



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
 OIL08

PAGE
 1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
 JO ANN ADKINS
 304-558-8802

RFQ COPY

TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

ALL STATE AGENCIES
 AND POLITICAL SUBDIVISIONS
 VARIOUS LOCALES AS INDICATED
 BY ORDER

DATE PRINTED 05/29/2008	TERMS OF SALE	SHIP VIA	FOB	FREIGHT TERMS
BID OPENING DATE: 06/17/2008	BID OPENING TIME			01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
*****ADDENDUM NO. 1*****						
1. OIL08 REVISED PRICING PAGES ATTACHED, REVISED 05/28/08, 4 PAGES.						
2. ADDENDUM ACKNOWLEDGEMENT IS ATTACHED. THIS DOCUMENT SHOULD BE SIGNED AND RETURNED WITH YOUR BID. FAILURE TO SIGN AND RETURN MAY RESULT IN DISQUALIFICATION OF YOUR BID.						
*****END OF ADDENDUM NO. 1*****						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE		TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE	

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
14. **HIPAA Business Associate Addendum** - The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in cases of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

SIGNED BID TO:

Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

PRICING PAGE - OIL 08

ITEM	DESCRIPTION	CONTAINERS/ PACKAGING	MFGR	BRAND BID	EST. QTY	UNIT PRICE TRUCK LOAD	UNIT PRICE LESS THAN TRUCK LOAD	EXTENDED PRICE LESS THAN TRUCK LOAD
1	Motor oil for lubricating 2 cycle engines 8oz containers API TC (chain saw motor oil)	248 oz. Containers			1890	\$ / pt.	\$ / pt.	\$ / pt.
2	Motor oil for lubricating 2 cycle engines API TC-W3 (out board motor oil)	121/1 qt. plastic containers			1300	\$ / qt.	\$ / qt.	\$ / qt.
3	Motor oil for all diesel and gasoline engine service API CF-4, CF-2, CFSJ SAE30	121/1 qt. plastic containers			3300	\$ / qt.	\$ / qt.	\$ / qt.
4	Motor oil for all diesel and gasoline engine service API CF-4, CF-2, CFSJ SAE30	55 gal. drum			605	\$ / gal.	\$ / gal.	\$ / gal.
5	Motor oil for all diesel and gasoline engine service API C1-4, C1-4 PLUS, CH-4, CG-4, CF-4/SL, SM SAE15W40	121/1 qt. plastic containers			150,000	\$ / qt.	\$ / qt.	\$ / qt.
6	Motor oil for all diesel and gasoline engine service API C1-4, C1-4 PLUS, CH-4, CG-4, CF-4/SL, SM SAE15W40	55 gal. drum			1320 gal	\$ / gal.	\$ / gal.	\$ / gal.
7	Motor oil for all diesel and gasoline engine service SAE15W40	BULK 6,000 gal. drum			6000 gal	\$ / gal.	\$ / gal.	\$ / gal.
8	Motor oil for all diesel and gasoline engine service API CF-4, CF-2, CFSJ SAE40	55 gal. drum			550 gal	\$ / gal.	\$ / gal.	\$ / gal.
9	Motor oil for all diesel and gasoline engine service API CF-4, CAT TO-2, ALLISON C-4 SAE10	5 gal. containers			2400 gal	\$ / gal.	\$ / gal.	\$ / gal.
10	Motor oil for all diesel and gasoline engine service API CF-4, CAT TO-2, ALLISON C-4 SAE10	55 gal. Drum			55 gal	\$ / gal.	\$ / gal.	\$ / gal.
11	Motor oil for gasoline engine service SM, SL, SJ, IL SAC GF-4 5W20	121/1 qt. plastic containers			5000	\$ / gal.	\$ / gal.	\$ / gal.
12	Motor oil for gasoline engine service SM, SL, SJ, IL SAC GF-4 5W30	121/1 qt. plastic containers			10000	\$ / qt.	\$ / qt.	\$ / qt.
13	Motor oil for gasoline engine service API SM, SL, SJ, IL SAC GF-4 5W30	55 gal. drum			550 gal	\$ / gal.	\$ / gal.	\$ / gal.
14	Motor oil for gasoline engine service API SM, SL, SJ, IL SAC GF-4 10W30	121/1 qt. plastic containers			58000	\$ / qt.	\$ / qt.	\$ / qt.
15	Motor oil for gasoline engine service API SM, SL, SJ, IL SAC GF-4 10W30	55 gal. drum			550 gal	\$ / gal.	\$ / gal.	\$ / gal.
16	Motor oil for gasoline engine service API SL, SJ, SH, SG 10W40	121/1 qt. plastic containers			500	\$ / qt.	\$ / qt.	\$ / qt.
17	Motor oil for gasoline engine service API SL, SJ, SH, SG 10W40	55 gal. drum			550 gal	\$ / gal.	\$ / gal.	\$ / gal.
18	Motor oil for gasoline engine service API SL, SJ, SH, SG 20W50	121/1 qt. plastic containers			500	\$ / qt.	\$ / qt.	\$ / qt.
19	Motor oil for gasoline engine service API SL, SJ, SH, SG 20W50	55 gal. drum			550 gal	\$ / gal.	\$ / gal.	\$ / gal.
20	Extreme pressure gear lubricant API GL-5, MT-1, MACK GO-J	35 lb. containers			280 lb	\$ / lb.	\$ / lb.	\$ / lb.
21	Extreme pressure gear lubricant API GL-5, MT-1, MACK GO-J	35 lb. containers			700 lb	\$ / lb.	\$ / lb.	\$ / lb.
22	Extreme pressure gear lubricant API GL-5, MT-1, MACK GO-J	120 lb. containers			3990 lb	\$ / lb.	\$ / lb.	\$ / lb.
23	Extreme pressure gear lubricant API GL-5, MT-1, MACK GO-J	120 lb. containers			720 lb	\$ / lb.	\$ / lb.	\$ / lb.
24	Extreme pressure gear lubricant API GL-1 mineral gear tube 90	35 lb. containers			385 lb	\$ / lb.	\$ / lb.	\$ / lb.
25	Extreme pressure gear lubricant Serrilfluid 760	35 lb. containers			350 lb	\$ / lb.	\$ / lb.	\$ / lb.

PRICING PAGE - OIL 08

ITEM	DESCRIPTION	CONTAINERS/ PACKAGING	MFGR	BRAND BID	EST. QTY.	UNIT PRICE TRUCK LOAD	UNIT PRICE LESS THAN TRUCK LOAD	EXTENDED PRICE LESS THAN TRUCK LOAD
26	Powertranz EW 50 EATON PS-164, R7 NAVSTAR TMS 6816	MACK TO-A PLUS						
27	Wheel bearing and chassis grease winter weight NLGI #1	35 lb. containers 14 to 14-1/2oz tubes 10 tube/case			350 lb 1000	\$ /lb. \$ /tube	\$ /lb. \$ /tube	\$ /lb. \$ /tube
28	Wheel bearing and chassis grease winter weight NLGI #1	35 lb. containers			245 lb	\$ /lb.	\$ /lb.	\$ /lb.
29	Wheel bearing and chassis grease summer weight NLGI #1	120 lb. containers			240 lb	\$ /lb.	\$ /lb.	\$ /lb.
30	Wheel bearing and chassis grease summer weight NLGI #2	14 to 14-1/2oz tubes 10 tube/case			2500	\$ /tube	\$ /tube	\$ /tube
31	Wheel bearing and chassis grease summer weight NLGI #2	35 lb. containers			245 lb	\$ /lb.	\$ /lb.	\$ /lb.
32	Wheel bearing and chassis grease summer weight NLGI #2	120 lb. containers			1200 lb	\$ /lb.	\$ /lb.	\$ /lb.
33	All purpose grease (3% moly) water and heat resistant grease NGLI #2	14 to 14-1/2oz tubes 10 tube/case			120	\$ /tube	\$ /tube	\$ /tube
34	All purpose grease (3% moly) water and heat resistant grease NGLI #2	35 lb. containers			200 lb	\$ /lb.	\$ /lb.	\$ /lb.
35	All purpose grease (3% moly) water and heat resistant grease NGLI #2	120 lb. containers			240 lb	\$ /lb.	\$ /lb.	\$ /lb.
36	Hydraulic oil/light weight RO22 Turbine/Circulating Oil	5 gal. container			45 gal	\$ /gal.	\$ /gal.	\$ /gal.
37	Hydraulic oil/light weight	5 gal. container			45 gal	\$ /gal.	\$ /gal.	\$ /gal.
38	Hydraulic oil/light weight	55 gal. drum			24200 gal	\$ /gal.	\$ /gal.	\$ /gal.
39	Hydraulic oil-medium weight	5 gal. container			35 gal	\$ /gal.	\$ /gal.	\$ /gal.
40	Hydraulic oil-medium weight	55 gal. drum			11000 gal	\$ /gal.	\$ /gal.	\$ /gal.
41	Hydraulic oil-heavy weight	5 gal. container			200 gal	\$ /gal.	\$ /gal.	\$ /gal.
42	Hydraulic oil-heavy weight	55 gal. drum			880 gal	\$ /gal.	\$ /gal.	\$ /gal.
43	Transmission fluid - DEXRON III, MERCON ATF	12/1 qt. plastic containers			22000	\$ /qt.	\$ /qt.	\$ /qt.
44	Transmission fluid - DEXRON III, MERCON ATF	55 gal. drum			495 gal	\$ /gal.	\$ /gal.	\$ /gal.
45	Transmission fluid - TO - 4 fluid	5 gal. container			350 gal	\$ /gal.	\$ /gal.	\$ /gal.
46	Transmission fluid - TO - 4 fluid	55 gal. drum			605 gal	\$ /gal.	\$ /gal.	\$ /gal.
47	Automatic Transmission Fluid Multi-Vehicle ATF API DEXRON III, MERCON, MERCON V, ATF+3, ATF+4	12/1 qt. plastic containers			1000	\$ /qt.	\$ /qt.	\$ /qt.
48	Combination fluid, combination hydraulic	5 gal. container			250 gal	\$ /gal.	\$ /gal.	\$ /gal.
49	Combination fluid, combination hydraulic	55 gal. drum			20900 gal	\$ /gal.	\$ /gal.	\$ /gal.
50	Compounded steam cylinder oil (must meet the requirements for (AGMA))	55 gal. drum (AGMA 8 grade 165)			1100 gal	\$ /gal.	\$ /gal.	\$ /gal.

VENDOR: _____

ITEM	DESCRIPTION	CONTAINERS/ PACKAGING	MFR	BRAND BID	EST QTY.	UNIT PRICE TRUCK LOAD	UNIT PRICE LESS THAN TRUCK LOAD	EXTENDED PRICE LESS THAN TRUCK LOAD
51	Compounded steam cylinder oil (must meet the requirements for (AGMA))	55 gal. drum (AGMA 8 grade 206)			550 gal	\$ / gal	\$ / gal	\$ / gal
52	Railroad diesel engine oil must be a generation 4 oil as designated by (LOMA) EMD approved	55 gal. drum (LOMA) generation 4 SAE10			880 gal	\$ / gal	\$ / gal	\$ / gal
53	Synthetic motor oil for gasoline engines API SM, SL, SJ, IL SAE GF-4	SAE5W30 12/1 qt. plastic containers			96	\$ / qt.	\$ / qt.	\$ / qt.
54	Synthetic motor oil for gasoline engines API SM, SL, SJ, IL SAE GF-4	SAE10W30 12/1 qt. plastic containers			228	\$ / qt.	\$ / qt.	\$ / qt.
55	Synthetic motor oil for diesel engines API CJ-4 SAE 5W40	12/1 qt. plastic containers			100	\$ / qt.	\$ / qt.	\$ / qt.
56	Synthetic hydraulic oil-light weight	5 gal. container			165 gal	\$ / gal	\$ / gal	\$ / gal
57	Synthetic hydraulic oil-light weight	55 gal. drum			165 gal	\$ / gal	\$ / gal	\$ / gal
58	Synthetic hydraulic oil-medium weight	5 gal. drum			220 gal	\$ / gal	\$ / gal	\$ / gal
59	Synthetic hydraulic oil-medium weight	55 gal. drum			110 gal	\$ / gal	\$ / gal	\$ / gal
60	Synthetic hydraulic oil-heavy weight	5 gal. container			55 gal	\$ / gal	\$ / gal	\$ / gal
61	Synthetic hydraulic oil-heavy weight	55 gal. drum			55 gal	\$ / gal	\$ / gal	\$ / gal
62	Synthetic transmission fluid - universal ATF	12/1 qt. plastic containers			120	\$ / qt.	\$ / qt.	\$ / qt.
63	Synthetic transmission fluid - universal ATF	6/1 qt. plastic containers			480	\$ / qt.	\$ / qt.	\$ / qt.
64	Synthetic transmission fluid - universal ATF	55 gal. drum			440 gal	\$ / gal	\$ / gal	\$ / gal
65	Synthetic gear lubricant for manual transmissions	12/1 qt. plastic containers			144	\$ / qt.	\$ / qt.	\$ / qt.
66	Synthetic gear lubricant for manual transmissions	55 gal. drum			55 gal	\$ / gal	\$ / gal	\$ / gal
67	Synthetic universal grease	14 to 14-1/2 oz tubes 10 tubes/case			50	\$ / tube	\$ / tube	\$ / tube
68	Synthetic universal grease	35 lb. container			35 lb	\$ / lb.	\$ / lb.	\$ / lb.
69	Synthetic universal grease	120 lb. container			120 lb	\$ / lb.	\$ / lb.	\$ / lb.

VENDOR: _____

ITEM	DESCRIPTION	CONTAINERS/ PACKAGING	M/GR	BRAND BID	EST QTY.	UNIT PRICE TRUCK LOAD	UNIT PRICE LESS THAN TRUCK LOAD	EXTENDED PRICE LESS THAN TRUCK LOAD
70	Synthesized multipurpose gear lubricant 75W90 DANA SHADES 256, REV C, EATON E500, MACK GO J PLUS	35 lb. container			700 lb	\$ /lb.	\$ /lb.	\$ /lb.
71	Synthesized multipurpose gear lubricant DANA SHADES 256, ARVIN MERITOR O-76, MACK GO-J 80W/140	35 lb. container			140 lb	\$ /lb.	\$ /lb.	\$ /lb.
72	Synthesized multipurpose gear lubricant 75W90 DANA SHADES 256, REV C, EATON E500, MACK GO J PLUS	120 lb. container			120 lb	\$ /lb.	\$ /lb.	\$ /lb.
73	Synthesized multipurpose gear lubricant DANA SHADES 256, ARVIN MERITOR O-76, MACK GO-J 80W/140	120 lb. container			120 lb	\$ /lb.	\$ /lb.	\$ /lb.
74	Limited slip gear lubricant GL-5 80W/90	35 lb. container			770 lb	\$ /lb.	\$ /lb.	\$ /lb.
75	Limited slip gear lubricant GL-5 80W/90	120 lb. container			1080 lb	\$ /lb.	\$ /lb.	\$ /lb.
76	Motor oil for all gasoline engine service API SM, SL, SJ, LSAC GF-4 5W20	55 gal. drum			1320 gal	\$ /gal.	\$ /gal.	\$ /gal.
77	Transmission fluid - Dexron - Vt ATF	6/1 qt. Plastic containers			240	\$ /gal.	\$ /gal.	\$ /gal.
78	TES - 295 - Allison TES fluid	6/1 qt. Plastic containers			30	\$ /gal.	\$ /gal.	\$ /gal.

NOTE: DELIVERY: PRODUCTS WILL BE RECEIVED WITHIN _____ DAYS
 AFTER RECEIPT OF ORDER. (ARO)
 DEPOSIT AND CREDIT FOR RETURNABLE 55 GAL DRUMS: _____ EACH.
 LOCATION OF WAREHOUSES FROM WHICH SHIPMENT CAN BE MADE:

CONTRACT COORDINATOR: _____
 PHONE: _____
 TOLL FREE #: _____
 FAX: _____
 EMAIL: _____

NAME (Type) _____
 SIGNATURE: _____
 TITLE: _____
 DATE: _____

EXHIBIT 10

REQUISITION NO.:

ADDENDUM ACKNOWLEDGEMENT

I HEREBY ACKNOWLEDGE RECEIPT OF THE FOLLOWING CHECKED
ADDENDUM(S) AND HAVE MADE THE NECESSARY REVISIONS TO MY
PROPOSAL, PLANS AND/OR SPECIFICATION, ETC.

ADDENDUM NO.'S:

NO. 1

NO. 2

NO. 3

NO. 4

NO. 5

I UNDERSTAND THAT FAILURE TO CONFIRM THE RECEIPT OF THE
ADDENDUM(S) MAY BE CAUSE FOR REJECTION OF BIDS. VENDOR
MUST CLEARLY UNDERSTAND THAT ANY VERBAL
REPRESENTATION MADE OR ASSUMED TO BE MADE DURING ANY
ORAL DISCUSSION HELD BETWEEN VENDOR'S REPRESENTATIVES
AND ANY STATE PERSONNEL IS NOT BINDING. ONLY THE
INFORMATION ISSUED IN WRITING AND ADDED TO THE
SPECIFICATIONS BY AN OFFICIAL ADDENDUM IS BINDING.

.....
SIGNATURE

.....
COMPANY

.....
DATE