



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER  
**DEFK9027**

PAGE  
**1**

ADDRESS CORRESPONDENCE TO ATTENTION OF  
**JOHN ABBOTT**  
**304-558-2544**

RFQ COPY  
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DIV ENGINEERING & FACILITIES  
 NATIONAL GUARD ARMORY  
 BLUEWELL RURAL STATION  
 BLUEFIELD, WV  
 24701 341-6368

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B	FREIGHT TERMS
05/13/2009				

BID OPENING DATE: **05/21/2009** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
				<b>ADDENDUM #01</b>		
				<b>THIS ADDENDUM IS ISSUED TO MODIFY AND ADD TO THE ORIGINAL REQUEST FOR QUOTATION SPECIFICATIONS, PER THE ATTACHED DOCUMENTATION.</b>		
<b>0001</b>	<b>1</b>	<b>LS</b>		<b>910-66</b>		
				<b>ROOFING MAINTENANCE, REPAIR, AND INSTALLATION</b>		
				<b>***** THIS IS THE END OF RFQ DEFK9027 ***** TOTAL:</b>		

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS  
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
5. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
14. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
15. **WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT:** If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

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**INSTRUCTIONS TO BIDDERS**

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in case of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130

12 May 2009

DEFK9027

ADDENDUM #1

1. No mechanical fasteners will be used on concrete or tectum decks.
3. No mechanical fasteners will protrude through arena roof deck.
4. Fascia on arena roof will be in five foot sections.
5. Remove eight inch galvanized vent in administrative area and patch roof with 18 gauge galvanized sheet metal.

SIGN IN SHEET

Page 1 of 2

Request for Proposal No. DEFK 9027

Date: 12 May 2009

PLEASE PRINT

\* PLEASE BE SURE TO PRINT LEGIBLY - IF POSSIBLE, LEAVE A BUSINESS CARD

TELEPHONE & FAX NUMBERS

FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	PHONE TOLL FREE	FAX
Company: Mansuetto Roofing Rep: Mark J Speirs Email Address: Mark@mansuettoroofing.com	116 Wood Streets Martins Ferry, OH 43935	740-633-7320	740-633-7322
Company: Employment Unlimited Rep: William J Erps Email Address: Fax 204 487-1266	P.O. Box 37 herona WVA 25971		
Company: Boggs Roofing Inc Rep: Brenden Childers Email Address: Brenden@boggsroofing.com	520 W 15th St Huntington W.V. 25704	PHONE (304) 429-4233 TOLL FREE	FAX (304) 429-2811
Company: FAIRFAX, INC. Rep: DOAK RUSSELL Email Address: FAIRFAXINC@VERIZON.NET	P.O. Box 400 CHESAPEAKE OH 45809	PHONE 740.867.2727 TOLL FREE	FAX 740.867.2727
Company: Frye Roofing, Inc Rep: Teremi Robinson Email Address: Teremi@fryeroofing.com	2000 Princeton Ave Bluefield, WV 24701	PHONE 304 327 5314 TOLL FREE	FAX 304 325 3700

Date: 12 May 2009

**SIGN IN SHEET**

PLEASE PRINT

Request for Proposal No. \_\_\_\_\_

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TELEPHONE & FAX NUMBERS

MAILING ADDRESS

FIRM & REPRESENTATIVE NAME

Company: <u>EASTERN TANK &amp; UTILITY SYSTEMS</u>	<u>5857 ANTHONY RD.</u>	PHONE <u>304 324-2692</u>
Rep: <u>EDDIE SONAH</u>	<u>BLUEFIELD WV 24701</u>	TOLL FREE
Email Address: <u>EASTERN TANK @ FRONTIER.NET.MET</u>		FAX <u>304 324 8692</u>
Company: <u>TRI-STATE ROOFING &amp; SHEET METAL</u>	<u>PO BOX 1231</u>	PHONE <u>304-755-8135</u>
Rep: <u>KEN LINDSAY</u>	<u>CHARLESTON, WV 25324</u>	TOLL FREE
Email Address: <u>KLINDSAY @ TRI-STATE SERVICE.COM</u>		FAX <u>504-755-5275</u>
Company: _____		PHONE _____
Rep: _____		TOLL FREE _____
Email Address: _____		FAX _____
Company: _____		PHONE _____
Rep: _____		TOLL FREE _____
Email Address: _____		FAX _____
Company: _____		PHONE _____
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