



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
 GSD086425

PAGE
 1

ADDRESS CORRESPONDENCE TO ATTENTION OF
 KRISTA FERRELL
 304-558-2596

RFQ COPY
 TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

DEPARTMENT OF ADMINISTRATION
 GENERAL SERVICES DIVISION
 BUILDING 11 CHILLER PLANT
 218 CALIFORNIA AVENUE
 CHARLESTON, WV
 25305 304-558-2317

DATE PRINTED 04/09/2008	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
BID OPENING DATE: 04/22/2008			BID OPENING TIME 01:30PM	

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
				ADDENDUM NO. 2		
				THIS ADDENDUM IS ISSUED TO:		
				1.) ANSWER ALL TECHNICAL QUESTIONS FROM THE MANDATORY PRE-BID MEETING AND THOSE QUESTIONS RECEIVED PRIOR TO THE DEADLINE FOR TECHNICAL QUESTIONS.		
				2.) TO INCLUDE A COPY OF THE PRE-BID ATTENDEE LIST.		
				3.) AND TO EXTEND THE BID OPENING DATE		
				BID OPENING DATE IS EXTENDED TO: 04/22/2008		
				BID OPENING TIME REMAINS: 1:30 PM		
				***** END ADDENDUM NO. 2 *****		
0001	1	JB	968-42	HVAC & LIFESAFETY RETROFITS, BLDG#11 CHILLER PLANT		
				***** THIS IS THE END OF RFQ GSD086425 ***** TOTAL:		

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
14. **HIPAA Business Associate Addendum** - The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in cases of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

SIGNED BID TO:

Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

Technical Questions for RFQ#GSD086425

From Pre-Bid Meeting, 3/26/08

Question#1: On Drawing A-1, there appears to be no note for #10 on both Plans Notes subsections. Is this accurate?

Answer#1: The notes on the drawings were printed offset; all notes are on the drawing, but need to be realigned to match their associated diamond-shaped bullet numbers.

Question#2: On M-1, under Piping & Plumbing, #10 states "Contractor shall provide meters to the Owner for Pete's Plugs and calibrated balancing and shut-off valves." Is this correct?

Answer#2: Yes.

Question#3: How old is the roof on the Building? Is it under warranty? Is it laid on an older roof?

Answer#3: The roof is approximately four years old, and is still under warranty. It is laid over an older roof. Any damage to the roof, exclusive of specified work necessary to complete this project, caused by the Contractor must be repaired at their expenses to insure the warranty remains valid after completion of the project.

Question#4: Is the rooftop air handler unit to be placed on the roof or attached to the deck below? What is the CFM of the unit?

Answer#4: The unit will be mounted to the deck. Its specifications are clearly listed on Drawing M6.

Question#5: On Drawing M4, there is a reference on the "Variable Air Volume RTU with Return Flow" section to a 4'-0" Min (minimum) distance. This is meant to mean 4' minimum distance from what?

Answer#5: Note #1 and the detail drawing for this ductwork can be found on the same Drawing. The 4' minimum distance is meant to be that distance from the end of the constructed 24" x 24" outside air ductwork (inclusive of weatherhood and bird screen) to the inside of the roof parapet.

Question#6: Will an area around the building be made available for parking a crane for rooftop access?

Answer#6: Yes.

Question#7: Does exposed conduit within the Building need painted?

Answer#7: If so, this will be the responsibility of the Agency and not the Contractor, unless specifically noted otherwise in the specifications or drawings.

Question#8: Is there any asbestos in the Building?

Answer#8: None, within the knowledge of the Agency. If the Contractor were to encounter any asbestos, the Agency should be contacted immediately.

Question#9: Does conduit attached to the block wall in the main Chiller room of the Building need to be removed or moved to accommodate drywall construction?

Answer#9: Per the specifications, no drywall should be attached as low as to be on the block wall; the wooden studs are all located above the block wall, and no conduit appears to be attached to any of the studs.

Question#10: On Drawing S-2, it appears as if the cuts made to accommodate the column are not to be made vertically straight at either side of the 3' wide space in which the column is to be centered, but rather as if they are to be diagonal or slanted toward the column's position on the upper 15" of the section, yet be vertically straight for the lower 15" of the section. Is this accurate?

Answer#10: No. The cut can made straight for the entire depth at the specified 3' width. The columns are also shown on Drawing S-3, in which the cut area appears straight.

PRE-BID CONFERENCE
SIGN IN SHEET

Request for Quotation Number: **GSD086425**

Date: **March 26, 2008 @ 10:00 am**

PLEASE PRINT LEGIBLY. THIS INFORMATION IS ESSENTIAL TO CONTACT THE ATTENDEES IN A TIMELY MANNER. FAILURE TO DO SO MAY RESULT IN DELAYS IN YOUR COMPANY GETTING IMPORTANT BID INFORMATION.

Firm Name:	WV State Purchasing Division
Firm Address:	2019 Washington St. E. Charleston, WV 25305
Representative Attending:	Krista Ferrell
Phone Number:	304-558-2596
Fax Number:	304-558-4115
Email Address:	krista.s.ferrelle.wv.gov

Firm Name:	ERSTEIN ELECTRIC LLC
Firm Address:	P.O. BOX 92 MT NEBO 26677
Representative Attending:	Michael Harlow
Phone Number:	304-572-4868
Fax Number:	304-572-3634
Email Address:	mharlow@eastmehc.com

Firm Name:	Dana B. Sargent JCI
Firm Address:	4132 First Ave Nitro W.VA 25743
Representative Attending:	Dana B. Sargent
Phone Number:	304-382-3479
Fax Number:	
Email Address:	dana.b.sargent@jci.com

Firm Name:	CAIMCO
Firm Address:	PO BOX 480 CULLOPEW, WV 25810
Representative Attending:	Grant Spencer
Phone Number:	304 562 7705
Fax Number:	304 562 0320
Email Address:	gspencer@caimco.wv.com

Firm Name:	Johnson Controls
Firm Address:	4132 First Ave. Nitro, WV 25743
Representative Attending:	
Phone Number:	304-553-2815
Fax Number:	304-755-0765
Email Address:	Dana.A.Cross@jci.com

Firm Name:	Fico Mechanical
Firm Address:	P.O. Box 349 Charleston WV 25311
Representative Attending:	William E. Ashworth
Phone Number:	304 346 0546
Fax Number:	304 346 0548
Email Address:	

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Firm Name:	State of WV.
Firm Address:	1900 KBE Chas. WV.
Representative Attending:	Anthony Thackery
Phone Number:	558-4173
Fax Number:	558-1928
Email Address:	Anthony.L.Thackery@wv.gov

Firm Name:	PARAMOUNT BUILDERS
Firm Address:	501 6th AVE SE ALBANY, WV 25777
Representative Attending:	TIA SEHUBLE-CRAFT
Phone Number:	727-2770
Fax Number:	722-4230
Email Address:	TSEHUBLECRAFT@PARAMOUNTWV.COM

Firm Name:	Custer Technical Services
Firm Address:	504 Leann Sallinger Way Charleston WV
Representative Attending:	Charles Ray
Phone Number:	545-3811
Fax Number:	345-4202
Email Address:	CRAY@custotech.com

Firm Name:	Beckley Mechanical
Firm Address:	301 George St. Beckley WV 25801
Representative Attending:	Eric McHaffey
Phone Number:	304-252-1539
Fax Number:	304-253-1123
Email Address:	

Firm Name:	HARRIS BENS ROOFING
Firm Address:	1588 HARRINGTON ST CHARLES TOWN, WV 25301
Representative Attending:	Mark Simpson
Phone Number:	304-55566
Fax Number:	304-55568
Email Address:	

Firm Name:	SIMPSON TECHNICAL SERV.
Firm Address:	519 HIGHLAND AVE. SO. CHARLES, WV. 25303
Representative Attending:	MARK SIMPSON
Phone Number:	304-437-1913
Fax Number:	304-744-5829
Email Address:	

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Firm Name:	<i>Dougherty Company</i>
Firm Address:	<i>PO Box 1828 Charleston, WV 25327</i>
Representative Attending:	<i>Luther Lasure</i>
Phone Number:	<i>925-6664</i>
Fax Number:	<i>925-4280</i>
Email Address:	<i>lutherlasure@doughertyco.com</i>

Firm Name:	
Firm Address:	
Representative Attending:	
Phone Number:	
Fax Number:	
Email Address:	

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Phone Number:	
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