



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER  
**RJC633**

PAGE  
**1**

ADDRESS CORRESPONDENCE TO ATTENTION OF  
**JOHN ABBOTT  
 304-558-2544**

VENDOR

**RFQ COPY**  
 TYPE NAME/ADDRESS HERE

SHIP TO

**REG'L JAIL & CORR'L AUTH'Y  
 CENTRAL REGIONAL JAIL  
 300 DAYS DRIVE  
 SUTTON, WV  
 26601 558-2110**

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
04/14/2008				

BID OPENING DATE: **04/29/2008** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
<b>ADDENDUM #01</b>						
<b>THIS ADDENDUM IS ISSUED TO MODIFY, DELETE, AND ADD TO THE ORIGINAL SPECIFICATIONS, PER THE ATTACHED.</b>						
0001	1	LS		936-33		
<b>UPGRADE/REPLACEMENT OF ADDRESSABLE FIRE ALARM</b>						
<b>***** THIS IS THE END OF RFQ RJC633 ***** TOTAL:</b>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELLED 'VENDOR'

**GENERAL TERMS & CONDITIONS  
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
14. **HIPAA Business Associate Addendum** - The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

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**INSTRUCTIONS TO BIDDERS**

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in cases of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

**SIGNED BID TO:**

Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130



ARCHITECTS & ENGINEERS

April 14, 2008

## ADDENDUM NO. 1

RE: Fire Alarm Renovations For  
Central Regional Jail  
Architect's Project No. 0802

TO: Prospective Bidders

FROM: ZMM, Inc. Architects & Engineers

This Addendum forms a part of the Contract Documents and modifies the original Bidding Documents.

**ATTACH THIS ADDENDUM TO THE FRONT COVER OF THE PROJECT MANUAL AND ACKNOWLEDGE RECEIPT OF THIS ADDENDUM IN THE SPACE PROVIDED ON THE BID FORM.**

### PRE-BID MEETING SIGN-IN SHEETS ATTACHED TO THIS ADDENDUM

#### CLARIFICATIONS:

The following items were noted by the Central Regional Jail (CRJ) representative during the Mandatory Pre-Bid Meeting conducted April 9, 2008:

1. The Contractor shall not employ convicted felons on this project.
2. Inmates will not be present in work areas except for corridors.
3. The CRJ Security Staff will open all keyed doors when required by Contractor's personnel.
4. The CRJ will provide a secure area for tool and equipment storage.

#### CHANGES TO SPECIFICATIONS:

1. Section 01100 – Summary Of The Work – DELETE second sentence in paragraph 1.3.D.1.
2. Section 16721 – Fire Alarm – ADD to Paragraph 1.8.A as follows:
  4. Duct Smoke Detectors: Provide two (2).
  5. 'Motherboard' for FACP: Provide one (1).

#### CHANGES TO DRAWINGS:

1. Drawing EC-5 – Indoor Exercise C101: DELETE new key operated pull station adjacent to exterior door. Door shown will be installed in the future. Conduit and pull wire shall be terminated in a box in joists above future pull station location shown.

*Attachments: Pre-Bid Meeting Sign-In Sheets*

End Of Addendum No. 1

**ADDENDUM No. 1**

**Page 1 of 1**

ZMM, Inc.  
222 Lee Street West • Charleston, West Virginia 25302  
304.342.0159 voice • 304.345.8144 fax  
zmm.com

CENTRAL REGIONAL JAIL - FIRE ALARM RENOVATION #0802  
PRE-BID MEETING SIGN-IN SHEET  
APRIL 9, 2008 - 1:30 P.M.

PLEASE PRINT

NAME: Jennifer Rhodes  
FIRM: Secure US  
ADDRESS: 330 Scott Avenue  
PO Box 424 Morgantown WV  
26501-0424  
PHONE: 304-291-2994 FAX: 304-284-9678

NAME: Jamie Given  
FIRM: Tri County Electric  
ADDRESS: 4626 Pennsylvania Ave.  
Charleston WV 25302  
PHONE: (304) 965-6460 FAX: (304) 965-6462

NAME: PENN MARKHAM  
FIRM: ZMM INC.  
ADDRESS: 222 LEE ST. W.  
CHARLESTON, WV 25302  
PHONE: 304-342-0159 FAX: 304-345-8144

NAME: DAVID R UNRUE  
FIRM: ZMM, INC.  
ADDRESS:  
PHONE: FAX:

NAME: CHULTON LULLY  
FIRM: W.V. REG JAIL AUTHORITY  
ADDRESS: 1325 VIRGINIA ST EXT  
PHONE: 558 2110 FAX: 558 2219

PLEASE PRINT

NAME: Jamie Williams  
FIRM: Agree Daily Integrated Systems  
ADDRESS: 1531 Garfield Ave Suite 101  
Parkersburg WV 26101  
PHONE: 304.422.6018 FAX: 304.422.6019

NAME: David E. Swiger  
FIRM: F.K. Everest  
ADDRESS: 1841 Locust Ave  
Fairmont W.V.  
PHONE: 304-363-8830 FAX: 304-363-8946

NAME: JAMES D. BANE  
FIRM: Mon Valley Electric, Inc.  
ADDRESS: 1609 GARNER Str.  
PLEASANT VALLEY, WV 26554  
PHONE: (304) 366-2340 FAX: (304) 366-2342

NAME: Bronson Kennedy  
FIRM: Brown Electric  
ADDRESS: 1100 Charles Ave.  
Dunbar WV 25064  
PHONE: 304 768 0407 FAX: 768 0426

NAME: MARK SIMPSON  
FIRM: SIMPSON TECHNICAL SERV., LLC  
ADDRESS: 519 HIGHLAND AVE.  
So. CHAS., W.V.  
PHONE: 304-437-1913 FAX: 304-744-5829

CENTRAL REGIONAL JAIL - FIRE ALARM RENOVATION #0802  
PRE-BID MEETING SIGN-IN SHEET  
APRIL 9, 2008- 1:30 P.M.

PLEASE PRINT

NAME: Steve Coule  
FIRM: zmm  
ADDRESS:  
PHONE: FAX:

NAME: Mickey Skeens  
FIRM: Central Regional Jail  
ADDRESS: 300 Days Drive  
Sutton, WV 26601  
PHONE: ~~304~~ 765-7904 FAX: 765-3341

NAME: Jeremiah Bennett  
FIRM: STEORTS Electric  
ADDRESS: 106 West Main Street  
Sutton WV 26601  
PHONE: 304-765-2527 FAX: 304-765-0445

NAME: David E. Long  
FIRM: Central Regional Jail  
ADDRESS: 300 Days Drive  
Sutton WV 26601  
PHONE: 304-765-7904 FAX: 304-765-3341

NAME: Brian Turner  
FIRM: Bluestone Electric  
ADDRESS: P.O. Box 575  
Beaver, WV 25813  
PHONE: 304 252-9102 FAX: 355-6240

PLEASE PRINT

NAME: Shannon Markle  
FIRM: Cent Regional Jail  
ADDRESS: 300 Days Drive  
Sutton WV 26601  
PHONE: 304-765-7904 FAX: 765-3341

NAME:  
FIRM:  
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