



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
 GSD086404

PAGE
 1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
 KRISTA FERRELL
 304-558-2596

RFQ COPY
 TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

DEPARTMENT OF ADMINISTRATION
 GENERAL SERVICES DIVISION
 BLDG 21 - ARCH MOORE COMPLEX
 109 ADAMS STREET
 FAIRMONT WV
 26554 304-558-2317

| DATE PRINTED | TERMS OF SALE | SHIP VIA | F.O.B. | FREIGHT TERMS |
|------------------------------|---------------|--------------------------|--------|---------------|
| 01/23/2008 | | | | |
| BID OPENING DATE: 01/31/2008 | | BID OPENING TIME 01:30PM | | |

| LINE | QUANTITY | UOP | CAT NO | ITEM NUMBER | UNIT PRICE | AMOUNT |
|--|----------|-----|--------|-------------|------------|--------|
| 0001 | 1 | JB | | 910-54 | | |
| ADDENDUM NO. 1 THIS ADDENDUM IS ISSUED TO: 1.) PROVIDE ANSWERS TO THE QUESTIONS RAISED AT THE MANDATORY PRE-BID MEETING AND THOSE QUESTIONS SUBMITTED PRIOR TO THE JANUARY 14, 2008 DEADLINE FOR TECHNICAL QUESTIONS PER THE ATTACHED 2.) PROVIDE THE PRE-BID ATTENDEE LIST 3.) TO PROVIDE REVIDED DRAWINGS PER THE ATTACHED 4.) TO EXTEND THE BID OPENING DATE BID OPENING DATE IS EXTENDED TO: 01/31/2008 BID OPENING TIME REMAINS: 1:30 PM ***** END ADDENDUM NO. 1 ***** | | | | | | |
| INTERIOR PAINTING OF BLDGS#21 | | | | | | |

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

| | | |
|-----------|-----------|-----------------------------------|
| SIGNATURE | TELEPHONE | DATE |
| TITLE | FEIN | ADDRESS CHANGES TO BE NOTED ABOVE |

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
14. **HIPAA Business Associate Addendum -** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in cases of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

SIGNED BID TO:

Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

PRE-BID CONFERENCE
SIGN IN SHEET

Request for Quotation Number: 650086404

Date: 1/10/2008

PLEASE PRINT LEGIBLY. THIS INFORMATION IS ESSENTIAL TO CONTACT THE ATTENDEES IN A TIMELY MANNER. FAILURE TO DO SO MAY RESULT IN DELAYS IN YOUR COMPANY GETTING IMPORTANT BID INFORMATION.

| | |
|---------------------------|-------------------------------|
| Firm Name: | J WESLEY CARR INC |
| Firm Address: | |
| Representative Attending: | Jim Carr |
| Phone Number: | 304-343-6382 |
| Fax Number: | 11 343-3723 |
| Email Address: | JAY WEL @ SCHED.COM @ MVA.NET |

| | |
|---------------------------|------------------|
| Firm Name: | D.C. 53 PAINTERS |
| Firm Address: | |
| Representative Attending: | DAVID MORRIS |
| Phone Number: | 304-580-3065 |
| Fax Number: | |
| Email Address: | |

| | |
|---------------------------|---------------------------------|
| Firm Name: | SUPER SHARP INC |
| Firm Address: | 1107 PARK AVE NITRO WV 25143 |
| Representative Attending: | RICHARD JOHNSON |
| Phone Number: | 304-747-8786 |
| Fax Number: | 304-758-4643 |
| Email Address: | RICHARD.JOHNSON3@VERIZON.NET |

| | |
|---------------------------|---|
| Firm Name: | BEAM INC |
| Firm Address: | 100 HARRIS DRIVE ROCK BRANCH IND. PARK PO BOX 25159 |
| Representative Attending: | KEN PINKSTON |
| Phone Number: | 755-9435 |
| Fax Number: | 755-9438 |
| Email Address: | WWW.BEAMINCORP.LIN.E.COM |

| | |
|---------------------------|---|
| Firm Name: | A J VARELLA INC |
| Firm Address: | 201 MONTGOMERY AVE MCKEES ROCKS PA 15136 |
| Representative Attending: | DAN VARELLA |
| Phone Number: | 412-331-4471 |
| Fax Number: | 412-331-9625 |
| Email Address: | DAN@ASVARELLA.COM |

| | |
|---------------------------|--------------------------------|
| Firm Name: | NASOCO LLC |
| Firm Address: | 1402 TOLMA AVE PCH PA 15216 |
| Representative Attending: | ATHAN CHALLOTS |
| Phone Number: | 412-572-8606 |
| Fax Number: | 412-572-8605 |
| Email Address: | EM26062@COMCAST.NET |

PRE-BID CONFERENCE
SIGN IN SHEET

Request for Quotation Number: _____

Date: _____

PLEASE PRINT LEGIBLY. THIS INFORMATION IS ESSENTIAL TO CONTACT THE ATTENDEES IN A TIMELY MANNER. FAILURE TO DO SO MAY RESULT IN DELAYS IN YOUR COMPANY GETTING IMPORTANT BID INFORMATION.

| | |
|---------------------------|------------------------------------|
| Firm Name: | Specialty Groups, Inc. |
| Firm Address: | P.O. Box 96 Bridgeport WV 26330 |
| Representative Attending: | Stephan Fox |
| Phone Number: | (304) 623-3844 |
| Fax Number: | (304) 623-3843 |
| Email Address: | SFO@SpecialtyGroups.com |

| | |
|---------------------------|--------------------------------|
| Firm Name: | Saints Painting |
| Firm Address: | PO BOX 239 Venetia PA 15367 |
| Representative Attending: | Nick Hanzavakis |
| Phone Number: | 724-348-2222 |
| Fax Number: | 724 348-0473 |
| Email Address: | NICK@SaintsPainting.net |

| | |
|---------------------------|----------------------------------|
| Firm Name: | W. Q. Watters |
| Firm Address: | RR 2 Box 368 Chas, W.VA 25314 |
| Representative Attending: | Ken Bowen |
| Phone Number: | 304-744-9431 |
| Fax Number: | 304-744-9433 |
| Email Address: | W.Q.W@Verizon.net |

| | |
|---------------------------|-------------------------------------|
| Firm Name: | American Star Paintings |
| Firm Address: | 201 Michaels house Marietta Ohio |
| Representative Attending: | Grant Dotson |
| Phone Number: | (740) 373-5684 |
| Fax Number: | (740) 373-5639 |
| Email Address: | |

| | |
|---------------------------|--------------------------------------|
| Firm Name: | RIVERSIDE CONST. LLC |
| Firm Address: | 225 DEAR STAP RD PELPE OH 45714 |
| Representative Attending: | BRIAN RIVERSIDE / JOAN SUK |
| Phone Number: | 704-421-0210 |
| Fax Number: | 304-261-0489 |
| Email Address: | briansideconstruction@suddenlink.net |

| | |
|---------------------------|--|
| Firm Name: | |
| Firm Address: | |
| Representative Attending: | |
| Phone Number: | |
| Fax Number: | |
| Email Address: | |

Technical Questions submitted for RFQ#GSD086404

The following questions were asked at the January 10, 2008 mandatory attendance pre-bid meeting held on-site at Building #21 in Fairmont:

Question#1: Is the prevailing wage rate listed on Page 12, Line 3 listed inaccurately as for Kanawha County?

Answer#1: Yes, please amend the specification to denote the prevailing wage rate applicable to this project is that of Marion County.

Question#2: Is the entire casing of any metal door frame to be painted?

Answer#2: Yes.

Question#3: Is the contractor to be responsible for removing debris from the building?

Answer#3: Yes.

Question#4: How easily is the wall treatment on the 2nd Floor removed?

Answer#4: During the pre-bid meeting, ample opportunity was provided to all attendees to take a sample area and remove the treatment to answer this question. If the vendor wishes to visit the site to reevaluate this issue, the site visit can be arranged by contacting Scott Pauley of the General Services Division at (304)558-2116.

Question#5: Is the wood base located on the 4th floor to be removed? The carpet?

Answer#5: The wood base shall be removed. The carpet will not. Due diligence shall be exercised by the successful contractor to keep the carpet clean and undamaged.

Question#6: Would additional days beyond the 30 days given to complete this project be considered?

Answer#6: Bidders should plan their bid around that 30 days allowance for project completion to not change.

Question#7: Will the Agency provide drawings for the additional locations covered during the walk-through?

Answer#7: The revised drawings are in Addendum#1.

Question#8: Is the Agency-provided paint "low odor?"

Answer#8: Yes. The successful contractor should also provide paint and primer that is considered "low odor." The successful contractor should also relay any tenant complaints regarding the odor of paint to the on-site representative of the Agency.

Question#9: Will the Agency provide a copy of the pre-bid meeting sign-in sheet?

Answer#9: Yes, as a part of Addendum #1.

RK 1/22/08