



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER  
 GSD086413

PAGE  
 1

ADDRESS CORRESPONDENCE TO ATTENTION OF  
 KRISTA FERRELL  
 304-558-2596

RFQ COPY  
 TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

DEPARTMENT OF ADMINISTRATION  
 VARIOUS LOCALES AS INDICATED  
 BY ORDER

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
01/02/2008				

BID OPENING DATE: 01/10/2008      BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
				ADDENDUM NO. 1		
				THIS ADDENDUM IS ISSUED TO ANSWER THE QUESTIONS SUBMITTED DURING THE MANDATORY PRE-BID MEETING AND THOSE QUESTIONS RECEIVED PRIOR TO THE DECEMBER 20, 2007 DEADLINE. ALSO, TO EXTEND THE BID OPENING DATE.		
				BID OPENING DATE IS EXTENDED TO: 01/10/2008 BID OPENING TIME REMAINS: 1:30 PM		
				***** END ADDENDUM NO. 1 *****		
0001	1	JB		910-54		
				INTERIOR PAINTING OF BLDGS #5, #6 & #7		

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS  
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
14. **HIPAA Business Associate Addendum -** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

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**INSTRUCTIONS TO BIDDERS**

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in cases of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

**SIGNED BID TO:**

Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

RFQ#GSD086413

Mandatory Pre-Bid Meeting Notes (Q & A)

The following questions were asked at the December 18, 2007 Mandatory Pre-Bid Meeting for this project. Please accept the answers listed below each question as the Agency's response to said question.

**Question #1:** Is the wall paint provided?

**Answer #1:** Yes, but the paint for the metal door frames, nor any of the primer, is provided.

**Question#2:** Will the Contractor need to protect the metal trim on the "spaghetti" ceilings?

**Answer #2:** Yes

**Question#3:** Will the Contractor be required to fix bad spots in the ceilings?

**Answer#3:** Yes, some patching is required.

**Question#4:** Will the Contractor need to paint the inside only of the metal door frames?

**Answer#4:** Yes, the Contractor must paint the side of the frames facing the work area.

**Question#5:** Will the Contractor need to paint around the chair-rail trim in the Conference rooms of Building Seven?

**Answer#5:** Yes. The Agency will also remove the acoustical wall panels to allow the Contractor to paint behind them.

**Question#6:** In reviewing the drawings handed out at the pre-bid, it was noticed that the Second Floor Mezzanine level of Building Seven was omitted. Can the bidders get a copy of this floorplan?

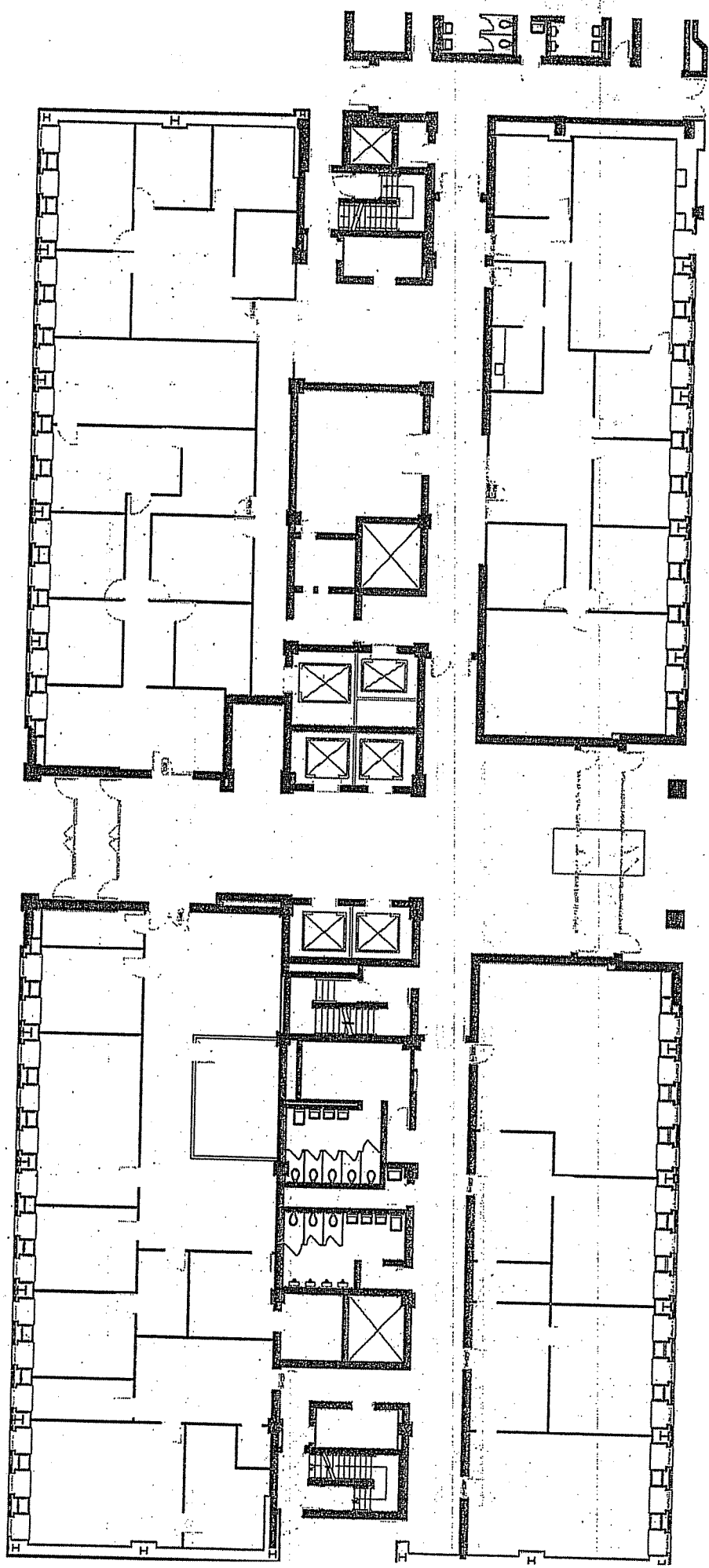
**Answer#6:** Please see attached drawings of all four work areas.

**Question#7:** Does the cove base located in certain areas need returned to the wall once painting is complete?

**Answer#7:** No, only removed.

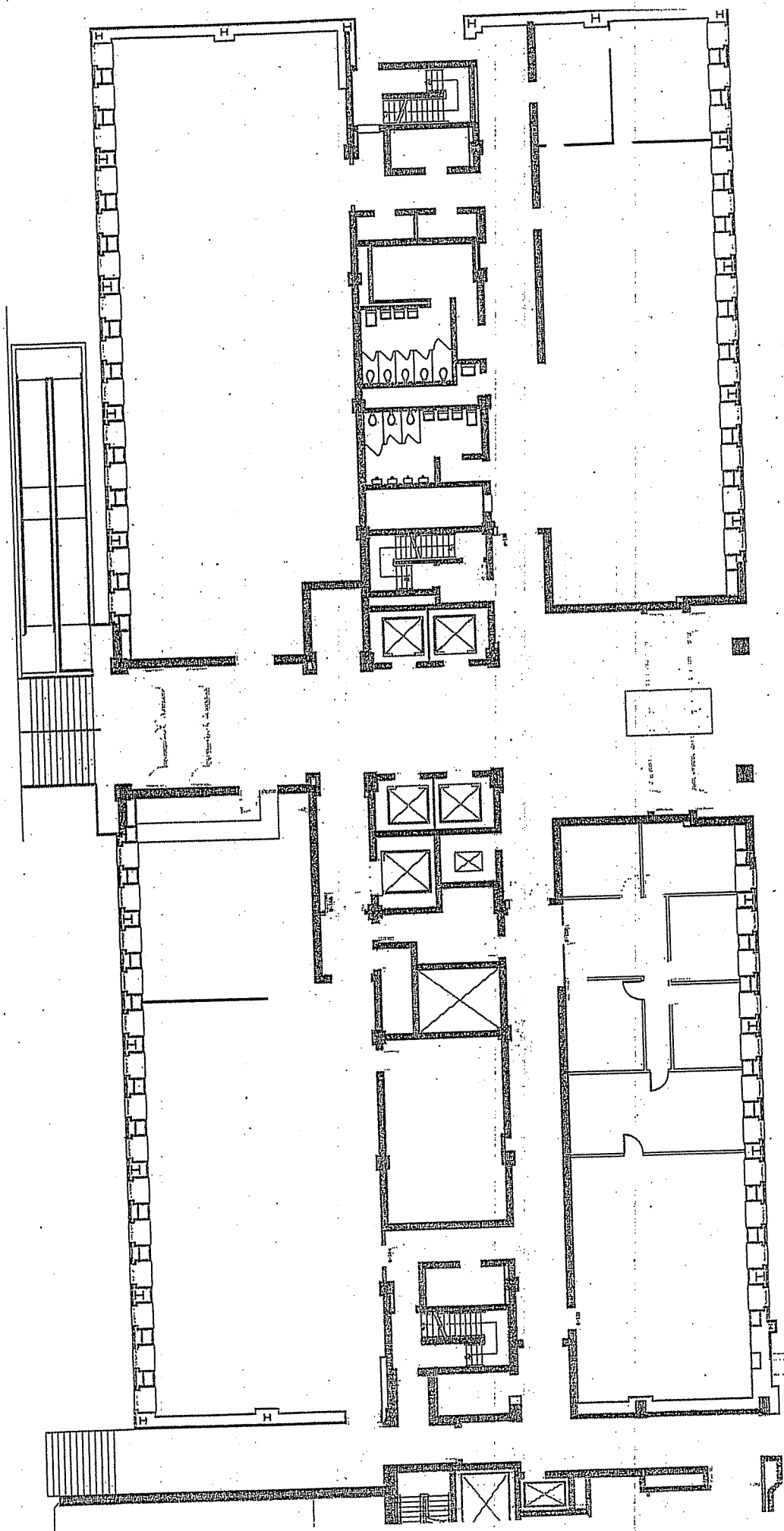
**Question#8:** Do signage and labels need removed and returned to the Agency?

**Answer#8:** Only fixed signage, such as plastic or metal signs, need to be turned over to the Agency. Labels, stickers, etc that are destroyed during removal prior to painting need not be returned to the Agency.



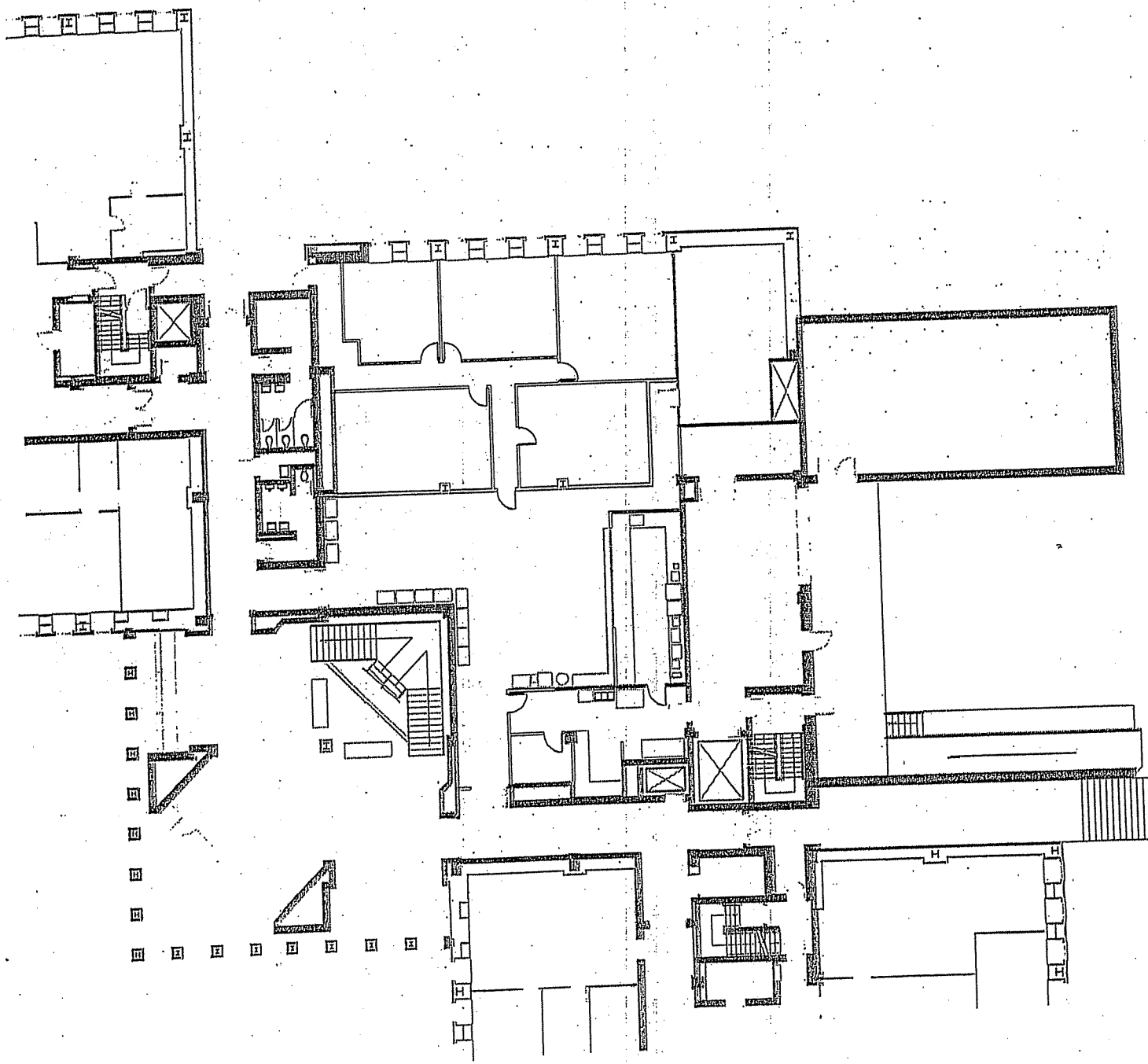
FIRST FLOOR PLAN

B5



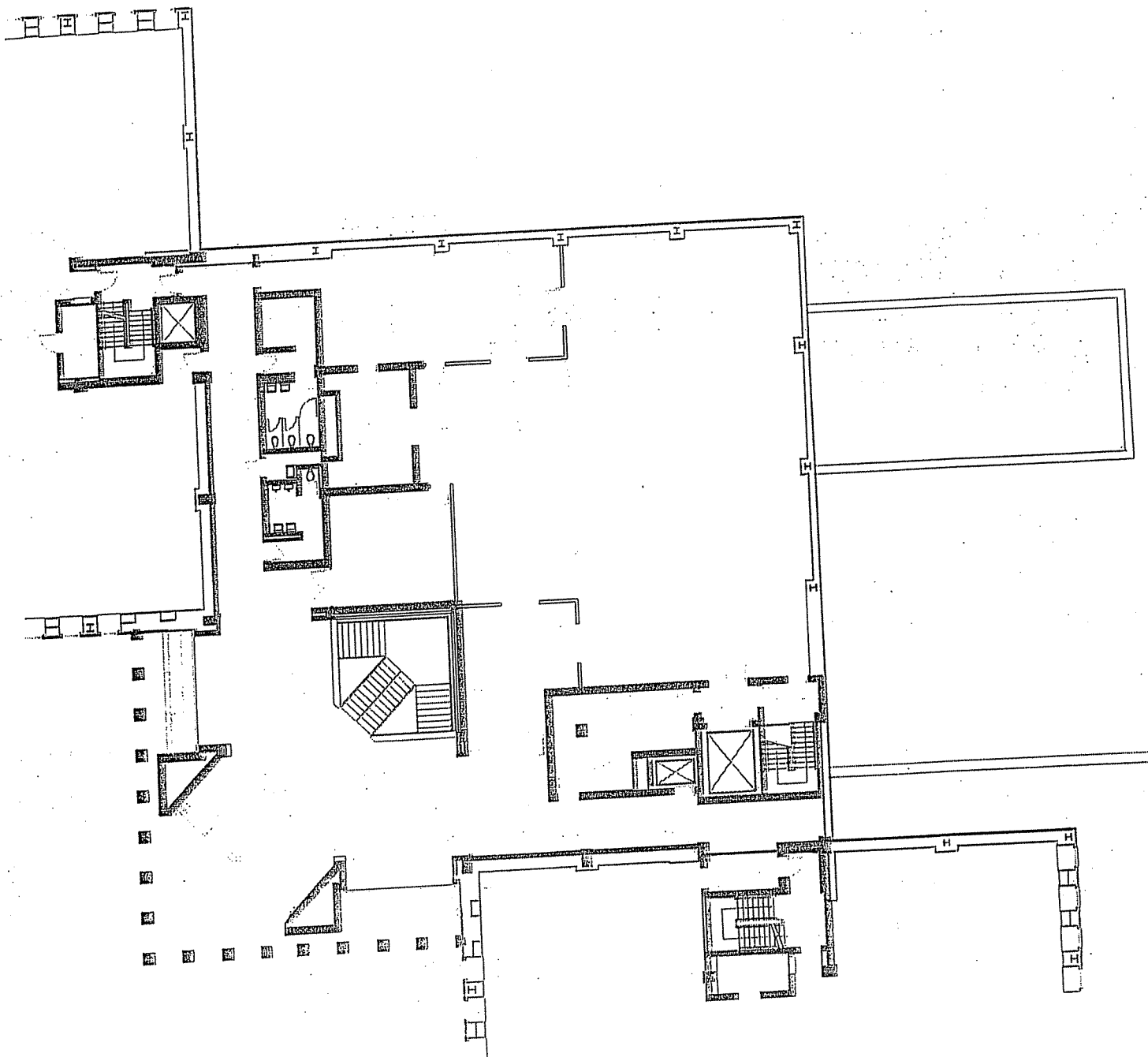
FIRST FLOOR PLAN

56



FIRST FLOOR PLAN

Bld. 7



SECOND FLOOR PLAN

B7

PRE-BID CONFERENCE  
SIGN IN SHEET

Request for Quotation Number: GSD086413

Date: 12/18/2007

PLEASE PRINT LEGIBLY. THIS INFORMATION IS ESSENTIAL TO CONTACT THE ATTENDEES IN A TIMELY MANNER. FAILURE TO DO SO MAY RESULT IN DELAYS IN YOUR COMPANY GETTING IMPORTANT BID INFORMATION.

Firm Name:	<u>Wiseman Const</u>
Firm Address:	<u>1616 6th Ave Charleston, WV 25312</u>
Representative Attending:	<u>Hop White</u>
Phone Number:	<u>304-1200 Ext 215</u>
Fax Number:	<u>304-1281</u>
Email Address:	<u>hwhite@wisemanconst.com</u>

Firm Name:	<u>American Star Painting</u>
Firm Address:	<u>Marietta Ohio 44130</u>
Representative Attending:	<u>Grant Tolson / PETE SALIBA</u>
Phone Number:	<u>(740) 573-5634</u>
Fax Number:	<u>(740) 373-5639</u>
Email Address:	

Firm Name:	<u>Danhill Const. Co</u>
Firm Address:	<u>P.O. Box 685 Gawley Bridge, W. Va 25085</u>
Representative Attending:	<u>Dan Hill</u>
Phone Number:	<u>304-632-1600</u>
Fax Number:	<u>632-1501</u>
Email Address:	<u>Danhill@hotmail.com</u>

Firm Name:	<u>W.D. Watters</u>
Firm Address:	<u>RR 2 Box 368 Chas, W. VA</u>
Representative Attending:	<u>Ken Bowen</u>
Phone Number:	<u>744-9431</u>
Fax Number:	<u>744-9433</u>
Email Address:	<u>W.D.W@verizon.net</u>

Firm Name:	<u>Super Sharp Inc</u>
Firm Address:	<u>107 Park Ave. N. Va. W.V. 25143</u>
Representative Attending:	<u>Richard Tolson / Terry Tolson</u>
Phone Number:	<u>(304) 747-8786</u>
Fax Number:	<u>755-4643</u>
Email Address:	<u>Richard.Tolson3@verizon.net</u>

Firm Name:	<u>WATERS ATB</u>
Firm Address:	<u>P.O. Box 823 ELPANHOR W.V. 25020</u>
Representative Attending:	<u>DAVE WATERS</u>
Phone Number:	<u>586-4622 2264</u>
Fax Number:	<u>586-2263</u>
Email Address:	



PRE-BID CONFERENCE  
SIGN IN SHEET

Request for Quotation Number: \_\_\_\_\_

GSD086413

Date: \_\_\_\_\_

18-Dec-07

PLEASE PRINT LEGIBLY. THIS INFORMATION IS ESSENTIAL TO CONTACT THE ATTENDEES IN A TIMELY MANNER. FAILURE TO DO SO MAY RESULT IN DELAYS IN YOUR COMPANY GETTING IMPORTANT BID INFORMATION.

Firm Name:	Spec. ty Groups
Firm Address:	PO Box 96 Bridgeport WV
Representative Attending:	Donald Lalake
Phone Number:	623-3278
Fax Number:	
Email Address:	

Firm Name:	
Firm Address:	
Representative Attending:	
Phone Number:	
Fax Number:	
Email Address:	

Firm Name:	BEAM INC.
Firm Address:	Rock BRANCH MESH, PARIS POCA WV
Representative Attending:	KEN PINKSTON
Phone Number:	437-0316
Fax Number:	346-1307
Email Address:	KCPINKSTON@AOL.COM

Firm Name:	
Firm Address:	
Representative Attending:	
Phone Number:	
Fax Number:	
Email Address:	

Firm Name:	DAV WATER
Firm Address:	A WATER CO LD 201 MURRAY AVE McKees Rocks PA 15136
Representative Attending:	DAV WATER
Phone Number:	412-371-4477
Fax Number:	412-371-9625
Email Address:	DAV@A1WATER.COM

Firm Name:	
Firm Address:	
Representative Attending:	
Phone Number:	
Fax Number:	
Email Address:	