



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER  
**TAX08006**

PAGE  
**1**

ADDRESS CORRESPONDENCE TO ATTENTION OF  
**SHELLY MURRAY  
 304-558-8801**

RFQ COPY  
 TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

DEPARTMENT OF TAX AND REVENUE  
 TAXPAYER SERVICES DIVISION  
  
 1206 QUARRIER STREET  
 CHARLESTON, WV  
 25301 304-558-2051

DATE PRINTED	TERMS OF SALE	SHIP VIA	FOB	FREIGHT TERMS
12/13/2007				

BID OPENING DATE: **01/10/2008** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
<b>REQUEST FOR QUOTATION</b>						
<p>THE PURCHASING DIVISION IS SOLICITING BIDS FOR THE WV STATE TAX DEPARTMENT TO PROVIDE A HEWLETT-PACKARD OR EQUAL UNIX N CLASS SERVER WITH FC60 SAN.</p> <p>THIS SERVER WILL SUPPORT 55 COUNTIES AND IAS PROPERTY TAX ASSESSMENT APPLICATION.</p> <p>ATTACHMENTS: SPECIFICATIONS PURCHASING AFFIDAVIT</p> <p>INQUIRES: WRITTEN QUESTIONS SHALL BE ACCEPTED THROUGH CLOSE OF BUSINESS ON THURSDAY, JANAUARY 3, 2008. QUESTIONS MAY BE SENT VIA USPS, FAX, COURIER, OR EMAIL. IN ORDER TO ASSURE NO VENDOR RECEIVES AN UNFAIR ADVANTAGE, NO SUBSTANTIVE QUESTIONS WILL BE ANSWERED ORALLY. IF POSSIBLE, EMAIL QUESTIONS ARE PREFERRED. ADDRESS INQUIRIES TO:</p> <p style="margin-left: 200px;">SHELLY MURRAY            DEPARTMENT OF ADMINISTRATION            PURCHASING DIVISION            2019 WASHINGTON STREET, EAST            CHARLESTON, WV 25311            FAX: 304-558-4115            EMAIL: SMURRAY@WVADMIN.GOV</p>						
0001	1	LS		205-43		
PERIPHERAL DEVICES AND ACCESSORIES, COMPUTER SYSTEM						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS  
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
14. **HIPAA Business Associate Addendum -** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

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**INSTRUCTIONS TO BIDDERS**

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in cases of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

**SIGNED BID TO:**

Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130



State of West Virginia  
 Department of Administration  
 Purchasing Division  
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**TAX08006**

PAGE  
**2**

ADDRESS CORRESPONDENCE TO ATTENTION OF  
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 304-558-8801**

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VENDOR

SHIP TO

**DEPARTMENT OF TAX AND REVENUE  
 TAXPAYER SERVICES DIVISION  
 1206 QUARRIER STREET  
 CHARLESTON, WV  
 25301 304-558-2051**

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
12/13/2007				

BID OPENING DATE: **01/10/2008** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
<p><b>CANCELLATION: THE DIRECTOR OF PURCHASING RESERVES THE RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR IF THE COMMODITIES AND/OR SERVICES SUPPLIED ARE OF AN INFERIOR QUALITY OR DO NOT CONFORM TO THE SPECIFICATIONS OF THE BID AND CONTRACT HEREIN.</b></p> <p><b>BANKRUPTCY: IN THE EVENT THE VENDOR/CONTRACTOR FILES FOR BANKRUPTCY PROTECTION, THIS CONTRACT IS AUTOMATICALLY NULL AND VOID, AND IS TERMINATED WITHOUT FURTHER ORDER.</b></p> <p style="text-align: center;"><b>VENDOR PREFERENCE CERTIFICATE</b></p> <p><b>CERTIFICATION AND APPLICATION* IS HEREBY MADE FOR PREFERENCE IN ACCORDANCE WITH WEST VIRGINIA CODE, 5A-3-37 (DOES NOT APPLY TO CONSTRUCTION CONTRACTS).</b></p> <p><b>A. APPLICATION IS MADE FOR 2.5% PREFERENCE FOR THE REASON CHECKED:</b></p> <p><b>( ) BIDDER IS AN INDIVIDUAL RESIDENT VENDOR AND HAS RESIDED CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR</b></p> <p><b>( ) BIDDER IS A PARTNERSHIP, ASSOCIATION OR CORPORATION RESIDENT VENDOR AND HAS MAINTAINED ITS HEAD-QUARTERS OR PRINCIPAL PLACE OF BUSINESS CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR 80% OF THE OWNERSHIP INTEREST OF BIDDER IS HELD BY ANOTHER INDIVIDUAL, PARTNERSHIP, ASSOCIATION OR CORPORATION RESIDENT VENDOR WHO HAS MAINTAINED ITS HEADQUARTERS OR PRINCIPAL PLACE OF BUSINESS CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR</b></p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

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VENDOR

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DEPARTMENT OF TAX AND REVENUE  
 TAXPAYER SERVICES DIVISION

1206 QUARRIER STREET  
 CHARLESTON, WV  
 25301 304-558-2051

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
12/13/2007				

BID OPENING DATE: **01/10/2008** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>( ) BIDDER IS A CORPORATION NONRESIDENT VENDOR WHICH HAS AN AFFILIATE OR SUBSIDIARY WHICH EMPLOYS A MINIMUM OF ONE HUNDRED STATE RESIDENTS AND WHICH HAS MAINTAINED ITS HEADQUARTERS OR PRINCIPAL PLACE OF BUSINESS WITHIN WEST VIRGINIA CONTINUOUSLY FOR THE FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION.</p> <p>B. APPLICATION IS MADE FOR 2.5% PREFERENCE FOR THE REASON CHECKED:</p> <p>( ) BIDDER IS A RESIDENT VENDOR WHO CERTIFIES THAT, DURING THE LIFE OF THE CONTRACT, ON AVERAGE AT LEAST 75% OF THE EMPLOYEES WORKING ON THE PROJECT BEING BID ARE RESIDENTS OF WEST VIRGINIA WHO HAVE RESIDED IN THE STATE CONTINUOUSLY FOR THE TWO YEARS IMMEDIATELY PRECEDING SUBMISSION OF THIS BID;</p> <p>OR</p> <p>( ) BIDDER IS A NONRESIDENT VENDOR EMPLOYING A MINIMUM OF ONE HUNDRED STATE RESIDENTS OR IS A NONRESIDENT VENDOR WITH AN AFFILIATE OR SUBSIDIARY WHICH MAINTAINS ITS HEADQUARTERS OR PRINCIPAL PLACE OF BUSINESS WITHIN WEST VIRGINIA EMPLOYING A MINIMUM OF ONE HUNDRED STATE RESIDENTS WHO CERTIFIES THAT, DURING THE LIFE OF THE CONTRACT, ON AVERAGE AT LEAST 75% OF THE EMPLOYEES OR BIDDERS' AFFILIATE'S OR SUBSIDIARY'S EMPLOYEES ARE RESIDENTS OF WEST VIRGINIA WHO HAVE RESIDED IN THE STATE CONTINUOUSLY FOR THE TWO YEARS IMMEDIATELY PRECEDING SUBMISSION OF THIS BID.</p> <p>BIDDER UNDERSTANDS IF THE SECRETARY OF TAX &amp; REVENUE DETERMINES THAT A BIDDER RECEIVING PREFERENCE HAS FAILED TO CONTINUE TO MEET THE REQUIREMENTS FOR SUCH PREFERENCE, THE SECRETARY MAY ORDER THE DIRECTOR OF PURCHASING TO: (A) RESCIND THE CONTRACT OR PURCHASE</p>						

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ADDRESS CORRESPONDENCE TO ATTENTION OF  
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VENDOR

SHIP TO

**DEPARTMENT OF TAX AND REVENUE**  
**TAXPAYER SERVICES DIVISION**

**1206 QUARRIER STREET**  
**CHARLESTON, WV**  
**25301 304-558-2051**

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
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<p>ORDER ISSUED; OR (B) ASSESS A PENALTY AGAINST SUCH BIDDER IN AN AMOUNT NOT TO EXCEED 5% OF THE BID AMOUNT AND THAT SUCH PENALTY WILL BE PAID TO THE CONTRACTING AGENCY OR DEDUCTED FROM ANY UNPAID BALANCE ON THE CONTRACT OR PURCHASE ORDER.</p> <p>BY SUBMISSION OF THIS CERTIFICATE, BIDDER AGREES TO DISCLOSE ANY REASONABLY REQUESTED INFORMATION TO THE PURCHASING DIVISION AND AUTHORIZES THE DEPARTMENT OF TAX AND REVENUE TO DISCLOSE TO THE DIRECTOR OF PURCHASING APPROPRIATE INFORMATION VERIFYING THAT BIDDER HAS PAID THE REQUIRED BUSINESS TAXES, PROVIDED THAT SUCH INFORMATION DOES NOT CONTAIN THE AMOUNTS OF TAXES PAID NOR ANY OTHER INFORMATION DEEMED BY THE TAX COMMISSIONER TO BE CONFIDENTIAL.</p> <p>UNDER PENALTY OF LAW FOR FALSE SWEARING (WEST VIRGINIA CODE 61-5-3), BIDDER HEREBY CERTIFIES THAT THIS CERTIFICATE IS TRUE AND ACCURATE IN ALL RESPECTS; AND THAT IF A CONTRACT IS ISSUED TO BIDDER AND IF ANYTHING CONTAINED WITHIN THIS CERTIFICATE CHANGES DURING THE TERM OF THE CONTRACT, BIDDER WILL NOTIFY THE PURCHASING DIVISION IN WRITING IMMEDIATELY.</p> <p>BIDDER: -----</p> <p>DATE: -----</p> <p>SIGNED: -----</p> <p>TITLE: -----</p>						

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VENDOR

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DATE PRINTED <b>12/13/2007</b>	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
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BID OPENING DATE: **01/10/2008** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>* CHECK ANY COMBINATION OF PREFERENCE CONSIDERATION(S) IN EITHER "A" OR "B", OR BOTH "A" AND "B" WHICH YOU ARE ENTITLED TO RECEIVE. YOU MAY REQUEST UP TO THE MAXIMUM 5% PREFERENCE FOR BOTH "A" AND "B". (REV. 12/00)</p> <p style="text-align: center;">NOTICE</p> <p>A SIGNED BID MUST BE SUBMITTED TO:</p> <p style="text-align: center;">DEPARTMENT OF ADMINISTRATION          PURCHASING DIVISION          BUILDING 15          2019 WASHINGTON STREET, EAST          CHARLESTON, WV 25305-0130</p> <p>THE BID SHOULD CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPE OR THE BID MAY NOT BE CONSIDERED:</p> <p>SEALED BID</p> <p>BUYER: SM / FILE 31</p> <p>RFQ. NO.: TAX08006</p> <p>BID OPENING DATE: 01/10/2008</p> <p>BID OPENING TIME: 1:30 PM</p> <p>PLEASE PROVIDE A FAX NUMBER IN CASE IT IS NECESSARY</p>						

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ADDRESS CORRESPONDENCE TO ATTENTION OF  
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DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
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BID OPENING DATE: **01/10/2008** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
TO CONTACT YOU REGARDING YOUR BID: ----- CONTACT PERSON (PLEASE PRINT CLEARLY): -----  ***** THIS IS THE END OF RFQ TAX08006 ***** TOTAL: _____						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE		TELEPHONE	DATE
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No.	Qty	Product	Description
0100	1	AF002A	HP Universal Rack 10642 G2 Shock Rack
	1	Opt.001	Factory Express Base Racking
	0		rx6600 HP-UX 4 Core (1.4 GHz) [#1]
0200	1	AD132A	HP rx6600 Base System Two Processors
	1	Opt.140	HP rx6600 Base Sys Two 1.4GHz/12MB Proc
	1	Opt.0D1	Factory integrated
0201	1	AD296A	HP Integrity rx6600 FIO I/O Backplane
	1	Opt.100	HP rx6600 PCI-X 2.0 IO Backplane
0202	1	AB036B	HP rx36xx/66xx Internal SAS Contrl Card
	1	Opt.106	HP Core IO SAS Controller RAID 1
0203	4	AB564A	HP rx3600 4GB DDR2 Memory Quad
	4	Opt.0D1	Factory integrated
0204	1	AD126A	HP rx6600 24-DIMM Memory Carrier Board
	1	Opt.0D1	Factory integrated
0205	2	AD141A	HP Integrity 72GB 10k SAS Drive
	2	Opt.0D1	Factory integrated
0206	1	AD142A	HP Integrity DVD-ROM Drive
	1	Opt.0D1	Factory integrated
0207	1	A7173A	HP Dual Channel Ultra320 SCSI Adapter
	1	Opt.0D1	Factory integrated
0208	2	AD194A	HP PCI-x 2p 4Gb FC and 2p 1000BT Adapter
	2	Opt.0D1	Factory integrated
0209	1	AD053A	HP Integrity Universal Rack Kit
	1	Opt.0D1	Factory integrated
0210	1	BA489AA	HP-UX 11i v3 HP9000/Integrity FOE Media
	1	Opt.A53	HP-UX 11i Version 3
	1	Opt.AJR	DVD media
	1	Opt.0D1	Factory integrated
0211	1	Opt.ABA	U.S. - English localization
	4	BA503AC	HP-UX Integrity FOE w/Sys 4 Proc PCL LTU
0212	1	B2491BA	MirrorDisk/UX License for Servers
	4	Opt.AST	PCL for Integrity w/dual core Itanium 2
	1	Opt.0D1	Factory integrated
0213	1	B3693AA	HP GlancePlus/UX for HP-UX 11i Software
	1	Opt.AAU	CD-ROM certificate only
	1	Opt.A53	HP-UX 11i Version 3
	1	Opt.0D1	Factory integrated



No.	Qty	Product	Description
0214	1	B3929EA	VERITAS VxFS (Online JFS) HP-UX 4.1 LTU
	4	Opt.AST	PCL for Integrity w/dual core Itanium 2
	1	Opt.0D1	Factory integrated
0215	1	J4240AA	HP Auto-Port Aggregation Media
	1	Opt.AVN	Release Notes
	1	Opt.2A1	Server license
	1	Opt.0D1	Factory integrated
0300	1	HA112A1	HP 1y Critical Service
	1	Opt.0BC	Manuals on CD-ROM
	1	Opt.3LZ	HP Software 3LZ Supp
	1	Opt.3MZ	Critical Storage Extension
	1	Opt.3ZB	HP Software 3ZB Supp
	1	Opt.400	Critical San Services
	4	Opt.64H	Veritas PCL w/dual core Itanium 2 Supp
	1	Opt.69X	HP rx6600 Svr(1,2,4 processor) HW Supp
	1	Opt.6F9	Server SW Applications Support
	4	Opt.6KD	HP-UX FOE for IPF PCL 4 Socket Support
	4	Opt.6VJ	MirrorDisk PCL dual core Itanium 2 Supp
	1	Opt.9AZ	Critical Server Extension
	1	Opt.AAF	CD-ROM (disk only)
0400	1	HA113A1	HP Installation Service
	1	Opt.57C	HP Install Integrity 4-socket Svr SVC
0500	1	AG456A	HP DL380 G5 SAN Storage Server
	1	Opt.0D1	Factory integrated
0600	1	A8003A	HP FC2242SR PCI-e DC HBA
0700	1	AD556B	HP EVA6000-A 2C4D Array
	1	Opt.0D1	Factory integrated
0701	48	293556-B23	FC HDD INT 146G CTO 10K Fact ALL
	48	Opt.0D1	Factory integrated
0800	2	A7984A	HP StorageWorks 4/8 Base SAN Switch
	2	Opt.0D1	Factory integrated
0900	1	234672-B21	HP 100Kg Sliding Shelf
	1	Opt.0D1	Factory integrated
1000	1	AG324B	HP MSL4048 1 Ultrium960 4 Gb FC Library
	1	Opt.0D1	Factory integrated
1100	1	221691-B22	5m SW LC/SC FC Cable ALL
1200	2	252663-D72	HP 24A High Voltage US/JP Modular PDU

No.	Qty	Product	Description
	2	Opt.0D2	Factory horizontal mount of PDU
1300	1	AF062A	HP 10K G2 600W Stabilizer Kit
	1	Opt.B01	Include with complete system
1400	1	AF054A	HP 10642 G2 Sidepanel Kit
	1	Opt.0D1	Factory integrated
1500	1	252663-D74	HP 24A HV Core Only Corded PDU
	1	Opt.0D1	Factory integrated
1600	10	221692-B21	Storage Works LC/LC 2m Cable
	10	Opt.0D1	Factory integrated
1700	1	B6951AA	HP Data Prot Start Pk for HP-UX DVD LTU
1800	1	B6955BAE	HP DP On-line Backup for UNIX E-LTU
1900	1	T3724D	HP Command View EVA v6.0 Media Kit
2000	1	T3729B	HP CV EVA 6000 Unlimited Lic
2100	1	T4250A	HP BC EVA6000 1TB LTU
2200	1	B6122AA	HP GlancePlus Tier Two Software LTU
2300	1	Q1523B	HP StorageWorks DAT 72 External Drive
	1	Opt.ABA	U.S. - English localization
2400	1	HA112A1	HP 1y Critical Service
	1	Opt.3BI	HP Software 3BI Supp
	1	Opt.3Q4	OVDP Cell Mgr,Adv BU LTU Supp
	1	Opt.455	HP SureStr DLT1, DAT40/24 Drvs Support
	1	Opt.77G	DP Online Ext Unix LTU Supp
	1	Opt.80K	MSL4048 Library Support
	1	Opt.84N	HP DL380 G4 Base/SAN SS Support
	2	Opt.8FJ	HP FC Switch,Low End Support
	48	Opt.8HH	EVA FC 146GB/300GB HDD Support
	1	Opt.8WG	EVA6000 2C4D Support
2500	1	HA113A1	HP Installation Service
	1	Opt.596	Tape Drive Installation
	1	Opt.5BY	Rack and Rack Options Installation
2600	2	142257-003	HP 10A IEC320 C14-C13 10ft/3m PDU Cable
2700	16	A7446B	HP 4GB SW Single Pack SFP Transceiver
2800	48	C7973A	HP Ultrium 800GB RW Data Cartridge
2900	5	C8010A	HP DAT 72 72GB 170m Data Cartridge
3000	1	E7742A	HP C13/C14 Jumper Cord 2.5M
3100	1	HA124A1	HP Technical Installation Startup SVC
	1	Opt.5B9	SAN Level 1 Tier 1 Implementation

No.	Qty	Product	Description	
	1	Opt.5G2	HP CP I&S BC-EVA Lvl 1 Tier1	

STATE OF WEST VIRGINIA  
Purchasing Division

## PURCHASING AFFIDAVIT

**West Virginia Code §5A-3-10a states:** No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate

**DEFINITIONS:**

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

**EXCEPTION:** The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**LICENSING:** Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

**CONFIDENTIALITY:** The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendors should visit [www.state.wv.us/admin/purchase/privacy](http://www.state.wv.us/admin/purchase/privacy) for the Notice of Agency Confidentiality Policies.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), it is hereby certified that the vendor acknowledges the information in this said affidavit and are in compliance with the requirements as stated.

Vendor's Name: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_