



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER:
PSC911

PAGE:
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
**FRANK WHITTAKER
 304-558-2316**

VENDOR

**RFQ COPY
 TYPE NAME/ADDRESS HERE**

SHIP TO

**PUBLIC SERVICE COMMISSION
 OF WEST VIRGINIA
 201 BROOKS STREET
 CHARLESTON, WV
 25301 340-0323**

DATE PRINTED 04/16/2008	TERMS OF SALE	SHIP VIA	FOB	FREIGHT TERMS
BID OPENING DATE: 05/22/2008		BID OPENING TIME 01:30PM		

LINE	QUANTITY	UOP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	LS		803-40		
<p>MULTIMEDIA PRESENTATION SYSTEM</p> <p>THE WEST VIRGINIA PURCHASING DIVISION, FOR THE AGENCY, THE PUBLIC SERVICE COMMISSION OF WV IS SOLICITING BIDS FROM QUALIFIED AND RESPONSABLE VENDORS TO PROVIDE THE AGENCY WITH A FULLY FUNCTIONING MULTIMEDIA SYSTEM TO BE INSTALLED IN THE MAIN HEARING ROOM.</p> <p>A MANDATORY PRE-BID CONFERENCE IS SCHEDULED FOR MAY 6, 2008 AT 1:30 PM. THE PRE-BID IS TO TAKE PLACE AT 201 BROOKS STREET, CHARLESTON, WV 25301 FAILURE TO ATTEND THIS MANDATORY MEETING WILL RESULT IN THE DISQUALIFICATION OF ANY SUBMITTED BID PROPOSAL FROM TH AGENCY EVLUATION PROCESS AND RECOMMENDATION FOR CONTRACT AWARD.</p> <p>EXHIBIT 5</p> <p>NOTICE TO PROCEED: THIS CONTRACT IS TO BE PERFORMED WITHIN 30 CALENDAR DAYS AFTER THE NOTICE TO PROCEED IS RECEIVED. UNLESS OTHERWISE SPECIFIED, THE FULLY EXECUTED PURCHASE ORDER WILL BE CONSIDERED NOTICE TO PROCEED.</p> <p>CANCELLATION: THE DIRECTOR OF PURCHASING RESERVES THE RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR IF THE MATERIALS OR WORKMANSHIP SUPPLIED ARE OF AN INFERIOR QUALITY OR DO NOT CONFORM WITH THE SPECIFICATIONS OF THE BID AND CONTRACT HERE IN.</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

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**GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
14. **HIPAA Business Associate Addendum** - The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in cases of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

SIGNED BID TO:

Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130



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<p>WAGE RATES: THE CONTRACTOR OR SUBCONTRACTOR SHALL PAY THE HIGHER OF THE U.S. DEPARTMENT OF LABOR MINIMUM WAGE RATES AS ESTABLISHED FOR KANAWHA COUNTY, PURSUANT TO WEST VIRGINIA CODE 21-5A, ET, SEQ. (PREVAILING WAGE RATES APPLY TO THIS PROJECT)</p> <p>ARBITRATION: ANY REFERENCES MADE TO ARBITRATION OR INTEREST FOR PAYMENTS DUE (EXCEPT FOR ANY INTEREST REQUIRED BY STATE LAW) CONTAINED IN THIS CONTRACT OR IN ANY AMERICAN INSTITUTE OF ARCHITECTS DOCUMENTS PERTAINING TO THIS CONTRACT ARE HEREBY DELETED.</p> <p>WORKERS' COMPENSATION: VENDOR IS REQUIRED TO PROVIDE A CERTIFICATE FROM WORKERS' COMPENSATION IF SUCCESSFUL.</p> <p>ALL OF THE ITEMS CHECKED BELOW WILL BE A REQUIREMENT OF THIS CONTRACT:</p> <p>(XX) INSURANCE: SUCCESSFUL VENDOR SHALL FURNISH PROOF OF COMMERCIAL GENERAL LIABILITY INSURANCE PRIOR TO ISSUANCE OF CONTRACT. UNLESS OTHERWISE SPECIFIED IN THE BID DOCUMENTS, THE MINIMUM AMOUNT OF INSURANCE COVERAGE REQUIRED IS \$250,000.</p> <p>() BUILDERS RISK INSURANCE: SUCCESSFUL VENDOR SHALL FURNISH PROOF OF BUILDERS RISK - ALL RISK INSURANCE IN AN AMOUNT EQUAL TO 100% OF THE AMOUNT OF THE CONTRACT.</p> <p>(XX) BONDS: FIVE PERCENT (5%) OF THE TOTAL AMOUNT OF THE BID PAYABLE TO THE STATE OF WEST VIRGINIA, SHALL B SUBMITTED WITH EACH BID AS A BID BOND. THE SUCCESSFUL BIDDER SHALL ALSO FURNISH A PERFORMANCE BOND AND LABOR/MATERIAL BOND FOR 100% OF THE AMOUNT OF THE CONTRACT. BONDS MAY BE PROVIDED IN THE FORM OF A CERTIFIED CHECK, IRREVOCABLE LETTER OF CREDIT, OR BOND FURNISHED BY A SOLVENT SURETY COMPANY AUTHORIZED TO DO BUSINESS IN TH</p>						

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				<p>STATE OF WEST VIRGINIA. A LETTER OF CREDIT SUBMITTED IN LIEU OF A PERFORMANCE AND LABOR & MATERIAL BOND WILL ONLY BE ALLOWED FOR PROJECTS UNDER \$100,000. PERSONAL OR BUSINESS CHECKS ARE NOT ACCEPTABLE IN LIEU OF THE 5% BID BOND, PERFORMANCE BOND, OR LABOR AND MATERIAL BOND.</p> <p>() MAINTENANCE BOND: A TWO (2) YEAR MAINTENANCE BOND COVERING THE ROOFING SYSTEM WILL BE A REQUIREMENT OF THE SUCCESSFUL VENDOR.</p> <p>REV. 11/00</p> <p>EXHIBIT 7</p> <p>DOMESTIC ALUMINUM, GLASS & STEEL IN PUBLIC WORKS PROJECTS</p> <p>IN ACCORDANCE WITH WEST VIRGINIA CODE 5-19-1 ET., SEQ., EVERY CONTRACT FOR CONSTRUCTION, RECONSTRUCTION, ALTERATION, REPAIR, IMPROVEMENT OR MAINTENANCE OF PUBLIC WORKS, WHERE THE COST IS MORE THAN \$50,000 AND, IN THE CASE OF STEEL ONLY, WHERE THE COST OF STEEL IS MORE THAN \$50,000 OR WHERE MORE THAN 10,000 POUNDS OF STEEL ARE REQUIRED, THE STATE WILL ACCEPT ONLY ALUMINUM GLASS, OR STEEL PRODUCTS PRODUCED IN THE UNITED STATES. IN ADDITION, ITEMS OF MACHINERY OR EQUIPMENT PURCHASED FOR USE AT THE SITE OF PUBLIC WORKS SHALL BE MADE OF DOMESTIC ALUMINUM, GLASS OR STEEL, UNLESS THE COST OF THE PRODUCT IS LESS THAN \$50,000 OR LESS THAN 10,000 POUNDS OF STEEL ARE USED IN PUBLIC WORKS PROJECTS.</p> <p>FOREIGN MADE ALUMINUM, GLASS OR STEEL PRODUCTS MAY BE ACCEPTED ONLY IF THE COST OF DOMESTIC PRODUCTS IS FOUND TO BE UNREASONABLE. SUCH COST IS UNREASONABLE IF IT I</p>		

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	<p>20% OR MORE HIGHER THAN THE BID PRICE FOR FOREIGN MADE PRODUCTS. IF THE DOMESTIC ALUMINUM, GLASS OR STEEL PRODUCTS TO BE SUPPLIED OR PRODUCED IN A "SUBSTANTIAL LABOR SURPLUS AREA", AS DEFINED BY THE UNITED STATES DEPARTMENT OF LABOR, FOREIGN PRODUCTS MAY BE SUPPLIED ONLY IF DOMESTIC PRODUCTS ARE 30% OR MORE HIGHER IN PRICE THAN THE FOREIGN MADE PRODUCTS.</p> <p>IF, PRIOR TO THE AWARD OF A CONTRACT UNDER THE ABOVE PROVISIONS, THE SPENDING OFFICER OF THE SPENDING UNIT DETERMINES THAT THERE EXISTS A BID FOR LIKE FOREIGN ALUMINUM, GLASS OR STEEL THAT IS REASONABLE AND LOWER THAN THE LOWEST BID DOMESTIC PRODUCTS, THE SPENDING OFFICE MAY REQUEST, IN WRITING, A REEVALUATION AND REDUCTION IN THE LOWEST BID FOR SUCH DOMESTIC PRODUCTS. ALL VENDORS MUST INDICATE IN THEIR BID IF THEY ARE SUPPLYING FOREIGN ALUMINUM, GLASS OR STEEL.</p> <p>REV. 3/88</p> <p>EXHIBIT 9</p> <p>NOTICE FOR ISSUANCE & ACKNOWLEDGEMENT OF CONSTRUCTION PROJECT ADDENDA</p> <p>THE ARCHITECT/ENGINEER AND/OR AGENCY SHALL BE REQUIRED TO ABIDE BY THE FOLLOWING SCHEDULE IN ISSUING CONSTRUCTION PROJECT ADDENDA FOR STATE AGENCIES:</p> <p>(1) THE ARCHITECT/ENGINEER SHALL PREPARE THE ADDENDUM AND A LIST OF ALL PARTIES THAT HAVE PROCURED DRAWINGS AND SPECIFICATIONS FOR THE PROJECT. THE ADDENDUM AND LIST SHALL BE FORWARDED TO THE BUYER IN THE STATE PURCHASING DIVISION. THE ARCHITECT/ENGINEER SHALL ALSO SEND A COPY OF THE ADDENDUM TO THE STATE AGENCY FOR</p>					

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<p>WHICH THE CONTRACT IS ISSUED.</p> <p>(2) THE BUYER SHALL SEND THE ADDENDUM TO ALL INTERESTED PARTIES AND, IF NECESSARY, EXTEND THE BID OPENING DATE. ANY ADDENDUM SHOULD BE RECEIVED BY THE BUYER WITHIN FOURTEEN (14) DAYS PRIOR TO THE BID OPENING DATE.</p> <p>(3) ALL ADDENDA SHOULD BE FORMALLY ACKNOWLEDGED BY ALL BIDDERS AND SUBMITTED TO THE STATE PURCHASING DIVISION. THE SAME RULES AND REGULATIONS THAT APPLY TO THE ORIGINAL BIDDING DOCUMENT SHALL ALSO APPLY TO AN ADDENDUM DOCUMENT. THE ONLY EXCEPTION MAY BE FOR AN ADDENDUM THAT IS ISSUED FOR THE SOLE PURPOSE OF CHANGING A BID OPENING TIME AND/OR DATE.</p> <p>REV. 11/96</p> <p>EXHIBIT 10</p> <p>ADDENDUM ACKNOWLEDGEMENT</p> <p>I HEREBY ACKNOWLEDGE RECEIPT OF THE FOLLOWING CHECKED ADDENDUM(S) AND HAVE MADE THE NECESSARY REVISIONS TO MY PROPOSAL, PLANS AND/OR SPECIFICATION, ETC.</p> <p>ADDENDUM NOS.:</p> <p>NO. 1</p> <p>NO. 2</p> <p>NO. 3</p>						

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	NO. 4			
	NO. 5			
<p>I UNDERSTAND THAT FAILURE TO CONFIRM THE RECEIPT OF THE ADDENDUM(S) MAY BE CAUSE FOR REJECTION OF THE BIDS.</p> <p>VENDOR MUST CLEARLY UNDERSTAND THAT ANY VERBAL REPRESENTATION MADE OR ASSUMED TO BE MADE DURING ANY ORAL DISCUSSION HELD BETWEEN VENDOR'S REPRESENTATIVES AND ANY STATE PERSONNEL IS NOT BINDING. ONLY THE INFORMATION ISSUED IN WRITING AND ADDED TO THE SPECIFICATIONS BY AN OFFICIAL ADDENDUM IS BINDING.</p> <p>.....SIGNATURE</p> <p>.....COMPANY</p> <p>.....DATE</p> <p>REV. 11/96</p> <p>CONTRACTORS LICENSE</p> <p>WEST VIRGINIA STATE CODE 21-11-2 REQUIRES THAT ALL PERSONS DESIRING TO PERFORM CONTRACTING WORK IN THIS STATE MUST BE LICENSED. THE WEST VIRGINIA CONTRACTORS LICENSING BOARD IS EMPOWERED TO ISSUE THE CONTRACTORS LICENSE. APPLICATIONS FOR A CONTRACTORS LICENSE MAY BE MADE BY CONTACTING THE WEST VIRGINIA DIVISION OF LABOR CAPITOL COMPLEX, BUILDING 3, ROOM 319, CHARLESTON, WV 25305. TELEPHONE: (304) 558-7890.</p> <p>WEST VIRGINIA STATE CODE 21-11-11 REQUIRES ANY</p>						

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<p>PROSPECTIVE BIDDER TO INCLUDE THE CONTRACTORS LICENSE NUMBER ON THEIR BID.</p> <p>BIDDER TO COMPLETE:</p> <p>CONTRACTORS NAME:</p> <p>CONTRACTORS LICENSE NO.:</p> <p>THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FURNISH A COPY OF THEIR CONTRACTORS LICENSE PRIOR TO ISSUANCE OF A PURCHASE ORDER/CONTRACT</p> <p style="text-align: center;">APPLICABLE LAW</p> <p>THE WEST VIRGINIA STATE CODE, PURCHASING DIVISION RULES AND REGULATIONS, AND THE INFORMATION PROVIDED IN THE "REQUEST FOR QUOTATION" ISSUED BY THE PURCHASING DIVISION IS THE SOLE AUTHORITY GOVERNING THIS PROCUREMENT.</p> <p>ANY INFORMATION PROVIDED IN SPECIFICATION MANUALS, OR ANY OTHER SOURCE, VERBAL OR WRITTEN, WHICH CONTRADICTS OR ALTERS THE INFORMATION PROVIDED FROM THE SOURCES AS DESCRIBED IN THE ABOVE PARAGRAPH IS VOID AND OF NO EFFECT.</p> <p>BANKRUPTCY: IN THE EVENT THE VENDOR/CONTRACTOR FILES FOR BANKRUPTCY PROTECTION, THIS CONTRACT IS AUTOMATICALLY NULL AND VOID, AND IS TERMINATED WITHOUT FURTHER ORDER.</p> <p>REV. 1/2005</p> <p style="text-align: center;">NOTICE</p>						

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<p>A SIGNED BID MUST BE SUBMITTED TO:</p> <p>DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION BUILDING 15 2019 WASHINGTON STREET, EAST CHARLESTON, WV 25305-0130</p> <p>THE BID SHOULD CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPE OR THE BID MAY NOT BE CONSIDERED:</p> <p>SEALED BID</p> <p>BUYER: 44</p> <p>REQ. NO.: PSC911</p> <p>BID OPENING DATE: 05/22/2008</p> <p>BID OPENING TIME: 1:30 PM</p> <p>PLEASE PROVIDE A FAX NUMBER IN CASE IT IS NECESSARY TO CONTACT YOU REGARDING YOUR BID:</p> <p>-----</p> <p>PLEASE PRINT OR TYPE NAME OF PERSON TO CONTACT CONCERNING THIS QUOTE:</p> <p>-----</p>						

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***** THIS IS THE END OF RFQ PSC911 ***** TOTAL:						

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Request for Bids

The West Virginia Public Service Commission is seeking bids to supply and install a Multimedia Presentation System for its Main Hearing Room in the main building located at 201 Brooks Street in Charleston. This system shall include an advanced audio system, cameras, displays, control system and outputs for live audio/video streaming.

The project shall include delivery, installation, removal of packing material, cabling or other parts required, custom software and quick response for any technical issues during the warranty period.

Due to the limited space and access above the ceiling all cabling shall be kept to a minimum and be as efficient as possible. All cabling shall be above the ceiling or in the walls (there shall be no exposed wiring). Any modifications shall be approved by the state's representative before installation.

Technical Description

Displays

The system shall include 2 - 4000 lumen LCD projectors mounted on the ceiling. Shadow boxes shall be provided by the state to house these projectors. Screens for the projectors shall be located on the sides of the room. These screens shall be manually operated. Shadow boxes shall be provided by the state to house these screens. All signaling and control for the projectors shall be via UTP type cabling.

Sample equipment for this section is as follows:

Quantity	Manufacturer Or equal to	Part #	Description
2	Sanyo	PLC-XU101	4000 Lumen XGA LCD Projector or equivalent to
2	Peerless	PRG-UNV	Black Projector Ceiling Mount Adapter with spider universal adapter or equivalent to
2	Dalite	79876	120" Model C Screen with Controlled Screen Return; 69 x 92 Matte White or equivalent to

Audio System

One of the primary goals of the project is to greatly enhance the quality of the room audio. The successful vendor shall replace all existing speakers with high quality two-way speakers. Additionally, the speakers shall be divided into at least six zones. These zones will cause the audio to be attenuated when a microphone is operated in that particular zone in order to provide better feedback control and more audio volume. All audio signaling, mixing and processing shall be in digital format. No analog devices (except for amplifiers and wireless microphone system) will be accepted.

These zones shall include:

1. Commissioners Bench
2. Witness – Reporters Area
3. First Attorneys Bench
4. Second Attorneys Bench
5. Gallery Area
6. Overflow Area

The audio system shall provide a logic output for the video system so that the camera switching automatically follows the most dominate speaking zone. The audio system shall be complete digital in construction using Cobranet Technology and include automatic leveling and compression. Outputs shall be provided for a streaming capture station. (Streaming system is not part of this bid)

The audio system shall include replacement of the existing desktop microphones. Two wireless lapel microphones shall be included for Attorneys presenting before the Commission. Two wireless microphones and one microphone stand shall be located in the Gallery area for comments by the public during hearings.

The audio system shall have the ability to add wired and wireless microphones to the system for future expansion.

The audio system shall preserve the ability to use the 3 existing audio handsets located in the lobby.

The vendor shall be required to supply a digital work surface type operating program for the audio system that will permit adjustment to the audio system via the LAN. This program will reflect all operating aspects of the audio system and will permit fine tuning of the audio system.

Sample equipment for this section is as follows:

Quantity	Manufacturer Or equal to	Part #	Description
21	Electrovoice	PC Desktop-18	Tabletop Gooseneck Microphone with Push to Talk or equivalent to
1	Biamp	MCA8050	8 Channels of 50 Watt or 15 W Audio Amplifier - or equivalent to
8	Biamp	TDT50	70 Volt Audio Transformer or equivalent to
1	Biamp	AudiaFlex	Digital Audio Processor Frame – shall be available in various I/O configurations - inputs & outputs may be specified by pairs in any combination up to a total of 24 – software shall be provided for creating/connecting DSP system components within each hardware unit - or equivalent to
4	Biamp	OP-2 e	Dual Output Module/Card – The mic/line shall be a two-channel output card – each output channel shall provide two balanced analog mic/line outputs on plug-in barrier strip connectors or equivalent to
8	Biamp	IP-2	Dual Input Module or equivalent to
3	Biamp	AudiaEXPI	8 Channel CobraNet Module – shall provide eight mic/line analog audio inputs on rear panel plug-in barrier strip connectors – a rotary encoder and LCD screen shall be provided on the front panel for programming and setup – internal analog to digital signal conversion shall be 24 bit - or equivalent to
1	Biamp	Logic Box	Logic Interface or equivalent to
20	Electrovoice	C8.2	8" 2 Way Ceiling Speaker, 8 Ohms, coaxial 8 inch woofer – includes back can enclosure, tile rails and mounting ring – or equivalent to
1	TecNec	MS-43E	Microphone Stand – 25-65 inch 3 sections or equivalent to
1	RevoLabs	01-EXESYS-BLK-NM	Solo™ Executive 8-Channel Wireless Microphone System or equivalent to

Quantity	Manufacturer Or equal to	Part #	Description
2	RevoLabs	01-EXEMIC-BLK- 11	Solo Wearable Wireless Microphone – radio frequency 1.92 – 1.93 GHz – range 65-100’ – audio bandwidth 100-6800 Hz – or equivalent to
2	RevoLabs	06-XLRMIC-BLK- 11	Solo Universal Wireless Adapter for Handheld Microphones – audio bandwidth 100-6800 Hz – Range 65-100’ – or equivalent to
1			CobraNet compatible switch

Presentation Sources

The system shall include multiple interface connection points for PC computers (PC's not part of this contract), one high resolution document imaging camera and a DVD/VCR combination.

Sixteen (16) PC with audio connections shall be provided at the Attorney's Benches. One (1) PC with audio connection shall be provided at the witness station. One (1) PC with audio connection shall be provided at the court reporters station. All signaling for these connections shall be via UTP type cabling.

The DVD/VCR shall be operated from the control panels. (Location to be determined) Interface for the PC/Document Camera shall be wall interface panels. (Location to be determined) Cabling for the wall panels shall be via UTP type cabling.

Sample equipment for this section is as follows:

Quantity	Manufacturer Or equal to	Part #	Description
2	Kramer	VP-81xl	8 X 1 VGA+Audio Switcher – 400 MHz – six electronic illuminated touch switches with electronic interlock – HDTV compatible – standard 19" rack mount size – 1 U or equivalent to
2	Kramer	TP-121	RGB+Audio to UTP Converter – HDTV compatible – system range up to 100 meters – or equivalent to
2	Kramer	TP-122	UTP to RGB+Audio Converter – resolution up to UXGA – HDTV compatible – system range up to 100 meters – or equivalent to
1	Elmo	P10	Document Camera – or equivalent to
2	Altinex	DS801-110	RGB+Audio to UTP Converter – or equivalent to
2	Altinex	DS801-111	UTP to RGB+Audio Converter – or equivalent to
1	Sony	SLVD380P	DVD/VCR Combo Unit
1	Kramer	WP-27	Video+Audio to UTP Converter – 20Hz – <u>20kHz @ 0.5dB</u> – shall include power supply – or equivalent to
1	Kramer	WP-28	UTP to Video Converter – same bandwidth as WP27 – shall include power supply – or equivalent to

Quantity	Manufacturer Or equal to	Part #	Description
1	Kramer	VP-719XL	Video Scaler – shall include IR remote control, power cord & null modem adapter – front panel and infrared remote with on screen display – or equivalent to
2	Kramer	TP-123	VGA, Audio and RS232 to UTP Converter – or equivalent to
2	Kramer	TP-124	UTP to VGA, Audio and RS232 Converter – or equivalent to

Presentation Switching and Cameras for Streaming

The system shall include switching for composite video and RGB (VGA) signals. This switching will occur automatically for streaming. Manual control shall be provided by a wireless touch panel or via "e-Control".

Cameras provided shall be high resolution, mini-dome, variable lens type. Cameras shall operate using 24 volt AC power. The camera system shall include a time-base corrector/frame synchronizer so that all switching shall occur at vertical intervals and shall cause no interruption of the video synchronization signal. The signal from the camera system shall be used for streaming only.

A video output port shall be provided for a monitor for maintenance and troubleshooting of the system.

Sample equipment for this section is as follows:

Quantity	Manufacturer Or equal to	Part #	Description
1	Kramer	VP-61xl	6 X 1 VGA+Audio Switcher – or equivalent to
1	Kramer	VP-350	1 X 3 VGA Distribution Amplifier – or equivalent to
1	Kramer	VS-801xlm	Serial Controlled Video Switcher – or equivalent to
1	Kramer	PT-102VN	Video Distribution Amplifier – shall include power supply with six 12VDC outlets – 430 MHz – or equivalent to
1	Kramer	VP-703xl	Scan Converter – or equivalent to
1	Datavideo	TBC-1000	Digital Frame Synchronizer – self contained stand alone – compatible with VHS, VHS-C, S-VHS, S-VHS-C video 8, Hi 8 and Digital 8 format – digital frame synchronization with full frame memory – low noise – or equivalent to
3	Arm Electronics	C620MDVAI	High Resolution Color Camera with 4-9mm Lens – 4-9mm auto iris lens or equivalent to
3	Arm Electronics	C620MD2VAI	High Resolution Color Camera with 2.6-6mm Lens - 2.6 -6 mm auto iris lens or equivalent to
1	Arm Electronics	AC821UL	8 Camera 24VAC Power Supply – or equivalent to

Control System

The control system shall control of all phases of the system operation. The software for the system shall permit On/Off control of projectors, control of the video switching, control of the presentation switching, muting and selection of information to be displayed.

The system shall be web based and include three control points:

1. 6" Wired Color Touch Panel located at the Commissioners bench.
2. 8" Wi-Fi Color Touch Panel for use by a Commission designated operator.
3. Via the LAN using IP-based e-Control.

Vendor shall provide adequately sized uninterruptable power supply to protect all equipment in the equipment closet listed on this bid.

Sample equipment for this section is as follows:

Quantity	Manufacturer Or equal to	Part #	Description
1	Crestron	Pro2	Dual Bus System Controller – 2 series engine – 4GB compact flash memory card slot – 2 space EIA rack mountable – front control panel with LCD Display – 6 com ports, 8 IR/serial ports, 8 versiport I/O ports, 8 relay ports – or equivalent to
1	Crestron	TPS-3000	6.4" Color Touch Panel – 6.4" active matrix touchscreen display – 640 x 480 resolution – Isys graphics engine – built in amplified speakers and microphone – or equivalent to
1	Battery Backup – sufficient to support all equipment in the wiring closet		Uninterruptable Power Supply – or equivalent to
1	Crestron	TPMC-8X	Isys i/O™ 8.4" Wi-Fi Wireless Touch panel – metal, flush mountable – or equivalent to
1	Crestron	TPMC-8x-DS	Docking Station/Charger for TPMC-10 – or equivalent to

Other Considerations

The successful vendor shall be required to remove all existing equipment and cabling from the existing equipment rack cabinet (equipment is to be set aside for proper disposal to state surplus property) and conduits, as well as providing AC power distribution as needed inside the cabinet.

The system shall include a UPS for all critical components.

All cabling used above the ceiling shall be plenum fire rated. Penetration of any walls above the ceiling shall require fire stop sealant.

Because of the limitations of the room construction and conduits, all cabling shall be UTP type cabling.

The system shall include any interfaces, modules or any other equipment or materials required for a completely functioning system whether called out in this document or not.

AC power and any required outlets shall be the responsibility of the state.

General Requirements

Vendor shall address and agree to provide the following as a minimum:

1. The state reserves the right to reject any and all bids or to waive any irregularities or informalities in bids received.
2. The vendor and/or subcontractors shall submit three (3) written references of installations of similar type.
3. Any equipment or material other than specified herein shall be supported by literature and technical data.
4. Drop shipments of equipment or materials which may be awarded under this contract, if other than F.O.B. destination, charges shall be shown separately and will be considered as part of the total bid.
5. All materials, equipment, and workmanship shall be warranted for a period of (1) year from the date of final acceptance. Final acceptance shall be accepted by change order.
6. Prices should be typed in the appropriate space in the pricing section. Unit price where applicable shall prevail and all prices should be extended and totaled. Contract should also show a section total as required as well as a total price for the complete bid.
7. Access above the ceiling and A.C. power to the prescribed points shall be the responsibility of the state. Total installation and proof of performance shall be the responsibility of the successful vendor.
8. Training and documentation on operation and maintenance procedures shall be provided for designated staff personnel (4 employees) upon completion of the project and shall provide free telephone support for thirty (30) days after completion of the project.
9. All equipment and material listed herein are suggested brand names, any and all equipment bid as alternates shall be supported by general instruction (3) listed herein. Vendors shall clearly indicate any alternate equipment that will be part of their bid.
10. As built drawings shall be provided. All necessary cable, connectors, interfaces and other parts required to make the system functional shall be provided by the successful vendor.
- 11a. It is strongly desired that successful bidders should include as part of their bids proof of adequate liability insurance (\$250,000) and West Virginia Workman's compensation.

11b. Successful bidders shall include their West Virginia Contractors License number. If proper documentation is omitted, the Bidder will be given 48 hours to provide requested documentation.

11c. Bidders shall clearly indicate the names, addresses and phone numbers of any sub-contractors that may be used to complete this contract. Proof of insurance, Contractors License number and a West Virginia Workman's Compensation Registration for all sub-contractors shall be included as part of their bid.

12. Due to the critical nature of the system, and importance of response to service, bidders should supply as part of their bids (3) names and phone numbers that may be called (24) hours a day (7) days per week for service during the warranty period. Initial response shall be received within (1) hour during normal business hours between 8:00 am and 5:00 pm Monday thru Friday. All other responses shall be within four (4) hours. This response may be by telephone. Should assistance of a more technical nature be required, on-site response shall be made before close of business the following day.

13. Bidders shall supply as part of their bid a list of at least (3) names, addresses, and phone numbers of customers the vendor has supplied the same or similar types of systems.

14. The vendor shall show all prices for equipment, installation and testing of all cabling, software, equipment and hardware needed to implement this project, unless specifically noted.

15. Any and all costs that are a result of making this a functioning and usable system, in accordance with all the specifications defined will be the responsibility of the vendor. This includes costs associated with all labor, supervision, materials, supplies, equipment's, software, test equipment and services.

16. To insure, at the vendor's cost, that all cabling, wiring, equipment and miscellaneous hardware that is in place and functioning prior to this project and was in any way moved, broken, replaced or otherwise affected by this project, is functioning at the same level upon completion of this project; unless otherwise approved by the state.

17. To insure that all installations are done in accordance with applicable specifications, codes and standards and to insure that all work done is in accordance with the requirements of all local codes and regulations of the authorities having jurisdiction over this work. Also, to take all necessary steps to insure that the implementation neither causes fire or inhibits fire-fighting.

18. Vendor shall have all insurance, permits and certificates of inspection required by those authorities having jurisdiction over this work before the project begins. Copies of these permits and certificates shall be presented to the state upon completion of the project.

19. The vendor assumes all responsibility for surveying the buildings, conduits, raceways, existing conduit system and, in general, all facilities as a whole to determine space availability for implementation of this project. All costs associated with these surveys are considered part of the overall cost of the project, unless directly and explicitly stated by the vendor.

20. All work shall be completed and an invoice submitted no later than June 30, 2008 which is the end of our fiscal year.

21. The vendor shall provide a written schematic/plan of system design with bid package.

22. The vendor shall have been certified or in the process of certification prior to award, for all equipment installed in the closet. Documentation to this effect generated by the equipment manufacturer may be required by the state, detailing the levels of certification available from manufacturer, the level of certification attained by vendor, requirements of vendor to remain certified, courses completed, number of support staff completing those courses and the date of certification (if required, the vendor shall provide this information within 48 hours).

Bid Page

Please provide pricing & warranty information with your bid:

Quantity	Item	Price	Extended Price
2	Projector		
	Brand:		
	Model:	\$ _____	\$ _____
2	Ceiling Mount Adapter		
	Brand:		
	Model:	\$ _____	\$ _____
2	Screen		
	Brand:		
	Model:	\$ _____	\$ _____
21	Tabletop gooseneck microphone		
	Brand:		
	Model:	\$ _____	\$ _____
1	Audio Amplifier		
	Brand:		
	Model:	\$ _____	\$ _____
8	Audio Transformer		
	Brand:		
	Model:	\$ _____	\$ _____
1	Digital Audio Processor Frame		
	Brand:		
	Model:	\$ _____	\$ _____

Quantity	Item	Price	Extended Price
4	Dual Ouput Module/Card Brand: Model:	\$ _____	\$ _____
8	Dual input module Brand: Model:	\$ _____	\$ _____
3	8 Channel CobraNet Module Brand: Model:	\$ _____	\$ _____
1	Logic interface Brand: Model:	\$ _____	\$ _____
20	8" 2 way ceiling speaker Brand: Model:	\$ _____	\$ _____
1	Microphone stand Brand: Model:	\$ _____	\$ _____
1	Solo Exec 8 channel wireless microphone Brand: Model:	\$ _____	\$ _____

Quantity	Item	Price	Extended Price
2	Solo wearable wireless microphone		
	Brand:		
	Model:	\$ _____	\$ _____
2	Solo universal wireless microphone adapter		
	Brand:		
	Model:	\$ _____	\$ _____
1	CobraNet compatible switch		
	Brand:		
	Model:	\$ _____	\$ _____
2	Audio Switcher		
	Brand:		
	Model:	\$ _____	\$ _____
2	Audio to UTP Converter		
	Brand:		
	Model:	\$ _____	\$ _____
2	UTP to RGB audio Converter		
	Brand:		
	Model:	\$ _____	\$ _____
1	Document Camera		
	Brand:		
	Model:	\$ _____	\$ _____

Quantity	Item	Price	Extended Price
2	RGB Audio to UTP Converter Brand: Model:	\$ _____	\$ _____
2	UTP to RGB Audio Converter Brand: Model:	\$ _____	\$ _____
1	DVD/VCR combo unit Brand: Model:	\$ _____	\$ _____
1	Video+Audio to UTP Converter Brand: Model:	\$ _____	\$ _____
1	UTP to Video Converter Brand: Model:	\$ _____	\$ _____
1	Video Scaler Brand: Model:	\$ _____	\$ _____
2	VGA, Audio & RS232 to UTP Converter Brand: Model:	\$ _____	\$ _____

Quantity	Item	Price	Extended Price
2	UTP to VGA, audio & RS232 Converter Brand: Model:	\$ _____	\$ _____
1	6 x 1 VGA_Audio Switcher Brand: Model:	\$ _____	\$ _____
1	1 x 3 VGA Distribution Amplifier Brand: Model:	\$ _____	\$ _____
1	Serial Controlled Video Switcher Brand: Model:	\$ _____	\$ _____
1	Video Distribution Amplifier Brand: Model:	\$ _____	\$ _____
1	Scan Converter Brand: Model:	\$ _____	\$ _____
1	Digital Frame Synchronizer Brand: Model:	\$ _____	\$ _____

Quantity	Item	Price	Extended Price
3	Color Camera		
	Brand:		
	Model:	\$ _____	\$ _____
3	Color camera		
	Brand:		
	Model:	\$ _____	\$ _____
1	Camera 24VAC power supply		
	Brand:		
	Model:	\$ _____	\$ _____
1	Dual Bus system Controller		
	Brand:		
	Model:	\$ _____	\$ _____
1	6.4" color touch panel		
	Brand:		
	Model:	\$ _____	\$ _____
1	Uninterruptible power supply		
	Brand:		
	Model:	\$ _____	\$ _____
1	Isys i/O 8.4" Wi-Fi wireless Touch panel		
	Brand:		
	Model:	\$ _____	\$ _____

Quantity	Item	Price	Extended Price
1	Docking Station/charger		
	Brand:		
	Model:	\$ _____	\$ _____
1	Installation and Labor	\$ _____	\$ _____
	Total		\$ _____

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

West Virginia Code §5A-3-10a states: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate

DEFINITIONS:

“Debt” means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers’ compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

“Debtor” means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. “Political subdivision” means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. “Related party” means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

EXCEPTION: The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers’ compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

LICENSING: Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State’s Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

CONFIDENTIALITY: The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency’s policies, procedures and rules. Vendors should visit www.state.wv.us/admin/purchase/privacy for the Notice of Agency Confidentiality Policies.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), it is hereby certified that the vendor acknowledges the information in this said affidavit and are in compliance with the requirements as stated.

Vendor’s Name: _____

Authorized Signature: _____ Date: _____