



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
SANPAP08

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
**JO ANN ADKINS
 304-558-8802**

**RFQ COPY
 TYPE NAME/ADDRESS HERE**

VENDOR

SHIP TO

**ALL STATE AGENCIES
 AND POLITICAL SUBDIVISIONS
 VARIOUS LOCALES AS INDICATED
 BY ORDER**

DATE PRINTED	TERMS OF SALE	SHIP VIA	FOB	FREIGHT TERMS
04/10/2008				

BID OPENING DATE: 05/21/2008 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
REQUEST FOR QUOTATION						
<p>A BLANKET OPEN-END STATEWIDE CONTRACT TO SUPPLY SANITARY PAPER SUPPLIES (AND DISPENSERS) TO ALL WEST VIRGINIA STATE AGENCIES AND POLITICAL SUBDIVISIONS.</p> <p>***** INQUIRIES</p> <p>WRITTEN QUESTIONS SHALL BE ACCEPTED THROUGH CLOSE OF BUSINESS ON MONDAY, MAY 5, 2008. QUESTIONS MAY BE SENT VIA USPS, FAX, COURIER OR EMAIL. IN ORDER TO ASSURE NO VENDOR RECEIVES AN UNFAIR ADVANTAGE, NO SUBSTANTIVE QUESTIONS WILL BE ANSWERED ORALLY. IF POSSIBLE, E-MAIL QUESTIONS ARE PREFERRED. ADDRESS INQUIRIES TO:</p> <p>JO ANN ADKINS DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION 2019 WASHINGTON STREET, EAST CHARLESTON, WV 25305 FAX: 304-558-4115 EMAIL: JO.A.ADKINS@WV.GOV</p> <p>*****</p> <p>THIS REQUEST FOR QUOTATION IS PER ALL THE STANDARD TERMS AND CONDITIONS, AND GENERAL SPECIFICATIONS DATED APRIL 10, 2008.</p> <p>PRICING SHALL BE ENTERED ON THE ATTACHED PRICING PAGE, AND ALL REQUESTED INFORMATION SHOULD BE SUPPLIED.</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
14. **HIPAA Business Associate Addendum** - The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in cases of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

SIGNED BID TO:

Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130



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**ALL STATE AGENCIES
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DATE PRINTED 04/10/2008	TERMS OF SALE	SHIP VIA	FOB	FREIGHT TERMS
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BID OPENING DATE: **05/21/2008** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>NOTE: ALL PRICES SHALL BE FOB: DESTINATION FOR ORDERS OF \$300.00 OR MORE. IF ORDERS ARE RECEIVED FOR LESS THAN THIS MINIMUM, THE TRANSPORTATION CHARGES SHALL BE INVOICED AT ACTUAL COST AND BE SHOWN AS A SEPARATE LINE ITEM.</p> <p>ITEMS SPECIFICATION SUMMARY SHEET (1 PAGE) IS ATTACHED; ALSO ATTACHED ARE SPECIFICATION SHEETS FOR ITEMS 1 -13. IF BIDDING OTHER BRANDS, BIDDERS SHOULD INCLUDE SPECIFICATION SHEETS WITH THEIR BID.</p>						
0001	1	EA		640-75-01-001		
<p>VARIOUS SANITARY PAPER PRODUCTS AND DISPENSERS</p> <p>SINGLE-PLY, 4.5" X 4.5" PER SHEET, 96 EACH INDIVIDUALLY WRAPPED ROLLS PER CASE.</p> <p>EXHIBIT 3</p> <p>LIFE OF CONTRACT: THIS CONTRACT BECOMES EFFECTIVE ON AND EXTENDS FOR A PERIOD OF ONE (1) YEAR OR UNTIL SUCH "REASONABLE TIME" THEREAFTER AS IS NECESSARY TO OBTAIN A NEW CONTRACT OR RENEW THE ORIGINAL CONTRACT. THE "REASONABLE TIME" PERIOD SHALL NOT EXCEED TWELVE (12) MONTHS. DURING THIS "REASONABLE TIME" THE VENDOR MAY TERMINATE THIS CONTRACT FOR ANY REASON UPON GIVING THE DIRECTOR OF PURCHASING 30 DAYS WRITTEN NOTICE.</p>						

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<p>UNLESS SPECIFIC PROVISIONS ARE STIPULATED ELSEWHERE IN THIS CONTRACT DOCUMENT, THE TERMS, CONDITIONS AND PRICING SET HEREIN ARE FIRM FOR THE LIFE OF THE CONTRACT.</p> <p>RENEWAL: THIS CONTRACT MAY BE RENEWED UPON THE MUTUAL WRITTEN CONSENT OF THE SPENDING UNIT AND VENDOR, SUBMITTED TO THE DIRECTOR OF PURCHASING THIRTY (30) DAYS PRIOR TO THE EXPIRATION DATE. SUCH RENEWAL SHALL BE IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE ORIGINAL CONTRACT AND SHALL BE LIMITED TO TWO (2) ONE (1) YEAR PERIODS.</p> <p>CANCELLATION: THE DIRECTOR OF PURCHASING RESERVES THE RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR IF THE COMMODITIES AND/OR SERVICES SUPPLIED ARE OF AN INFERIOR QUALITY OR DO NOT CONFORM TO THE SPECIFICATIONS OF THE BID AND CONTRACT HEREIN.</p> <p>OPEN MARKET CLAUSE: THE DIRECTOR OF PURCHASING MAY AUTHORIZE A SPENDING UNIT TO PURCHASE ON THE OPEN MARKET, WITHOUT THE FILING OF A REQUISITION OR COST ESTIMATE, ITEMS SPECIFIED ON THIS CONTRACT FOR IMMEDIATE DELIVERY IN EMERGENCIES DUE TO UNFORESEEN CAUSES (INCLUDING BUT NOT LIMITED TO DELAYS IN TRANSPORTATION OR AN UNANTICIPATED INCREASE IN THE VOLUME OF WORK.)</p> <p>QUANTITIES: QUANTITIES LISTED IN THE REQUISITION ARE APPROXIMATIONS ONLY, BASED ON ESTIMATES SUPPLIED BY THE STATE SPENDING UNIT. IT IS UNDERSTOOD AND AGREED THAT THE CONTRACT SHALL COVER THE QUANTITIES ACTUALLY ORDERED FOR DELIVERY DURING THE TERM OF THE CONTRACT, WHETHER MORE OR LESS THAN THE QUANTITIES SHOWN.</p> <p>ORDERING PROCEDURE: SPENDING UNIT(S) SHALL ISSUE A</p>						

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<p>WRITTEN STATE CONTRACT ORDER (FORM NUMBER WV-39) TO THE VENDOR FOR COMMODITIES COVERED BY THIS CONTRACT. THE ORIGINAL COPY OF THE WV-39 SHALL BE MAILED TO THE VENDOR AS AUTHORIZATION FOR SHIPMENT, A SECOND COPY MAILED TO THE PURCHASING DIVISION, AND A THIRD COPY RETAINED BY THE SPENDING UNIT.</p> <p>BANKRUPTCY: IN THE EVENT THE VENDOR/CONTRACTOR FILES FOR BANKRUPTCY PROTECTION, THIS CONTRACT IS AUTOMATICALLY NULL AND VOID, AND IS TERMINATED WITHOUT FURTHER ORDER.</p> <p>THE TERMS AND CONDITIONS CONTAINED IN THIS CONTRACT SHALL SUPERSEDE ANY AND ALL SUBSEQUENT TERMS AND CONDITIONS WHICH MAY APPEAR ON ANY ATTACHED PRINTED DOCUMENTS SUCH AS PRICE LISTS, ORDER FORMS, SALES AGREEMENTS OR MAINTENANCE AGREEMENTS, INCLUDING ANY ELECTRONIC MEDIUM SUCH AS CD-ROM.</p> <p>REV. 04/11/2001</p> <p>EXHIBIT 6</p> <p>PRICE ADJUSTMENT PROVISION: THE STATE OF WEST VIRGINIA WILL CONSIDER BIDS THAT CONTAIN PROVISIONS FOR PRICE ADJUSTMENTS PRIOR TO THE ORIGINAL EXPIRATION OF THE CONTRACT, PROVIDED THAT SUCH PRICE ADJUSTMENT COVERS BOTH UPWARD AND DOWNWARD MOVEMENT OF THE COMMODITY PRICE, AND THAT ADJUSTMENT IS BASED ON THE "PASS THROUGH" INCREASE OR DECREASE OF RAW MATERIALS AND/OR LABOR, WHICH MAKE UP ALL OR A SUBSTANTIAL PART OF A PRODUCT. ADJUSTMENTS ARE TO BE BASED UPON AN ACTUAL DOLLAR FIGURE, NOT A PERCENTAGE. ALL PRICE ADJUSTMENT REQUESTS MUST BE SUBSTANTIATED IN</p>						

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<p>A MANNER ACCEPTABLE TO THE DIRECTOR PURCHASING, E.G. GOVERNMENTAL BENCH MARKS, GENERAL MARKET INCREASE, PUBLISHED PRICE LISTS. SUCH REQUESTS FOR AND INCREASE SHOULD BE RECEIVED IN WRITING BY THE DIRECTOR OF PURCHASING AT LEAST 30 DAYS IN ADVANCE OF THE EFFECTIVE DATE OF THE INCREASE. ANY TIME THE VENDOR REQUESTS A PRICE ADJUSTMENT, THE PURCHASING DIVISION MAY EITHER ACCEPT THE PRICE ADJUSTMENT AND AMEND THE CONTRACT ACCORDINGLY OR REJECT THE ADJUSTMENT IN ITS ENTIRETY AND CANCEL THE CONTRACT.</p> <p>PREFERRED TERMS: IT IS PREFERRED THAT THE PRICES ON THIS CONTRACT ARE FIRM FOR LIFE OF THE CONTRACT, AS INDICATED IN THE LIFE OF CONTRACT CLAUSE CONTAINED HEREIN, NOT TO EXCEED ONE (1) YEAR.</p> <p>IF THE VENDOR CANNOT GUARANTEE A FIRM PRICE FOR THE LIFE OF CONTRACT, HE MUST INDICATE ONE OF THE PARAGRAPHS LISTED BELOW. FAILURE TO QUALIFY THE PREFERRED TERMS WILL BIND THE VENDOR TO A FIRM PRICE FOR THE LIFE OF THE CONTRACT.</p> <p>ALTERNATE TERMS:</p> <p>() THE PRICES ON THIS CONTRACT WILL REMAIN FIRM FOR 180 DAYS AFTER THE EFFECTIVE DATE OF THE CONTRACT. PRICES WILL REMAIN FIRM AFTER EACH PRICE ADJUSTMENT FOR A MINIMUM OF 180 DAYS.</p> <p>() THE VENDOR DOES NOT AGREE TO MAINTAIN A FIRM PRICE FOR THE LENGTH OF THE CONTRACT BUT OFFERS AN ALTERNATE PROPOSAL AS FOLLOWS: </p>						

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6

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<p>PURCHASING CARD ACCEPTANCE: THE STATE OF WEST VIRGINIA CURRENTLY UTILIZES A VISA PURCHASING CARD PROGRAM WHICH IS ISSUED THROUGH A BANK. THE SUCCESSFUL VENDOR MUST ACCEPT THE STATE OF WEST VIRGINIA VISA PURCHASING CARD FOR PAYMENT OF ALL ORDERS PLACED BY ANY STATE AGENCY AS A CONDITION OF AWARD.</p>						
<p>VENDOR PREFERENCE CERTIFICATE</p>						
<p>CERTIFICATION AND APPLICATION* IS HEREBY MADE FOR PREFERENCE IN ACCORDANCE WITH WEST VIRGINIA CODE, 5A-3-37 (DOES NOT APPLY TO CONSTRUCTION CONTRACTS).</p>						
<p>A. APPLICATION IS MADE FOR 2.5% PREFERENCE FOR THE REASON CHECKED:</p>						
<p>() BIDDER IS AN INDIVIDUAL RESIDENT VENDOR AND HAS RESIDED CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR</p>						
<p>() BIDDER IS A PARTNERSHIP, ASSOCIATION OR CORPORATION RESIDENT VENDOR AND HAS MAINTAINED ITS HEAD-QUARTERS OR PRINCIPAL PLACE OF BUSINESS CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR 80% OF THE OWNERSHIP INTEREST OF BIDDER IS HELD BY ANOTHER INDIVIDUAL, PARTNERSHIP, ASSOCIATION OR CORPORATION RESIDENT VENDO</p>						

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PAGE
7

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<p>WHO HAS MAINTAINED ITS HEADQUARTERS OR PRINCIPAL PLACE OF BUSINESS CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR</p> <p>() BIDDER IS A CORPORATION NONRESIDENT VENDOR WHICH HAS AN AFFILIATE OR SUBSIDIARY WHICH EMPLOYS A MINIMUM OF ONE HUNDRED STATE RESIDENTS AND WHICH HAS MAINTAINED ITS HEADQUARTERS OR PRINCIPAL PLACE OF BUSINESS WITHIN WEST VIRGINIA CONTINUOUSLY FOR THE FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION.</p> <p>B. APPLICATION IS MADE FOR 2.5% PREFERENCE FOR THE REASON CHECKED:</p> <p>() BIDDER IS A RESIDENT VENDOR WHO CERTIFIES THAT, DURING THE LIFE OF THE CONTRACT, ON AVERAGE AT LEAST 75% OF THE EMPLOYEES WORKING ON THE PROJECT BEING BID ARE RESIDENTS OF WEST VIRGINIA WHO HAVE RESIDED IN THE STATE CONTINUOUSLY FOR THE TWO YEARS IMMEDIATELY PRECEDING SUBMISSION OF THIS BID;</p> <p>OR</p> <p>() BIDDER IS A NONRESIDENT VENDOR EMPLOYING A MINIMUM OF ONE HUNDRED STATE RESIDENTS OR IS A NONRESIDENT VENDOR WITH AN AFFILIATE OR SUBSIDIARY WHICH MAINTAINS ITS HEADQUARTERS OR PRINCIPAL PLACE OF BUSINESS WITHIN WEST VIRGINIA EMPLOYING A MINIMUM OF ONE HUNDRED STATE RESIDENTS WHO CERTIFIES THAT, DURING THE LIFE OF THE CONTRACT, ON AVERAGE AT LEAST 75% OF THE EMPLOYEES OR BIDDERS' AFFILIATE'S OR SUBSIDIARY'S EMPLOYEES ARE RESIDENTS OF WEST VIRGINIA WHO HAVE RESIDED IN THE STATE CONTINUOUSLY FOR THE TWO YEARS IMMEDIATELY PRECEDING SUBMISSION OF THIS BID.</p> <p>BIDDER UNDERSTANDS IF THE SECRETARY OF TAX & REVENUE</p>						

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<p>DETERMINES THAT A BIDDER RECEIVING PREFERENCE HAS FAILED TO CONTINUE TO MEET THE REQUIREMENTS FOR SUCH PREFERENCE, THE SECRETARY MAY ORDER THE DIRECTOR OF PURCHASING TO: (A) RESCIND THE CONTRACT OR PURCHASE ORDER ISSUED; OR (B) ASSESS A PENALTY AGAINST SUCH BIDDER IN AN AMOUNT NOT TO EXCEED 5% OF THE BID AMOUNT AND THAT SUCH PENALTY WILL BE PAID TO THE CONTRACTING AGENCY OR DEDUCTED FROM ANY UNPAID BALANCE ON THE CONTRACT OR PURCHASE ORDER.</p> <p>BY SUBMISSION OF THIS CERTIFICATE, BIDDER AGREES TO DISCLOSE ANY REASONABLY REQUESTED INFORMATION TO THE PURCHASING DIVISION AND AUTHORIZES THE DEPARTMENT OF TAX AND REVENUE TO DISCLOSE TO THE DIRECTOR OF PURCHASING APPROPRIATE INFORMATION VERIFYING THAT BIDDER HAS PAID THE REQUIRED BUSINESS TAXES, PROVIDED THAT SUCH INFORMATION DOES NOT CONTAIN THE AMOUNTS OF TAXES PAID NOR ANY OTHER INFORMATION DEEMED BY THE TAX COMMISSIONER TO BE CONFIDENTIAL.</p> <p>UNDER PENALTY OF LAW FOR FALSE SWEARING (WEST VIRGINIA CODE 61-5-3), BIDDER HEREBY CERTIFIES THAT THIS CERTIFICATE IS TRUE AND ACCURATE IN ALL RESPECTS; AND THAT IF A CONTRACT IS ISSUED TO BIDDER AND IF ANYTHING CONTAINED WITHIN THIS CERTIFICATE CHANGES DURING THE TERM OF THE CONTRACT, BIDDER WILL NOTIFY THE PURCHASING DIVISION IN WRITING IMMEDIATELY.</p> <p>BIDDER: -----</p> <p>DATE: -----</p> <p>SIGNED: -----</p>						

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<p>TITLE: -----</p> <p>* CHECK ANY COMBINATION OF PREFERENCE CONSIDERATION(S) IN EITHER "A" OR "B", OR BOTH "A" AND "B" WHICH YOU ARE ENTITLED TO RECEIVE. YOU MAY REQUEST UP TO THE MAXIMUM 5% PREFERENCE FOR BOTH "A" AND "B". (REV. 12/00)</p> <p>NOTICE</p> <p>A SIGNED BID MUST BE SUBMITTED TO:</p> <p>DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION BUILDING 15 2019 WASHINGTON STREET, EAST CHARLESTON, WV 25305-0130</p> <p>THE BID SHOULD CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPE OR THE BID MAY NOT BE CONSIDERED:</p> <p>SEALED BID</p> <p>BUYER: FILE 42</p> <p>RFQ. NO.: SANPAP08-----</p> <p>BID OPENING DATE: MAY 21, 2008-----</p>						

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PLEASE PROVIDE A FAX NUMBER IN CASE IT IS NECESSARY TO CONTACT YOU REGARDING YOUR BID:						

CONTACT PERSON (PLEASE PRINT CLEARLY):						

***** THIS IS THE END OF RFQ SANPAP08 ***** TOTAL:						_____

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**SANPAP08
General Specifications**

- 1) Orders shall be delivered within 14 days after orders are placed. Preferred delivery is 10 days ARO. Bids that contain delivery greater than 14 days shall not be considered. Spending units must be advised in writing if orders are delayed for any reason. Contractor shall carry an adequate stock to insure such delivery service for the duration of the contract.
- 2) All orders from this contract totaling \$300.00 or more shall be delivered FOB: Destination. All orders less than \$300.00 shall be delivered FOB: Shipping Point. Any transportation costs (for orders less than \$300.00) will be invoiced as a separate charge with the original freight bill attached to the invoice. Agencies may make purchases of less than \$300.00 from a local source if price includes delivery and a savings results in such local purchase.
- 3) Contractor shall remove any product on this contract that the agency has received and determined the product is unsatisfactory in performance and/or is not suitable for their facility. This shall be carried out at no charge to the agency.
- 4) All quantities listed in the request for quotation are approximations only, based on estimates supplied by the state spending units. It is understood and agreed that the contract shall cover the quantities actually ordered for delivery during the term of the contract, whether more or less than the quantities shown.
- 5) The successful bidder shall not substitute any other brand from that awarded, nor sell any additional items under their contract not specifically covered herein, without prior written permission of the Purchasing Division.
- 6) The item(s) as specified is (are) shown only as an example of the quality level and operational characteristics requested by the agency and not intended to mean the only acceptable brand. Vendors who are bidding alternates must so state and include pertinent literature and specifications. Failure to provide information for any alternates may be grounds for rejection of the bid.
- 7) If any proprietary, trade, brand, or manufacturer's name or part number is used herein in describing the required equipment, it shall be understood to indicate the minimum standard of composition and quality required, and

shall not be construed to exclude items that equals or exceeds the functional capability and quality of the named product.

- 7) Verification of product quality is the responsibility of the vendor. Bidders bidding products other than those specified should include manufacturer's information verifying products meet quality standards as set by the request for quotation.
- 8) A sample of each paper product bid should be submitted to the Purchasing Division prior to the date and time of the bid opening. Failure to comply may result in disqualification of that item from consideration and award. Each sample should be clearly marked to indicate the request for quotation number and name of bidder on front of package. Samples to be provided at no expense to the State of West Virginia. **Samples shall be the smallest unit (roll, package, etc) of product available.**

Send sample to:

Purchasing Division
Attention: Nathan Mitchell
2019 Washington Street
Charleston, West Virginia 25305

Each sample shall be identified on the outside of the container with a label attached containing the following information:

Sample - RFQ: SANPAP08
Item Number from RFQ
Bidder Company Name

Each sample should also be labeled with this exact information.

Note: Do not send samples of paper dispensers.

- 9) Successful vendor shall provide a nine-month summary report of procurement volumes by item and dollar amounts. This report must also include any purchases made by any political subdivisions as well as state agencies in the state of West Virginia. This is a single report which is to be furnished at the beginning of the tenth month of the contract. The report is to be delivered to Betty Francisco, Senior Buyer, Purchasing Division, 2019 Washington, Street East, Charleston, West Virginia 25305-0130.

SANPAP08
Item Specifications*

Item #	Standard (Equal to)	Description
1	Georgia Pacific Envision (14580)	1 ply Bath Tissue
2	Georgia Pacific Acclaim (13701)	1 Ply Rollsavr Jumbo Roll Bath Tissue
3	Georgia Pacific Angel Soft PS (16640)	2 Ply Bath Tissue (Muskogee)
4	Georgia Pacific (47046)	1 Ply ½ Fold Seat Covers
5	Georgia Pacific Acclaim (47410)	2 Ply Facial Tissue, Flat Box
6	Georgia Pacific Envision (23304)	1 Ply Multifold (Savannah, Moskogee)
7	Georgia Pacific Envision (23504)	1 Ply Singlefold Towel
8	Georgia Pacific Envision (21924)	1 Ply C-Fold Towel
9	Georgia Pacific Envision (26401)	1 Ply Hardwound Roll Towel (GBB, MSK, SRM)
10	Georgia Pacific Preference (273850)	2 Ply Perforated Roll Towel
11	Georgia Pacific Dyna Max (29414)	Carded Rayon Wiper (C-Fold)
12	Georgia Pacific enMotion (89460)	1 Ply High Capacity Roll Towels (GBB)
13	Georgia Pacific Shur-Wipe (29811/01)	2 Ply Utility Wiper
Items 14 – 16	Sanitary paper dispensers herein shall be of standard manufacture and shall be new and shall be of the current production model. Dispensers shall be suitable for public buildings.	
Item 17	Georgia Pacific enMotion	Automated Touchless Dispenser

*See detailed item specifications of items 1 – 13 attached.

Note:

The brand specified herein establishes the acceptable level of quality only and are not intended to reflect a preference or favor any particular brand or vendor. Vendors who are bidding alternates should so state and include pertinent literature and specifications. Failure to provide information for any alternates may be grounds for rejection of the bid. The State reserves the right to waive minor irregularities in bids or specifications in accordance with section 148-1-4 (F) of the West Virginia Legislative Rules and Regulations.

SKU#14580 ---- envision®

General Description - 1-PLY BATH TISSUE

Decoration - No Emboss	Color- White	Claim: "Safe for all standard sewer and septic systems."
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Stated Size and Count	W x L	4.50" x 4.05"
	# sheets/roll	1210
	# rolls/case	80

Packaging

Inner Wrap	Type: Paper Overwrap	Color: White	Printed: Yes
Typical Case	Case Size (LxWxH) 23.75" x 19.125" x 19.0" Case Cube 5.0 ft ³	Case Weight 45.2 lb.	Tape/Glue 2.0" 3M/371 tape or equivalent
Unit Load		Configuration 4D	#Layers/Load 5

Product Physical Properties	Expected Average	Minimum or <u>Maximum</u>
Basis Weight (lbs./3000 sq.ft.)	10.4	Minimum of 9.5
Caliper (mils/8 plies)	28	Minimum of 24
MD Dry Tensile (gms./3")	1260	Minimum of 810
CD Dry Tensile (gms./3")	550	Minimum of 350
Water Absorbency Rate (seconds)	45	<u>Maximum of 75</u>
Brightness (%)	68	Minimum of 66

Recycled Fiber Content	Minimum of 95%
Meets or Exceeds EPA Guidelines for Post-Consumer Recycled Fiber Content	Minimum of 20%

Tested per Corporate Standard Test Methods under standard conditions per TAPPI T402

Property	Test Method #	General Description
Basis Weight	TM-410 (TAPPI T410)	Pounds per Ream(500 Sheets @ 24 inch x 36inch)
Water Absorbency Rate	TM-432	Seconds to absorb 0.01 ml of water
Caliper (8 pli thickness)	TM-411D	2" diam. anvil, 539g load, 0.231 in/sec.
Dry Tensile and Stretch	TM-194	Specimen size 3" wide x 5" Jaw span 3"
Macbeth Brightness	TM-S24A	Rate of elongation 2 inch/min. % reflection of blue light (457nm) as measured by the GretagMacbeth CE3100

SKU#13701 ---- *acclaim*[®]**General Description - 1-PLY ROLLSAVR[®] JUMBO ROLL BATH TISSUE**

Decoration - No Emboss	Color - White	Claim: "Safe for all standard sewer and septic systems."
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Size and Count	W x L	3.74" x 2000'
	# feet/roll	2000
	# rolls/case	12

Packaging

Inner Wrap	Type: NA	Color: NA	Printed: NA
Typical Case	Case Size (LxWxH) 18.625" x 18.625" x 12.0"	Case Weight 34.5 lb.	Tape/Glue 2.0" 3M/371 tape or equivalent
Unit Load	Case Cube 2.4 ft ³	Configuration 6E	#Layers/Load 8

Product Physical Properties	Expected Average	Minimum or <u>Maximum</u>
Basis Weight (lbs./3000 sq.ft.)	10.4	Minimum of 9.5
Caliper (mils/8 plies)	25	Minimum of 21
MD Dry Tensile (gms./3")	1260	Minimum of 810
CD Dry Tensile (gms./3")	550	Minimum of 350
Water Absorbency Rate (secs)	45	<u>Maximum of 75</u>
Brightness (%) 3-Mill	68	Minimum of 66
Camas		Minimum of 66

Tested per Corporate Standard Test Methods under standard conditions per TAPPI T402

Property	Test Method #	General Description
Basis Weight	TM-410 (TAPPI T410)	Pounds per Ream(500 Sheets @ 24 inch x 36inch)
GM MMD Friction	TM-150	Measure of surface roughness
Caliper (8 pli thickness)	TM-411D	2" diam. anvil, 539g load, 0.231 in/sec.
Tensile and Stretch	TM-194 and TM-194A	Specimen size 3"wide x 5" Jaw span 3"
Macheth Brightness	TM-524A	Rate of elongation 2 inch/min. % reflection of blue light (457nm) as measured by the GretagMacheth CE3100

The above information represents expected values that are typical for the listed SKU as of 01/04/05.

SKU#16640 — Angel Soft® ps**General Description – 2-PLY BATH TISSUE (Muskogee)**

Decoration – Mosaic Iris Emboss	Color - White	Claim: "Safe for all standard sewer and septic systems."
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Stated Size and Count	W x L	4.50" x 4.05"
	# sheets/roll	450
	# sheets/case	18000
	# rolls/case	40

Packaging			
Inner Wrap	Type: Paper Overwrap	Color: White	Printed: Yes
Typical Case	Case Size (LxWxH) 23.75" x 19.125" x 10.0" Case Cube 2.6ft ³	Case Weight 20.1 lb.	Tape/Glue 2.0" 3M/371 tape or equivalent
Unit Load		Configuration 4D	#Layers/Load 10

Product Physical Properties	Expected Average	Minimum or <u>Maximum</u>
Basis Weight (lbs./3000 sq.ft.)	24.0	Minimum of 23.0
Caliper (mils/8 plies)	65	Minimum of 61
MD Dry Tensile (gms./3")	540	
CD Dry Tensile (gms./3")	400	
MD Stretch (%)	20	
Water Absorbency Rate (seconds)		<u>Maximum of 5</u>
Brightness (%)	82	Minimum of 78

Tested per Corporate Standard Test Methods under standard conditions per TAPPI T402

Property	Test Method #	General Description
Basis Weight	TM-410 (TAPPI T410)	Pounds per Ream(500 Sheets @ 24 inch x 36inch)
GM MMD Friction	TM-150	Measure of surface roughness
Caliper (8 pli thickness)	TM-411D	2" diam. anvil, 539g load, 0.231 in/sec.
Dry Tensile and Stretch	TM-194	Specimen size 3" wide x 5" Jaw span 3"
Macbeth Brightness	TM-524A	Rate of elongation 2 inch/min. % reflection of blue light (457nm) as measured by the GretagMacbeth CE3100

Item #4

SKU#47046 --- Georgia-Pacific®

General Description - 1-PLY 1/2-FOLD SEATCOVERS

	Color- White
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Size and Count	W x L	14.5" x 17.0"
	# sheets/pkg	250
	# sheets/case	5000
	# pkgs/case	20

Packaging			
Inner Folder	Type: Paperboard	Color: White	Printed: Yes
Typical Case	Case Size (LxWxH) 15.75" x 10.75" x 15.0" Case Cube 1.5 ft ³	Case Weight 29.7 lb.	Tape/Glue 2.0" 3M/371 tape or equivalent

Product Physical Properties	Expected Average	Minimum or Maximum
Basis Weight (lbs./3000 sq.ft.)	10.0	Minimum of 9.5
Caliper (mils/8 sheets)	11.5	Minimum of 10.0
MD Dry Tensile (gms./3")	4750	Minimum of 3000
CD Dry Tensile (gms./3")	2500	Minimum of 1650
MD Wet Tensile (gms./3")	160	Minimum of 60
CD Wet Tensile (gms./3")	100	Minimum of 40
Brightness (%)	82	Minimum of 77
Dispersibility (# shakes)	240	Maximum of 360

Tested per Corporate Standard Test Methods under standard conditions per TAPPI T402

Property	Test Method #	General Description
Basis Weight	TM-410 (TAPPI T410)	Pounds per Ream(500 Sheets @ 24 inch x 36inch)
Caliper (8 pli thickness)		2" diam. anvil, 539g load, 0.231 in/sec.
Macbeth Brightness	TM-524A	% reflection of blue light (457nm) as measured by the GretagMacbeth CE3100
Tensile and Stretch	TM-194 and TM-194A	Specimen size 3"wide x 5" Jaw span 3" Rate of elongation 2 inch/min.

SKU#47410 ---- *acclaim*[®]

General Description – 2-PLY FACIAL TISSUE, FLAT BOX

Decoration – No Emboss

Color- White

Stated Size and Count	W x L	8.0" x 8.3"
	# sheets/box	100
	# sheets/case	3000
	# boxes/case	30

Packaging

Inner Wrap	Type: Inner Box	Color: White	Printed: Yes
Typical Case	Case Size (LxWxH) 21.875" x 14.75" x 9.625"	Case Weight 12.0 lb.	Tape/Glue 2.0" 3M/371 tape or equivalent
Unit Load	Case Cube 1.8 ft ³	Configuration 7C	#Layers/Load 10

Product Physical Properties	Expected Average	Minimum or <u>Maximum</u>
Basis Weight (lbs./3000 sq.ft.)	18.5	Minimum of 17.5
Caliper (mils/8 plies)	45	Minimum of 39
MD Dry Tensile (gms./3")	2150	Minimum of 1350
CD Dry Tensile (gms./3")	750	Minimum of 450
MD Stretch (%)	11	Minimum of 6
Brightness (%)	68	Minimum of 66

Recycled Fiber Content

Meets or Exceeds EPA Guidelines for Post-Consumer Recycled Fiber Content

Minimum of 95%
Minimum 10%

Tested per Corporate Standard Test Methods under standard conditions per TAPPI T402

Property	Test Method #	General Description
Basis Weight	TM-410 (TAPPI T410)	Pounds per Ream(500 Sheets @ 24 inch x 36inch)
GM MMD Friction	TM-150	Measure of surface roughness
Caliper (8 pli thickness)	TM-411D	2" diam. anvil, 539g load, 0.231 in/sec.
Dry Tensile and Stretch	TM-194	Specimen size 3"wide x 5" Jaw span 3"
Macbeth Brightness	TM-524A	Rate of elongation 2 inch/min. % reflection of blue light (457nm) as measured by the GretagMacbeth CE3100

SKU#23304 ---- envision®

General Description – 1-PLY MULTIFOLD (Savannah, Muskogee)

Decoration – CD Oval Emboss

Color- Brown

Stated Size and Count	W x L	9.25" x 9.50"
	# sheets/pkg	250
	# sheets/case	4000
	# pkgs/case	16

Packaging			
Inner Wrap	Type: Band	Color: Brown	Printed: Yes
Typical Case 23 ECT	Case Size (LxWxH)	21.375x13.875x9.875"	Case Weight 20.9 lb.
	Case Cube	1.7 ft ³	
Unit Load		Configuration 7C	# Layers/Load 10

Product Physical Properties	Expected Average	Minimum or <u>Maximum</u>
Basis Weight (lbs/rm)	22.0	Minimum of 21.2
Water Absorbency Rate (sec./0.1ml)	50	<u>Maximum of 100</u>
Caliper (mils/8 plies)	60	Minimum of 50
MD Dry Tensile (gms./3")	4000	Minimum of 3000
CD Wet Tensile (gms./3")	400	Minimum of 325
MD Stretch (%)	7	Minimum of 4

Recycled Fiber Content	Minimum of 95%
Meets or Exceeds EPA Guidelines for Post-Consumer Recycled Fiber Content	Minimum of 40%

Tested per Corporate Standard Test Methods under standard conditions per TAPPI T402

Property	Test Method #	General Description
Basis Weight	TM-410 (TAPPI T410)	Pounds per Ream(500 Sheets @ 24 inch x 36inch)
Water Absorbency Rate	TM-432	Seconds to absorb 0.1 ml of water
Caliper (8 pli thickness)	TM-411D	2" diam. anvil, 539g load, 0.231 in/sec.
Tensile and Stretch	TM-194 and TM-194A	Specimen size 3" wide x 5" Jaw span 3" Rate of elongation 2 inch/min.

SKU#23504 --- envision®

General Description - 1-PLY SINGLEFOLD TOWEL

Decoration - Groove or G9550 (GBC) Emboss	Color- Brown
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Stated Size and Count	W x L	9.25" x 10.25"
	# sheets/pkg	250
	# sheets/case	4000
	# pkgs/case	16

Packaging			
Inner Wrap	Type: Band	Color: Brown	Printed: Yes
Typical Case	Case Size (LxWxH)	Case Weight	Tape/Glue
	22.375" x 13.375" x 10.125"	23.8 lb.	2.0" 3M/371 tape or equivalent
Unit Load	Case Cube	Configuration	# Layers/Load
	1.8 ft ³	7C	10

Product Physical Properties	Expected Average	Minimum or Maximum
Basis Weight (lbs./3000 sq.ft.)	22.0	Minimum of 20.5
Caliper (mils/8 sheets)	50	Minimum of 40
Water Absorbency Rate (sec./0.1ml)	50	Maximum of 100
MD Dry Tensile (gms./3")	5000	Minimum of 3400
MD Stretch (%)	5.5	Minimum of 3.0
CD Wet Tensile (gms./3")	480	Minimum of 350

Recycled Fiber Content	Minimum of 95%
Meets or Exceeds EPA Guidelines for Post-Consumer Recycled Fiber Content	Minimum of 40%

Tested per Corporate Standard Test Methods under standard conditions per TAPPI T402

Property	Test Method #	General Description
Basis Weight	TM-410 (TAPPI T410)	Pounds per Ream(500 Sheets @ 24 inch x 36inch)
Water Absorbency Rate	TM-432	Seconds to absorb 0.1 ml of water
Caliper (8 pli thickness)	TM-411D	2" diam. anvil, 539g load, 0.231 in/sec.
Tensile and Stretch	TM-194 and TM-194A	Specimen size 3"wide x 5" Jaw span 3" Rate of elongation 2 inch/min.

SKU#21924 ---- envision®

General Description – 1-PLY C-FOLD TOWEL

Decoration – Full Quilt I-8306 or Soft Knit NE-1240 Emboss

Color- Brown

Stated Size and Count	W x L	10.25" x 13.25"
	# sheets/pkg	240
	# sheets/case	2400
	# pkgs/case	10

Packaging

Inner Wrap	Type: Band	Color: Brown	Printed: Yes
Typical Case	Case Size (LxWxH)	18.875" x 13.375" x 11"	Case Weight
	Case Cube	1.6 ft ³	20.8 lb.
			Tape/Glue
			2.0" 3M/371 tape or equivalent
Unit Load		Configuration	# Layers/Load
		7C	9

Product Physical Properties	Expected Average	Minimum or Maximum
Basis Weight (lbs./3000 sq.ft.) SRM, MSK	24.0	Minimum of 22.5
Water Absorbency Rate (sec./0.1 ml)	50	Maximum of 100
Caliper (mils/8 plies)	55	Minimum of 45
MD Dry Tensile (gms./3")	5400	Minimum of 3800
CD Wet Tensile (gms./3")	385	Minimum of 275
MD Stretch (%)	6.5	Minimum of 2.0

Recycled Fiber Content	Minimum of 95%
Meets or Exceeds EPA Guidelines for Post-Consumer Recycled Fiber Content	Minimum of 40%

Tested per Corporate Standard Test Methods under standard conditions per TAPPI T402

Property	Test Method #	General Description
Basis Weight	TM-410 (TAPPI T410)	Pounds per Ream(500 Sheets @ 24 inch x 36inch)
Water Absorbency Rate	TM-432	Seconds to absorb 0.1 ml of water
Caliper (8 pli thickness)	TM-411D	2" diam. anvil, 539g load, 0.231 in/sec.
Tensile and Stretch	TM-194 and TM-194A	Specimen size 3"wide x 5" Jaw span 3" Rate of elongation 2 inch/min.

SKU#26401 ---- envision®

General Description – 1-PLY HARDWOUND ROLL TOWEL (GBB, MSK, SRM)

Decoration – Groove, Quilt NE-1744 or Knuckle I-7925 Emboss

Color- Brown

Stated Size and Count	W x L	7.87" x 350'
	# feet/roll	350
	# feet/case	4200
	# rolls/case	12

Packaging			
Inner Wrap	Type: NA	Color: NA	Printed: NA
Typical Case	Case Size (LxWxH)	Case Weight	Tape/Glue
	16.625" x 11.375" x 16.375"	23.5 lb.	2.0" 3M/371 tape or equivalent
Unit Load	Case Cube	Configuration	# Layers/Load
	1.8 ft ³		

Product Physical Properties	Expected Average	Minimum or <u>Maximum</u>
Basis Weight (lbs./3000 sq.ft.)	24.0	Minimum of 22.5
Water Absorbency Rate (sec./0.1 ml)	50	<u>Maximum of 100</u>
Caliper (mils/8 plies)	50	Minimum of 40
MD Dry Tensile (gms./3")	5400	Minimum of 3800
CD Wet Tensile (gms./3")	385	Minimum of 275
MD Stretch (%)	6.5	Minimum of 1.0

Recycled Fiber Content	Minimum of 95%
Meets or Exceeds EPA Guidelines for Post-Consumer Recycled Fiber Content	Minimum of 40%

Tested per Corporate Standard Test Methods under standard conditions per TAPPI T402

Property	Test Method #	General Description
Basis Weight	TM-410 (TAPPI T410)	Pounds per Ream(500 Sheets @ 24 inch x 36inch)
Water Absorbency Rate	TM-432	Seconds to absorb 0.1 ml of water
Caliper (8 pli thickness)	TM-411D	2" diam. anvil, 539g load, 0.231 in/sec.
Tensile and Stretch	TM-194 and TM-194A	Specimen size 3"wide x 5" Jaw span 3" Rate of elongation 2 inch/min.

SKU#27385 ---- preference®

General Description - 2-PLY PERFORATED ROLL TOWEL

Decoration - Galaxy Emboss

Color- White

Stated Size and Count	W x L	11.0" x 8.8"
	# sheets/roll	85
	# sheets/case	2550
	# rolls/case	30

Packaging

Inner Wrap	Type: Poly Overwrap	Color: Clear	Printed: Yes
Typical Case	Case Size (LxWxH) 23.875" x 15.375" x 22.75" Case Cube 4.8ft ³	Case Weight 20.2 lb.	Tape/Glue 2.0" 3M/371 tape or equivalent
Unit Load		Configuration 5A	# Layers/Load 4

Product Physical Properties	Expected Average	Minimum or <u>Maximum</u>
Basis Weight (lbs./3000 sq.ft.)	26.5	Minimum of 25.0
Water Holding Capacity (gms./m ²)	250	Minimum of 210
Caliper (mils/8 plies)	150	Minimum of 135
MD Dry Tensile (gms./3")	2500	Minimum of 1500
CD Wet Tensile (gms./3")	340	Minimum of 210
Brightness (%)	68	Minimum of 66

Tested per Corporate Standard Test Methods under standard conditions per TAPPI T402

Property	Test Method #	General Description
Basis Weight	TM-410 (TAPPI T410)	Pounds per Ream(500 Sheets @ 24 inch x 36inch)
Water Holding Capacity	TM-187	Determine water holding capacity of 2-ply roll towel (gms./m ²)
Caliper (8 pli thickness)	TM-411D	2" diam. anvil, 539g load, 0.231 in/sec.
Macbeth Brightness	TM-524A	% reflection of blue light (457nm) as measured by the GretagMacbeth CE3100
Tensile and Stretch	TM-194 and TM-194A	Specimen size 3" wide x 5" Jaw span 3" Rate of elongation 2 inch/min.

SKU#29414 ---- DynaMAX®

General Description – CARDED RAYON WIPER (C-FOLD)

Decoration – No Emboss **Color- Red Stripe**

Stated Size and Count	W x L	14.0" x 21.5"
	# wipers/pkg	20
	# wipers/case	160
	# pkg/case	8

Packaging			
Inner Wrap	Type: Poly	Color: Clear	Printed: Yes
Typical Case	Case Size (LxWxH)	14.625" x 11.875" x 5.5"	Case Weight 5.0 lb.
	Case Cube	0.6 ft ³	
Unit Load		Configuration 12B	# Layers/Load 19

Product Physical Properties	Expected Average	Minimum or <u>Maximum</u>
Basis Weight (oz/yd²)	1.8	Minimum of 1.65
Caliper (mils/ply)	16	Minimum of 12
MD Dry Tensile (gms./in)	8200	Minimum of 5600
CD Wet Tensile (gms./in)	535	Minimum of 270
Basket Sink Rate (secs)	2.2	<u>Maximum of 5.0</u>
Basket Sink Capacity (gm/gm)	6.2	Minimum of 4.5

Tested per Corporate Standard Test Methods under standard conditions per TAPPI T402

Property	Test Method #	General Description
Basis Weight	TM-410 (TAPPI T410)	Pounds per Ream(500 Sheets @ 24 inch x 36inch)
Basket Sink Rate	TM-130	Time taken to submerge 3" wide by 5 gram specimen
Basket Sink Capacity		Gram/Gram absorption of water by 3" wide by 5 gram sample
Caliper (4 pli thickness)	TM-411D	2" diam. anvil, 539g load, 0.231 in/sec.
Macbeth Brightness	TM-524A	% reflection of blue light (457nm) as measured by the GretagMacbeth CE3100
Tensile and Stretch	TM-194 and TM-194A	Specimen size 3"wide x 5" Jaw span 3" Rate of elongation 2 inch/min.

SKU#89460 --- enMotion®

General Description – 1-PLY HIGH CAPACITY ROLL TOWELS (GBB)

Decoration – No Emboss	Color- White
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Stated Size and Count	W x L	10.0" x 800'
	# feet/roll	800
	# feet/case	4800
	# rolls/case	6

Packaging			
Inner Wrap	Type: NA	Color: NA	Printed: NA
Typical Case	Case Size (LxWxH) 24.375" x 16.375" x 11" Case Cube 2.5 ft ³	Case Weight 33.4 lb.	Tape/Glue 2.0" 3M/371 tape or equivalent
Unit Load		Configuration 5A	# Layers/Load 9

Product Physical Properties	Expected Average	Minimum or <u>Maximum</u>
Basis Weight (lbs./3000 sq.ft.)	23.0	Minimum of 22.0
Caliper (mils/8 plies)	55	Minimum of 50
MD Dry Tensile (gms./3")	5500	Minimum of 4500
CD Wet Tensile (gms./3")	850	Minimum of 650
Water Absorbency Rate (seconds)	15	<u>Maximum of 25</u>
Brightness (%)	78	Minimum of 76

Tested per Corporate Standard Test Methods under standard conditions per TAPPI T402

Property	Test Method #	General Description
Basis Weight	TM-410 (TAPPI T410)	Pounds per Ream(500 Sheets @ 24 inch x 36inch)
Water Absorbency Rate	TM-432	Seconds to absorb 0.1 ml of water
Caliper (8 pli thickness)	TM-411D	2" diam. anvil, 539g load, 0.231 in/sec.
Macbeth Brightness	TM-524A	% reflection of blue light (457nm) as measured by the GretagMacbeth CE3100
Tensile and Stretch	TM-194 and TM-194A	Specimen size 3"wide x 5" Jaw span 3" Rate of elongation 2 inch/min.

Item #13

SKU#29811/01 ---- Shur-Wipe®

General Description - 2-PLY UTILITY WIPER

Decoration - Perf Type (GBB) or I-8806 (SWC) Emboss | Color- White

Stated Size and Count	W x L	9.87" x 10.0"
	# sheets/box	125
	# sheets/case	1500
	# boxes/case	12

Packaging			
Inner Package	Type: Chipboard Carton	Color: Mottled White	Printed: Yes
Typical Case	Case Size (LxWxH) 26.5" x 16.5" x 11.0"	Case Weight 18.1 lb.	Tape/Glue 2.0" 3M/371 tape or equivalent
	Case Cube 2.8 ft³		
Unit Load		Configuration 5A	# Layers/Load 9

Product Physical Properties	Expected Average	Minimum or Maximum
Basis Weight (lbs./3000 sq.ft.) GBW	34.0	Minimum of 32.2
Caliper (mils/8 sheets)	155	Minimum of 140
MD Dry Tensile (gms./3")	4000	Minimum of 2800
CD Wet Tensile (gms./3")	360	Minimum of 250
Water Absorbency Rate (secs)	2	<u>Maximum of 10</u>
Brightness (%)	76	Minimum of 74

Tested per Corporate Standard Test Methods under standard conditions per TAPPI T402

Property	Test Method #	General Description
Basis Weight	TM-410 (TAPPI T410)	Pounds per Ream(500 Sheets @ 24 inch x 36inch)
Water Absorbency Rate	TM-432A	Seconds to absorb 0.1 ml of water
Caliper (8 pli thickness)	TM-411D	2" diam. anvil, 539g load, 0.231 in/sec.
Macbeth Brightness	TM-524A	% reflection of blue light (457nm) as measured by the GretagMacbeth CE3100
Tensile and Stretch	TM-194 and TM-194A	Specimen size 3" wide x 5" Jaw span 3" Rate of elongation 2 inch/min.

VENDOR _____

**SANPAP08
PRICING PAGES**

	Description	Mfg	Model	Rolls or Pkg Per Case	Basis Weight	Post Consumer Content %	Sheet size	Sq Ft Per Case	Est Qty	Case Price	Total
1	Toilet Tissue, Rolls Single Ply								5000		
2	Tissue, Toilet, Jumbo Rolls, Single Ply Tissue, Toilet, Rolls, Two-Ply, Facial Quality								5000		
3	Covers, Toilet Seat, Half-Fold, flat, covers per case, in dispensing carton								5000		
4	Tissue: Facial, Two-Ply								2000		
5	Hand Towels, Multi-Fold, unbleached, Single-Ply Sheet								5000		
6	Hand Towels: Single-Fold, Unbleached, Single Ply Sheets								3000		
7	Hand Towels, C-Fold, Unbleached, Single-Ply Sheet								2000		
8	Hand Towels: Non perforated roll, unbleached, single ply sheet								2500		
9	Hand Towels: Bleached, household type, two-ply, perforated roll,								2500		
10	Towels: Food Service, Heavy Duty								2500		
11	Towels: (Must fit automated touchless dispenser Item 17.)								1000		
12	Wipers: Industrial Paper, Medium Duty								1000		
13	Dispenser: Toilet tissue roll, open style; open style, single roll, heavy duty construction; Pricing must be per individual dispenser.								30		
14	Dispenser: Toilet Tissue roll, open style; enclosed style, jumbo roll. Pricing shall be per individual dispenser.								30		

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

West Virginia Code §5A-3-10a states: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate

DEFINITIONS:

“Debt” means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers’ compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

“Debtor” means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. “Political subdivision” means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. “Related party” means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

EXCEPTION: The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers’ compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

LICENSING: Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State’s Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

CONFIDENTIALITY: The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency’s policies, procedures and rules. Vendors should visit www.state.wv.us/admin/purchase/privacy for the Notice of Agency Confidentiality Policies.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), it is hereby certified that the vendor acknowledges the information in this said affidavit and are in compliance with the requirements as stated.

Vendor’s Name: _____

Authorized Signature: _____ Date: _____