



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
DEFK9001

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
JOHN ABBOTT
304-558-2544

VENDOR

RFQ COPY
 TYPE NAME/ADDRESS HERE

SHIP TO

DIV ENGINEERING & FACILITIES
 LIMITED ARMY AVIATION
 SUPPORT FACILITY
 OHIO COUNTY AIRPORT
 WHEELING, WV
 26003

| | | | | |
|---|---------------|----------|--------|---------------|
| DATE PRINTED 08/05/2008 | TERMS OF SALE | SHIP VIA | F.O.B. | FREIGHT TERMS |
| BID OPENING DATE: 08/14/2008 BID OPENING TIME 01:30PM | | | | |

| LINE | QUANTITY | UOP | CAT. NO. | ITEM NUMBER | UNIT PRICE | AMOUNT |
|---|----------|-----|----------|-------------|------------|--------|
| ADDENDUM #01 | | | | | | |
| THIS ADDENDUM IS ISSUED TO MODIFY, CLARIFY, AND ADD TO THE ORIGINAL REQUIREMENTS OF THE SPECIFICATIONS. | | | | | | |
| 0001 | 1 | LS | | 910-60 | | |
| PLUMBING MAINTENANCE, REPAIR, AND INSTALLATION | | | | | | |
| ***** THIS IS THE END OF RFQ DEFK9001 ***** TOTAL: _____ | | | | | | |

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

| | | |
|-----------|-----------|-----------------------------------|
| SIGNATURE | TELEPHONE | DATE |
| TITLE | FEIN | ADDRESS CHANGES TO BE NOTED ABOVE |

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
14. **HIPAA Business Associate Addendum:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
15. **West Virginia Alcohol & Drug-Free Workplace Act:** If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in cases of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications:
Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130,
Charleston, WV 25305-0130

1. The sewage system can not be non-operational for more than 4 hours. The wash pad can not be non-operational for more than 3 days. The system must be fully operational prior to the sewage and/or industrial waste water being diverted into the lift station. This includes all QA/QC associated with the system.
2. Staging area to be on the South side of the Hangar. Contractor to restore area to original condition.
3. The spoil area will be on Ohio County Airport Authority property. This spoil area may include unusable excavated material and concrete waste. The concrete waste must be free of protruding metal.
4. Work in the FAA controlled area will be regulated as follows: a) All trenches must be closed at the end of each night b) All equipment/vehicles must have either an amber beacon or airport safety flag prominently displayed c) All personnel may be subject to a background check.
5. The Contractor will perform the work on the 140 lf of concrete replacement (detailed as "Concrete Pad Replacement at New Sewer Area" on Page 7 of the Plans) as follows:
 - A. Aircraft must be able to be moved from the hangar to the apron area and back during all phases of construction. The concrete replacement will be performed in this manner. Remove six (6) South sections of the concrete leaving the two (2) North sections. Install new pipe in this section going back towards the lift station. Backfill and pour high early strength concrete a minimum of the two (2) Southern most sections (35'). Wait for concrete acceptance. Remove the two (2) North sections of the concrete. Install new pipe in this section going towards the new manhole. Backfill and pour concrete pad for the remaining sections. Facility would use the 35' South sections for aircraft movement for at least 45 days. Acceptance for the high early strength concrete will be 4,500 psi compressive break at fourteen (14) days.
 - B. Trucks and heavy equipment will have access to the apron when removing the existing concrete, excavating, laying pipe, backfilling and pouring new concrete. The apron area will be required to be swept and vacuumed daily when the concrete replacement is being performed. The Contractor will coordinate daily with facility personnel concerning aircraft movement.
6. Except for the concrete replacement work, (detailed as "Concrete Pad Replacement at New Sewer Area" on Page 7 of the Plans) the Contractor will not have access to the apron area. The Contractor will be required to go behind (east side) the facility for all work. The roads will be required to be cleaned daily when

work is in progress. Chunks of dirt and/or rock will be shoveled up and then the road will be broommed.

7. The Contractor will have access to only ½ of the apron area at one time for completion of the Alternates. The center line will be the center support beam of the hangar. All work must be completed in each section before work commences in the other section. The Contractor is required to keep work area and access roads clean. The cleaning involves daily removal of chunks and vacuuming.
8. Completion Times - The total length of the contract is 270 days from the Notice-To-Proceed. However, the Contractor will complete the concrete replacement portion of the Base Bid within 90 days of when work commences. The 90 days commencement time starts when the Contractor mobilizes to the site with equipment. The Contractor shall complete work on each half of the apron area in 75 days. Each 75 days commencement time starts when the Contractor takes control of that ½ portion of the concrete apron.
9. The Bid Sheet will be revised to reflect the addition of Bid Item Number 14 (OWS Cleaning and Removal). The Contractor shall submit their bid using the revised Bid Sheet dated 4 August 2008.
10. The Contractor shall install joint sealant in any saw cut joints caused by the over cutting of the sawing of the concrete sections. Install per manufacturer's recommendations.
- 11 The Contractor shall use erosion control matting in lieu of straw mulch in the area near the concrete apron. The matting shall be stapled down to prevent lifting by the helicopters. For bidding purposes, the Contractor shall figure that there is 4,200 of square feet of erosion control matting. Include this cost in Bid Item # 12 – Revegetation.
12. The Contractor shall coordinate the tie in into the existing force main with Kerry Marshall from the Ohio Co. PSD.

13. An additional Bid Item will be added. Bid Item Number 14 – Oil/Water Separator Cleaning and Removal is as follows:

Bid Item 14: Oil/Water Separator Cleaning and Removal

Unit: Lump Sum (LS)

Description: This work shall consist of the pumping of the contents of the 2,000 gallon concrete oil/water separator (OWS) into the 2,000 gallon Highland Tank OWS. The 2,000 gallon concrete OWS will be removed and disposed of per all federal, state and local regulations. The Contractor shall install a new pipe to connect the existing line, backfill, compact and re-seed. Pipe installation similar to "Trench Cross Section" detail on Page 4 of the Plans. The contents of the 2,000 gallon Highland Tank OWS will be required to be removed and disposed of in accordance with all federal, State and local regulations. The Contractor shall enter and clean the 2,000 gallon Highland Tank OWS using a pressure washer. All wash water must be disposed of properly. The Contractor shall adhere to the OSHA Confined Space Regulations when entering the OWSs. The Contractor shall fill up the 2,000 gallon Highland Tank OWS with clean water supplied by the facility. The 2,000 gallon concrete OWS must be removed prior to the installation of the three-way valve. The cleaning of the 2,000 gallon Highland Tank OWS must be performed within the three day period when the wash pad is non-operational.

Measurement: No direct measurement of quantities completed for this item.

Payment: Based on percentage of completion of lump sum price.

WV ARMY NATIONAL GUARD
 WHEELING AASF#2 HELICOPTER MAINTENANCE OPERATIONS
 WASH WATER RE-ROUTE
 Project No. DEF K9-001

BID SHEET

| No. | ITEM | QTY | UNIT | UNIT PRICE | Amount |
|-----|-----------------------------|-----|------|------------|--------|
| 1. | Mobilization/Demobilization | 1 | LS | _____ | _____ |
| 2. | Demolition | 1 | LS | _____ | _____ |
| 3. | Three-Way Valve | 1 | LS | _____ | _____ |
| 4. | Process Drain Line | 173 | LF | _____ | _____ |
| 5. | Force Main | 772 | LF | _____ | _____ |
| 6. | Force Main Tie-in | 1 | LS | _____ | _____ |
| 7. | Sanitary Sewer | 510 | LF | _____ | _____ |
| 8. | Manhole | 1 | LS | _____ | _____ |
| 9. | Electrical | 1 | LS | _____ | _____ |
| 10. | Lift Station | 1 | LS | _____ | _____ |
| 11. | Grit/Dilution Tank | 1 | LS | _____ | _____ |
| 12. | Revegetation | 1 | LS | _____ | _____ |
| 13. | Concrete Pavement | 312 | SY | _____ | _____ |
| 14. | OWS Cleaning and Removal | 1 | LS | _____ | _____ |

TOTAL BASE BID COST

| | | | | | |
|-----|---------------------------|-----|----|-------|-------|
| 14. | Alternate #1 | 8 | EA | _____ | _____ |
| 15. | Alternate #2A (1 to 10) | 10 | EA | _____ | _____ |
| 16. | Alternate #2B (11 to 20) | 20 | EA | _____ | _____ |
| 17. | Alternate #2C (21 to 30) | 30 | EA | _____ | _____ |
| 18. | Alternate #3A (1 to 25) | 25 | EA | _____ | _____ |
| 19. | Alternate #3B (26 to 50) | 50 | EA | _____ | _____ |
| 20. | Alternate #3C (51 to 75) | 75 | EA | _____ | _____ |
| 21. | Alternate #3D (76 to 100) | 100 | EA | _____ | _____ |
| 22. | Alternate #4 | 1 | EA | _____ | _____ |
| 23. | Alternate #5 | 100 | LF | _____ | _____ |

Dated:

 (Bidder to insert date bid submitted)

Submitted By:

 (hereinafter referred to as Bidder)

Dated 4 August 2008

West Virginia Contractor's License Number:

WV _____

SIGNATURE OF BIDDER:

Firm _____

By _____

Address _____

Title _____

Address _____

Phone _____

Tax ID# _____

Fax _____

Pre-Bid Conference
SIGN IN SHEET

[Please Print]

Request for Proposal No.: DEF K9-001 Date: 30 Jul 08

| <u>Firm & Representative Name</u> | <u>Mailing Address</u> | <u>Telephone & FAX Numbers</u> |
|---|---|--|
| 1. <u>Solo Crane Inc</u> <u>Steve Solomon</u> | <u>194 West Park Ave</u> <u>Westover, WV 26501</u> | T: <u>304-328-5880</u> F: <u>328-5880</u> |
| 2. <u>Mark Husk</u> <u>J.C. Bosley Const. Inc.</u> | <u>1 Bosley Ave</u> <u>Parkersburg WV 26101</u> | T: <u>304-422-0025</u> F: <u>304-422-0414</u> |
| 3. <u>Phil Emmer M</u> <u>WV Army National Gd</u> | <u>538 Girls Pt Rd</u> <u>Wheeling WV 26007</u> | T: <u>304-201-3529</u> F: <u>304-201-3519</u> |
| 4. <u>DAVE HOLT</u> <u>JAMES WHITE CONST.</u> | <u>4150 FREEDOM WAY</u> <u>WEIRTON, WV 26062</u> | T: <u>304-748-8181</u> F: <u>304-748-8183</u> |
| 5. <u>MICHAEL Gianni</u> <u>James White Const</u> | <u>4150 Freedom way</u> <u>Weirton WV 26062</u> | T: <u>304-748-8181</u> F: <u>304-748-8187</u> |
| 6. _____ | _____ | T: _____ F: _____ |
| 7. _____ | _____ | T: _____ F: _____ |
| 8. _____ | _____ | T: _____ F: _____ |
| 9. _____ | _____ | T: _____ F: _____ |
| 10. _____ | _____ | T: _____ F: _____ |

Please print or write legibly. The fax number is essential to contact the attendees in a timely manner.