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State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

#### Request for Quotation

LBS90012

PAGE 1

ADDRESS CORRESPONDENCE TO ATTENTION OF ROBERTA WAGNER
304-558-0067

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HEALTH AND HUMAN RESOURCES BPH - LABORATORY SERVICES

167-ELEVENTH AVENUE SOUTH CHARLESTON, WV 25303 304-558-3530

DATE PRINTED TERMS OF SALE SHIP VIA F.O.B. FREIGHT TERMS 05/21/2008 <del>06/19/2008</del> OPENING TIME 0<del>1:30PM</del> BID OPENING DATE: CAT NO. LINE YTITINAUO UOP ITEM NUMBER UNITPRICE AMOUNT: OPEN-END BLANKET CONTRACT 0001 193-36 JB 1 AN AUTOMATED PROCESSING SYSTEM REAGENTS FOR TO PROVIDE AN FDA CLEARED FULLY AUTOMATED PROCESSING SYSTEM AND REAGENTS TO PERFORM NUCLEIC ACID AMPLIFICA-TION TESTS (NAAT) FOR THE SIMULTANEOUS DETECTION AND DIFFERENTIATION OF CHIAMYDIA TRACHOMATIS (CT) AND/OR NEISSERIA GONORRHOEAE (GC) ON URINE, GERVICAL, URETHRA or vaginal swab specimens and to perform the testing BASED ON THE ATTACHED SPECIFICATIONS. MUST BE FDA APPROVED ALL EQUIPMENT, MAINTENANCE AND REPAIR PARTS ON THIS CONTRACT SHALL BE PROVIDED FREE OF CHARGE. SHIPPING TERMS ARE TO BE F.O.B. DESTINATION UNLESS OTHERWISE STATED IN VENDOR'S QUOTE. EXHIBIT 3 LIFE OF CONTRACT: THIS CONTRACT BECOMES EFFECTIVE UPON AWARD AND EXTENDS FOR A PERIOD OF ONE (1) YEAR OR UNTIL SUCH "REASONABLE TIME" THEREAFTER AS IS SEE REVERSE SIDE FOR TERMS AND CONDITIONS SIGNATURE TELEPHONE DATE TITLE ADDRESS CHANGES TO BE NOTED ABOVE

## GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- The State may accept or reject in part, or in whole, any bid.
- 3. All quotations are governed by the West Virginia Code and the Legislative Rules of the Purchasing Division.
- 4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
- 5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
- 6. Payment may only be made after the delivery and acceptance of goods or services.
- 7. Interest may be paid for late payment in accordance with the West Virginia Code.
- 8. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
- 12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- **13. BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
- 14. HIPAA Business Associate Addendum The West Viginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

#### **INSTRUCTIONS TO BIDDERS**

- 1. Use the quotation forms provided by the Purchasing Division.
- 2. SPECIFICATIONS: Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as EQUAL to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- 3. Complete all sections of the quotation form.
- 4. Unit prices shall prevail in cases of discrepancy.
- 5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
- 6. BID SUBMISSION: All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

#### SIGNED BID TO:

Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130



State of West Virginia Department of Administration **Purchasing Division** 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

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F.O.B. FREIGHT TERMS 05/21/2008 **BID OPENING DATE:** 06/19/2008 BID OPENING TIME 01:30PM LINE QUANTITY UNIT PRICE LICP ITEM NUMBER AMOUNT APPROXIMATIONS ONLY, BASED ON ESTIMATES SUPPLIED BY THE STATE SHENDING UNIT. IT IS UNDERSTOOD AND AGREED THAT THE CONTRACT SHALL COVER THE QUANTITIES ACTUALLY ORDERED FOR DELIVERY DURING THE TERM OF THE CONTRACT, whether more or Less than the quantities shown. ORDERING PROCEDURE: SHENDING UNIT(S) SHALL ISSUE A WRITTEN STATE CONTRACT ORDER (FORM NUMBER WV-39) TO THE VENDOR FOR COMMODITIES COVERED BY THIS CONTRACT. THE ORIGINAL COPY OF THE WV-39 SHALL BE MAILED TO THE VENDOR AS AUTHORIZATION FOR SHIPMENT, A SECOND COPY MAILED TO THE PURCHASING DIVISION, AND A THIRD COPY RETAINED BY THE SPENDING UNIT. IN THE EVENT THE VENDOR/CONTRACTOR FILES BANKRUPTCY: FOR BANKRUPTCY PROTECTION, THIS CONTRACT IS AUTOMATI-CALLY NULL AND VOID, AND IS TERMINATED WITHOUT FURTHER ORDER. THE TERMS AND CONDITIONS CONTAINED IN THIS CONTRACT SHALL SUPERSEDE ANY AND ALL SUBSEQUENT TERMS AND CONDITIONS WHICH MAY APPEAR ON ANY ATTACHED PRINTED DOCUMENTS SUCH AS PRICE LISTS, ORDER FORMS, SALES AGREEMENTS OR MAINTENANCE AGREEMENTS, INCLUDING ANY ELECTRONIC MEDIUM SUCH AS CD-ROM. REV. 04/11/2001 EXHIBIT 4 LOCAL GOVERNMENT BODIES: UNLESS THE VENDOR INDICATES IN THE BID HIS REFUSAL TO EXTEND THE PRICES, TERMS, AND CONDITIONS OF THE BID TO COUNTY, SCHOOL, MUNICIPAL AND OTHER LOCAL GOVERNMENT BODIES, THE BID SHALL EXTEND TO POLITICAL SUBBIVISIONS OF THE STATE OF WEST VIRGINIA. IF THE VENDOR DOES NOT WISH TO EXTEND THE SEE REVERSE SIDE FOR TERMS AND CONDITIONS SIGNATURE ELEPHONE DATE TITLE ADDRESS CHANGES TO BE NOTED ABOVE



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DATE PRINTED TERMS OF SALE SHIP VIA F.O.B. FREIGHT TERMS 05/21/2008 BID OPENING DATE: 06/19/2008 BID OPENING TIME 01:30PM LINE QUANTITY UOP ITEM NUMBER UNIT PRICE AMOUNT PRICES, TERMS, AND CONDITIONS OF THE BID TO ALL POLITICAL SUBDIVISIONS OF THE STATE, THE VENDOR MUST CLEARLY INDICATE SUCH REFUSAL IN HIS BID. SUCH REFUSAL SHALL NOT PREJUDICE THE AWARD OF THIS CONTRACT IN ANY MANNER. REV. 3/88 INQUIRIES: WRITTEN QUESTIONS SHALL BE ACCEPTED THROUGH CLOSE OF BUSINESS ON 6/3/2008. QUESTIONS MAY BE SENT VIA USPS, FAX, COURIER OR E-MAIL. IN ORDER TO ASSURE NO VENDOR RECEIVES AN UNFAIR ADVANTAGE, NO SUBSTANTIVE QUESTIONS WILL BE ANSWERED ORALLY. IF POSSIBLE, E-MAIL QUESTIONS ARE PREFERRED. ADDRESS INQUIRIES TO: ROBERTA WAGNER DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION 2019 WASHINGTON STREET, EAST CHARLESTON, WV 25311 FAX: 304-558-4115 E-MAIL: ROBERTA.A.WAGNER@WV.GOV THE MODEL/BRAND/SPECIFICATIONS NAMED HEREIN ESTABLISH THE ACCEPTABLE LEVEL OF QUALITY ONLY AND ARE NOT INTENDED TO REFLECT A PREFERENCE OR FAVOR ANY PARTICULAR BRAND OR VENDOR. VENDORS WHO ARE BIDDING ALTERNATES SHOULD SO STATE AND INCLUDE PERTINENT LITERATURE AND SPECIFICATIONS. FAILURE TO PROVIDE SEE REVERSE SIDE FOR TERMS AND CONDITIONS SIGNATURE TELEPHONE DATE TITLE ADDRESS CHANGES TO BE NOTED ABOVE



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F.O.B.

HEALTH AND HUMAN RESOURCES BPH - LABORATORY SERVICES

05/21/2008 **BID OPENING DATE** 06/19/2008 OPENING TIME 01.30PMCAT NO. LINE QUANTITY HOP ITEM NUMBER UNIT PRICE AMOUNT PARTNERSHIP. ASSOCIATION OR CORPORATION RESIDENT VENDOR WHO HAS MAINTAINED ITS HEADQUARTERS OR PRINCIPAL PLACE OF BUSINESS CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR BIDDER IS A CORPORATION NONRESIDENT VENDOR AFFILIATE OR SUBSIDIARY WHICH EMPLOYS WHICH HAS AN A MINIMUM OF ONE HUNDRED STATE RESIDENTS AND WHICH HAS MAINTAINED ITS HEAQUARTERS OR PRINCIPAL PLACE OF BUSINESS WITHIN WEST VIRGINIA CONTINUCUSLY FOR THE FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION. B. APPLICATION IS MADE FOR 2.5% PREFERENCE FOR THE REASON CHECKED: BIDDER IS A RESIDENT VENDOR WHO CERTIFIES THAT. DURING THE LIFE OF THE CONTRACT, ON AVERAGE AT LEAST 75% OF THE EMPLOYEES WORKING ON THE PROJECT BEING BID ARE RESIDENTS OF WEST VIRGINIA WHO HAVE RESIDED IN THE STATE CONTINUOUSLY FOR THE TWO YEARS IMMEDIATELY PRECEDING SUBMISSION OF THIS BID; OR BIDDER IS A NONRESIDENT VENDOR EMPLOYING A MINIMUM OF QNE HUNDRED STATE RESIDENTS OR IS A NONRESIDENT VENDOR WITH AN AFFILIATE OR SUBSIDIARY WHICH MAINTAINS ITS HEADQUARTERS OR PRINCIPAL PLACE OF BUSINESS WITHIN WEST VIRGINIA EMPLOYING A MINIMUM OF ONE HUNDRED STATE RESIDENTS WHO CERTIFIES THAT, DURING THE LIFE OF THE CONTRACT, ON AVERAGE AT LEAST 75% OF THE EMPLOYEES OR BIDDERS' AFFILIATE'S OR SUBSIDIARY'S EMPLOYEES ARE RESIDENTS OF WEST VIRGINIA WHO HAVE RESIDED IN THE STATE CONTINUCUSLY FOR THE TWO YEARS IMMEDIATELY PRECEDING SUBMISSION OF THIS BID. SEE REVERSE SIDE FOR TERMS AND CONDITIONS SIGNATURE TELEPHONE DATE TITLE ADDRESS CHANGES TO BE NOTED ABOVE



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HEALTH AND HUMAN RESOURCES
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DATE PRINTED TERMS OF SALE SHIP VIA F.O.B. FREIGHT TERMS 05/21/2008 BID OPENING DATE: 06/19/2008 OPENING TIME 01:30PM CAT. QUANTITY UOP IINF ITEM NUMBER UNIT PRICE AMOUNT BIDDER UNDERSTANDS IF THE SECRETARY OF TAX & REVENUE DETERMINES THAT A BIDDER RECEIVING PREFERENCE HAS FAILED TO CONTINUE TO MEET THE REQUIREMENTS FOR SUCH PREFERENCE, THE SECRETARY MAY ORDER THE DIRECTOR OF PURCHASING TO: (A) RESCIND THE CONTRACT OR PURCHASE ORDER ISSUED; OR (B) ASSESS A PENALTY AGAINST SUCH BIDDER IN AN AMOUNT NOT TO EXCEED 5% OF THE BID AMOUNT AND THAT SUCH PENALTY WILL BE PAID TO THE CONTRACTING AGENCY OR DEDUCTED FROM ANY UNPAID BALLANCE ON THE CONTRACT OR PURCHASE ORDER. BY SUBMISSION OF THIS CERTIFICATE, BIDDER AGREES TO DISCLOSE ANY REASONABLY REQUESTED INFORMATION TO THE PURCHASING DIVISION AND AUTHORIZES THE DEPARTMENT OF TAX AND REVENUE TO DISCLOSE TO THE DIRECTOR OF PURCHASING APPROBRIATE INFORMATION VERIFYING THAT BIDDER HAS HAID THE REQUIRED BUSINESS TAXES, PROVIDED THAT SUCH INFORMATION DOES NOT CONTAIN THE AMOUNTS OF TAXES PAID NOR ANY OTHER INFORMATION DEEMED BY THE TAX COMMISSIONER TO BE CONFIDENTIAL. UNDER PENALTY OF LAW FOR FALSE SWEARING (WEST VIRGINIA CODE 61-5-3), BIDDER HEREBY CERTIFIES THAT THIS CERTIFICATE IS TRUE AND ACCURATE IN ALL RESPECTS; AND THAT IF A CONTRACT IS ISSUED TO BIDDER AND IF ANYTHING CONTAINED WITHIN THIS CERTIFICATE CHANGES DURING THE BIDDER WILL NOTIFY THE TERM OF THE CONTRACT, PURCHASING DIVISION IN WRITING IMMEDIATELY. BIDDER: DATE: SEE REVERSE SIDE FOR TERMS AND CONDITIONS SIGNATURE TELEPHONE DATE TITLE FEIN ADDRESS CHANGES TO BE NOTED ABOVE



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#### **Volume**

The estimated volume is 40,000 tests. This number of tests are estimates only and the vendor will be required to provide the actual number of test kits needed be it more or less.

## Gen-Probe Aptima or equal Reagent Kit must:

- 1. Be FDA approved method.
- 2. Be FDA cleared for symptomatic male and female patients.
- 3. Be FDA cleared for asymptomatic male and female patients
- 4. Detect and differentiate *Chlamydia trachomatis* and/or *Neisseria gonorrhoeae* from a single assay tube (multiple test results from 1 sample tube).
- 5. Be FDA approved for the following sample matrix types to allow for maximum flexibility for the laboratory submitters:
  - a. Swab
  - b. Urine
  - c. Self-Collected Vaginal Swab
- 6. Have a transport time minimum of 7 to 30 days at ambient temperature  $2^{\circ}$   $30^{\circ}$  Celsius for all sample matrixes.
- 7. Have a minimum storage time of 30 days at 2° 30° Celsius for all sample matrixes.
- 8. Have equivalent specificity and sensitivity as listed below:

	CT Sensitivity	CT Specificity	GC Sensitivity	GC Specificity
Male Swab	95.9%	97.5%	99.1%	97.8%
Male Urine	97.9%	98.5%	98.5%	99.6%
Female Swab	94.2%	97.6%	99.2%	98.7%
Female Urine	94.7%	98.9%	91.3%	99.3%

- 9. Include following items (see attached chart for specific details):
  - Reagents needed to run the test.
  - All controls needed to run the test (positive, negative and any other controls needed or recommended for the vendor's system). Any diluents or reagents not included with the primary reagents needed to complete the test (example specimen diluent, detection reagents or anything of that nature).

- Tubes needed to perform the testing(including diluent tubes, sample tubes or testing tubes if called for by the vendor's testing system).
- Covers, sealers, caps if needed to perform testing according to vendor's system.
- Reagent kit must include bar code labels if required for the vendor's system.
- Collection devices for Urine.
- Collection devices for swabs(male, female or unisex).
- Collection devices for self collected vaginal swabs.
- Any reagent, diluent or any other item needed to prepare specimens for transport to meet the specifications listed in number 5 above.
- Any pipette tips needed to operate the vendor's test system as listed in the equipment portion of this document.
- Micro well plates if required by vendor's system.
- 10. Have components with a minimum 180 day expiration date(shelf life) beyond date of receipt from the vendor. If items have less then 180 day expiration date, the items will be replaced by the company at no cost to the Laboratory.

#### Analyzer - GenProbe Tigris or equal:

- 1. Vendor will provide a fully automated analyzer at no additional charge for use with the reagents. All components of the analyzer (computer, monitor, printer, etc.) will be retained and maintained by the vendor and must have the capability to interface with the Starlims Laboratory Information Management System.
  - Analyzer must be FDA approved.
  - Analyzer must have barcode capability for reagents and specimen.
  - Analyzer must be able to process multiple matrix types at the same time.
  - Analyzer must be capable of direct tube sampling.
  - Must provide sample tracking during testing.
- 2. All equipment, maintenance and repair parts on this contract will be provided free of charge.
- 3. Vendor will provide samples for validation process at no additional cost to the lab.
- 4. Vendor must provide technical telephone assistance Monday Friday, 8 a. m. 5 p. m. EST.
- 5. Replacement part(s) and/or on-site service must be provided within 48 hours, if equipment problems cannot be resolved via telephone by the end of the work day in which the problem was reported. After hours and emergency support should also be made available.

#### **Computer Interface Specifications:**

- Test system computer must have Fast Ethernet 100BT or greater connectivity and have the ability to be joined to the WVDHHR network domain to allow automatic data transfer to a designated folder to allow data merging into Laboratory Information Management System (LIMS).
- Vendor must allow all WVDHHR network security and management configurations required by established policy to maintain network security and restrict access as necessary.

#### Training/Installation Requirements:

- 1. Delivery and installation of the equipment must be within 90 days of the approved purchase order.
- 2. Vendor must provide a company representative for installation and training. Subcontracting of these services shall not be acceptable.
- 3. Training of Office of Laboratory personnel either off site or on site must be provided within four weeks after installation of the equipment at the expense of the vendor.

#### **Maintenance Specifications:**

- 1. The Vendor will be responsible for all shipping charges incurred by shipping the shipment of the equipment to and from the laboratory.
- 2. The State will not be responsible for replacement of equipment in the event of loss due to fire, water damage, or theft.
- 3. Equipment will remain the property of the vendor.
- 4. The vendor will maintain all equipment in proper working condition or replace improperly functioning equipment at no cost to the state unless the state is guilty of negligence in the operation of said equipment. If repairs can not be made by telephone instructions to lab personnel, a service tech will be sent to the lab within 48 hours of notification by the state to the vendor.
- 5. Replacement parts and equipment are to be shipped overnight to the lab at no additional cost.

6. Any upgrades made by the vendor will be at no additional cost to the state.

Spending unit will issue a state contract order form (WV-39) to the vendor for commodities covered by this contract unless of a dollar amount which could be placed on the WV State Credit Card.

Contract period: 07/01/08 through 06/30/09.

At the end of one (1) year, an option is reserved to renew the agreement in accordance with the terms and conditions of the original contract and shall be limited to two (2) one (1) year renewals or OLS is to return instrumentation to vendor in boxes provided by vendor.

Shipping terms are to be F.O.B. Destination unless otherwise stated in vendor's quote.

Vendor must submit an original itemized invoice for each order. Payment will be made in arrears after receipt of each completed order.

# RFQ COST SHEET

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			40,000	TECAN 10612513	Tip, 1000uL conductive liquid sensing	13
			12	901160	Endozime	12
			2,000	5668	Aptima Penetrable Caps	<u> </u>
			12	1078	Aptima SysCheck	10
			400	1162	Aptima Combo2 Vagina Collection Swab	9
ð			400	1041	Aptima Combo2 Swab Collection (50 per box)	8
			40,000	1040	Aptima Combo2 Urine Collection Devices (50 per box)	7
			40,000	1110	Apitma Control Kit(5 CT and 5 GC)	6
			40,000	1191	Aptima TIGRIS Run kit (30,000 tests per kit)	Ο'n
			40,000	1048	Aptima Combo 2 Auto detect Reagent	4
			40,000	2382	Apitma Assay Fluids Kit (1000 tests)	ω
			40,000	2380	Aptima Preservative Fluid (1000 test)	2
eя	G		40,000	1130B	Aptima Combo2 Assay (1000 test kit)	
Estimated Yearly Total Cost	Kit Price	#Tests Per Kit	Expected # of tests per year	GenProbe Aptima product Number or Equivalent	Description	ltem
						Reagents

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The award will be made to the lowest overall total cost for reagents which meets all requested specifications and requirements.

## STATE OF WEST VIRGINIA Purchasing Division

### PURCHASING AFFIDAVIT

West Virginia Code §5A-3-10a states: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate

#### **DEFINITIONS:**

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

**EXCEPTION:** The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**LICENSING:** Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

**CONFIDENTIALITY:** The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendors should visit **www.state.wv.us/admin/purchase/privacy** for the Notice of Agency Confidentiality Policies.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), it is hereby certified that the vendor acknowledges the information in this said affidavit and are in compliance with the requirements as stated.

Vendor's Name:		
Authorized Signature:	Date:	

Purchasing Affidavit (Revised 06/15/07)