



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
ISCH0047

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
**KRISTA FERRELL
 304-558-2596**

VENDOR

**RFQ COPY
 TYPE NAME/ADDRESS HERE**

SHIP TO

**DEPARTMENT OF ADMINISTRATION
 IS&C - CHIEF FINANCIAL OFFICER
 1 DAVIS SQUARE
 CHARLESTON, WV
 25301 304-558-5472**

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
09/23/2007				

BID OPENING DATE: **10/02/2007** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM NO. 1						
<p>THIS ADDENDUM IS ISSUED TO ANSWER QUESTIONS RAISED AT THE MANDATORY PRE-BID MEETING AND THOSE QUESTIONS SUBMITTED PRIOR TO THE SEPTEMBER 21, 2007 DEADLINE FOR QUESTIONS. ALSO TO PROVIDE THE MANDATORY PRE-BID ATTENDEE LIST.</p> <p>BID OPENING DATE REMAINS: OCTOBER 2, 2007 BID OPENING TIME REMAINS: 1:30 PM</p> <p>***** END ADDENDUM NO. 1 *****</p>						
0001	1	LS		920-45		
UNINTERRUPTIBLE POWER SOURCE						
***** THIS IS THE END OF RFQ ISCH0047 ***** TOTAL: _____						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this contract is automatically null and void, and is terminated without further order.
14. **HIPAA Business Associate Addendum** - The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in cases of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

SIGNED BID TO:

Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

RFQ: ISCH0047
Addendum No. 1

Questions & Answers

1.) Is it necessary for the vendor to add another bypass switch for the 2nd UPS?

Answer: No.

PRE-BID CONFERENCE
SIGN IN SHEET

Request for Quotation Number: ISCH0047: Uninterruptible Power Source

Date:

09/18/2007 @ 1:30 pm

PLEASE PRINT LEGIBLY. THIS INFORMATION IS ESSENTIAL TO CONTACT THE ATTENDEES IN A TIMELY MANNER. FAILURE TO DO SO MAY RESULT IN DELAYS IN YOUR COMPANY GETTING IMPORTANT BID INFORMATION.

Firm Name:	WV Purchasing Division
Firm Address:	2019 Washington St. E Charleston, WV 25305
Representative Attending:	Krista Ferrell
Phone Number:	304.558.2596
Fax Number:	304.558.4115
Email Address:	kferrelle@wvadmin.gov

Firm Name:	MARVIN & BAKER, E.L.K.
Firm Address:	101 Smalley Drive 5th Albany, WV 25313
Representative Attending:	MILK MARTIN
Phone Number:	304 755-0781
Fax Number:	304 755-9010
Email Address:	MARTIN@MARVINBAKER.COM

Firm Name:	Progressive Electric
Firm Address:	1019 Young St Chas; WV 25361
Representative Attending:	Randy Rhodes
Phone Number:	345-17253
Fax Number:	345-17256
Email Address:	RRHODKS@PROGRESSIVEELECTRIC.COM

Firm Name:	Tri County Electric
Firm Address:	4626 Penn. Ave. Charleston, WV 25302
Representative Attending:	Bob Jackson
Phone Number:	304-965-6480
Fax Number:	304-965-6482
Email Address:	RJackson@Pennline.com

Firm Name:	IBM
Firm Address:	145 SUMNER ST SUITE 200 CHARLESTON WV 25301
Representative Attending:	EARL PALMER
Phone Number:	304-754-7064
Fax Number:	304-347-1212
Email Address:	EPALMER@US.IBM.COM

Firm Name:	Summit Electric
Firm Address:	254 P.O. Box HERRING WV
Representative Attending:	Susan Coolinsell
Phone Number:	304 562-7891
Fax Number:	562 7137
Email Address:	

PRE-BID CONFERENCE
SIGN IN SHEET

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Firm Name:	- KRIS KRAMER -
Firm Address:	HOME DEPOT 100 CROSS TENNACE BLVD CHARLESTON, WV 25308
Representative Attending:	KRIS KRAMER
Phone Number:	304-744-9505
Fax Number:	304-746-1923
Email Address:	PL0 DESK - 4802@HomeDepot.com

Firm Name:	
Firm Address:	
Representative Attending:	
Phone Number:	
Fax Number:	
Email Address:	

Firm Name:	
Firm Address:	
Representative Attending:	
Phone Number:	
Fax Number:	
Email Address:	

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