



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER
709EC011

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
MICHAEL AUSTIN 304-558-2402

VENDOR

RFQ COPY  
 TYPE NAME/ADDRESS HERE

SHIP TO

DIVISION OF HIGHWAYS  
 EQUIPMENT DIVISION  
 ROUTE 33  
 BRUSHY FORK ROAD  
 BUCKHANNON, WV  
 26201 304-472-1750

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
03/06/2009				

BID OPENING DATE: 03/25/2009 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM NO. 2						
BID OPENING DATE AND TIME CHANGED						
FROM: 03/11/09 AT 1:30 P.M.						
TO: 03/25/09 AT 1:30 P.M.						
NO OTHER CHANGES						
0001	1	EA		065-30		
33,000 GVW CAB AND CHASSIS						
***** THIS IS THE END OF RFQ 709EC011 ***** TOTAL:						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS  
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
5. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
14. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
15. **WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT:** If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

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**INSTRUCTIONS TO BIDDERS**

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in case of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130

## SIGN IN SHEET

RFQ # 709EC011Date: 02/05/09

- | Firm & Representative Name:   | Mailing Address:   | Phone, Fax, & E-Mail:   |
|---|--|---|
| 1. <u>HINO MOTOR SALES</u><br><u>ED CORDON</u>  | <u>41180 Bridge St</u><br><u>NOVI, MI 48375</u>            | P <u>248-860-9637</u><br><u>1753</u><br>F <u>248-479-<del>1523</del></u><br>E-mail <u>CORDON@HINO.COM</u> |
| 2. <u>MATHEM MOTOR TRUCK CO</u><br><u>MIKE MATHEM</u>   | <u>P.O. BOX 1304</u><br><u>PARKERSBURG, WV 26102-1304</u>  | P <u>304-485-4418 EXT-601</u><br>F <u>304-485-2577</u><br>E-mail <u>mmathem@mathemmotor.com</u>           |
| 3. <u>MIDDLETOWN TRACTOR</u><br><u>MONROE STROUB &amp; SONS CONTRACTORS</u><br><u>Phillip R. Cottrell</u> | <u>2345 Whitehall Blvd</u><br><u>FAIRMONT, WV- 26554</u>   | P <u>304-366-4690</u><br>F <u>304-366-4688</u><br>E-mail <u>phil@middletownt tractor.com</u>              |
| 4. <u>Viking Cives</u><br><u>Mike Jackson</u>   | <u>14331 Mill Street</u><br><u>Harrisville, NY 13648</u>   | P <u>315-543-2321</u><br>F <u>315-543-2366</u><br>E-mail <u>mjackson@vikingcives.com</u>                  |
| 5. <u>Bruce Schulte</u>   | <u>P.O. Box 40</u><br><u>Manchester IA</u><br><u>52057</u> | P <u>973-525-3833</u><br>F <u>563-927-7071</u><br>E-mail <u>bschulte@hendersonmfg.com</u>                 |

Please print or write legibly!

Your fax # is essential to contact you timely!

## SIGN IN SHEET

RFQ # 709EC011Date: 02/05/09

Firm &amp; Representative Name:

Mailing Address:

Phone, Fax, &amp; E-Mail:

1. R.F. Jackson  
Ray RobinsonPO Box 2175  
Chantilly VA 20152  
P 304-525-7723  
F 304-525-0595  
E-mail \_\_\_\_\_2. NAVISTAR, INC.  
Tom DeBlossiSoutheast Region  
Lexington, KY  
P 859-576-2436  
F 859-224-0816  
E-mail \_\_\_\_\_3. BWAB International  
Matt Cochran408 Goff Mt. Rd  
Cross Lanes WV  
25313  
P 304-776-5600  
F 304-776-4184  
E-mail mcocran@bwabintl.com4. David Neal  
Cole Chen - GMCP.O. Box 688  
Bluefield, WV. 24701  
P 304-327-8116  
F 304-327-5044  
E-mail trucks@colecheny.com5. Mike Coburn  
Heritage Equipment322 Dry Hill Road  
Beckley, W.V. 25801  
P 304-254-7827  
F 304-254-9007  
E-mail mcoburn@suddenlink.net  
COR

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## SIGN IN SHEET

RFQ # 709EC001Date: 02/05/09

- | Firm & Representative Name:                      | Mailing Address:   | Phone, Fax, & E-Mail:   |
|--|--|---|
| 1. <u>WEST VIRGINIA TRUCK TRAILER</u>            | <u>1 JAW DRIVE</u><br><u>CROSS LANES WV 25213</u>              | P <u>304 204 2435</u><br>F <u>304 204 2448</u><br>E-mail <u>dmeeki@wvtruck.net</u>        |
| 2. <u>BOB JARVIS</u><br><u>RJS TRUCK BODY CO</u> | <u>P.O. Box 420</u><br><u>ALLEN, KY</u>                        | P <u>606 874-2151</u><br>F <u>606-874-9136</u><br>E-mail <u>bjarvis@rsbody.com</u>        |
| 3. <u>RON BURNS</u><br><u>VIKING QUES</u>        | <u>14331 MILL ST.</u><br><u>HARRISVILLE, NY 13648</u>          | P <u>1-800-743-1837</u><br>F <u>1-315-543-2321</u><br>E-mail <u>rburns@vikingcive.com</u> |
| 4. <u>Bill Carey</u><br><u>Certified Power</u>   | <u>726 Moores Mountain Rd</u><br><u>Mechanicsburg Pa 17055</u> | P <u>717-350-0258</u><br>F <u>866 620 6820</u><br>E-mail <u>W.Carey@CertifiedPow.co</u>   |
| 5. <u>DAVID BEITZEL</u><br><u>ACE TRUCK EQ</u>   | <u>PO Box 2605</u><br><u>Zanesville Ohio 43702</u>             | P <u>740-4530551</u><br>F <u>740 4537023</u><br>E-mail <u>dauid@acetruck.net</u>          |

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### SIGN IN SHEET

RFQ # \_\_\_\_\_

Date: \_\_\_\_\_

Firm & Representative Name:

Mailing Address:

Phone, Fax, & E-Mail:

1. Maine Rev  
\_\_\_\_\_

DOH  
\_\_\_\_\_

P 473-5501  
F 473-4206

E-mail \_\_\_\_\_

2. Angie Moorman  
Rachel Cochran

DOH  
DOH

P \_\_\_\_\_  
F \_\_\_\_\_

E-mail \_\_\_\_\_

3. Kevin Riley  
Robert G. Andrew

DOH  
DOH 4736500

P 473-5356  
F 473-4214

E-mail \_\_\_\_\_

4. Kevin Wieman  
\_\_\_\_\_

General Truck S&L  
\_\_\_\_\_

P 744-1321  
F -7852

E-mail Kevin@GTSWV.com

5. GARY GRADY  
MICHAEL GRADY  
WV TRACTOR CO

214 VIRGINIA ST WV  
CHARLESTON WV 25302

P 346-5301  
F 346-5305

E-mail WVtractor@msn.com

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