



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER:  
 PTR08005

PAGE:  
 1

ADDRESS CORRESPONDENCE TO ATTENTION OF:  
 CHUCK BOWMAN  
 304-558-2157

RFQ COPY  
 TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

DIVISION OF PUBLIC TRANSIT  
 BUILDING 5, ROOM 830  
 1900 KANAWHA BOULEVARD, EAST  
 CHARLESTON, WV  
 25305-0432 304-558-0428

DATE PRINTED	TERMS OF SALE	SHIP VIA	FOB	FREIGHT TERMS
10/16/2007				
BID OPENING DATE: 11/29/2007		BID OPENING TIME 01:30PM		

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
***** ADDENDUM NO. 1 *****						
ADDENDUM ISSUED TO THE RFQ FOR 138" WHEELBASE NARROW BODY CUTAWAYS WITH A/C, PER THE 09/27/07 PRE-BID MEETING.						
ADDENDUM INCLUDES THE PRE-BID SIGN-IN SHEET, A SINGLE PAGE OF EIGHT (8) POINTS OF CLARIFICATION, ETC., PER THE AGENCY, REVISED BID SCHEDULE OF OPTIONS, REVISED TABLE OF CONTENTS, REVISED LINE ITEM DESCRIPTION PAGE, AND TWO REVISED FLOORPLAN DIAGRAMS.						
PLEASE NOTE THE DEADLINE FOR REQUESTING APPROVED EQUALS HAS BEEN EXTENDED TO 10/29/2007.						
AS A RESULT OF THIS ADDENDUM, THE BID OPENING DATE HAS BEEN EXTENDED FROM 10/25/07 TO 11/29/07 AT 1:30 PM.						
***** NO OTHER CHANGES *****						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE		TELEPHONE		DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE		

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS  
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
14. **HIPAA Business Associate Addendum** - The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

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**INSTRUCTIONS TO BIDDERS**

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in cases of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

**SIGNED BID TO:**

Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

**SIGN IN SHEET**

Request for Proposal No. PT208005

Date: Sept. 27, 2007

PLEASE PRINT

\* PLEASE BE SURE TO PRINT LEGIBLY - IF POSSIBLE, LEAVE A BUSINESS CARD

FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: <u>SALCRAFT / Bus Service Inc</u>	<u>454 Cherry St</u>	PHONE <u>614 2069049</u>
Rep: <u>Nick Prestifilippo</u>	<u>Groenport Ok. 43225</u>	TOLL FREE <u>877 646 2211</u>
Email Address: <u>Bus @ Columbus-RA.com</u>		FAX <u>614 471-2827</u>
Company: <u>National Bus Sales &amp; Leasing, Inc.</u>		PHONE <u>540 729-3751</u>
Rep: <u>David Clawson</u>	<u>800 Pickens Dr. Ext.</u>	TOLL FREE <u>800 282-7981</u>
Email Address: <u>dclawson@nationalbussales.com</u>	<u>Marietta, GA 30065</u>	FAX <u>540 337-4619</u>
Company: _____		PHONE _____
Rep: _____		TOLL FREE _____
Email Address: _____		FAX _____
Company: _____		PHONE _____
Rep: _____		TOLL FREE _____
Email Address: _____		FAX _____
Company: _____		PHONE _____
Rep: _____		TOLL FREE _____
Email Address: _____		FAX _____

PTR08005  
ADDENDUM #1

1. Page 1 of the RFQ, change bid opening date from 10/25/2007 to 11/29/2007 to allow time for request and responses to the approved equals process. Time for the bid opening to remain the same.
2. Page 7 of the RFQ, change bid opening date from 10/25/2007 to 11/29/2007.
3. Page 8, Replace current option page with NEW OPTION PAGE with new Option 15 Vehicle Fare Boxes.
4. Page 32 of the RFQ, replace current page of table of contents with new to show 20.14, Option 15 Vehicle Fare Boxes.
5. Page 57 of the RFQ, remove current page and add new page to show 20.14, Option 15 Vehicle Fare Boxes with description.
6. Page 81 of the RFQ, remove current page of floorplan and replace with new floorplan for the 8 passenger and 2 w/c spaces due to weight issues.
7. Page 83 of the RFQ, remove current page of floorplan and replace with new floorplan for the extended length vehicle.
8. Request for Approved Equals due to the West Virginia Division of Public Transit on or before October 29, 2007 by 4pm.

Spending Unit: Division of Public Transit  
Department of Transportation

138" Wheelbase Dual Rear Wheel (DRW) Narrow Body Cutaway.

Model Year: \_\_\_\_\_ Model: \_\_\_\_\_ Manufacturer: \_\_\_\_\_

	Estimated Number of Units	Extended Price
Price for each complete van with 2 wheelchair spaces	50	\$ _____
Price for each complete van with 1 wheelchair space	50	\$ _____

OPTION PAGE

OPTION 1: CREDIT FOR NON-ACCESSIBLE VEHICLE	\$ _____ each	50	\$ _____
OPTION 2: ELECTRIC SCROLL DESTINATION SIGNS FIXED ROUTE PACKAGE	\$ _____ each	50	\$ _____
OPTION 3: FIXED ROUTE PACKAGE	\$ _____ each	50	\$ _____
OPTION 4: PARATRANSIT PACKAGE	\$ _____ each	50	\$ _____
OPTION 5: REPEL CLOTH PASSENGER SEATS	\$ _____ each	50	\$ _____
OPTION 6: FLIP-UP ARMREST FOR PASSENGER SEATS	\$ _____ each	50	\$ _____
OPTION 7: VEHICLE SKIRT PAINTING	\$ _____ each	50	\$ _____
OPTION 8: EXTENDED BODY LENGTH WITH FRONT LIFT	\$ _____ each	50	\$ _____
OPTION 9: CHILD RESTRAINT SEAT	\$ _____ each	50	\$ _____
OPTION 10: TRAFFIC ALERT SIGN	\$ _____ each	50	\$ _____
OPTION 11: FULL BUS BODY PAINT	\$ _____ each	50	\$ _____
OPTION 12: CHEVROLET G3500 GAS CHASSIS	\$ _____ each	50	\$ _____
OPTION 13: SECURITY CAMERA SYSTEM	\$ _____ each	50	\$ _____
OPTION 14: SECURITY CAMERA PLAYBACK SYSTEM	\$ _____ each	50	\$ _____
OPTION 15: FARE BOXES FOR VEHICLES Diamond MFG: Model #XV Diamond MFG: Model #E-5 Main Fare Box: Model# M-4	\$ _____ each	50	\$ _____

TOTAL FOR BID EVALUATION:

NOTE: Unit pricing above must be firm and will used for when awarding the contract for these items.

\$ \_\_\_\_\_

**16.0 AM/FM CD Clock Radio**

**17.0 Storage Compartment**

**18.0 Emergency / Safety Equipment**

**19.0 Painting & Finishing**

- 19.1 Interior
- 19.2 Exterior
- 19.3 Signage
- 19.4 Undercoating and Rustproofing

**20.0 Additional Optional Equipment**

- 20.1 OPTION 2 - Electric Scroll Destination Signs Fixed Route Package
- 20.2 OPTION 3 - Fixed Route Package
- 20.3 OPTION 4 - Paratransit Package
- 20.4 OPTION 5 - Repel Cloth Passenger Seat
- 20.5 OPTION 6 - Flip Up Armrest for Passenger Seats
- 20.6 OPTION 7 - Vehicle Skirt Painting
- 20.7 OPTION 8 - Extended Body Length with Front Lift Option
- 20.8 OPTION 9 - Child Restraint Seat
- 20.9 OPTION 10- Traffic Alert Sign
- 20.10 OPTION 11- Full Bus Body Paint
- 20.11 OPTION 12- Chevrolet G3500 Gas Chassis
- 20.12 OPTION 13- Security Camera System
- 20.13 OPTION 14- Security Camera Playback System
- 20.14 OPTION 15- Fare Boxes for Vehicles

**21.0 Manuals**

**FLOOR PLANS**

**20.8 OPTION 9: CHILD RESTRAINT SEAT**

Option to upgrade one double mid-high to a double child restraint seat. Integrated child restraint seat which is capable of securing a child between the heights of 33" and 49" with weight between 20 to 60 lbs. Instructions for the securement shall be printed on the seat and shall be easy to understand. **Vendor shall supply description, warranty information and literature of product with bid.**

**20.9 OPTION 10: TRAFFIC ALERT SIGN**

A safety amber LED alert traffic sign design when brake is pressed to alert rear on coming traffic that vehicle is stopping. The sign will display CAUTION STOPPING only. Transpec Model # 7500 or approved equal. **Vendor shall submit description, warranty information and literature information of product with bid.**

**20.10 OPTION 11: FULL BUS BODY PAINT**

The vendor shall supply a full bus body paint for each vehicle ordered. Vendor must supply a sample paint chart with bid. The West Virginia Division of Public Transit will select the colors for each vehicle to be painted.

**20.11 OPTION 12: Chevrolet G3500 Gas Chassis**

The vendor shall supply a Chevy G3500 6.0L Vortec gas chassis in place of selected chassis with bid.

**20.12 OPTION 13: SECURITY CAMERA SYSTEM**

Provide and install REI Bus-Watch system with DBW4 80g hard drive, seat mounted security box with keys and two (2) color dome cameras per bus. Locations of camera to be selected by the Division of Public Transit.

**20.13 OPTION 14: SECURITY CAMERA PLAYBACK SYSTEM**

Provide an REI Bus-Watch playback system with 2 extra 80g hard drives and a 17" color flat screen monitor.

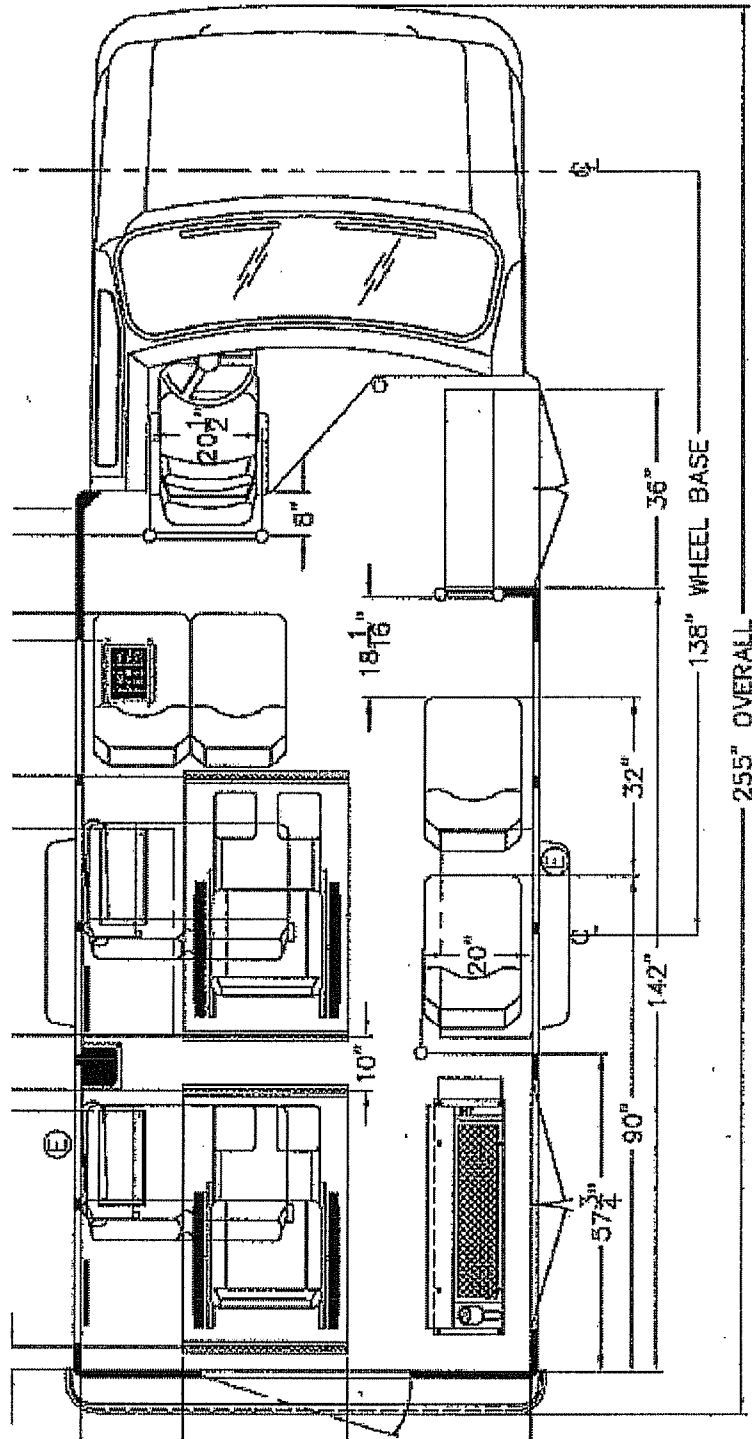
**20.14 OPTION 15: FAREBOXES FOR VEHICLES**

Fare box with cabinet, (2) two money vaults, a set of keys for each with locking system. A separate price for each of the following types of fare boxes to be provided. Diamond Model #XV, E-5 and Main Fare Box Model # M-4

**21.0 Manuals**

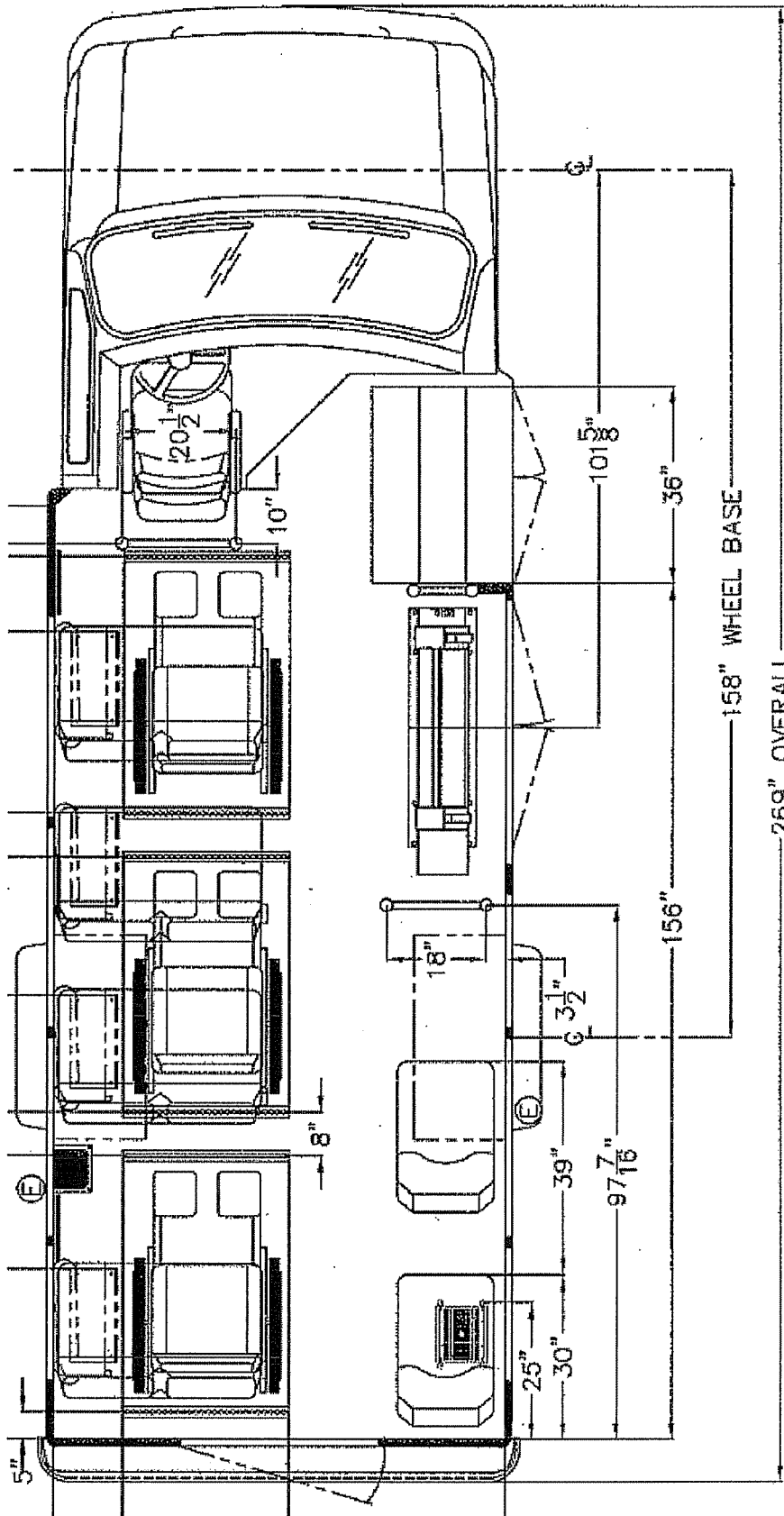
The contractor shall supply at the time of delivery of the vehicles, for Transit the following manuals:

- One (1) Chassis Operators Manuals per vehicle;
- One (1) Bus Body Operators Manuals per vehicle;
- One (1) Chassis Service Manuals per Transit Authority or one (1) per agency;
- One (1) Chassis Parts Manuals per Transit Authority or one (1) per agency;
- One (1) Vehicle Body Service Manual per Transit Authority or one (1) per agency;



8 passenger and 2 w/c spaces





Extended Body Length