



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
 GSD086410

PAGE
 1

ADDRESS CORRESPONDENCE TO ATTENTION OF
 KRISTA FERRELL
 304-558-2596

RFQ COPY
 TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

DEPARTMENT OF ADMINISTRATION
 VARIOUS LOCALES AS INDICATED
 BY ORDER

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B	FREIGHT TERMS
10/29/2007				
BID OPENING DATE: 11/06/2007		BID OPENING TIME 01:30PM		

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
				ADDENDUM NO. 2		
				THIS ADDENDUM IS ISSUED TO ANSWER TECHNICAL QUESTIONS SUBMITTED PRIOR TO THE OCTOBER 15, 2007 DEADLINE AND TO EXTEND THE BID OPENING DATE.		
				BID OPENING DATE IS EXTENDED TO: 11/06/2007		
				BID OPENING TIME REMAINS: 1:30 PM		
				***** END ADDENDUM NO. 2 *****		
0001	1	MN		962-23		
				ANNUAL WATER TREATMENT SERVICES		
				***** THIS IS THE END OF RFQ GSD086410 ***** TOTAL:		

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this contract is automatically null and void, and is terminated without further order.
14. **HIPAA Business Associate Addendum -** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in cases of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

SIGNED BID TO:

Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

RFQ#GSD086410 Water Treatment Services ADDENDUM #1

Location Schedule Corrections

Please modify the location schedule, per the attached revised list. Equipment was added to the listing for Buildings 4, 5 & 17; plus, the boiler quantity listed for Building 5 was increased from 3 to 4 Bryan boilers. Building 8 was removed entirely, as the hot water loop is supplied from the Cultural Center, which is under contract for service with the Division of Culture & History.

Bid Form Correction

Please modify the bid form, per the attached. Building 8 was removed from the bid form.

Technical Questions

Question#1: Will all new boiler equipment be installed prior to award of contract?

Answer #1: Yes.

Question#2: Per Page 9, Section 5, what is meant by "all other water-related sites?"

Answer#2: Any site in which a tower is present.

Question#3: Is Page 10, Section A.6, which states that "TDS: Maintain a maximum value of 10ppm" correct?

Answer#3: No. Please correct to say "6. TDS: Maintain at approximately 3000ppm, with a maximum value of 5000ppm."

Question#4: Is Page 10, Section B.1.e, which states that "TDS: Maintain a maximum value of 10ppm" correct?

Answer#4: No. Please correct to say "e.TDS: Maintain at a maximum value of 100ppm."

Question#5: Sections A & B on Page 10 refer to tests which are not part of "standard" monthly service. Are all of the tests listed in the technical specifications required, though it may significantly increase the program costs?

Answer#5: Yes, all listed are required.

Question#6: From the Location Schedule of Page 12, do Buildings 1 & 3 have no chemical treatment added at these locations?

Answer#6: Yes.

Question#7: From the Location Schedule of Page 12, is the chilled water loop treated at Bldg#11?

Answer#7: Yes.

Question#8: From the Location Schedule of Page 12, is the successful vendor responsible for the mechanical repair of the water softening station in the basement of Bldg#5?

Answer#8: Yes.

Question#9: Page 11, Section B.3.b states that TDS will be maintained “within 600 to 1200 ppm to a maximum 30 times RO water TDS...” yet, there is no RO. Is this accurate?

Answer#9: No. Please correct to read “b. TDS: Maintain a value between 600 and 1200 ppm, to a maximum of 30 times return water TDS.”

Question#10: Page 11, Section C seems to refer to the startup of cooling towers? Is the Agency installing any new cooling towers?

Answer#10: None to which this contract would apply.

Revised Location Schedule

LOCATION SCHEDULE

Building No.	SYSTEM
1. Main Capitol Bldg./Bsmt	Loop Ch wtr/ Steam reduce. Sta.
3. DMV Bldg/Bsmt	Loop Ch wtr/Steam reduce. Sta.
4. 112 California Avenue	Loop Ch wtr/Steam reduce. Sta. Hot water closed loop
5. Capitol Complex/Highways	4 Bryan Boilers/ chill loop Water softening station Hot water closed loop
6. Capitol Complex/Education	10 n900 boilers/chill loop
11. Chilled Water Plant	Chill loop/ Towers are (DOLPHIN) Treated, test ONLY & Legionella
17. 2101 Wash St. Finance Bldg	21 water loop heat pumps Cooling Tower
21. Fairmont/Bsmt (109 Adams St)	7 hot water boilers
22. Tax &Revenue Bldg.	Closed chill water loop/2 boilers
23. Beckley Bldg (407 Neville St)	Hydronic heat pumps/1 boiler/tower
25. Parkersburg Bldg (5 th & Avery)	Hydronic Heat Pumps/ 2 boilers/tower
36. One Davis Square	Loop Ch wtr/Tower/ Boiler
37. DEP/Kanawha City	Kinetco Water Units/Mammoth/ Boilers 2) test mammoth units

Revised Bid Form**BID FORM**

LOCATION	MONTHLY COST	YEARLY COST
1. Main Capitol Bldg./Bsmt	\$ _____	\$ _____
3. DMV Bldg/Bsmt	\$ _____	\$ _____
4. 112 California Avenue	\$ _____	\$ _____
5. Capitol Complex/Highways	\$ _____	\$ _____
6. Capitol Complex/Education	\$ _____	\$ _____
11. Chilled Water Plant	\$ _____	\$ _____
17. 2101 Wash St. Finance Bldg	\$ _____	\$ _____
21. Fairmont/Bsmt (109 Adams St)	\$ _____	\$ _____
22. Tax & Revenue Bldg.	\$ _____	\$ _____
23. Beckley Bldg (407 Neville St)	\$ _____	\$ _____
25. Parkersburg Bldg (5 th & Avery)	\$ _____	\$ _____
37. DEP/Kanawha City	\$ _____	\$ _____
36. One Davis Square	\$ _____	\$ _____
	TOTAL ANNUAL COST	\$ _____