



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER
RMA800010

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
BUYER 44 304-558-2306

RFQ COPY  
 TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

WV STATE RAIL AUTHORITY  
 (DBA) SOUTH BRANCH VALLEY  
 RAILROAD  
 120 WATER PLANT DRIVE  
 MOOREFIELD, WV  
 26836 304-538-2305

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B	FREIGHT TERMS
09/26/2007				
BID OPENING DATE: 10/16/2007		BID OPENING TIME 01:30PM		

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
				***** ADDENDUM NO. 2 *****		
				ADDENDUM NO. 2 ISSUED TO DISTRIBUTE THE VENDOR QUESTIONS AND AGENCY ANSWERS RESULTING FROM THE 09/06/07 MANDATORY PRE-BID MEETING. ALSO INCLUDED IS A REVISED BID SCHEDULE INTENDED TO REPLACE PAGE #17 IN THE ORIGINAL RFQ.		
				BID DATE AND TIME REMAIN UNCHANGED AS 10/16/07 @ 1:30PM		
				***** NO OTHER CHANGES *****		
0001	1	JB		280-75		
				INSTALLATION/REPLACEMENT OF TIES		

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS  
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
14. **HIPAA Business Associate Addendum** - The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

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**INSTRUCTIONS TO BIDDERS**

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in cases of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

**SIGNED BID TO:**

Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

## Addendum to RMA 800010 – Track and Drainage Work on WV Central Railroad

### Belington Yard

The middle of the new side track will be raised 1 ½ feet above the existing ground level to provide level track surface.

Any excess fill material from excavation can stay in the yard clear of all tracks.

Contractor is responsible for all survey work required for new and shifted tracks.

In the original RFQ the rail size is incorrect in both the specifications and the bid sheet. The correct size for the #6 switch is 85 lb. rail and the 2 - #8 switches will be 90 lb. rail. (New bid sheet page is attached)

### Point Siding

The new siding will be 580 feet between clearance points. Turnouts will be welded but the side track will have jointed rail.

The siding will have eight inches of ballast beneath the ties.

A hand-operated hinged derail will be installed at the north end of the siding. It will be left throw and fit 115 lb. rail.

### Dailey Branch

The railroad owns 23 feet on each side of the centerline of the track.

The contractor will notify Mr. Cupp one week in advance of work being done around his crossings. Only one crossing may be closed at a time.

Material removed during the crossing project is to be dumped as fill on the Dailey Branch approximately two miles south of the crossings.

Each crossing will receive 25 new ties.

On the Dailey Branch, 1,030 feet of the main track will be raised 12 inches. This section stretches from a point 50 feet north of the north crossing to a point 50 feet south of the south crossing. The 12 inch raise will be runoff at a constant rate over a distance of 500 feet at each end of the raised section. The two Cupp farm crossings are the only crossings affected by this project.

Addendum RMA800010

Bowden

The railroad owns 33 feet on each side of the centerline of the main track.

Other

All turnouts will have rail bound frogs.

Rail anchors shall be new or reformed and properly sized for the base of the rail.

In turnouts, every tie in each track shall be box anchored wherever possible, i.e. when anchors are applied to one rail, anchors are also required on the opposite rail of the same track. Rail anchors shall be applied on the gage side of the rail except where insufficient clearance restricts the use of the anchor or application tool, in which case anchors may be applied from the field side of the rail where clearance permits.

At Point Siding, every crosstie shall be box anchored on the main track for 200 feet ahead of the head block and 200 feet behind the frog for each turnout.

The jointed track in Point Siding and the new runaround track at Belington will receive 16 anchors per 39 foot length of track per AREMA guidelines.

As discussed at the prebid, the contractor will be responsible for assigning an employee-in-charge to each work crew. The SRA reserves the right to request removal of an employee-in-charge who does not comply with rules set out at the preconstruction meeting.

**PLEASE REPLACE PAGE 17 OF THE RFQ WITH THIS REVISED SHEET**

Addendum – RMA800010

**THIS REPLACES THE FINAL PAGE OF THE BID SHEETS**

**Switches at Belington Yard**

Estimated quantity 1- 85 lb #6 switch & switch ties x unit cost \$ \_\_\_\_\_ per installed switch and switch ties & 50 ft of rail =  
\$ \_\_\_\_\_

Estimated quantity 2-90 lb #8 switch & switch ties x unit cost \$ \_\_\_\_\_ per installed switch and switch ties =  
\$ \_\_\_\_\_

**Install run around Track at Belington Yard**

Estimated quantity 750 tf plus ties & ballast x unit cost \$ \_\_\_\_\_ per tf

Total to install run around track \$ \_\_\_\_\_

Estimated quantity 3 pieces of rail & ties to extend existing track x unit cost  
Rails 3 x \_\_\_\_\_ cost per rail = \$ \_\_\_\_\_  
Ties 30 x \_\_\_\_\_ cost per tie = \$ \_\_\_\_\_

Total to extend track \$ \_\_\_\_\_

**Point Siding Installation of side track**

Estimated quantity 2 -115 lb #8 switches & switch ties x unit cost \$ \_\_\_\_\_ per installed switch and switch ties =  
\$ \_\_\_\_\_

Estimated quantity 580 tf plus ties and ballast x unit cost \$ \_\_\_\_\_ per tf =  
\$ \_\_\_\_\_

**Dailey Branch**

Lump sum cost to clean drainage ditch, install 2 culverts under crossings, install metal drain across each road and raise main track 12' as indicated in "Description of Work".

= \$ \_\_\_\_\_

**Mobilization**

Estimated quantity one trip x unit cost \$ \_\_\_\_\_ per trip =  
\$ \_\_\_\_\_

TOTAL COST OF ESTIMATED AMOUNTS \$ \_\_\_\_\_