



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

**Request for
 Quotation**

RFQ NUMBER
AGR0903

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
KRISTA FERRELL 304-558-2596

RFQ COPY
 TYPE NAME/ADDRESS HERE

VENDOR

DEPARTMENT OF AGRICULTURE
 INFORMATION TECHNOLOGY DIV

4720 BRENDA LANE
 CHARLESTON, WV
 25312 304-558-2221

SHIP TO

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
10/05/2008				

BID OPENING DATE: 11/06/2008 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>BID OPENING TIME REMAINS: 1:30 PM</p> <p style="text-align: center;">ADDENDUM NO. 2</p> <p>THIS ADDENDUM IS ISSUED TO:</p> <p>1.) PROVIDE MORE DETAILED DRAWINGS. PLEASE REPLACE ALL PREVIOUS DRAWINGS WITH THE ATTACHED.</p> <p>2.) TO PROVIDE A COPY OF THE MANDATORY ATTENDEE LISTS FOR THE PRE-BID MEETING AND THE WALK THRU AT THE GUTHRIE LOCATION.</p> <p>3.) TO ADD THE FOLLOWING LANGUAGE "EACH VENDOR MAY VISIT THE GUS R. DOUGLAS AGRICULTURAL CENTER FOR ONE ADDITIONAL WALK THROUGH. VENDORS MUST SUBMIT ANY QUESTIONS ARISING FROM THIS VISIT IN ACCORDANCE WITH THE REQUIREMENTS OUTLINED IN THE ORIGINAL RFQ AND MUST BE SUBMITTED PRIOR TO THE DEADLINE FOR TECHNICAL QUESTIONS. VENDORS WISHING TO VISIT THE SITE MAY CONTACT DARIUS WALKER AT 304-558-3200 X 1550 TO ARRANGE THE VISIT."</p> <p>BID OPENING DATE REMAINS: 11/06/2008 BID OPENING TIME REMAINS: 1:30 PM</p> <p>***** END ADDENDUM NO. 2 *****</p>						
0001	1	LS		990-22		
CARD ACCESS & VIDEO SURVEILANCE SECURITY SYSTEM						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
5. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
14. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
15. **WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT:** If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in case of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130

PRE-BID CONFERENCE
SIGN IN SHEET

Request for Quotation Number: **AGR0903**

Date: October 1, 2008 @ 8:00 am (Pre-Bid Meeting)

PLEASE PRINT LEGIBLY. THIS INFORMATION IS ESSENTIAL TO CONTACT THE ATTENDEES IN A TIMELY MANNER. FAILURE TO DO SO MAY RESULT IN DELAYS IN YOUR COMPANY GETTING IMPORTANT BID INFORMATION.

Firm Name: Purchasing Division
 Firm Address: 2019 Washington St.
Charleston, WV 25305
 Representative Attending: Krista Ferrell
 Phone Number: 304-558-2596
 Fax Number: 304-558-4115
 Email Address: krista.s.ferrelle@wv.gov

Firm Name: ADVANCED COMMUNICATIONS Co
 Firm Address: 2744 Eoff Street
P.O. Box 6650
WHEELING, WV 26003
 Representative Attending: Roy Hayhurst
 Phone Number: 304-233-3000
 Fax Number: 304-233-9666
 Email Address: hayhurst@meccentral.com

Firm Name: SSA SECURITY
 Firm Address: 500 ARMOR
PGH PA 15221
 Representative Attending: RICK THOMAS
 Phone Number: 412-244-4900
 Fax Number: 412-244-4907
 Email Address: rthomas@ssasecurity.com

Firm Name: Camel Technologies
 Firm Address: 1326 Ohio Ave
Dunbar WV 25064
 Representative Attending: Ronald McVey
 Phone Number: 304-776-8063
 Fax Number: 304-776-8095
 Email Address: ronm@CamelTechnologies.com

Firm Name: SIMPLEX GRINNELL
 Firm Address: 2800 7TH AVE SUITE 107
CHARLESTON WV 25312
 Representative Attending: JEFF WEST
 Phone Number: (304) 550-7865
 Fax Number: (304) 746-4089
 Email Address: FWEST@SIMPLEXGRINNELL.COM

Firm Name: Electronic Specialty
 Firm Address: 1325 Dunbar Ave
Dunbar, WV 25064
 Representative Attending: Marshall Ellison
 Phone Number: 206-6277 206-8030
 Fax Number: 206-6270
 Email Address: marshall@ElectronicSpecialty.com

PRE-BID CONFERENCE
SIGN IN SHEET

Request for Quotation Number: AGR0903

Date: October 1, 2008 (Site Visit Charleston Location)

PLEASE PRINT LEGIBLY. THIS INFORMATION IS ESSENTIAL TO CONTACT THE ATTENDEES IN A TIMELY MANNER. FAILURE TO DO SO MAY RESULT IN DELAYS IN YOUR COMPANY GETTING IMPORTANT BID INFORMATION.

Firm Name:	<i>Electronic Specialty</i>
Firm Address:	<i>1325 Dunder Ave Dunder WV 25064</i>
Representative Attending:	<i>Marshall Ellis</i>
Phone Number:	<i>206-6277</i>
Fax Number:	<i>206-6270</i>
Email Address:	<i>marshall@electronicspecialty.com</i>

Firm Name:	<i>SSA SECURITY</i>
Firm Address:	<i>500 PROGRESS BLVD POT PA 15221</i>
Representative Attending:	<i>RICK THOMAS</i>
Phone Number:	<i>412/244-4900</i>
Fax Number:	<i>412/244-4907</i>
Email Address:	<i>ricket@ssasecurity.com</i>

Firm Name:	<i>SIMPLEX GRINNELL</i>
Firm Address:	<i>2900 7TH AVE SUITE 102 CHAS. WV 25312</i>
Representative Attending:	<i>JEFF WEST</i>
Phone Number:	<i>(304) 550-7865</i>
Fax Number:	<i>(304) 746-4089</i>
Email Address:	<i>jwest@simplexgrinnell.com</i>

Firm Name:	<i>ADVANCED COMMUNICATION CO</i>
Firm Address:	<i>2744 EDPP ST. P.O. BOX 6650 WHEELING, WV. 26003</i>
Representative Attending:	<i>ROY HAYHURST</i>
Phone Number:	<i>304-233-3000</i>
Fax Number:	<i>304-233-9666</i>
Email Address:	<i>HAYHURST@ACCENTRAL.COM</i>

Firm Name:	<i>Camel Technologies</i>
Firm Address:	<i>1326 Ollie Ave Dunder wv 25064</i>
Representative Attending:	<i>Ronald Meloy</i>
Phone Number:	<i>304-776-8063</i>
Fax Number:	<i>304-776-8095</i>
Email Address:	<i>ronm@CamelTechnologies.com</i>

Firm Name:	
Firm Address:	
Representative Attending:	
Phone Number:	
Fax Number:	
Email Address:	