



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
BHS90137

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
ROBERTA WAGNER
304-558-0067

RFQ COPY
 TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

HEALTH AND HUMAN RESOURCES
 BBH/HF
 VARIOUS LOCALES AS INDICATED
 BY ORDER

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
05/13/2009				

BID OPENING DATE: **05/27/2009** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>ADDENDUM NO. 1</p> <p>1. QUESTIONS AND ANSWERS ARE ATTACHED.</p> <p>2. ADDENDUM ACKNOWLEDGEMENT IS ATTACHED. THIS DOCUMENT SHOULD BE SIGNED AND RETURNED WITH YOUR BID. FAILURE TO SIGN AND RETURN MAY RESULT IN DISQUALIFICATION OF YOUR BID.</p> <p>EXHIBIT 10</p> <p>REQUISITION NO.: BHS90137</p> <p>ADDENDUM ACKNOWLEDGEMENT</p> <p>I HEREBY ACKNOWLEDGE RECEIPT OF THE FOLLOWING CHECKED ADDENDUM(S) AND HAVE MADE THE NECESSARY REVISIONS TO M PROPOSAL, PLANS AND/OR SPECIFICATION, ETC.</p> <p>ADDENDUM NO.'S: NO. 1 NO. 2 NO. 3 NO. 4 NO. 5</p> <p>I UNDERSTAND THAT FAILURE TO CONFIRM THE RECEIPT OF THE ADDENDUM(S) MAY BE CAUSE FOR REJECTION OF BIDS.</p> <p>VENDOR MUST CLEARLY UNDERSTAND THAT ANY VERBAL REPRESENTATION MADE OR ASSUMED TO BE MADE DURING ANY</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
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TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE
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WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
5. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
14. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
15. **WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT:** If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in case of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130



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ORAL DISCUSSION HELD BETWEEN VENDOR'S REPRESENTATIVES AND ANY STATE PERSONNEL IS NOT BINDING. ONLY THE INFORMATION ISSUED IN WRITING AND ADDED TO THE SPECIFICATIONS BY AN OFFICIAL ADDENDUM IS BINDING. SIGNATURE COMPANY DATE REV. 11/96 END OF ADDENDUM NO. 1						
0001	1	JB		770-93		
REMOVE, DISPOSE & REPLACE THE COLLING TOWER						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

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Pre-bid Addendum

BHS90137 Logan Mingo Area Mental Health Cooling Tower Replacement

Pre-bid held 05/08/09 at 1:00 PM

Corrections:

Correct address throughout to read Rt. 10, 3 mile curve, Logan, WV

13.1 Change the term from 45 calendar days to 60 calendar days after receipt of the Notice to Proceed.

Questions:

Q. Can grooved piping be used?

A. Yes, grooved piping or welded connections are acceptable.

Additions:

3.7 Contractor shall replace the two existing gate valves with new valves of similar size.

3.8 Contractor shall install new disconnects, conduit and electrical wiring from the building to the cooling tower.

Responses to written questions:

Q. Is there glycol in the loop system? If so what type and percentage? And what is system total volume?

A. There is no glycol in the loop system.

Q. Please confirm the capacity given in paragraph 3.3 of RFQ it does not match the equipment specified in paragraph 3.2.

A. The BAC Model VF1-027-31K is designed to cool 177.5 GPM of water from 102 degrees to 92 degrees at a 78 degree wet bulb.

Q. Is the unit to match the original accessories and what capacity is needed if the new model is correct.

A. The model and capacity are shown in the second answer. Further the unit will be furnished as follows:

Galvanized steel construction, one 10 HP fan motor, one ¾ HP pump motor, solid bottom panels, tapered discharge hood with positive closure dampers and factory insulation on the casing and hood.

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PRE BID SIGN IN SHEET

Project: AMMHC Cooling Tower

FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: <u>LimCo Inc</u>	<u>2336 Virginia Ave</u>	PHONE (304) <u>562-7705</u> TOLL FREE
Rep: <u>Jeff Gillenwater</u>	<u>Huerfano WV 25526</u>	FAX (304) <u>562-0320</u>
Email Address: <u>JL Gillenwater@glimco.com</u>		
Company: <u>Port Branch Mechanical</u>	<u>132 Harris Dr.</u>	PHONE <u>304 755-6373</u> TOLL FREE
Rep: <u>Sheldon Taylor</u>	<u>P.O. Box 25143</u>	FAX <u>304 755-5270</u>
Email Address: <u>SE Taylor@PBMDSL.NET</u>		
Company: <u>Improvements Unlimited</u>	<u>P.O. Box 37</u>	PHONE <u>304 487-1266</u> TOLL FREE
Rep: <u>Dave Yantz</u>	<u>Lenora, WV 25971</u>	FAX
Email Address: <u>Se Yantz@improvements.net</u>		
Company: <u>ELCO Mech</u>	<u>P.O. Box 349</u>	PHONE <u>304 346 0546</u> TOLL FREE
Rep: <u>D L Ellis</u>	<u>Charleston WV 25322</u>	PHONE <u>304 346 0548</u> TOLL FREE
Email Address: _____		FAX <u>304 346 0548</u>
Company: <u>Seeley Mechanical Inc</u>	<u>3014 George St.</u>	PHONE <u>304 252-1539</u> TOLL FREE
Rep: <u>Bill Mauney</u>	<u>Bechtel WV 25301</u>	PHONE <u>1-800-377-1248</u> TOLL FREE
Email Address: _____		FAX <u>304-253-1123</u>

RFQ # BHS 90137

PRE BID SIGN IN SHEET

Project: LANAMU Cooling Towers

FIRM & REPRESENTATIVE NAME		MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company:	<u>Southern Air Inc</u>	<u>Southern Air Inc.</u>	PHONE <u>304-324-4272</u> TOLL FREE
Rep:	<u>David Stowers</u>	<u>#13 Mercer Plaza Mercer Mall Rd</u>	
Email Address:	<u>david.stowers@southern-air.com</u>	<u>Breefield WV 24704</u>	FAX <u>304-324-4274</u>
Company:	<u>FEARUSON INDUSTRIES CO</u>	<u>912 MARION AVE</u>	PHONE <u>304 522 8371</u> TOLL FREE
Rep:	<u>FAMM IS FEARUSON</u>	<u>HUNTINGTON WV</u>	PHONE <u>800 245P371</u>
Email Address:	<u>FAMF 9127 @HOL.COM</u>	<u>29704</u>	FAX <u>304 522 8373</u>
Company:	<u>HARRIS BROS Co.</u>	<u>1533 HANSHARD ST.</u>	PHONE <u>303-5566</u> TOLL FREE
Rep:	<u>Jay Holcomb</u>	<u>Chas. WV 25311</u>	FAX <u>303-5568</u>
Email Address:	<u>jayhol@verizon.net</u>		
Company:	<u>Carrier</u>	<u>Two mission way</u>	PHONE <u>304 767 0395</u> TOLL FREE
Rep:	<u>Antonio Ritter</u>	<u>Scott Depot WV 25560</u>	FAX <u>304 757 3018</u>
Email Address:	<u>antonio.ritter@carrier.wv.com</u>		
Company:			PHONE TOLL FREE
Rep:			FAX
Email Address:			