



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
 LOT444

PAGE
 1

ADDRESS CORRESPONDENCE TO ATTENTION OF
 SHELLY MURRAY
 304-558-8801

RFQ COPY
 TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

LOTTERY COMMISSION

 312 MACCORKLE AVENUE, SE
 CHARLESTON, WV
 25314-1143 558-0500

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
03/07/2008				

BID OPENING DATE: 03/20/2008 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
----- ADDENDUM NO. 1 -----						
THIS ADDENDUM IS ISSUED TO ADDRESS QUESTIONS/CONCERNS RAISED DURING THE MANDATORY PRE-BID CONFERENCE OF 2/26/2008 AND THE QUESTION SUBMISSION DEADLINE OF 02/28/2008. ATTACHMENTS: SPECIFICATION CLARIFICATIONS PRE-BID SIGN IN SHEET BID OPENING HAS BEEN CHANGED: FROM: 03/13/2008 TO : 03/20/2008						
----- END OF ADDENDUM NO. 1 -----						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
14. **HIPAA Business Associate Addendum** - The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in cases of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

SIGNED BID TO:

Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

WEST VIRGINIA LOTTERY
LOT 444
ADDENDUM NO 1

1. Successful bidder to supply enough fuel for start-up and testing—approximately 50 gallons.
2. Time extension 120 days, construction period not to exceed 30 days. Transition from old system to new system not to exceed 24 hours.
3. Successful bidder to investigate and supply support to existing raised floor as required.
4. Annunciator panel to be in hallway between the computer rooms.
5. Security access will be provided to successful bidder's employees once each background check is approved by Lottery.
6. Brand specific for generator will be limited to the following: Caterpillar, Cummins, and Onan or equal.
7. Automatic transfer switch will be an open transition ATS. The allowable ATS will be: ASCO model 7000, Zenith model RMTD, or Russ Electric, or equal.

Date: Feb. 26, 2008

SIGN IN SHEET

PLEASE PRINT

Request for Proposal No. LOT444

* PLEASE BE SURE TO PRINT LEGIBLY - IF POSSIBLE, LEAVE A BUSINESS CARD

FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: <u>CITY Elect co</u>	<u>PO Box 6150 Charleston WV</u>	PHONE <u>304 345 6150</u>
Rep: <u>Randy Short</u>		TOLL FREE
Email Address: <u>RShort@cityelectwv.com</u>		FAX <u>304 345 6151</u>
Company: <u>F.K. EVEREST ELEC.</u>	<u>1841 Locust Ave</u>	PHONE <u>363-8830</u>
Rep: <u>Frank Sturum</u>	<u>Fairmont WV</u>	TOLL FREE
Email Address: <u>Frank@FKevelest.com</u>		FAX <u>363-8946</u>
Company: <u>Crites Electric, Inc</u>	<u>50 South Kanawha St</u>	PHONE <u>304-472-0148</u>
Rep: <u>Tommy Crites for Rusty Crites</u>	<u>Buckhannon WV 26201</u>	TOLL FREE
Email Address: <u>rustycr1@aol.com</u>		FAX <u>304-472-0149</u>
Company: <u>Generator & Starter Repair</u>	<u>6420 MacCorkle Ave</u>	PHONE <u>304-768-7351</u>
Rep: <u>Mack A. Adkins</u>	<u>Saint Albans</u>	TOLL FREE
Email Address: <u>gsrmarkt@suddenlink.net</u>	<u>1019 Young St</u>	FAX
Company: <u>Progressive Electric</u>	<u>Chas. WV</u>	PHONE <u>304-345-1253</u>
Rep: <u>Randy Rhoads</u>		TOLL FREE
Email Address: <u>rrhoads@usa.wirev.com</u>	<u>25301</u>	FAX <u>304-345-1256</u>

Request for Proposal No. _____

PLEASE PRINT

Date: _____

* PLEASE BE SURE TO PRINT LEGIBLY - IF POSSIBLE, LEAVE A BUSINESS CARD

FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: <u>Master Service Mid Atlantic</u>	<u>1403 Livingston Ave</u>	PHONE <u>304-636-8170</u>
Rep: <u>Pat Smith</u>	<u>ELKINS WV 26241</u>	TOLL FREE
Email Address: <u>patsmith.ms@verizon.net</u>		FAX <u>304-636-8206</u>
Company: <u>GEBRUELL ELECTRIC</u>	<u>1515 WOODMOUNTAIN TRAIL RD</u>	PHONE <u>804-291-2124</u>
Rep: <u>Sue GATTINGER</u>	<u>WARRAH TOWNS, WV 26650</u>	TOLL FREE
Email Address: <u>sgattin@gebrueuell.com</u>		FAX <u>804-291-9116</u>
Company: _____		PHONE _____
Rep: _____		TOLL FREE _____
Email Address: _____		FAX _____
Company: _____		PHONE _____
Rep: _____		TOLL FREE _____
Email Address: _____		FAX _____
Company: _____		PHONE _____
Rep: _____		TOLL FREE _____
Email Address: _____		FAX _____