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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER DEP14482

304-558-2157

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ADDRESS CORRESPONDENCE TO ATTENTION OF CHUCK BOWMAN

RFQ COPY TYPE NAME/ADDRESS HERE

ENVIRONMENTAL PROTECTION DEPARTMENT OF OFFICE OF AML&R 601 57TH STREET SE CHARLESTON, WV 25304 304-926-0499

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## GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid.
- 3. All quotations are governed by the West Virginia Code and the Legislative Rules of the Purchasing Division.
- 4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
- 5. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
- 6. Payment may only be made after the delivery and acceptance of goods or services.
- 7. Interest may be paid for late payment in accordance with the West Virginia Code.
- 8. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
- **12.** Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 13. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
- 14. HIPAA BUSINESS ASSOCIATE ADDENDUM: The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
- 15. WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT: If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

#### **INSTRUCTIONS TO BIDDERS**

- 1. Use the quotation forms provided by the Purchasing Division.
- 2. SPECIFICATIONS: Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as EQUAL to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- 3. Complete all sections of the quotation form.
- 4. Unit prices shall prevail in case of discrepancy.
- 5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
- **6. BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130

### MANDATORY PRE-BID SIGN-IN ATTENDANCE SHEET

RFQ #: 14482 Project: GILMER B 3-8	Bid Date: /2/18/08 Pre-Bid Date: ////8/08
Name: David H. Rown AN Company: GKER Manian Cu Address: 511 524 STREET CHAS. CU	Name: Linux ANDERSA Company: Basil Carperten Cacar, Address: 333 A Call RD Sissiencille
Phone #: 304-425-0253 Fax #: 9230 Email: 50d, Maye Aul. Cum	Phone# : 984-0388  Fax # : 984-3825  Email :
Name: MIKE WARDWE!! Company: <u>FASTERN</u> ALTOW Address: <u>PO 4108</u> CHarleston WV.	Name: SAMUEL SKIDMORE  Company: Styn's Excounting  Address: 655 Replan Ridge  Sutton MR 26601
Phone #: 30+ 332-5522 Fax # : Email :	Phone#: 304-765-2194  Fax #: 304-765-2066  Email: Spant = xavation a dity Net. Net
Name: Robert Barnes Company: Barnes EXC. Inc. Address: P.O. Box 13384 Sissonville WV. 25360	Name: Bert Collins Company: Collins Building + Contracting Inc. Address: 3406 Cortey Curvess Rd Flatwoods WV 26621
Phone #: 984-1725 Fax # : 984-0074 Email :	Phone#: 304-765-3521  Fax #: 304-765-3521  Email:
Name: Thomas L. Denvison/ Company: Breakaway Inc Address: 1975 sld tumpike Rd Sutton WV 26601	Name: Spencer C Wooddill Company: Cowere up INC. Address: PO BOX 243 Simpson, W/a 26435
Phone #: 304-765-5317  Fax #: 304-765-5389  Email: breakaway-wc@verizow.we	Phone#: 304 739 - 4397 Fax #: 304 739 - 4397 Email:

The state of the s	14482 GILMER B 3-8		id Date: /2//8/08 id Date: ////8/08
	David L. Smith	Name : Company: Address:	Rager Cosperter Cosperter Brefamition POBOY 13283 Chadeston W.VA 25360
Phone #: Fax # : Email :			304-984-1115 304.984-1115
	GARY Long McCourt & Son Const. 2790 Centralia Rd Sutton WY 26601	Company:	SAMES AllEM JE AllEM CO POBOX 2049 Bukhannon W 2620
	304 765-5288 304 765-5293		30/ \$72 8890 30/ 472 8897
Name : Company: Address:	Pro Contracting Ju Pro Bex 2442 Clarkshing WV 26301	Name : Company: Address:	
Fax # :	304-622-2400 304-622-2410 Ahlangema.rr.com	Phone# : Fax # : Email :	
Name : Company: Address:	CEORGE FRESHOUR EAGLE EXCAVATION THE. P.O. BOX 318 KENNA WV	Name : Company: Address:	
Phone #: Fax # : Email :	372-4378 372-4378 372-4378	Phone# : Fax # : Email :	

### Addendum #1 - Questions During Pre-Bid Meeting For DEP 14482 Gilmer "B" - Sites 3 -8 Project

The following questions were identified from the Pre-Bid Conference. The answers provided herein take precedence over verbal answers at the PBC should there be any conflicts between the two.

- 1.) **Q**. Do we have a Corp Permit yet?
  - A. Yes.
- 2.) **Q.** Unclassified Excavation, which site is that on?
  - **A.** Site 7.
- 3.) **Q**. Is this excavation to regrade a refuse pile?
  - A. Yes.
- 4.) **Q**. Did we identify soil borrow areas?
  - A. Yes, they are located on the map.
- 5.) **Q**. Which site has the stream bank protection?
  - A. Site 5 it protects Copen Creek.

### Site 5

- 6.) **Q.** Is there a ditch that we will run into?
  - A. No
- 7.) **Q.** Is the bench behind the mine?
  - A. No, in front of all.
- 8.) **Q.** Is conveyance pipe a separate item?
  - A. Yes
- 9.) **Q.** Is it for single run of pipe?
  - A. Yes

### Sites 3 & 4

- 10.) **Q.** The stream crossing, do we grout it?
  - A. The inlet side only.
- 11.) **Q.** Do you place the grout in the stream?
  - A. Will be done under low or no flow period.
- 12.) **Q.** Do you think the bottom will be in rock if the stream channel excavation is completed to prevent the water from entering the mine works?
  - A. No.

Questions & Answers
Pre-Bid Conference
DEP14482 – Gilmer "B" – Sites 3-8 Project
Page Three

- 26.) Q. Gas lines, will we work around them.
  - A. Yes.
- 27.) Q. If you do not hit water installing wet seals do they remain as wet or change to dry seals?
  A. They will remain as wet seals.
- 28.) Q. Preparing for the channel crossing, where is the spoil for the work to be placed?

  A. There is room for it nearby.
- Q. What is to be done with the trees?A. Windrow all greater than 8" diameter, burn smaller material.
- 30.) **Q.** The gas lines, are they to be below the ditch, above the ditch or thru the ditch? **A.** We will work with each line, if it needs to be relocated then we will evaluate for a relocation.