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State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation

RFO NUMBER DEP14444 1

ADDRESS CORRESPONDENCE TO ATTENTION OF

CHUCK BOWMAN 304-558-2157

ENVIRONMENTAL PROTECTION DEPARTMENT OF OFFICE OF AML&R 601 57TH STREET SE CHARLESTON, WV

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GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid.
- 3. All quotations are governed by the West Virginia Code and the Legislative Rules of the Purchasing Division.
- 4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
- 5. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
- 6. Payment may only be made after the delivery and acceptance of goods or services.
- 7. Interest may be paid for late payment in accordance with the West Virginia Code.
- 8. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
- 12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 13. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
- 14. HIPAA BUSINESS ASSOCIATE ADDENDUM: The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
- 15. WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT: If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

INSTRUCTIONS TO BIDDERS

- 1. Use the quotation forms provided by the Purchasing Division.
- 2. SPECIFICATIONS: Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as EQUAL to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- 3. Complete all sections of the quotation form.
- 4. Unit prices shall prevail in case of discrepancy.
- 5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
- **6. BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130



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ENVIRONMENTAL PROTECTION DEPARTMENT OF OFFICE OF AML&R 601 57TH STREET SE CHARLESTON, WV

> 25304 304-926-0499

DATE PRINTED TERMS OF SALE SHIP VIA F.O.B FREIGHT TERMS 09/18/2008 BID OPENING DATE: 11/06/2008 BID OPENING TIME 01:30PM CAT. LINE QUANTITY UOP ITEM NUMBER UNIT PRICE AMOUNT EXHIBIT 5 THIS CONTRACT IS TO BE PERFORMED NOTICE TO PROCEED! WITHIN 365 CALENDAR DAYS AFTER THE NOTICE TO PROCEED IS RECEIVED. UNLESS OTHERWISE SPECIFIED, THE FULLY EXECUTED PURCHASE ORDER WILL BE CONSIDERED NOTICE TO PROCEED. CANCELLATION! THE DIRECTOR OF PURCHASING RESERVES THE right to cancel this contract immediately upon written NOTICE TO THE VENDOR IF THE MATERIALS OR WORKMANSHIP Supplied are of an inferior quality or do not conform WITH THE SPECIFICATIONS OF THE BID AND CONTRACT HEREIN. wage rates: the contractor or subcontractor shall pay THE HIGHER OF THE U.S. DEPARTMENT OF LABOR MINIMUM WAGE rates as established for fayette county, pursuant to west virg‡nia ¢ode 21-5a, et,seq. ANY REFERENCES MADE TO ARBITRATION OR ARBITRATION: INTEREST FOR PAYMENTS DUE (EXCEPT FOR ANY INTEREST CONTAINED IN THIS CONTRACT required by \$tate|law)| OR IN ANY AMERICAN INSTITUTE OF ARCHITECTS DOCUMENTS PERTAINING TO THIS CONTRACT ARE HEREBY DELETED. WORKERS' COMPENSATION: VENDOR IS REQUIRED TO PROVIDE CERTIFICATE FROM WORKERS' COMPENSATION IF SUCCESSFUL ALL OF THE ITEMS CHECKED BELOW WILL BE A REQUIREMENT OF THIS CONTRACT: (XX) INSURAN¢E: S¢CCES\$FUL VENDOR SHALL FURNISH PROOF COMMERCIAL GENERAL LIABILITY INSURANCE PRIOR TO SEE REVERSE SIDE FOR TERMS AND CONDITIONS SIGNATURE ELEPHONE TITLE FEIN ADDRESS CHANGES TO BE NOTED ABOVE



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(1) THE ARCHITECT/ENGINEER SHALL PREPARI AND A LIST OF ALL PARTIES THAT HAVE PROCE AND SPECIFICATIONS FOR THE PROJECT. THE LIST SHALL BE FORWARDED TO THE BUYER IN T PURCHASING DIVISION. THE ARCHITECT/ENGING SEND A COPY OF THE ADDENDUM TO THE STATE WHICH THE CONTRACT IS ISSUED.	URED DRAWINGS ADDENDUM AND THE STATE NEER SHALL ALSO
(2) THE BUYER SHALL SEND THE ADDENDUM TO INTERESTED PARTIES AND IF NECESSARY, EXTOPENING DATE ANY ADDENDUM SHOULD BE RECEDUYER WITHIN FOURTEEN (14) DAYS PRIOR TO OPENING DATE	TEND THE BID CEIVED BY THE THE BID
SEE REVERSE SIDE FOR TERMS AND CONDIT SIGNATURE TELEPHONE	TIONS DATE
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TYPE NAME/ADDRESS HERE

State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

Request for Quotation

AFONUMBER DEP14444

PAGE

ADDRESS CORRESPONDENCE TO ATTENTION OF

CHUCK BOWMAN 304-558-2157

ENVIRONMENTAL PROTECTION
DEPARTMENT OF
OFFICE OF AML&R

601 57TH STREET SE CHARLESTON, WV

25304

DATE PRINTED TERMS OF SALE SHIP VIA FO.B FREIGHTERM O.9/18/2008 BIO OPENING TIME 11:30PM BIO OPENING DATE: 11/06/2008 BID OPENING TIME 01:30PM (3) ALL ADDENDA SHOULD BE FORMALLY ACKNOWLEDGED BY ALL BIDDERS AND SUBMITTED TO THE STATE PURCHASING DIVISION AND THE STATE AUDITOR'S OFFICE. THE SAME RULES AND REGULATIONS THAT APPLY TO THE ORIGINAL BIDDING DOCUMENT SHALL ALSO APPLY TO AN ADDENDUM DOCUMENT. THE ONLY EXCEPTION MAY BE FOR AN ADDENDUM DOCUMENT. THE ONLY EXCEPTION MAY BE FOR AN ADDENDUM THAT IS ISSUED FOR THE SOLE PURPOSE OF CHANGING A BID OPENING TIME AND/OR DATE. REV. 11/96 EXHIBIT 10 REQUISITION NO.: DEP14444 ADDENDUM ACKNOWLEDGEMENT I HEREBY ACKNOWLEDGE RECEIPT OF THE FOLLOWING CHECKED ADDENDUM(S) AND HAVE MADE THE NECESSARY REVISIONS TO MY PROPOSAL, PLANS AND/OR SPECIFICATION, ETC. ADDENDUM NO. S: NO. 1 NO. 2 NO. 3 NO. 4 I UNDERSTAND THAT FAILURE TO CONFIRM THE RECEIPT OF TH												
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TYPE NAME/ADDRESS HERE

State of West Virginia
Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation

RFO NUMBER DEP14444 PAGE 12

ADDRESS CORRESPONDENCE TO ATTENTION OF

CHUCK BOWMAN

304-558-2157

ENVIRONMENTAL PROTECTION DEPARTMENT OF OFFICE OF AML&R 601 57TH STREET SE CHARLESTON, WV

25304

	RMS OF SALE	SHIP VIA	FOB.	FREIGHTTERMS
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A SIGNED BID	MUST BE SU	BMITTED TO:		
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RFO NUMBER DEP14444 PAGE 13

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CHARLESTON, WV 25304

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Carlisle Refuse Pile Requisition # DEP14444

Contractor's Bid Sheet

Company Name:	
Address:	

ITEM			1 12 TIM 12 12 12 12 12 12 12 12 12 12 12 12 12	A LOT DATE
NO.	QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
1.0	LS	Mobilization, per lump sum	· · · · · · · · · · · · · · · · · · ·	\$
		(not to exceed 10% per each bid)		
2.0	LS	Construction Layout, per lump sum		\$
······		(not to exceed 5% per each bid)		
3.0	LS	Quality Control, per lump sum		\$
		(not to exceed 3% per each bid)	*****	
4.0	LS	Site Preparation, per lump sum		\$
		(not to exceed 10% per each bid)		
5.0	10,600.0 L.F.	Sediment Control Barrier, per lineal foot		\$
6.0	40.0 A.C.	Revegetation, per plan acre		\$
7.0	700.0 L.F.	Vee Ditch, Vegetated w/Mat Lining, per lineal foot		\$
7.1	2,300.0 L.F.	Vee Ditch, Rock Riprap Lined, per lineal foot		\$
7.2	2,000.0 L.F.	Vee Ditch, Grouted Rock Riprap Lined, per lineal foot		\$
7.3	600.0 L.F.	5' Flat Bottom Flume, Rock Riprap Lined, per lineal foot		\$
7.4	400.0 L.F.	5' Flat Bottom Flume, Grouted Rock Riprap Lined, per lineal foot		\$
7.5	400.0 L.F.	20' Flat Bottom Stream Channel Regrade, Rock Riprap Lined,		\$
		per lineal foot		\$
7.6	900.0 L.F.	40' Flat Bottom Stream Channel Regrade, Rock Riprap Lined,		\$
		per lineal foot		\$
7.7	200.0 L.F.	24" Ø Pipe Culvert Installation, per lineal foot		\$
7.8	500.0 L.F.	30" Ø Pipe Culvert Installation, per lineal foot		\$
7.9	100.0 L.F.	Underdrain Installation, per lineal foot	,	\$
7.10	5.0 L.S./EA.	Stone Check Dam, per lump sum, per each		\$
8.0	315,700.0 C.Y.	Unclassified Excavation, per cubic yard		\$
12.0	35.0 AC.	Soil Cover, per plan acre		\$
13.0	LS	Structure Demolition, per lump sum		\$
14.1	600.0 Ton	Coarse Rock Fill, per ton		\$
14.2	30.0 C.Y.	Concrete Cap, per cubic yard		\$
15.1	400.0 L.F.	Reconstructed Access Road, per lineal foot		\$
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 				\$
		TOTAL		\$
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OMB #1029-0119 Expiration Date: Ol/31/2010

AML CONTRACTOR INFORMATION FORM

You must complete this form for your AML contracting officer to request an AML eligibility evaluation from the Office of Surface Mining to determine if you are eligible to receive an AML contract. This eligibility requirement applies to contractors and their sub-contractors and is found under OSM's regulations at 30 CFR 874.16.

Contractor Name:		Tax Payer ID No.:			
Address:	Ctata	Zin Code:	Phone:		
Fax No.:	E-mail addre	ess:			
Part B: Legal Structure					
() Corporation () So () Other (please specify)	le Proprietorship	() Partnership	()LLC		
Part C: Certifying and update one of the following options	ing information in follow the instruc	the Applicant/Violate tions for that option,	or System (AVS). Select only and sign below.		
Ι,	, , l	nave the express auth	ority to certify that:		
(print name) Information on the a date. If you select the Sign and date below	is option, you must	: attach an Entity OF	te, complete, and upto- Γ from AVS to this form.		
the information in A	VS for my compan y OFT from AVS to	y must be updated. It this form. Use Part	S is missing or incorrect and f you select this option, you D to provide missing or art D.		
Our company current provide all information	ly has no informat on required in Part	ion in AVS. If you se D. Sign and date bel	elect this option, you must ow and complete Part D.		
Date	S	Signature	Title		
Date IMPORTANT! In order to certify in Part C copy of your business' Entite	to the accuracy of	existing information	in AVS, you must obtain a		

at 800-643-9748 or request it from www.avs.osmre.~ov on the Internet.

Part D.

Contractor Name:

If the current entity and Entity OFT information for your business is incomplete or incorrect in AVS, or if there is no information in AVS for your business, you must provide all of the following information as it applies to your business affiliations. Please make as many copies of this page as you require.

- Every officer (President, Vice President, Secretary, Treasurer, etc.);
- All Directors;
- All persons performing a function similar to a Director;
- Every person or business that owns 10% or more of the voting stock in your business;
- Every partner, if your business is a partnership;
- · Every member and manager, if your business is a limited liability company; and
- Any other person(s) who has the ability to determine the manner in which the AML reclamation project is being conducted.

Name	Position/Title			
Address	Telephone # % of Ownership Begin Date:			
Ending Date:	• • •			
Name	Position/Title			
Address	Telephone #			
	% of Ownership Begin Date:			
	Ending Date:			
Name	Position/Title			
Address	Telephone #			
	% of Ownership			
Begin Date:	Ending Date:			
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Name	Position/Title			
Address	Telephone #			
	% of OwnershipBegin Date:			
And the second s	Ending Date:			

PAPERWORK REDUCTION STATEMENT

The Paperwork Reduction Act of 1995 (44 U.S.C. 3501) requires us to inform you that: Federal Agencies may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. This information is necessary for all successful bidders prior to the distribution of AML funds, and is required to obtain a benefit.

Public reporting burden for this form is estimated to average 45 minutes per response, including time for reviewing instructions, gathering and maintaining data, and completing and reviewing the form. Direct comments regarding the burden estimate or any other aspect of this form to the Information Collection Clearance Officer, Office of Surface Mining Reclamation and Enforcement, Room 210 S1B, Constitution Ave., NW, Washington, D.C. 20240.

Agency

BID BOND

of	SE PRESENTS, That we, the undersigned,, as Principal, and			
	, a corporation organized and existing under the laws of the State of			
with its principa	ıl office in the City of	as Surety, are held and firmly bound unto the State		
of West Virginia, as Obligee, in the	penal sum of	(\$) for the payment of which		
well and truly to be made, we joint	dy and severally bind ourselves,	our heirs, administrators, executors, successors and assigns.		
	-	as the Principal has submitted to the Purchasing Section of the		
Department of Administration a ce	rtain bid or proposal, attached h	ereto and made a part hereof, to enter into a contract in writing for		
NOW THEREFORE,				
hereto and shall furnish any other agreement created by the accepta	ccepted and the Principal shall e bonds and insurance required b ance of said bid, then this obligat nderstood and agreed that the lia	enter into a contract in accordance with the bid or proposal attached by the bid or proposal, and shall in all other respects perform the tion shall be null and void, otherwise this obligation shall remain in fu ability of the Surety for any and all claims hereunder shall, in no even		
way impaired or affected by any e waive notice of any such extension	extension of the time within which n.	agrees that the obligations of said Surety and its bond shall be in no the Obligee may accept such bid, and said Surety does hereby		
		eunto set their hands and seals, and such of them as are corporation		
		e presents to be signed by their proper officers, this		
day of	, 20			
Principal Corporate Seal		(Name of Principal)		
		Ву		
		(Must be President or Vice President)		
·		(Title)		
Surety Corporate Seal		(Name of Surety)		
		Attorney-in-Fact		

IMPORTANT – Surety executing bonds must be licensed in West Virginia to transact surety insurance. Raised corporate seals must be affixed, a power of attorney must be attached.

Bid Bond

AGENCY	(A)
RFO/RFP#	(B)

(A)	WV State Agency	KNOW ALL MEI	N BY THESE		S, That we, the undersigned,
	(Stated on Page 1 "Spending Unit")			D)	_,(E),
	Request for Quotation Number (upper	as Principal, and		of	(<u>G</u>),
	right comer of page #1)	(H)	, a corporation	organized a	and existing under the laws
(C)	Your Company Name				l office in the City of
(D)	City, Location of your Company	(J)	, as Surety, are	held and fi	irmly bound unto The State
(E)	State, Location of your Company	of West Virginia, as Oblige	ee, in the penal	sum of	(K)
(F)	Surety Corporate Name	(\$ <u>(L)</u>) for the payme	ent of which	h, well and truly to be made,
(G)	City, Location of Surety	we jointly and severally bir	nd ourselves, or	ur heirs, ad	ministrators, executors,
(H)	State, Location of Surety	successors and assigns.			
(I)	State of Surety Incorporation	The Condition of	the above oblig	ation is su	ch that whereas the Principal
(J)	City of Surety Incorporation	has submitted to the Purcha	asing Section o	f the Depar	tment of Administration
(K)	Minimum amount of acceptable bid	a certain bid or proposal, at	tached hereto	and made a	part hereof to enter into a
	bond is 5% of total bid. You may state	contract in writing for			
	"5% of bid" or a specific amount on		(M)		
	this line in words.				
(L)	Amount of bond in figures				
(M)	Brief Description of scope of work	NOW THEREFOR	RE.		
(N)	Day of the month	(a) If said bid sha	all be rejected,	or	
(O)	Month				ncipal shall enter into a
(P)	Year				hed hereto and shall furnish
(Q)	Name of Corporation	any other bonds and insura	nce required by	the bid or	proposal, and shall in all
(R)	Raised Corporate Seal of Principal	other respects perform the	agreement crea	ted by the	acceptance of said bid then
(S)	Signature of President or Vice				obligation shall remain in full
. ,	President	force and effect. It is expre			
(T)	Title of person signing	Surety for any and all clain			
(U)	Raised Corporate Seal of Surety	amount of this obligation a			•
(V)	Corporate Name of Surety			ereby stipu	lates and agrees that the
(W)	Signature of Attorney in Fact of the	obligations of said Surety a	and its bond sha	all be in no	way impaired or affected by
, ,	Surety	any extension of time with			
NOTE:	Dated, Power of Attorney with Raised	Surety does hereby waive r			
	Surety Seal must accompany this bid				urety have hereunto set their
	bond.				s have caused their corporate
		seals to be affixed hereto a	nd these presen	ts to be sig	med by their proper officers,
			(O)		
		Principal Corporate Seal			(Q)
		• •			(Name of Principal)
		(R)		Ву	(S)
		• •			(Must be President or
					Vice President)
					(T)
					Title
		(U)			1110
		Surety Corporate Seal			(V)
		curecy corporate seat			(Name of Surety)
					(Name of Saicty)
					(W)
					Attorney-in-Fact
					- arrangers A Wat

IMPORTANT – Surety executing bonds must be licensed in West Virginia to transact surety insurance. Raised Corporate Seals must be affixed and a Power of Attorney must be attached.

STATE OF WEST VIRGINIA Purchasing Division

PURCHASING AFFIDAVIT

VENDOR OWING A DEBT TO THE STATE:

West Virginia Code §5A-3-10a provides that: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

PUBLIC IMPROVEMENT CONTRACTS & DRUG-FREE WORKPLACE ACT:

West Virginia Code §21-1D-5 provides that: Any solicitation for a public improvement construction contract shall require each vendor that submits a bid for the work to submit at the same time an affidavit that the vendor has a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the West Virginia Code. A public improvement construction contract may not be awarded to a vendor who does not have a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the West Virginia Code and who has not submitted that plan to the appropriate contracting authority in timely fashion. For a vendor who is a subcontractor, compliance with Section 5, Article 1D, Chapter 21 of the West Virginia Code may take place before their work on the public improvement is begun.

ANTITRUST:

In submitting a bid to any agency for the state of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the state of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the state of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the state of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership or person or entity submitting a bid for the same materials, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

LICENSING:

Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

CONFIDENTIALITY:

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendors should visit www.state.wv.us/admin/purchase/privacy for the Notice of Agency Confidentiality Policies.

Under penalty of law for false swearing (West Virginia Code §61-5-3), it is hereby certified that the vendor acknowledges the information in this said affidavit and is in compliance with the requirements as stated.

Vendor's Name:	
Authorized Signature: _	Date:

Purchasing Affidavit (Revised 07/01/08)