



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
GSD086419

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
**KRISTA FERRELL
 304-558-2596**

**RFQ COPY
 TYPE NAME/ADDRESS HERE**

VENDOR

SHIP TO

**DEPARTMENT OF ADMINISTRATION
 GENERAL SERVICES DIVISION
 BUILDING 1
 1900 KANAWHA BOULEVARD, EAST
 CHARLESTON, WV
 25305 304-558-3517**

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
05/05/2008				

BID OPENING DATE: **05/15/2008** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM NO. 1						
THIS ADDENDUM IS ISSUED TO:						
1.) ANSWER ALL TECHNICAL QUESTIONS SUBMITTED DURING THE MANDATORY PRE-BID MEETING AND THOSE RECEIVED PRIOR TO THE 05/02/2008 DEADLINE FOR TECHNICAL QUESTIONS						
2.) PROVIDE THE MANDATORY PRE-BID ATTENDEE LIST						
BID OPENING DATE REMAINS: 05/15/2008						
BID OPENING TIME REMAINS: 1:30 PM						
***** END ADDENDUM NO. 1 *****						
0001	1	JB		150-24		
FIRE-RATED DOOR REPAIR/REPLACEMENT, BLDG#1 BASEMENT						
***** THIS IS THE END OF RFQ GSD086419 ***** TOTAL: _____						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
14. **HIPAA Business Associate Addendum** - The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in cases of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

SIGNED BID TO:

Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

**ADDENDUM#1
BUILDING 1, BASEMENT FIRE DOORS
RFQ#GSD086419**

After initial advertisement of this solicitation, the Agency determined that it would need to add five sets of double fire doors located at the entry points of the East and West Wing Loading Docks of the Main Capitol Building. Please add the following entry above "ROOM EB-1" on Page 11 of the RFQ:

DOCK DOORS (FIVE SETS)

Install new double set fire-rated 1-3/4" steel doors complete with new frames, auto-closures, hinges, latching mechanisms, astragal, trim, door hardware complete. 10"x10" fire-rated glass in each door, as close to opening vertical edge as possible (within 6" by code for line of sight travel clearance). Install 30" w x 40" X1/8"h (apx.) stainless armor plate on outbound traffic side of door directly under panic bar mechanism to obtain maximum coverage and protection of door from buggy traffic. Installation complete to NFPA Specification and Fire Marshall approval.

Also, on Page 2, Exhibit Five, First Paragraph, please adjust the time allowed for completion following the Notice-to-Proceed from thirty (30) to sixty (60) days to accommodate the additional work added by including the five sets of loading dock doors.

Please also make changes to the specifications for the following doors:

ROOM MB-3 (Page11 of the RFQ)

Replace "Use existing frame" with "Replace entire frame."

ROOM MB-74 (Page11)

Replace "Use existing frame" with "Replace entire frame."

ROOM MB-35 (Page12)

Add after last sentence, "Replace entire frame."

MB-60 (Vault behind Director's Office)

Please replace the paragraph with:

Install new framing with block construction back to lenthil. Install metal threshold. Install new 6-0 wide by 1-3/4 thick double door, height sized to existing rough opening and lenthil height, with active left swing and no panel(s). Agency will be removing additional block wall prior to frame and door installation by Contractor. Install new lockset and floor pin, trim and align.

TECHNICAL QUESTIONS & ANSWERS

The following questions were submitted during the mandatory pre-bid meeting of April 29, 2008:

Question#1: Would the Agency prefer metal or wooden fire-rated doors, understanding that the wooden doors would be equally fire-rated, but perhaps more aesthetically pleasing?

Answer#1: The Agency requires metal doors.

Question#2: Would the Agency reconsider the use of existing metal thresholds, where indicated, in favor of new thresholds which might better fit a new frame?

Answer#2: The contractor can use new thresholds when replacing entire frames.

Question#3: Does the Agency retain title to salvageable hinges?

Answer#3: See Page 10, bottom of the first paragraph; the State retains all title to any salvage unless released in writing.

Question#4: In instances where louvers exist as the lower panel on the two-panel doors, are they to be replaced by louvers or solid panels?

Answer#4: Solid panels, in all cases.

Question#5: When replacing frames, does the Agency wish exact duplicates of existing frame style, or would flush frames be considered adequate replacements?

Answer#5: Framing shall match existing style, including casing. Any seams remaining between the replacement casing and the block structure surrounding the door(s) will be caulked by the Agency.

Question#6: Is the right-hand door to "ROOM MB-76" to be replaced with a two-panel door with both solid panels, or is the existing glass to be replaced with new, fire-rated glass?

Answer#6: Both upper and lower panels of the right-hand door should be solid.

PRE-BID CONFERENCE
SIGN IN SHEET

Request for Quotation Number: 15D086419

Date: 4/30/08

PLEASE PRINT LEGIBLY. THIS INFORMATION IS ESSENTIAL TO CONTACT THE ATTENDEES IN A TIMELY MANNER. FAILURE TO DO SO
MAY RESULT IN DELAYS IN YOUR COMPANY GETTING IMPORTANT BID INFORMATION.

Firm Name:	<u>DAN HILL CORP</u>
Firm Address:	<u>BOX 685</u>
	<u>WALLBY BRIDGE WV</u>
	<u>25085</u>
Representative Attending:	<u>[Signature]</u>
Phone Number:	<u>304-630-1600</u>
Fax Number:	<u>304-630-1601</u>
Email Address:	

Firm Name:	
Firm Address:	
Representative Attending:	
Phone Number:	
Fax Number:	
Email Address:	

Firm Name:	
Firm Address:	
Representative Attending:	
Phone Number:	
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