



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
ABCA128

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
SHELLY MURRAY 304-558-8801

VENDOR

RFQ COPY
 TYPE NAME/ADDRESS HERE

SHIP TO

ALCOHOL BEVERAGE CONTROL
 COMMISSION
 322 70TH STREET, S.E.
 CHARLESTON, WV
 25304-2900 558-2487

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
04/28/2009				

BID OPENING DATE: 05/21/2009 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
----- ADDENDUM NO. 1 -----						
THIS ADDENDUM IS ISSUED TO ADD THE ATTACHED EQUIPMENT LIST THAT WAS INADVERTENTLY LEFT OUT OF THE ORIGINAL RFQ.						
0001	1	LS		929-50		
HEAVY HARDWARE AND MACHINERY MAINTENANCE AND REPAIR						
EXHIBIT 10						
REQUISITION NO.: ABCA128						
ADDENDUM ACKNOWLEDGEMENT						
I HEREBY ACKNOWLEDGE RECEIPT OF THE FOLLOWING CHECKED ADDENDUM(S) AND HAVE MADE THE NECESSARY REVISIONS TO MY PROPOSAL, PLANS AND/OR SPECIFICATION, ETC.						
ADDENDUM NO. S:						
NO. 1						
NO. 2						
NO. 3						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS		
SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
5. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
14. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
15. **WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT:** If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in case of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130



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NO. 4					
NO. 5					
<p>I UNDERSTAND THAT FAILURE TO CONFIRM THE RECEIPT OF THE ADDENDUM(S) MAY BE CAUSE FOR REJECTION OF BIDS.</p> <p>VENDOR MUST CLEARLY UNDERSTAND THAT ANY VERBAL REPRESENTATION MADE OR ASSUMED TO BE MADE DURING ANY ORAL DISCUSSION HELD BETWEEN VENDOR'S REPRESENTATIVES AND ANY STATE PERSONNEL IS NOT BINDING. ONLY THE INFORMATION ISSUED IN WRITING AND ADDED TO THE SPECIFICATIONS BY AN OFFICIAL ADDENDUM IS BINDING.</p> <p>..... SIGNATURE</p> <p>..... COMPANY</p> <p>..... DATE</p>						
REV. 11/96						
----- END OF ADDENDUM NO. 1 -----						

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Warehouse Equipment List

MODEL	S/N	DESCRIPTION	MFG
RH66	13090	DOCKBOARD	RITEHITE
RH66	13098	DOCKBOARD	RITEHITE
RH66	13142	DOCKBOARD	RITEHITE
JT-21	14781	STRECHWRAP	ITW MIMA
FG25ST-16	204687A	FORKLIFT	KOMATSU
7FGCU25	62562	FORKLIFT	TOYOTA
505-303-6700	670587	SCRUBBER	AM. LINCOLN
NH-SPEC-30*	7850	DOCKBOARD	NORDOCK
NH-SPEC-30*	7851	DOCKBOARD	NORDOCK
NH-SPEC-30*	7862	DOCKBOARD	NORDOCK
NH-SPEC-30*	7853	DOCKBOARD	NORDOCK
NH-SPEC-30*	11335	DOCKBOARD	NORDOCK
NH-SPEC-30*	9491	DOCKBOARD	NORDOCK
NH-SPEC-30*	11333	DOCKBOARD	NORDOCK
NH-SPEC-30*	9490	DOCKBOARD	NORDOCK
NH-SPEC-30*	9488	DOCKBOARD	NORDOCK
NH-SPEC-30*	11334	DOCKBOARD	NORDOCK
NH-SPEC-30*	9489	DOCKBOARD	NORDOCK
7FGCU25	81370	FORKLIFT	TOYOTA
V-378-F2	C34221-D201	ENGINE	CUMMINS
R30XMS2	D174N02306A	STOCK PICKER	HYSTER
CARRYALL II	E0004-86443	CART	CLUB CAR
S50FT	F187V08206D	FORKLIFT	HYSTER
R30XMS2	D174N02305A	STOCK PICKER	HYSTER
GCX25	GX230-0459-7590	FORKLIFT	CLARK
MWE31	MWE3325346001	FORKLIFT	KOMATSU
MWE31	MWE3325346002	FORKLIFT	KOMATSU
MWE31	MWE3325346003	FORKLIFT	KOMATSU
ERC050JAN36S	N505236	FORKLIFT	YALE
MPE60LBN24C	N509377	FORKLIFT	YALE
MPE60LBN24C	N509379	FORKLIFT	YALE
OSO30BBN24SV	N520484	FORKLIFT	YALE
MPE040LBN24C	N521297	PALLET JACK	YALE
MPE040LBN24C	N512198	PALLET JACK	YALE
B230N02720F	B60ZAC	PALLET JACK	HYSTER
B230N02719F	B60ZAC	PALLET JACK	HYSTER
MW-00409	GC25P-5	FORK TRUCK	DOOSAN
MW-00410	GC25P-5	FORK TRUCK	DOOSAN