



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER:
COR61408

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
JOHN ABBOTT 304-558-2544

RFQ COPY
 TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

DIVISION OF CORRECTIONS
 PRUNTYTOWN FACILITY
 ROUTE 4, BOX 49 A
 GRAFTON, WV
 26354-9306 304-265-6111

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
05/08/2009				

BID OPENING DATE: 05/19/2009 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM #01						
THIS ADDENDUM IS ISSUED TO MODIFY, CLARIFY, & ADD TO THE ORIGINAL REQUEST FOR QUOTATION SPECIFICATIONS PER THE ATTACHED DOCUMENTATION; AND TO EXTEND THE BID OPENING DATE TO 5/19/2009; 1:30 PM.						
REVISED BID OPENING DATE: 5/19/2009; 1:30 PM						
0001	1	LS		910-66		
ROOFING MAINTENANCE, REPAIR, AND INSTALLATION						
***** THIS IS THE END OF RFQ COR61408 ***** TOTAL:						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
5. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
14. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
15. **WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT:** If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

INSTRUCTIONS TO BIDDERS

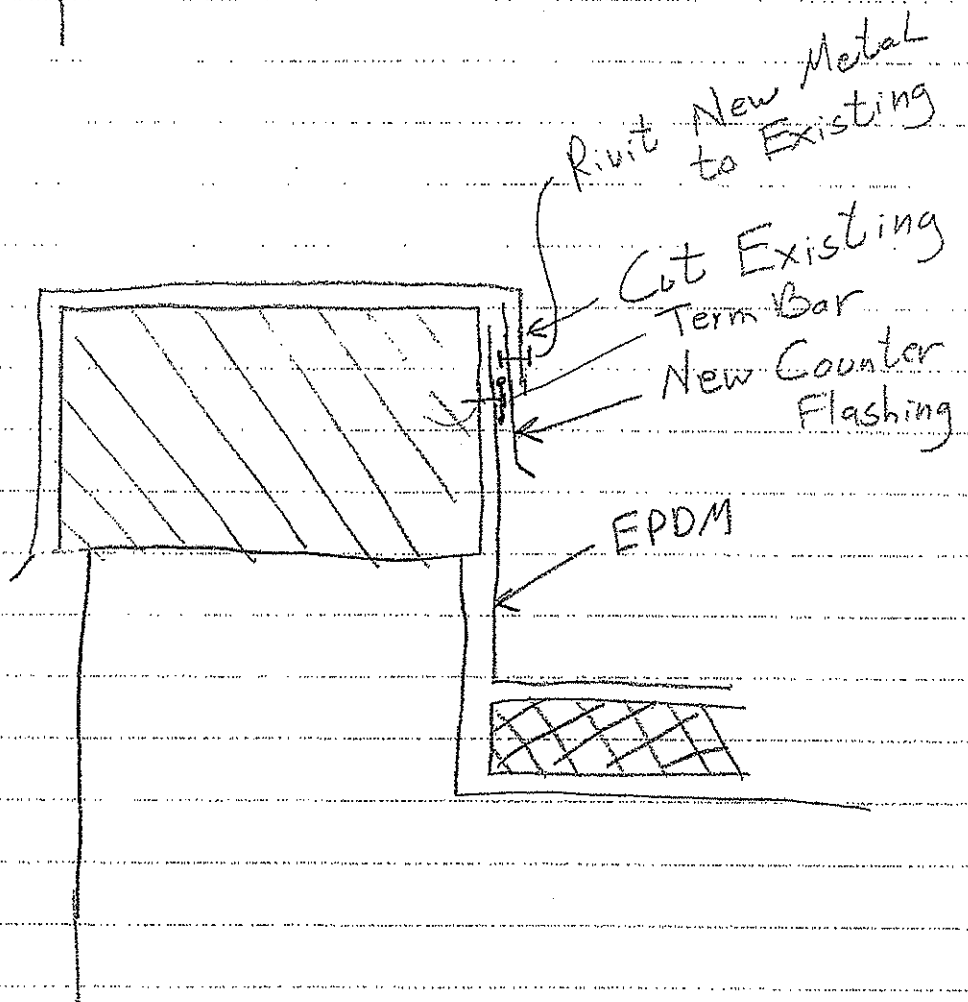
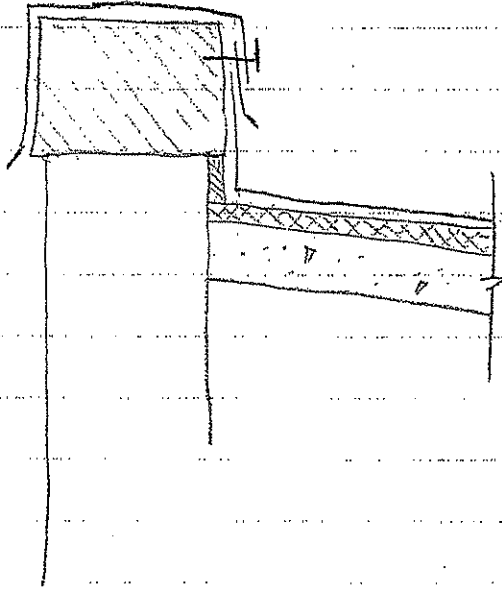
1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in case of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130

ADDENDUM #01

The following information consists of the addendum to the Pruntytown Correctional Center Unit #24 Roof Replacement Project.

- Item #1 Contractor to install 5 4" Retro-Fit Roof Drains.
- Item #2 Change Roof specification 1.1 A to read: Fully adhered membrane roofing system.
- Item #3 Change 1.3 C-1 to read Fire/Windstorm Classification: Class 1A-60
- Item #4 Change Part 2 – 2.2A to read nonreinforced EPDM.
- Item #5 Insulation to be twin-pak ISO and 1 1/2 inch thick.
- Item #6 Termination at parapet to be per the attached sketch.
- Item #7 Contractor to dispose of existing roof gravel onsite at a location designated by owner.
- Item #8 All tools must be inventoried and stored in locked boxes or they must be removed from the site daily.
- Item #9 Security background checks must be performed on all contractor personnel prior to working at PCC.
- Item #10 Contractor's site supervisor must report daily all contractor personnel on site to Central Control in the Administration Building.
- Item #11 Contractor to furnish Porta-John. Owner will furnish water & electric.
- Item #12 Owner will remove conduit from parapet when required by contractor.

Attachments: Parapet sketch
Pre-Bid Sign-in Sheet



SIGN IN SHEET

Page 1 of 2

Request for Proposal No. 0261408

PLEASE PRINT

Date: 5-7-09

* PLEASE BE SURE TO PRINT LEGIBLY - IF POSSIBLE, LEAVE A BUSINESS CARD

FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: <u>MURRAY sheet metal</u>	<u>3112 7th Street</u>	PHONE <u>304 422 5431</u>
Rep: <u>Don Stanley</u>	<u>Packersburg WV</u>	TOLL FREE
Email Address: _____	<u>26104</u>	FAX <u>304 428-4623</u>
Company: <u>TRI-STATE ROOFING & SHEET METAL</u>	<u>P.O. BOX 892</u>	PHONE <u>304-328-5244</u>
Rep: <u>KEN HANSON</u>	<u>MARGANTOWN, WV 26507-0892</u>	TOLL FREE
Email Address: <u>KHANSON@TRI-STATE.SRVIC.E.COM</u>	_____	FAX <u>304-328-5248</u>
Company: <u>KALKREUTH ROOFING</u>	<u>4140TH STREET</u>	PHONE <u>304-232-8540</u>
Rep: <u>GARY ZADAT</u>	<u>WHEELING, WV 26003</u>	TOLL FREE
Email Address: <u>engleish@krm.net</u>	_____	FAX <u>304-232-8552</u>
Company: <u>Buggs Roofing Inc</u>	<u>320 W 15TH ST</u>	PHONE <u>(304) 429 4233</u>
Rep: <u>Brendon Childers</u>	<u>Huntington, WV 25704</u>	TOLL FREE
Email Address: <u>brendon@buggsroofing.com</u>	_____	FAX <u>(304) 429-2811</u>
Company: _____	_____	PHONE _____
Rep: _____	_____	TOLL FREE _____
Email Address: _____	_____	FAX _____

SIGN IN SHEET

Page 2 of 2

Request for Proposal No. CR261408

PLEASE PRINT

Date: 5-7-05

* PLEASE BE SURE TO PRINT LEGIBLY - IF POSSIBLE, LEAVE A BUSINESS CARD

FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: <u>Mansueti Roofing</u>	<u>116 wood street</u>	PHONE <u>740-633-7320</u>
Rep: <u>Mark Speirs</u>	<u>Martins Ferry OH</u>	TOLL FREE
Email Address: <u>mark@mansuetiroofing.com</u>	<u>43935</u>	FAX <u>740-633-7322</u>
Company: <u>S.M. KISNER & SONS</u>	<u>1114 speedway Ave.</u>	PHONE <u>304-366-4131</u>
Rep: <u>Butch Runion</u>	<u>Fairmont WV 26554</u>	TOLL FREE
Email Address: _____	_____	FAX <u>304-366-4197</u>
Company: <u>Sutter Roofing Smbel</u>	<u>Po Box 2027</u>	PHONE <u>304-624-6565</u>
Rep: <u>Paul Nichols</u>	<u>Clarksburg WV</u>	TOLL FREE
Email Address: <u>Sutter Roofing @ U.S.F.I. Net</u>	_____	FAX <u>304-622-3637</u>
Company: _____	_____	PHONE _____
Rep: _____	_____	TOLL FREE _____
Email Address: _____	_____	FAX _____
Company: _____	_____	PHONE _____
Rep: _____	_____	TOLL FREE _____
Email Address: _____	_____	FAX _____