



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
GSD086403

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
KRISTA FERRELL 304-558-2596

RFQ COPY
 TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

DEPARTMENT OF ADMINISTRATION
 VARIOUS LOCALES AS INDICATED
 BY ORDER

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
08/17/2007				
BID OPENING DATE: 08/23/2007		BID OPENING TIME 01:30PM		

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
				ADDENDUM NO. 1		
				THIS ADDENDUM IS ISSUED TO ANSWER QUESTIONS RAISED AT THE MANDATORY PRE-BID MEETING AND THOSE TECHNICAL QUESTIONS SUBMITTED PRIOR TO THE AUGUST 16, 2007 DEADLINE PER THE ATTACHED. THIS ADDENDU ALSO REVISES THE BID OPENING DATE PER THE DISCUSSION HELD AT THE PRE-BID MEETING.		
				BID DATE IS REVISED TO: 08/23/2007 BID OPENING TIME REMAINS: 1:30 PM		
				***** END ADDENDUM NO. 1 *****		
0001	1	JB		968-70		
				CONCRETE SIDEWALKS REPAIRS - WV STATE CAPITOL CAMPUS		
				***** THIS IS THE END OF RFQ GSD086403 ***** TOTAL:		

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this contract is automatically null and void, and is terminated without further order.
14. **HIPAA Business Associate Addendum** - The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in cases of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

SIGNED BID TO:

Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

ADDENDUM NO. 1
RFQ#: GSD086403
SIDEWALK REPLACEMENT
PRE-BID COMMENTS/QUESTIONS & ANSWERS

- The General Services Division will provide assistance in the layout of Section 11 (Front of Buildings 5, 6 & 7). A surveyor will not be required for stakeout.
- Unit Prices on Bid form – The unit price cost may vary based on the size of repairs required. The cost to repair a small area is larger than the unit price for a large area.
 - Assume the unit price as based on replacing an average area of 100 square feet. If additional unit price work is required, this average will be used when laying out the work.
- Provide an example of curbing replacement unit pricing?
 - Typical example of curbing replacement would be replacing damaged curbs at the Piedmont Road Parking Guardhouse.
- Expansion Joint material size?
 - Use ¼” material where new slabs adjoin existing sidewalks and ½” material for joints at a maximum of thirty (30’) foot intervals or adjacent to buildings.
- Area #13 – Questions on curb and curb cut.
 - Provide a curb (the existing is asphalt drive brought up to the sidewalk level) and a handicapped curb cut. A red ‘Insert’ style textured surface acceptable in lieu of stamped surface with integral red coloring. Remove asphalt for existing ramp. Asphalt replacement not included in the concrete contract.
- Can fiberglass fibers be substituted in lieu of wire mesh?
 - No use wire mesh.
- The wire mesh indicated in the details is not readily available in small quantities.
 - Use 6 x 6 / W4 x W4 welded wire fabric instead of the 6 x 6 /W8 x W8 indicated in sketch.
- Type of Caulk?
 - Where required use Sonneborne NP-2 or equal be TREMCO.
- Changes to Sidewalk Areas:
 - Area #5 – Increase the area to be replaced on the west side by moving the sawcut joint to an existing tooled joint approximately 9.5 feet west (location has now been marked). The new area has increased from approximately 100 SF to 161 SF.

- Area #11 – Move joint in front of Building #5 approximately 9.5' to south west increased the replacement area. The new area has increased by 114.5 SF from approximately 7218 SF to approximately 7332.5 SF.
- Area #13 - The piece of sidewalk (6'-6" x 5'-0") at the top of the stairs can remain. The area to be replaced will decrease from approximately 1,309 SF to 1277 SF.