



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
DEFK9023

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
JOHN ABBOTT
304-558-2544

RFQ COPY
TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

DIV ENGINEERING & FACILITIES
FIXED WING ARMY AVIATION
TRAINING SITE - FWAATS
1000 FIXED WING DRIVE
BRIDGEPORT WV
26330 **304-561-6333**

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
04/20/2009				

BID OPENING DATE: **05/14/2009** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM #01						
THIS ADDENDUM IS ISSUED TO ANSWER VENDOR QUESTIONS, ADD TO, AND MODIFY THE ORIGINAL REQUIREMENTS OF THE SPECIFICATIONS, PER THE ATTACHED DOCUMENTATION; AND EXTEND THE BID OPENING TO 5/14/2009; 1:30 PM.						
REVISED BID OPENING: 5/14/2009; 1:30 PM						
0001	1	LS		910-66		
ROOFING MAINTENANCE, REPAIR, AND INSTALLATION						
***** THIS IS THE END OF RFQ DEFK9023 ***** TOTAL: _____						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
5. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
14. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
15. **WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT:** If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in case of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130

Addendum #1 –FWAATS, Bridgeport, WV

17 April, 2009

Prepared / Submitted By: MAJ. Michael J. Beckner
Facilities Manager

RECEIVED
2009 APR 21 AM 9:28
WV PURCHASING
DIVISION

RFQ Number: DEFK9023

Roof replacement for WVARNG C&FMO at

FWAATS Fixed Wing Training Facility, West Virginia Army National Guard

Bridgeport, West Virginia 26330

This Addendum forms a part of the Contract Documents and modifies the original Bidding Documents.

**ATTACH THIS ADDENDUM TO THE FRONT COVER OF THE PROJECT MANUAL AND
ACKNOWLEDGE RECEIPT OF THIS ADDENDUM IN THE SPACE PROVIDED ON THE BID FORM.**

CLARIFICATIONS/GENERAL COMMENTS:

Bidding Procedures

All Contractors submitting a bid are required to procure a bid packet from the State of West Virginia - Purchasing Division that contains specific instructions for submitting a bid. Contact Mr. John Abbott at State Purchasing for more information.

Pre-bid Conference

- A. A list of those attending the Pre-bid Conference is included in this addendum (sign in sheet attached)

Comments during Pre-Bid Meeting Minutes

- A. To arrange additional site visits please contact Shawn Wiley 304-612-6754.
- B. During the vendors bid proposal period John Abbott will be primary point of contact for any questions. Phone: (304) 558-2544
- C. The contractor shall obtain any required permits for construction at the contractor's expense.
- D. Hours of work shall be Monday through Friday from 07:30 to 16:00. No weekend or holiday work will be permitted; unless approved by on site personnel.
- E. Contractors conducted an on-site survey during pre-bid visit.
- F. A copy of the certified payroll must accompany applications for payment.
- G. Contractor is responsible for field verifying all measurements.
- H. The bid opening is 14 May 2009 at 1:30pm
- I. Ten percent of total contract amount shall be held until delivery of all warranty documentation.

- J. Contractor shall dispose of existing roofing materials and all associated materials off site at the contractor's expense.
- K. The contractor shall be permitted to utilize owners down stairs designated restrooms and break room, during the installation of the new roof work.
- The Contractor responsible for insuring that the utilized restroom and break room are maintained and kept clean during their contract term, so long as the awarded contractor has employees on site. Awarded Contractor shall make daily inspections to ensure the facilities are being maintained.
- L. Awarded Contractor shall provide the on site point of contact Mr. Shawn Wiley with a list of all persons that will be on site. This list shall be updated and delivered daily upon arriving to work.
- M. Contractor shall keep the West Virginia Army National Guard informed of all expected deliveries.
- N. Contractor is responsible for all deliveries associated with the project, receiving, loading, unloading, and on site staging is the awarded contractor's responsibility.
- O. Contractor shall coordinate with the facility staff when there is a potential danger for personnel and aircraft.
- P. Awarded contractor shall identify a foreman, or person whom is in charge, and present their contact information to the West Virginia Army National Guard. This person must be available for contact.

- Q. The awarded contractor shall perform all coordination between all parties involved in the project including but not limited to; sub-contractors and manufactures. No persons outside of the awarded contractor shall contact nor direct anyone else to contact the West Virginia Army National Guard. All coordination and information shall move through the awarded contractor.

CHANGES TO SPECIFICATIONS:

- A. Bidder shall provide a line item for wet or damaged insulation replacement per square foot replacement. Base bid of 3" and alternate of 4.5". Contractor must verify to owner of area before replacement. (Replace original BID FORM, With Attached BID FORM.)
- B. Delete the added 1.5" Polyiso and overlay with a ½" HD Recovery Board. Insulation to be covered in total system warranty.
- C. At all wall areas where insulated metal panels are present a counter flashing will be installed fabricated from 24 gauge Kynar finish to match metal panels. The fastening rate of 1 fastener per 1 LF is required.
- D. The walk way pattern will layout just like the existing layout at this time.
- E. All curbs will be fully wrapped with EPDM. Stripping in of curbs will not be permitted.
- F. Front canopy has a fully adhered EPDM system over 3" Polyiso insulation. Remove the existing membrane and install ½" HD Recovery Board over existing Iso. Install a .060 Fully Adhered system as specified.

- G. On the hanger bay (High Roof) install a Sleeper curb to support the ladder weight. Curb is to be mounted directly on the deck with a metal cap on top to protect membrane. Cap to be fabricated from 24 gauge Kynar finish metal. The color selection will be from owner contact from standard color chart.
- H. All roof nailers shall be treated.

END OF ADDENDUM

STATE OF WEST VIRGINIA
PURCHASE CONTINUATION SHEET

BID FORM

BIDDER: _____

TO:

BID FOR:

THE UNDERSIGNED HAVING EXAMINED THE SPECIFICATIONS, INCLUDING THE INSTRUCTIONS TO BIDDERS, GENERAL CONDITIONS AND GENERAL REQUIREMENTS AND BEING FAMILIAR WITH ALL CONDITIONS AFFECTING THIS PROPOSED PROJECT, HEREBY PROPOSES TO FURNISH ALL LABOR, MATERIAL, TOOLS, EQUIPMENT, UTILITIES, TRANSPORTATION AND OTHER FACILITIES AND SERVICES NECESSARY TO PERFORM AND COMPLETE THE WORK INDICATED FOR THIS PROJECT IN ACCORDANCE WITH THE CONTRACT DOCUMENTS FOR THE SUMS AND UNDER THE CONDITIONS AS FOLLOWS.

A. BASE BID: THE UNDERSIGNED AGREES TO THE PERFORMANCE OF THE WORK AS STATED FOR THE ROOF REPLACEMENT AT THE FIXED WING AVN TRAINING SITE FOR THE FOLLOWING BASEBID SUM

(PROVIDE THE AMOUNTS IN BOTH WORDS AND FIGURES; THE AMOUNT IN WORDS GOVERNS IN THE EVENT OF DISCREPANCIES);

_____ DOLLARS (\$ _____)

COST PER SQUARE FOOT FOR REPLACEMENT OF 3" INSULATION.

(PROVIDE THE AMOUNTS IN BOTH WORDS AND FIGURES; THE AMOUNT IN WORDS GOVERNS IN THE EVENT OF DISCREPANCIES);

_____ DOLLARS (\$ _____)

B. ALT #1 BID: THE UNDERSIGNED AGREES TO THE PERFORMANCE OF THE WORK AS STATED FOR THE ROOF REPLACEMENT AT THE FIXED WING AVN TRAINING SITE FOR THE FOLLOWING BASEBID SUM

(PROVIDE THE AMOUNTS IN BOTH WORDS AND FIGURES; THE AMOUNT IN WORDS GOVERNS IN THE EVENT OF DISCREPANCIES);

_____ DOLLARS (\$ _____)

COST PER SQUARE FOOT FOR REPLACEMENT OF 4.5" INSULATION.

(PROVIDE THE AMOUNTS IN BOTH WORDS AND FIGURES; THE AMOUNT IN WORDS GOVERNS IN THE EVENT OF DISCREPANCIES);

_____ DOLLARS (\$ _____)

SIGN IN SHEET

Request for Proposal No.

Date: 14 April 2009

PLEASE PRINT

* PLEASE BE SURE TO PRINT LEGIBLY - IF POSSIBLE, LEAVE A BUSINESS CARD

FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: <u>WARREN CFMO</u>	<u>1703 Coonskin Drive</u>	PHONE <u>304 561-6550</u>
Rep: <u>Jonathan L. Neal</u>	<u>Charleston WV 25311</u>	TOLL FREE _____
Email Address: <u>Jonathan.L.Neal@WV.ngb.army.mil</u>		FAX _____
Company: <u>Fixe Wing Training Site</u>	<u>1000 Fixed Wing Dr</u>	PHONE <u>304-612-6759</u>
Rep: <u>Shawn Willey SR</u>	<u>Brigport WV 26370</u>	TOLL FREE _____
Email Address: <u>SWJ2002@yahoo.com</u>		FAX _____
Company: <u>Beggs Roofing Inc.</u>	<u>320 W 15th St</u>	PHONE <u>304-429-4233</u>
Rep: <u>Michael R Pack</u>	<u>Huntington WV</u>	TOLL FREE _____
Email Address: <u>Fred@BeggsRoofing.com</u>		FAX _____
Company: <u>Murray Sheet Metal</u>	<u>3112 7th Street</u>	PHONE <u>304 422 5431</u>
Rep: <u>Ron Stanley</u>	<u>Parkersburg WV</u>	TOLL FREE _____
Email Address: _____	<u>26104</u>	FAX _____
Company: <u>Kalkreuth Roofing</u>	<u>41 40th St</u>	PHONE <u>304 232 8540</u>
Rep: <u>Garrett Richards</u>	<u>Wheeling WV 26003</u>	TOLL FREE _____
Email Address: <u>GRichards@KFSM.net</u>		FAX <u>304 232 8552</u>

SIGN IN SHEET

Request for Proposal No. _____

PLEASE PRINT

Date: 14 April 2009

* PLEASE BE SURE TO PRINT LEGIBLY - IF POSSIBLE, LEAVE A BUSINESS CARD

FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: <u>Maasvetto Roofing</u>	<u>116 Wood Street</u>	PHONE <u>740.633.7320</u>
Rep: <u>Isaac Dieffenhanger Lee</u>	<u>Marble Ferry, OH</u>	TOLL FREE
Email Address: <u>isaac@maasvettoroofing.com</u>	<u>43935</u>	FAX <u>740.633.7322</u>
Company: <u>Maasvetto Roofing</u>		PHONE
Rep: <u>Gene Ochop</u>		TOLL FREE
Email Address: <u>gene@maasvettoroofing.com</u>		FAX
Company: <u>TRI-STATE ROOFING (SHEET METAL)</u>	<u>P.O. BOX 892</u>	PHONE <u>304-328-5244</u>
Rep: <u>KEN HANSON</u>	<u>MCDONALDSTOWN, WV 26507-0892</u>	TOLL FREE
Email Address: <u>KHANSON@TRI-STATESERVICE.COM</u>		FAX <u>304-328-5248</u>
Company: <u>Henry Barker</u>		PHONE <u>304-182-6563</u>
Rep: <u>Carlisle Synco</u>		TOLL FREE
Email Address: <u>hbarker@comroof.com</u>		FAX <u>304-523-5518</u>
Company: _____		PHONE
Rep: _____		TOLL FREE
Email Address: _____		FAX