



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
 GSD086417

PAGE
 1

ADDRESS CORRESPONDENCE TO ATTENTION OF
 KRISTA FERRELL
 304-558-2596

RFQ COPY
 TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

DEPARTMENT OF ADMINISTRATION
 GENERAL SERVICES DIVISION
 BUILDING FOUR
 112 CALIFORNIA AVENUE
 CHARLESTON, WV
 25305 304-558-2317

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
02/14/2008				

BID OPENING DATE: 02/20/2008 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
				ADDENDUM NO. 1		
				THIS ADDENDUM IS ISSUED TO:		
				1.) ANSWER QUESTIONS SUBMITTED DURING THE MANDATORY PRE-BID MEETING AND THOSE SUBMITTED PRIOR TO THE FEBRUARY 8, 2008 DEADLINE FOR TECHNICAL QUESTIONS.		
				2.) PROVIDE A COPY OF THE MANDATORY PRE-BID ATTENDEE LIST.		
				BID OPENING DATE REMAINS: 02/20/2008 BID OPENING TIME REMAINS: 1:30 PM		
				***** END ADDENDUM NO. 1 *****		
0001	1	JB		968-42		
				EQUIPMENT DISASSEMBLY & REMOVAL, BLDG#4		
				***** THIS IS THE END OF RFQ GSD086417 ***** TOTAL:		

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
-----------	-----------	------

TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE
-------	------	-----------------------------------

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
14. **HIPAA Business Associate Addendum** - The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in cases of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

SIGNED BID TO:

Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

RFQ#GDS086417 Bldg#4 Equipment Disassembly & Removal Project

Mandatory Pre-Bid Meeting: 2/6/2008

Technical Questions & Answers

Question #1: Will the Owner coordinate the start of GSD086417 with the start of GSD086418 in the event one Contractor is awarded both projects?

Answer#1: Yes, but the bidders submitting bids on both projects should prepare to be working both projects simultaneously.

Question#2: Are the concrete pads on the floor to be removed?

Answer#2: Per the specifications, yes.

Question#3: How is the floor to be finished after removal of the concrete pads?

Answer#3: Floor is to be finished to a level, smooth state. It does NOT need to be painted.

Question#4: Will any asbestos be removed prior to the start of work?

Answer#4: Yes, by the Owner. However, should the Contractor encounter any unforeseen asbestos, he should contact Owner personnel immediately.

Question#5: How should cut piping be capped?

Answer#5: Piping should be cut, capped and welded 8-12" from nearest floor, wall, ceiling.

Question#6: There are several pipes that are already cut...should these be capped as well?

Answer#6: Yes. They should be cut, capped and welded in the exact manner as addressed in Answer #5.

Question#7: Are the pumps along the west wall of the basement mechanical room to be removed?

Answer#7: Yes.

Question#8: Are refrigerants or oils to be removed by Contractor?

Answer#8: No. The equipment to be removed should be free of oil and refrigerants, and it is the responsibility of the Owner to remove it. This is a direct change from the original specifications.

Question#9: Are the chilled water supply/return lines active (along the west wall of the basement mechanical room)?

Answer#9: Yes, this room is where the building is supplied with chilled water. Contractor will verify with Owner which lines are active prior to any cutting of pipe.

Question#10: Will there be a pre-construction meeting?

Answer#10: Yes, in which the physical location of the project will be revisited by both Owner and Contractor personnel.

Question#11: Is the excess equipment (e.g. racks, dollies, supplies, etc) located in the rooms housing equipment to be removed under this contract to be evacuated by the Owner prior to the start of the work?

Answer#11: Yes.

Question#12: Is the red pump in the mechanical room to be removed?

Answer#12: No.

Question#13: Has the boiler shown in Attachment 1 already been removed?

Answer#13: Yes, as part of another project.

Question#14: Is the external housing of the cooling tower to be removed?

Answer#14: Yes, the metal wall on the south side of the cooling tower is to be entirely removed.

Question#15: Will the Owner allow the Contractor to operate extremely loud equipment to accomplish this project, ie jackhammers, etc.?

Answer#15: The Contractor should notify Owner personnel prior to any prolonged, excessively loud production of noise. However, the Owner expects that loud machinery will be necessary to accomplish the work.

Question#16: What is the weight of the cooling tower?

Answer#16: The shipping weight is approximately 10,000 pounds.

Question#17: Are the transformers live?

Answer#17: No. However, contractor should plan to have an electrician as part of the team for this project, to consult with owner about the active/inactive status of any electrical equipment prior to its removal.

Question#18: It appears as if three of the transformers are not marked to show that they are free of PCBs? Is this the case?

Answer#18: All transformers removed under this contract are free of PCBs.

Question#19: Is the steel "buswork" connected to the ceiling of the transformer room to be removed?

Answer#19: Where it does not support any apparatus not removed by this contract, yes.

Question#20: Is the steel pipe in the transformer room to be capped?

Answer#20: Yes, as per the specification for any other pipe covered by this contract, approximately 8-12" from the nearest wall, floor or ceiling, it should be cut, capped and welded.

Question#21: Can the pre-bid attendees get a copy of the pre-bid sign-in sheet?

Answer#21: A copy will be included in the first addendum to the RFQ.

PRE-BID CONFERENCE
SIGN IN SHEET

Request for Quotation Number: _____

Date: _____

PLEASE PRINT LEGIBLY. THIS INFORMATION IS ESSENTIAL TO CONTACT THE ATTENDEES IN A TIMELY MANNER. FAILURE TO DO SO MAY RESULT IN DELAYS IN YOUR COMPANY GETTING IMPORTANT BID INFORMATION.

Firm Name:	GLEM COMPANY
Firm Address:	PO Box 2109 CHARLESTON, WV 25328
Representative Attending:	DAVID MUSSEK
Phone Number:	541-9098
Fax Number:	344 0833
Email Address:	dcmussek@wvdstl.net

Firm Name:	Garcie R. Marker & Sons Inc
Firm Address:	1119 Jefferson Rd. So. Ches, WV. 25304
Representative Attending:	Allen Marker
Phone Number:	944-0590
Fax Number:	746-5203
Email Address:	

Firm Name:	Bryan Graham Carrier
Firm Address:	2 Mission Way
Representative Attending:	Bryan Graham
Phone Number:	(304) 757-0995
Fax Number:	304-757-3018
Email Address:	bryan.graham@carrier.wtc.com

Firm Name:	Cinco
Firm Address:	PO Box 480 Culloden WV 25016
Representative Attending:	Jeff Gilkewater
Phone Number:	562-0121
Fax Number:	562-0320
Email Address:	Cinco@wv2.com

Firm Name:	AAA Mechanical Service
Firm Address:	3760 Sleepy Hollow Dr. Hammock WV 25526
Representative Attending:	Michael Hatfield
Phone Number:	(304) 767-5610
Fax Number:	757-6716
Email Address:	Mike.Hatfield@aamservice.com

Firm Name:	Charles Carter Carta Tech
Firm Address:	540 Laon Sullyway Rd. Charlottesville WV
Representative Attending:	Charles Allan Ray
Phone Number:	(304) 346 0519
Fax Number:	346-8920
Email Address:	Carta@CartaTech.com

PRE-BID CONFERENCE
SIGN IN SHEET

Request for Quotation Number: 650086417

Date: _____

PLEASE PRINT LEGIBLY. THIS INFORMATION IS ESSENTIAL TO CONTACT THE ATTENDEES IN A TIMELY MANNER. FAILURE TO DO SO MAY RESULT IN DELAYS IN YOUR COMPANY GETTING IMPORTANT BID INFORMATION.

Firm Name:	Rich's Refs.
Firm Address:	1151 Airport Rd. Sutton W.V. 26001
Representative Attending:	Shane Oney
Phone Number:	304-765-5833
Fax Number:	304-765-2063
Email Address:	oney@richsac.com

Firm Name:	BADGER CONCRETE CO
Firm Address:	61 STOCKERT RD. MORGANTOWN WV 26508
Representative Attending:	Penny Assisi
Phone Number:	304-685-2076
Fax Number:	304-594-9125
Email Address:	PJASSIF@GOL.COM

Firm Name:	WILLIAM E. ASKEW BDA
Firm Address:	ELCO MECHANICAL PO BOX 349 CHARLESTON WV 25322
Representative Attending:	
Phone Number:	304 346-0546
Fax Number:	304 346-0548
Email Address:	

Firm Name:	
Firm Address:	
Representative Attending:	
Phone Number:	
Fax Number:	
Email Address:	

Firm Name:	
Firm Address:	
Representative Attending:	
Phone Number:	
Fax Number:	
Email Address:	

Firm Name:	
Firm Address:	
Representative Attending:	
Phone Number:	
Fax Number:	
Email Address:	