work		EREFORE.		
(N)	Day of the month		bid shall be reject		
(O)	Month				rincipal shall enter into a
(P)	Year				ched hereto and shall furnish
(Q)	Name of Corporation				r proposal, and shall in all
(R)	Raised Corporate Seal of Principal				acceptance of said bid then
(S)	Signature of President or Vice				obligation shall remain in full sed that the liability of the
(05%	President				
(T)	Title of person signing	amount of this obli			event, exceed the penal
(U)	Raised Corporate Seal of Surety				ulates and agrees that the
(V)	Corporate Name of Surety				o way impaired or affected by
(W)	Signature of Attorney in Fact of the				y accept such bid: and said
NOTE.	Surety Dated, Power of Attorney with Raised	Surety does hereby			
NOTE:	Surety Seal must accompany this bid				Surety have hereunto set their
	bond.				ns have caused their corporate
	bonu.				gned by their proper officers,
		this (N)			
		11115	suy Or	<u>, </u>	
		Principal Corporate	Seal		(O)
		z tanzpar corporar		***************************************	(Name of Principal)
		(R)	Bv	(S)
		•	7		(Must be President or
					Vice President)
					(T)
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		(U)		
		Surety Corporate S			(V)
		· • ·			(Name of Surety)
	·				<u>(W)</u>
					Attorney-in-Fact

IMPORTANT – Surety executing bonds must be licensed in West Virginia to transact surety insurance. Raised Corporate Seals must be affixed and a Power of Attorney must be attached.

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STATE OF WEST VIRGINIA Purchasing Division

020

PURCHASING AFFIDAVIT

VENDOR OWING A DEBT TO THE STATE:

West Virginia Code §5A-3-10a provides that: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

PUBLIC IMPROVEMENT CONTRACTS & DRUG-FREE WORKPLACE ACT:

If this is a solicitation for a public improvement construction contract, the vendor, by its signature below, affirms that it has a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the **West Virginia Code**. The vendor **must** make said affirmation with its bid submission. Further, public improvement construction contract may not be awarded to a vendor who does not have a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the **West Virginia Code** and who has not submitted that plan to the appropriate contracting authority in timely fashion. For a vendor who is a subcontractor, compliance with Section 5, Article 1D, Chapter 21 of the **West Virginia Code** may take place before their work on the public improvement is begun.

ANTITRUST:

In submitting a bid to any agency for the state of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the state of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the state of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the state of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership or person or entity submitting a bid for the same materials, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

LICENSING:

Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

CONFIDENTIALITY:

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf.

Under penalty of law for false swearing (**West Virginia Code** §61-5-3), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

Vendor's Name:		
Authorized Signature:	Date:	

Purchasing Affidavit (Revised 01/01/09)