

TITLE

RFQ COPY

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State of West Virginia Department of Administration Quotation Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for

RFO NUMBER DEP14425

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ADDRESS CORRESPONDENCE TO ATTENTION OF: CHUCK BOWMAN 304-558**-**2157

ENVIRONMENTAL PROTECTION DEPARTMENT OF OFFICE OF WASTE MANAGEMENT 601 57TH STREET SE CHARLESTON, WV 25304 304-926-0499

ADDRESS CHANGES TO BE NOTED ABOVE

DATE PRINTED TERMS OF SALE SHIP VIA FREIGHT TERMS: F.O.B. 09/18/2008 BID OPENING DATE: 11/06/2008 BID OPENING TIME 01:30PM CAT. LINE QUANTITY UOP ITEM NUMBER UNIT PRICE AMOUNT b001 JΒ 962-86 1 LEACHATE HAULING PER 100 GAL. THE WEST VIRGINIA PURCHASING DIVISION, FOR THE AGENCY, THE WEST VIRGINIA DEPARTMENT OF ENVIRONMENTAL PROTECTION'S DIVISION OF LAND RESTORATION, SEEKS BIDS TO HAUL LEACHATE FROM THE FAYETTE COUNTY LANDFILL TO THE MINDEN/ARBUCKLE PSD WASTEWATER TREATMENT PLANT NEAR OAKHILL THE VENDOR WILL BE RESPONSIBLE FOR WV. PUMPING, HAULING, AND DELIVERING THE LEACHATE FROM THE LANDFILL TO THE WATER TREATMENT PLANT. EACH LOAD WILL BE SAMPLED AT THE WATER TREATMENT PLANT, A COMPOSITE SAMPLE CREATED, AND THE SAMPLES ANALYSED PER THE ATTACHED SPECIFICATIONS, TERMS & CONDITIONS. MANDATORY ON SITE PRE-BID WILL BE HELD 10/08/08 FAILURE TO ATTEND WILL RESULT IN THE DIS-QUALIFICATION OF VENDOR'S BID DIRECTIONS: FROM FAYETTEVILLE TAKE ROUTE 16 EAST 1 MILE TO GATEWOOD ROAD, ON THE LEFT. TAKE GATEWOOD ROAD .5 MILES TO CUNNARD ROAD. TURN LEFT ON CUNNARD ROAD. \$0 1.7 MILES AND TURN LEFT ONTO ROAD LEADING TO NEW RIVER NATIONAL PARK RAFTING TAKE OUT. MAKE AN IMMEDIATE RIGHT ONTO LANDFILL ROAD. THE LANDFILL IS APPROXIMATELY 2 MILES OUT THIS GRAVEL ROAD. EXHIBIT 1 SEE REVERSE SIDE FOR TERMS AND CONDITIONS SIGNATURE DATE

FEIN

GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid.
- 3. All quotations are governed by the West Virginia Code and the Legislative Rules of the Purchasing Division.
- 4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
- 5. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
- 6. Payment may only be made after the delivery and acceptance of goods or services.
- 7. Interest may be paid for late payment in accordance with the West Virginia Code.
- 8. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
- 12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 13. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
- 14. HIPAA BUSINESS ASSOCIATE ADDENDUM: The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
- 15. WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT: If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

INSTRUCTIONS TO BIDDERS

- 1. Use the quotation forms provided by the Purchasing Division.
- 2. SPECIFICATIONS: Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as EQUAL to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- 3. Complete all sections of the quotation form.
- 4. Unit prices shall prevail in case of discrepancy.
- 5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
- **6. BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130



State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

Request for Quotation

REQNUMBER DEP14425

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DEPARTMENT OF
OFFICE OF WASTE MANAGEMENT
601 57TH STREET SE
CHARLESTON, WV
25304 304-926-0499

DATE PRINTED TERMS OF SALE SHIP VIA	F.O.B.	FREIGHT TERMS
09/18/2008		
	ENING TIME 01	:30PM
LINE QUANTITY UOP CAT. ITEM NUMBER	UNIT PRICE	AMOUNT
LIFE OF CONTRACT: THIS CONTRACT BECOMES UPON AWARD AND EXTENDS FOR A PERIOD OF O YEAR OR UNTIL SUCH "REASONABLE TIME" THEI IS NECESSARY TO OBTAIN A NEW CONTRACT OR ORIGINAL CONTRACT. THE "REASONABLE TIME" NOT EXCEED TWELVE (12) MONTHS. DURING TI TIME" THE VENDOR MAY TERMINATE THIS CONTI REASON UPON GIVING THE DIRECTOR OF PURCHA WRITTEN NOTICE. UNLESS SPECIFIC PROVISIONS ARE STIPULATED THIS CONTRACT DOCUMENT, THE TERMS, CONDITE PRICING SET HEREIN ARE FIRM FOR THE LIFE CONTRACT.	ONE (1) CREAFTER AS CRENEW THE CHIS "REASONABLE CRACT FOR ANY CASING 30 DAYS CD ELSEWHERE IN CTIONS, AND	
RENEWAL: THIS CONTRACT MAY BE RENEWED UPON WRITTEN CONSENT OF THE SPENDING UNIT AND SUBMITTED TO THE DIRECTOR OF PURCHASING TO THE EXPIRATION DATE. SUCH BE IN ACCORDANCE WITH THE TERMS AND CONDITIONAL CONTRACT AND SHALL BE LIMITED TO SUCCESSIVE ONE (1) YEAR PERIODS. CANCELLATION: THE DIRECTOR OF PURCHASING	VENDOR, THIRTY (30) RENEWAL SHALL ITIONS OF THE O TWO (2) G RESERVES THE	
RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY NOTICE TO THE VENDOR IF THE COMMODITIES A SUPPLIED ARE OF AN INFERIOR QUALITY OR DOWNTH THE SPECIFICATIONS OF THE BID AND CO	AND/OR SERVICES O NOT CONFORM ONTRACT HEREIN.	
OPEN MARKET CLAUSE: THE DIRECTOR OF PURCHASE AUTHORIZE A SPENDING UNIT TO PURCHASE ON MARKET, WITHOUT THE FILING OF A REQUISITE ESTIMATE, ITEMS SPECIFIED ON THIS CONTRACT IMMEDIATE DELIVERY IN EMERGENCIES DUE TO CAUSES (INCLUDING BUT NOT LIMITED TO DELATE TRANSPORTATION OR AN UNANTICIPATED INCREATED OF WORK).	THE OPEN ION OR COST CT FOR UNFORESEEN AYS IN ASE IN THE	
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DATE PRIN	TED TE	RMS OF SAI	E	SHIP VIA	F.O.B.	FREIGHT TERMS
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SIGNATURE			<u> </u>	TELEPHONE	DATE	
TITLE	F	EIN		<u>l</u>	ADDRESS CHANGES	TO BE NOTED ABOVE

State of West Virginia

VENDOR PREFERENCE CERTIFICATE

Certification and application* is hereby made for Preference in accordance with **West Virginia Code**, §5A-3-37. (Does not apply to construction contracts). **West Virginia Code**, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the **West Virginia Code**. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Resident Vendor Preference, if applicable.

Date:	Title	9;
Bidder:	n: Sig	ned:
and acc		e, §61-5-3), Bidder hereby certifies that this certificate is true ed to Bidder and if anything contained within this certificate the Purchasing Division in writing immediately.
authoriz the requ	izes the Department of Revenue to disclose to the Director	reasonably requested information to the Purchasing Division and of Purchasing appropriate information verifying that Bidder has paid as not contain the amounts of taxes paid nor any other information
requirer against or dedu	ements for such preference, the Secretary may order the l st such Bidder in an amount not to exceed 5% of the bid ar ucted from any unpaid balance on the contract or purchas	and the comment was the comment with the comment was the comment with the comment with the comment was the comment with
6.	purposes of producing or distributing the commodities o continuously over the entire term of the project, on averesidents of West Virginia who have resided in the state	red States armed forces, the reserves or the National Guard, if, for a completing the project which is the subject of the vendor's bid and erage at least seventy-five percent of the vendor's employees are a continuously for the two immediately preceding years.
5.		erence who is a veteran for the reason checked: of the United States armed forces, the reserves or the National Guard of the United States armed forces, the reserves or the National Guard of the United States armed forces, the reserves or the National Guard of the United States armed forces, the reason checked:
4.	Application is made for 5% resident vendor prefer Bidder meets either the requirement of both subdivision	rence for the reason checked: ns (1) and (2) or subdivision (1) and (3) as stated above; or,
3.	affiliate or subsidiary which maintains its headquarter minimum of one hundred state residents who certifies	of one hundred state residents or is a nonresident vendor with an is or principal place of business within West Virginia employing a that, during the life of the contract, on average at least 75% of the yees are residents of West Virginia who have resided in the state
2.		rerence for the reason checked: the life of the contract, on average at least 75% of the employees /irginia who have resided in the state continuously for the two years
		subsidiary which employs a minimum of one hundred state residents I place of business within West Virginia continuously for the four (4) on; or,
1.	Bidder is an individual resident vendor and has resided ing the date of this certification; or, Bidder is a partnership, association or corporation resid business continuously in West Virginia for four (4) year ownership interest of Bidder is held by another individu maintained its headquarters or principal place of bus	continuously in West Virginia for four (4) years immediately precedent vendor and has maintained its headquarters or principal place of rs immediately preceding the date of this certification; or 80% of the ral, partnership, association or corporation resident vendor who has iness continuously in West Virginia for four (4) years immediately
1.	Application is made for 2.5% resident vendor pref	ference for the reason checked:

*Check any combination of preference consideration(s) indicated above, which you are entitled to receive.

DEP14425

Contract Specifications

This Contract is to provide for the hauling and disposal of leachate from the Fayette County Landfill to the Minden/Arbuckle PSD Wastewater Treatment System near Oakhill, WV. Hauling will be at cost per 100 gallons.

A mandatory pre-bid conference will be held at the Fayette County Landfill. Failure to attend the pre-bid conference will result in disqualification of your bid.

Treatment Charges

The WVDEP shall be responsible for payment of the treatment charges to the wastewater treatment plant. These costs will **not** be included in the amount bid. The vendor shall submit load receipts to the WVDEP Project Manager from the wastewater treatment plant indicating date, time and amount of leachate disposed. These receipts must have the signature of the agent of the wastewater treatment plant and will be the basis for payment. Stamped signatures are not accepted.

Vendor Responsibilities:

The vendor is responsible for the pumping, hauling and delivery of leachate from the Fayette County Landfill to the Minden/Arbuckle PSD Wastewater Treatment located near Oakhill, WV.

The vendor shall comply with all common carrier requirements of the West Virginia Public Service Commission to haul leachate in the State of West Virginia. The vendor shall be solely liable for any damages or claim thereof resulting from the vendor's conduct in loading, transporting or unloading leachate, and agrees to fully indemnify the WVDEP for any such claims brought against it. The vendor will only haul and dispose of leachate at the times designated by the wastewater treatment plant. The contract shall require the vendor to haul from the tank connection as directed by the WVDEP.

The vendor shall lock the discharge valve while it is not in use. The Valve will remain locked to prevent unauthorized use. The WVDEP Project Manager will furnish all keys to the locks at the facility.

The vendor will have approved gauges or meters (site glasses or manometers, etc.) on the hauling equipment to be used for easy verification of the amount of each load by the

attendant at the disposal site. The vendor will verify and document the actual capacity of the equipment used to haul leachate.

The vendor shall maintain the liquid level in the leachate storage tank as low as possible to comply with the 15 day storage capacity requirement, as well as the zero discharge limitations in effect for the storage tank.

The vendor shall provide equipment suitable to the WVDEP for performing the work. The tanker(s) shall have adequate capacity to transport the volumes required. The WVDEP shall provide a graduated scale calibrated in feet and inches showing conversion ratios in gallons per vertical inch, based upon the tank gauge reading of the tank contents.

The vendor shall be responsible the payment of all costs associated with snow removal necessary during periods of inclement weather to assure compliance with this contract.

The WVDEP will otherwise maintain the access road to the landfill site, which shall include repair of potholes, soft areas, maintenance of drainage control devices and all other incidentals required.

For any future meters or totalizer instruments installed, the vendor shall maintain and submit all records reflecting any volumes of liquids removed from the tank.

DEP Responsibilities:

If required by the wastewater treatment plant, the WVDEP shall be responsible for payment of the sampling, testing, and reporting of the leachate constituents. Currently, each load is sampled, composite samples are created and the samples analyzed. The vendor may be required to collect and store these samples as well as test the pH of each load.

The WVDEP shall provide a form and the vendor shall complete the form in accordance with the graduated scale, indicating the beginning feet to the inch and corresponding number of gallons and the ending feet to the inch and corresponding number of gallons for every truck load and attach the form (s) to invoices submitted to the WVDEP for payment (See Attachments)

Mark Church, Project Manager
WVDEP Division of Land Restoration
717 Main Street, Suite 200
Summersville, WV 26651
Pharma 204 872 2800 at Call # 204 545 00

Phone: 304-872-3800 or Cell # 304-545-0793

Favette County Landfill Leachate Tank Readings

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2	5	11,140.64	8	5		14	5	66,459.68	20	5	94,119.20	26		121,778.72		
2	6	11,524.80	8	6		14	6	66,843.84	20	6	94,503.36	26		122,162.88		
2	7	11,908.96	8	7	39,568.48	14	7	67,228.00	20	7	94,887.52	26		122,547.04		
2	8	12,293.12	8	8		14	8	67,612.16	20	8	95,271.68	26		122,931.20		
2	9	12,677.28	8	9		14	9	67,996.32	20	9	95,655.84	26		123,315.36		
2	10	13,061.44	8	10	40,720.96	14	10	68,380.48	20	10	96,040.00	26		123,699.52		
2	11	13,445.60	8	11	41,105.12	14	11	68,764.64	20	11	96,424.16	26	11	124,083.68		
3	ol	13,829.76	9	0	41,489.28	15	ol	69,148.80	21	0.	96,808.32	27	0	124,467.84		
3	1	14,213.92	9	1	41,873.44	15	1	69,532.96	21	1	97,192.48	27	1	124,852.00		
3	2	14,598.08	9	2	42,257.60	15	2	69,917.12	21	2	97,576.64	27	2	125,236.16		
3	3	14,982.24	9	3	42,641.76	15	3	70,301.28	21	3	97,960.80	27	3	125,620.32		
3	4	15,366.40	9	4	43,025.92	15	4	70,685.44	21	4	98,344.96	27		126,004.48		
3:	5	15,750.56	9	5	43,410.08	15	5	71,069.60	21	5	98,729.12	27		126,388.64		
3	6	16,134.72	. 9	6	43,794.24	15	6	71,453.76	21	6	99,113.28	27		126,772.80		
3	7	16,518.88	9	7	44,178.40	15	7	71,837.92	21	7.	99,497.44	27		127,156.96		
3	8	16,903.04	9	8	44,562.56	15	8	72,222.08	21	8	99,881.60	27		127,541.12		
3	9	17,287.20	9	9	44,946.72	15	9	72,606.24	21	9	100,265.76	27		127,925.28		
3	10	17,671.36	9	10	45,330.88	15	10	72,990.40	21	10	100,649.92	27		128,309.44		
3	11	18,055.52	9	11	45,715.04	15	11	73,374.56	21	11	101,034.08	27		128,693.60		
4	0	18,439.68	10	0	46,099.20	16	0	73,758.72	22	01	101,418.24	28		129,077.76		
4	1	18,823.84	10	1	46,483.36	16	1	74,142.88	22	1	101,802.40	28		129,461.92		
4	2	19,208.00	10	2	46,867.52	16	2	74,527.04	22	2	102,186.56	28		129,846.08		
4	3	19,592.16	10	3	47,251.68	16	3	74,911.20	22	3	102,570.72	28		130,230.24		
4	4	19,976.32	10	4	47,635.84	16	4	75,295.36	22	4.	102,954.88	28		130,614.40		
4	5	20,360.48	10	5	48,020.00	16	5	75,679.52	22	5	103,339.04	28		130,998.56		
4	6	20,744.64	10	6	48,404.16	16	6	76,063.68	22	6	103,723.20	28		131,382.72 131,766.88		
4	7	21,128.80	10	7	48,788.32	16	7	76,447.84	22	7	104,107.36	28		132,151.04		
4	8	21,512.96	10	8	49,172.48	16	8	76,832.00	22 22	8.	104,491.52	28		132,535.20		
4	9	21,897.12	10	9	49,556.64	16	9	77,216.16 77,600.32	22	10	105,259.84	28		132,919.36		
4	10	22,281.28	10	10	49,940.80	16 16	10	77,600.32	22	11]	105,239.84	28		133,303.52		
4	11	22,665.44	10	11	50,324.96	17		78,368.64	23	0	105,644.00	29		133,687.68		
5	0	23,049.60	11	0	50,709.12		0	78,752.80	23	1	106,028.16	29		134,071.84		
5	1	23,433.76	11		51,093.28 51,477.44	17 17	2	79,136.96	23	2	106,796.48	29		134,456.00		
5	2	23,817.92	11	2		17	3	79,136.96	23	3	100,790.48	29		134,840.16		
5	3	24,202.08	11 11	3	51,861.60 52,245.76	17	4	79,905.28	23	4	107,160.84	29		135,224.32		
5	5	24,586.24	11	5	52,245.76	17	5	80,289.44	23	5	107,948.96	29		135,608.48		
. 5		24,970.40	11	6	53,014.08	17	6	80,673.60	23	6	108,333.12	29		135,992.64		
5	6 7	25,354.56 25,738.72	11	7	53,398.24	17	7	81,057.76	23	7	108,717.28	29		136,376.80		
5 5	- 8	26,122.88	11	8	53,782.40	17	8	81,441.92	23	8	109,101.44	29		136,760.96		
5	9	26,507.04	11	9	54,166.56	17	9	81,826.08	23	9	109,485.60	29		137,145.12		
5	10	26,307.04 26,801.04	11	10	54 550 72	17	10	82 210 24	23	10	100,100.00	20		137 529 28		
21																

Fayette County Leachate Log/Tank Gauge Readings

Load No.	Date	Tank Loading Start Time	Tank Loading End Time	Truck Volume	Truck No.	Gauge Start	Gauge Finish	Driver Initial
1								
2								
3	-							
4					-			
5								
6								
7							i	
8								
9								
10								
11								
12								
13								
14					-			
15								
16								
17								
18								
19								
20								
21					-			
22				·				
23								
24								
25								

DEP 14425

Fayette County Landfill Leachate Hauling

Bid Schedule:

	DESCRIPTION	QTY	COST
Ι	LEACHATE HAULING	(\$ / 100 GAL)	
SIGNAT	URE	DATE	

The WVDEP reserves the right to request additional information and supporting documentation regarding unit prices when the unit price appears to be unreasonable pursuant to Legislative Rule 148-CSRI1, 6.4.2

STATE OF WEST VIRGINIA Purchasing Division

PURCHASING AFFIDAVIT

VENDOR OWING A DEBT TO THE STATE:

West Virginia Code §5A-3-10a provides that: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

PUBLIC IMPROVEMENT CONTRACTS & DRUG-FREE WORKPLACE ACT:

West Virginia Code §21-1D-5 provides that: Any solicitation for a public improvement construction contract shall require each vendor that submits a bid for the work to submit at the same time an affidavit that the vendor has a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the West Virginia Code. A public improvement construction contract may not be awarded to a vendor who does not have a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the West Virginia Code and who has not submitted that plan to the appropriate contracting authority in timely fashion. For a vendor who is a subcontractor, compliance with Section 5, Article 1D, Chapter 21 of the West Virginia Code may take place before their work on the public improvement is begun.

ANTITRUST:

In submitting a bid to any agency for the state of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the state of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the state of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the state of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership or person or entity submitting a bid for the same materials, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

LICENSING:

Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

CONFIDENTIALITY:

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendors should visit www.state.wv.us/admin/purchase/privacy for the Notice of Agency Confidentiality Policies.

Under penalty of law for false swearing (West Virginia Code §61-5-3), it is hereby certified that the vendor acknowledges the information in this said affidavit and is in compliance with the requirements as stated.

Vendor's Name:			
Authorized Signature:		_ Date:	