



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
GSD086410

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
KRISTA FERRELL 304-558-2596

RFQ COPY
 TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

DEPARTMENT OF ADMINISTRATION
 VARIOUS LOCALES AS INDICATED
 BY ORDER

DATE PRINTED	TERMS OF SALE	SHIP VIA	FOB	FREIGHT TERMS
10/04/2007				

BID OPENING DATE: 10/30/2007 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	MN		962-23		
ANNUAL WATER TREATMENT SERVICES REQUEST FOR QUOTATION THE WEST VIRGINIA PURCHASING DIVISION FOR THE AGENCY, THE WEST VIRGINIA DEPARTMENT OF ADMINISTRATION'S GENERAL SERVICE DIVISION, IS SOLICITING BIDS TO PROVIDE THE AGENCY WITH WATER TREATMENT AND TESTING SERVICES IN VARIOUS FACILITIES INCLUDING THE STATE CAPITOL COMPLEX, VARIOUS DOWNTOWN CHARLESTON BUILDINGS, AND OTHERS FACILITES AS DEFINED IN THE ATTACHED SPECIFICATIONS. THE WATER TREATMENT PROGRAM IS TO INCLUDE ALL BOILER SYSTEMS, COOLING TOWERS, CHILLERS, WATER LOOPS, CONDENSATE LINES, TANKS, AND/OR OTHER SYSTEMS DEFINED BY GENERAL SERVICES. TECHNICAL QUESTIONS CONCERNING THIS PROJECT MUST BE SUBMITTED IN WRITING TO KRISTA FERRELL IN THE WEST VIRGINIA STATE PURCHASING DIVISION VIA MAIL AT THE ADDRESS SHOWN IN THE BODY OF THIS RFQ, VIA FAX AT 304-558-4115, OR VIA EMAIL AT KFERRELL@WVADMIN.GOV. TECHNICAL QUESTIONS INCLUDE, BUT ARE NOT LIMITED TO: SCOPE OF WORK, LABOR, MATERIALS, CLARIFICATIONS TO SPECIFICATIONS, ETC. DEADLINE FOR ALL TECHNICAL QUESTIONS IS MONDAY, OCTOBER 15, 2007 AT 9:00 AM. ALL TECHNICAL QUESTIONS RECEIVED, IF ANY, WILL BE ANSWERED BY ADDENDUM AFTER THE DEADLINE. QUESTIONS CONCERNING THE PROCESS BY WHICH A VENDOR MAY SUBMIT A BID TO THE STATE OF WEST VIRIGNIA ARE						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

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**GENERAL TERMS & CONDITIONS
PURCHASE ORDER/CONTRACT**

1. **ACCEPTANCE:** Seller shall be bound by this order and its terms and conditions upon receipt of this order.
2. **APPLICABLE LAW:** The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
3. **NON-FUNDING:** All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the terms of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
4. **COMPLIANCE:** Seller shall comply with all Federal, State and local laws, regulations and ordinances including, but not limited to, the prevailing wage rates of the WV Division of Labor.
5. **MODIFICATIONS:** This writing is the parties final expression of intent. No modification of this order shall be binding unless agreed to in writing by the Buyer.
6. **ASSIGNMENT:** Neither this Order nor any monies due, or to become due hereunder may be assigned by the Seller without the Buyer's consent.
7. **WARRANTY:** The Seller expressly warrants that the goods and/or services covered by this order will: {a} conform to the specifications, drawings, samples or other description furnished or specified by the Buyer {b} be merchantable and fit for the purpose intended and/or {c} be free from defect in material and workmanship.
8. **CANCELLATION:** The Director or Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
9. **SHIPPING, BILLING & PRICES:** Prices are those stated in this order. No price increase will be accepted without written authority from the Buyer. All goods or services shall be shipped on or before the date specified in this Order.
10. **LATE PAYMENTS:** Payments may only be made after the delivery of goods or services. Interest may be paid on late payments in accordance with the *West Virginia Code*.
11. **TAXES:** The State of West Virginia is exempt from Federal and State taxes and will not pay or reimburse such taxes.

12. **RENEWAL:** Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
14. **HIPAA Business Associate Addendum** - The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.



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<p>NOT CONSIDERED TECHNICAL QUESTIONS AND AS SUCH, MAY BE SUBMITTED AT ANY TIME PRIOR TO THE BID OPENING AND IN ANY FORMAT. THESE QUESTIONS INCLUDE, BUT ARE NOT LIMITED TO: HOW/WHEN/WHERE TO SUBMIT A BID, FORMS, NUMBER OF ADDENDUMS ISSUED, ETC.</p> <p>BIDDERS MAY ARRANGE A SITE VISIT AT ANY TIME PRIOR TO THE BID OPENING BY CONTACTING BOB KILPATRICK IN THE GENERAL SERVICE DIVISION AT 558-0250 OR VIA EMAIL AT BOBK@WVADMIN.GOV. NO QUESTIONS WILL BE ACCEPTED DURING SITE VISITS. ALL QUESTIONS MUST FOLLOW THE GUIDELINES AS SET FORTH IN THIS RFQ.</p> <p>EXHIBIT 1</p> <p>LIFE OF CONTRACT: THIS CONTRACT BECOMES EFFECTIVE ON AWARD AND EXTENDS FOR A PERIOD OF ONE (1) YEAR OR UNTIL SUCH "REASONABLE TIME" THEREAFTER AS IS NECESSARY TO OBTAIN A NEW CONTRACT OR RENEW THE ORIGINAL CONTRACT. THE "REASONABLE TIME" PERIOD SHALL NOT EXCEED TWELVE (12) MONTHS. DURING THIS "REASONABLE TIME" THE VENDOR MAY TERMINATE THIS CONTRACT FOR ANY REASON UPON GIVING THE DIRECTOR OF PURCHASING 30 DAYS WRITTEN NOTICE.</p> <p>UNLESS SPECIFIC PROVISIONS ARE STIPULATED ELSEWHERE IN THIS CONTRACT DOCUMENT, THE TERMS, CONDITIONS, AND PRICING SET HEREIN ARE FIRM FOR THE LIFE OF THE CONTRACT.</p> <p>RENEWAL: THIS CONTRACT MAY BE RENEWED UPON THE MUTUAL WRITTEN CONSENT OF THE SPENDING UNIT AND VENDOR, SUBMITTED TO THE DIRECTOR OF PURCHASING THIRTY (30) DAYS PRIOR TO THE EXPIRATION DATE. SUCH RENEWAL SHALL BE IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE</p>						

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<p>ORIGINAL CONTRACT AND SHALL BE LIMITED TO TWO (2) SUCCESSIVE ONE (1) YEAR PERIODS.</p> <p>CANCELLATION: THE DIRECTOR OF PURCHASING RESERVES THE RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR IF THE COMMODITIES AND/OR SERVICE SUPPLIED ARE OF AN INFERIOR QUALITY OR DO NOT CONFORM WITH THE SPECIFICATIONS OF THE BID AND CONTRACT HEREIN.</p> <p>OPEN MARKET CLAUSE: THE DIRECTOR OF PURCHASING MAY AUTHORIZE A SPENDING UNIT TO PURCHASE ON THE OPEN MARKET, WITHOUT THE FILING OF A REQUISITION OR COST ESTIMATE, ITEMS SPECIFIED ON THIS CONTRACT FOR IMMEDIATE DELIVERY IN EMERGENCIES DUE TO UNFORESEEN CAUSES (INCLUDING BUT NOT LIMITED TO DELAYS IN TRANSPORTATION OR AN UNANTICIPATED INCREASE IN THE VOLUME OF WORK).</p> <p>INSURANCE: SUCCESSFUL VENDOR SHALL FURNISH PROOF OF COVERAGE OF COMMERCIAL GENERAL LIABILITY INSURANCE PRIOR TO ISSUANCE OF THE CONTRACT. UNLESS OTHERWISE SPECIFIED IN THE BID DOCUMENTS, THE MINIMUM AMOUNT OF INSURANCE COVERAGE REQUIRED IS \$250,000.</p> <p>WORKER'S COMPENSATION: VENDOR IS REQUIRED TO PROVIDE A CERTIFICATE FROM WORKER'S COMPENSATION IF SUCCESSFUL.</p> <p>BANKRUPTCY: IN THE EVENT THE VENDOR/CONTRACTOR FILES FOR BANKRUPTCY PROTECTION, THIS CONTRACT IS AUTOMATICALLY NULL AND VOID, AND IS TERMINATED WITHOUT FURTHER ORDER.</p> <p>REV. 9/98</p> <p style="text-align: center;">VENDOR PREFERENCE CERTIFICATE</p>						

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CERTIFICATION AND APPLICATION* IS HEREBY MADE FOR PREFERENCE IN ACCORDANCE WITH WEST VIRGINIA CODE, 5A-3-37 (DOES NOT APPLY TO CONSTRUCTION CONTRACTS). A. APPLICATION IS MADE FOR 2.5% PREFERENCE FOR THE REASON CHECKED: <input type="checkbox"/> BIDDER IS AN INDIVIDUAL RESIDENT VENDOR AND HAS RESIDED CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR <input type="checkbox"/> BIDDER IS A PARTNERSHIP, ASSOCIATION OR CORPORATION RESIDENT VENDOR AND HAS MAINTAINED ITS HEAD-QUARTERS OR PRINCIPAL PLACE OF BUSINESS CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR 80% OF THE OWNERSHIP INTEREST OF BIDDER IS HELD BY ANOTHER INDIVIDUAL, PARTNERSHIP, ASSOCIATION OR CORPORATION RESIDENT VENDOR WHO HAS MAINTAINED ITS HEADQUARTERS OR PRINCIPAL PLACE OF BUSINESS CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR <input type="checkbox"/> BIDDER IS A CORPORATION NONRESIDENT VENDOR WHICH HAS AN AFFILIATE OR SUBSIDIARY WHICH EMPLOYS A MINIMUM OF ONE HUNDRED STATE RESIDENTS AND WHICH HAS MAINTAINED ITS HEADQUARTERS OR PRINCIPAL PLACE OF BUSINESS WITHIN WEST VIRGINIA CONTINUOUSLY FOR THE FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION. B. APPLICATION IS MADE FOR 2.5% PREFERENCE FOR THE REASON CHECKED: <input type="checkbox"/> BIDDER IS A RESIDENT VENDOR WHO CERTIFIES THAT,						

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<p>DURING THE LIFE OF THE CONTRACT, ON AVERAGE AT LEAST 75% OF THE EMPLOYEES WORKING ON THE PROJECT BEING BID ARE RESIDENTS OF WEST VIRGINIA WHO HAVE RESIDED IN THE STATE CONTINUOUSLY FOR THE TWO YEARS IMMEDIATELY PRECEDING SUBMISSION OF THIS BID;</p> <p>OR</p> <p>() BIDDER IS A NONRESIDENT VENDOR EMPLOYING A MINIMUM OF ONE HUNDRED STATE RESIDENTS OR IS A NONRESIDENT VENDOR WITH AN AFFILIATE OR SUBSIDIARY WHICH MAINTAINS ITS HEADQUARTERS OR PRINCIPAL PLACE OF BUSINESS WITHIN WEST VIRGINIA EMPLOYING A MINIMUM OF ONE HUNDRED STATE RESIDENTS WHO CERTIFIES THAT, DURING THE LIFE OF THE CONTRACT, ON AVERAGE AT LEAST 75% OF THE EMPLOYEES OR BIDDERS' AFFILIATE'S OR SUBSIDIARY'S EMPLOYEES ARE RESIDENTS OF WEST VIRGINIA WHO HAVE RESIDED IN THE STATE CONTINUOUSLY FOR THE TWO YEARS IMMEDIATELY PRECEDING SUBMISSION OF THIS BID.</p> <p>BIDDER UNDERSTANDS IF THE SECRETARY OF TAX & REVENUE DETERMINES THAT A BIDDER RECEIVING PREFERENCE HAS FAILED TO CONTINUE TO MEET THE REQUIREMENTS FOR SUCH PREFERENCE, THE SECRETARY MAY ORDER THE DIRECTOR OF PURCHASING TO: (A) RESCIND THE CONTRACT OR PURCHASE ORDER ISSUED; OR (B) ASSESS A PENALTY AGAINST SUCH BIDDER IN AN AMOUNT NOT TO EXCEED 5% OF THE BID AMOUNT AND THAT SUCH PENALTY WILL BE PAID TO THE CONTRACTING AGENCY OR DEDUCTED FROM ANY UNPAID BALANCE ON THE CONTRACT OR PURCHASE ORDER.</p> <p>BY SUBMISSION OF THIS CERTIFICATE, BIDDER AGREES TO DISCLOSE ANY REASONABLY REQUESTED INFORMATION TO THE PURCHASING DIVISION AND AUTHORIZES THE DEPARTMENT OF TAX AND REVENUE TO DISCLOSE TO THE DIRECTOR OF PURCHASING APPROPRIATE INFORMATION VERIFYING THAT BIDDER HAS PAID THE REQUIRED BUSINESS TAXES, PROVIDED THAT SUCH INFORMATION DOES NOT CONTAIN THE AMOUNTS OF</p>						

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<p>TAXES PAID NOR ANY OTHER INFORMATION DEEMED BY THE TAX COMMISSIONER TO BE CONFIDENTIAL.</p> <p>UNDER PENALTY OF LAW FOR FALSE SWEARING (WEST VIRGINIA CODE 61-5-3), BIDDER HEREBY CERTIFIES THAT THIS CERTIFICATE IS TRUE AND ACCURATE IN ALL RESPECTS; AND THAT IF A CONTRACT IS ISSUED TO BIDDER AND IF ANYTHING CONTAINED WITHIN THIS CERTIFICATE CHANGES DURING THE TERM OF THE CONTRACT, BIDDER WILL NOTIFY THE PURCHASING DIVISION IN WRITING IMMEDIATELY.</p> <p>BIDDER: -----</p> <p>DATE: -----</p> <p>SIGNED: -----</p> <p>TITLE: -----</p> <p>* CHECK ANY COMBINATION OF PREFERENCE CONSIDERATION(S) IN EITHER "A" OR "B", OR BOTH "A" AND "B" WHICH YOU ARE ENTITLED TO RECEIVE. YOU MAY REQUEST UP TO THE MAXIMUM 5% PREFERENCE FOR BOTH "A" AND "B". (REV. 12/00)</p> <p>NOTICE</p> <p>A SIGNED BID MUST BE SUBMITTED TO:</p> <p>DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION BUILDING 15 2019 WASHINGTON STREET, EAST</p>						

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				CHARLESTON, WV 25305-0130		
<p>THE BID SHOULD CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPE OR THE BID MAY NOT BE CONSIDERED:</p> <p>SEALED BID</p> <p>BUYER: KRISTA FERRELL-FILE 21</p> <p>RFQ. NO.: GSD086410</p> <p>BID OPENING DATE: 10/30/2007</p> <p>BID OPENING TIME: 1:30 PM</p> <p>PLEASE PROVIDE A FAX NUMBER IN CASE IT IS NECESSARY TO CONTACT YOU REGARDING YOUR BID:</p> <p>-----</p> <p>CONTACT PERSON (PLEASE PRINT CLEARLY):</p> <p>-----</p>						

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REQUEST FOR QUOTATION WATER TREATMENT SERVICES

The Department of Administration, General Services Division (GSD) invites you to submit a quotation for an annual contract for services to perform Water Treatment Services and Testing in various facilities including the State Capitol Complex, various Charleston downtown buildings, and other facilities located in throughout the State. The water treatment program is to include all boiler systems, cooling towers, chillers, water loops, condensate lines and tanks or other systems identified by General Services.

Any services contracted for prior to receipt of the signed purchase order and written notice to proceed letter shall be at the Bidder's risk.

The Bidder agrees that this Bid shall not be withdrawn for a period of ninety (90) consecutive calendar days following the date for receipt of bids.

Bidders can arrange site visits prior to the bid opening date by contacting Bob Kilpatrick, General Services Division Procurement Officer, at (304)558-0250 or email of bobk@wvadmin.gov.

Questions regarding the bid documents may be directed to Krista Ferrell, Senior Buyer, State Purchasing Division, (304) 558-2596, or e-mail kferrell@wvadmin.gov.

GENERAL SPECIFICATIONS

1. All work will be performed in compliance with all applicable safety regulations. Subject to verification and inspection by GSD safety representatives.
2. Work will be performed during normal business hours. 7:00am to 4:00 pm. Monday thru Friday excluding State recognized holidays.
3. Scheduled work may not begin until successful vendor has received a signed purchase order. Monthly service will be authorized by generation of a service request to the vendor as authorization to perform said service. That number will be a reference number for billing purposes.
4. All work will be inspected and approved by GSD prior to approval and payment of invoices. Work orders or service tickets must be signed by authorized GSD personnel at the time of service.
5. All travel costs must be incorporated into the monthly cost bid.
6. Two copies (one original and one copy) of invoice will be submitted for payment and shall include copies of service reports and or testing reports signed by a authorized GSA representative to be mailed to the following address:

General Services Division
1900 Kanawha Blvd. E.
Building 1, Room MB-60
Charleston, WV 25305
Attn: Business Manager

DETAILED SPECIFICATIONS

1. All equipment and chemicals used for water treatment must be in conformance with all applicable federal, state, and local regulations. Vendors shall utilize a water-usage based program utilizing meters and post-bleed controllers.
2. All discharges into the sewage system from cooling tower bleed-off, boiler blow down or system draining must meet all federal, state and local regulations. The use of molybdates is prohibited.
3. All chemical feed equipment is to be installed by the vendor at no additional charge to The State of West Virginia and maintained by the vendor during the duration of the service contract. Equipment is to be installed within 45 days from the effective date of the contract; vendor shall provide staff and materials to maintain proper systems treatment by manual means until such time equipment is installed.
4. The vendor will furnish the following information:
 - A. Detailed list of the equipment to be used and method of delivery into the various systems.
 - B. Completed cost listing of testing services per Building location
 - C. Copies of all MSDS of chemicals/products to be utilized will be furnished to the safety department prior to introduction of product onto the premises.
 - D. Vendor technicians qualifications and experience background.
5. The vendor will perform monthly testing on all specifications with the exception of Legionella which will be performed quarterly in accordance with AIHA and ASTM guidelines. Legionella will be tested at all closed loops, towers and all other water-related sites. Test results will be provided to GSD at no additional cost. All testing cost associated with this contract should be incorporated into the bid for the monthly costs for each building.

The Vendor must:

- 1) Provide a preventative program to eliminate or minimize corrosion and the formation of adherent mineral deposits in the boilers, steam lines, valves, heat exchangers, traps, condensate systems and heat transfer surfaces of related equipment.
- 2) Eliminate or minimize corrosion, the formation of adherent mineral deposits, algae and slime formation and bacterial growth on heat transfer surfaces in re-circulating water line circuits including cooling towers, closed chilled water and hot water systems and closed -loop heat pump systems.
- 3) Provide on-site scientific expertise to analyze problems relating to water treatment discovered during maintenance activities.

TECHNICAL SPECIFICATIONS

A. Closed hydronic systems, including hot-water heating, chilled water, shall have the following water qualities:

1. pH: Maintain a value within 9.0 to 10.5
2. "P" Alkalinity: Maintain a value within 100 to 500 ppm.
3. Boron: Maintain a value within 100 to 200 ppm.
4. Chemical Oxygen Demand: Maintain a maximum value of 100 ppm.
5. Soluble Copper: Maintain a maximum value of 0.20 ppm.
6. TDS: Maintain a maximum value of 10 ppm.
7. Ammonia: maintain a maximum value of 20 ppm.
8. Free caustic alkalinity: Maintain a maximum value of 20 ppm.
9. Microbiological Limits:
 - a. Total Aerobic Plate Count: Maintain a maximum value of 1000 organisms/ml.
 - b. Total Anaerobic Plate Count : Maintain a maximum value of 100 organisms/ml.
 - c. Nitrate Reducers: Maintain a maximum value of 100 organisms/ml.
 - d. Sulfate Reducers: Maintain a maximum value of 0 organisms/ml.
 - e. Iron Bacteria: Maintain a maximum value of 0 organisms/ml.

B. Steam Boiler and Steam Condensate:

1. Steam Condensate:
 - a. pH: Maintain a value within 7.8 to 8.4
 - b. Total Alkalinity: Maintain a value within 5 to 50 ppm.
 - c. Chemical Oxygen Demand: Maintain a maximum value of 15ppm.
 - d. Soluble Copper: Maintain a maximum value of 0.20 ppm.
 - e. TDS: Maintain a maximum value of 10 ppm.
 - f. Ammonia: Maintain a maximum value of 20 ppm.
 - g. Total Hardness: Maintain a maximum value of 2 ppm.
2. Steam Boiler operating at 15 psig and less shall have the following water qualities:
 - a. "OH" Alkalinity: maintain a value within 200 to 400 ppm.
 - b. TDS: Maintain a value within 600 to 3000 ppm.
3. Steam Boiler operating at more than 15 psig shall have the following Water qualities:

- a. "OH" Alkalinity: 200 to 400 ppm.
- b. TDS: Maintain a value within 600 to 1200 ppm to maximum 30 times RO water TDS.

C. Passivation for Galvanized Steel: For the first 60 days of operation.

1. pH: Maintain a value within 7 to 8.
 2. Calcium Carbonate Hardness: Maintain a value within 100 to 300 ppm.
 3. Calcium Carbonate Alkalinity: Maintain a value within 100 to 300 ppm.
-

LOCATION SCHEDULE**Building No.****SYSTEM**

1. Main Capitol Bldg./Bsmt	Loop Ch wtr/ Steam reduce. Sta.
3. DMV Bldg/Bsmt	Loop Ch wtr/Steam reduce. Sta.
4. 112 California Avenue	Loop Ch wtr/Steam reduce. Sta.
5. Capitol Complex/Highways	3 Bryan Boilers/ chill loop Water softening station
6. Capitol Complex/Education	10 n900 boilers/chill loop
8. Capitol Complex/Mansion	Loop Ch wtr/steam reduce Sta.
11. Chilled Water Plant	Chill loop/ Towers are (DOLPHIN) Treated, test ONLY & Legionella
17. 2101 Wash St. Finance Bldg	21 water loop heat pumps
21. Fairmont/Bsmt (109 Adams St)	7 hot water boilers
22. Tax &Revenue Bldg.	Closed chill water loop/2 boilers
23. Beckley Bldg (407 Neville St)	Hydronic heat pumps/1 boiler/tower
25. Parkersburg Bldg (5 th & Avery)	Hydronic Heat Pumps/ 2 boilers/tower
36. One Davis Square	Loop Ch wtr/Tower/ Boiler
37. DEP/Kanawha City	Kinetco Water Units/Mammoth/ Boilers 2) test mammoth units

ADDITIONAL INFORMATION:

1. Contract will be awarded to the qualified bidder with the lowest overall annual cost for project. "Qualified bidder" is defined as one that has met all WV licensing or registration requirements.
2. Successful bidder must be registered with WVFIMS by submission of W9 request for taxpayer identification. For information on W9 submission contact 558-4587.

BID FORM

LOCATION	MONTHLY COST	YEARLY COST
1. Main Capitol Bldg./Bsmt	\$ _____	\$ _____
3. DMV Bldg/Bsmt	\$ _____	\$ _____
4. 112 California Avenue	\$ _____	\$ _____
5. Capitol Complex/Highways	\$ _____	\$ _____
6. Capitol Complex/Education	\$ _____	\$ _____
8. Capitol Complex/Mansion	\$ _____	\$ _____
11. Chilled Water Plant	\$ _____	\$ _____
17. 2101 Wash St. Finance Bldg	\$ _____	\$ _____
21. Fairmont/Bsmt (109 Adams St)	\$ _____	\$ _____
22. Tax & Revenue Bldg.	\$ _____	\$ _____
23. Beckley Bldg (407 Neville St)	\$ _____	\$ _____
25. Parkersburg Bldg (5 th & Avery)	\$ _____	\$ _____
37. DEP/Kanawha City	\$ _____	\$ _____
36. One Davis Square	\$ _____	\$ _____
	TOTAL ANNUAL COST	\$ _____

RFQ No. _____

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

West Virginia Code §5A-3-10a states: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate

DEFINITIONS:

“Debt” means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers’ compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

“Debtor” means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. “Political subdivision” means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. “Related party” means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

EXCEPTION: The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers’ compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

LICENSING: Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State’s Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

CONFIDENTIALITY: ~~The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency’s policies, procedures and rules. Vendors should visit www.state.wv.us/admin/purchase/privacy for the Notice of Agency Confidentiality Policies.~~

Under penalty of law for false swearing (West Virginia Code, §61-5-3), it is hereby certified that the vendor acknowledges the information in this said affidavit and are in compliance with the requirements as stated.

Vendor’s Name: _____

Authorized Signature: _____ Date: _____