



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
PTR07036

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
BUTCH CHITTUM
304-558-8806

VENDOR

RFQ COPY
 TYPE NAME/ADDRESS HERE

SHIP TO

DIVISION OF PUBLIC TRANSIT
 CENTRAL WV TRANSIT AUTHORITY
 210 NORTH 4TH STREET
 CLARKSBURG, WV
 26301 304-623-6002

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
07/11/2007				

BID OPENING DATE: **07/24/2007** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM #1						
CLARIFICATION OF CHANGES TO SPECIFICATIONS FOR RFQ PTR07036 FROM THE MANDATORY PREBID MEETING AT CENTRA HELD ON 6/29/2007, AS PER THE ATTACHED.						
BID OPENING DATE IS CHANGED FROM 07/17/2007 TO 07/24/2007. BID OPENING TIME REMAINS 1:30 P.M.						
NO OTHER CHANGES.						
0001	1	EA		770-45		
ROOF REPLACEMENT PROJECT FOR CENTRAL WEST VIRGINIA						
***** THIS IS THE END OF RFQ PTR07036 ***** TOTAL: _____						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this contract is automatically null and void, and is terminated without further order.
14. **HIPAA Business Associate Addendum** - The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in cases of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

SIGNED BID TO:

Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

PTR07036
ADDENDUM #1

1. Delete Section 011000 Summary of Work, Section 1.2 items C&D and replace with the following pages Section 011000, Section 1.2, items C&D.
2. Remove Bid Form#3 in RFQ and replace with attached Bid Form #3 to include the metal deck repair price line and Alternate No. 1.

SECTION 011000

SUMMARY OF WORK

PART 1 – GENERAL

1.1 RELATED DOCUMENTS

- A. **General.** Drawings and general provisions of Contract, including General and Supplementary Conditions and other Division 1 specification sections, apply to this section.

1.2 DESCRIPTION OF WORK

- A. **General.** The Contractor shall provide the labor, tools, equipment, and materials necessary to construct the project in accordance with the plans and as specified herein.
- B. **The project** consists of complete removal of 16,500 SF of existing rubber roof system down to existing roof metal sheeting, spot repair metal as needed, install new rubber roof system including insulation equal to or greater than existing, closing up one 4 ft. roof penetration and the repair of the metal deck on adjacent new roof area.
- C. The metal deck repair under the existing rubber roof system will be performed on a per square foot basis and a price per square foot for completely installed metal deck shall be provided with the bids. The replacement areas shall be agreed upon jointly by the contractor and the engineer prior to any work being performed. This does not include the metal deck replacement for the above noted 4 foot roof penetration.
- D. The price for the repair of the metal deck on the adjacent new built up roof will be provided as an Alternate No. 1 to the base bid price. The work shall be performed by a contractor or a sub-contractor authorized to work on roof with the existing warranty.

The work will be performed for the West Virginia Department of Transportation, Division of Public Transit.

1.3 QUALITY ASSURANCE

- A. **Codes and Standards.** Perform all work in compliance with applicable requirements of governing agencies having jurisdiction and in accordance with the plans and as specified herein.

1.4 SUBMITTALS

- A. **Submittal Requirements.** Submittals will be required for all roofing materials, insulation and metal sheeting and trim.
- B. **Transmittals.** Furnish technical submittals including shop drawings, product and material samples, manufacturer's product data, test reports, and material certifications as required.

1.5 **JOB CONDITIONS**

Not used.

1.6 **DELIVERY, STORAGE, AND HANDLING**

Not used.

1.7 **SPECIAL WARRANTY**

Not used.

1.8 **CONTRACTOR USE OF PREMISES**

- A. **General.** During the construction period the Contractor shall have limited use of the premises for construction operations, including use of the site. The Contractor's use of the premises is limited only by the Owner's right to perform construction operations with its own forces or to employ separate contractors on portions of the project.
- B. **General.** Limit use of the premises to construction activities. Confine operations to areas within Contract limits which are within the property lines and adjacent right-of-way where work is shown. Portions of the site beyond areas in which construction operations are indicated are not to be disturbed.

END OF SECTION

BF#3

Base Bid (Lump Sum) _____
(Amount to be shown in both words and numbers) \$ _____

Metal Deck Repair (priced per square foot) under the Existing Rubber Roof System being removed in the Base Bid _____
(Amount to be shown in both words and numbers) \$ _____ per sq. ft.

Alternate No. 1 (Item may or may not be made part of contract-Owners discretion)

(Amount to be shown in both words and numbers) \$ _____

Note: Bids will be evaluated based upon either the Lowest Base Bid or The Lowest Combination of Base Bid and Alternate No. 1 plus and estimated 200 square feet of metal deck repair.

Pre-Bid Conference
SIGN IN SHEET

[Please Print]

Request for Proposal No.: PTN 07036 Date: 6/27/07

<u>Firm & Representative Name</u>	<u>Mailing Address</u>	<u>Telephone & FAX Numbers</u>
1. <u>HOGAN'S ROOFING INC</u> <u>Tim Hogan</u>	<u>RT 3 BOX 239-2</u> <u>BRIDGEPORT W.V. 26336</u>	T: <u>304-592-0303</u> F: <u>304-592-0550</u>
2. <u>S.M. KISNER & SONS</u> <u>Butch Ruden</u>	<u>1114 Speedway Ave.</u> <u>Fairmont, WV 26554</u>	T: <u>304-366-4131</u> F: <u>304-366-4197</u>
3. <u>Kalkreuth Roofing</u> <u>Chad McLeish</u>	<u>41-40th Street</u> <u>Wheeling WV 26003</u>	T: <u>304-232-8510</u> F: <u>8552</u>
4. <u>Singer Sheet Metal</u> <u>Leany Baker</u>	<u>510-EAST STREET</u> <u>Parkersburg, WV 26101</u>	T: <u>304-422-5495</u> F: <u>304-424-6026</u>
5. <u>Roof Son in</u> <u>Bruce Wilton</u>	<u>108 VISTA Dr</u> <u>Bridgeport</u>	T: <u>842-2625</u> F: <u>626-5117</u>
6. <u>Tri State Roofing & Sheetmetal</u> <u>Brian C. H. P</u>	<u>1651 Blue Horizon Dr.</u> <u>Bridgeport, WV. 26505</u>	T: <u>308-5241</u> F: <u>308-5248</u>
7. <u>Sutter Roofing</u> <u>Paul Nichols</u>	<u>PO BOX 2036 CLK</u>	T: <u>1-304-624-6545</u> F: <u>1-304-622-3637</u>
8. _____	_____	T: _____ F: _____
9. _____	_____	T: _____ F: _____
10. _____	_____	T: _____ F: _____

Please print or write legibly. The fax number is essential to contact the attendees in a timely manner.