



State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
GSD076441

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
KRISTA FERRELL
304-558-2596

RFQ COPY
TYPE NAME/ADDRESS HERE

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DEPARTMENT OF ADMINISTRATION
GENERAL SERVICES DIVISION
BUILDING 1
1900 KANAWHA BOULEVARD, EAST
CHARLESTON, WV
25305 304-558-3517

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B	FREIGHT TERMS
07/03/2007				

BID OPENING DATE: 07/12/2007

BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM NO. 2						
THIS ADDENDUM IS ISSUED TO PROVIDE THE PRE-BID SIGN IN SHEET INADVERTANTLY LEFT OUT OF ADDENDUM NO. 1.						
BID OPENING DATE REMAINS: 07/12/2007						
BID OPENING TIME REMAINS: 1:30 PM						
***** END ADDENDUM NO. 2 *****						
0001	1	JB		968-42		
REMODELLING OF CAPITOL CAFETERIA						
***** THIS IS THE END OF RFQ GSD076441 ***** TOTAL:						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this contract is automatically null and void, and is terminated without further order.
14. **HIPAA Business Associate Addendum** - The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in cases of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

SIGNED BID TO:

Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

WEST VIRGINIA STATE CAPITOL CAFETERIA #0701
PRE-BID MEETING SIGN-IN SHEET
JUNE 26, 2007 - 10:00 A.M.

1 of 4
GSD076 441
002

PLEASE PRINT

NAME: MARK HOLMES
FIRM: C&T DESIGN AND EQUIPMENT CO.
ADDRESS: 1415 STONEHENGE ROAD
CHARLESTON, WV 25314
PHONE: (304) 340-0220 FAX: (304) 340-0221

NAME: PAUL MANAHAN
FIRM: C&T DESIGN AND EQUIPMENT CO.
ADDRESS: 1415 STONEHENGE ROAD
CHARLESTON, WV 25314
PHONE: (304) 340-0220 FAX: (304) 340-0221

NAME: TIM HAYSLETT ★
FIRM: HAYSLETT CONST. CO
ADDRESS: P.O. Box 447 Hurricane
WV 25526
PHONE: 304-757-9348 FAX: 304-757-9561

NAME: CHARLIE LUCAS ★
FIRM: PARAMOUNT BUILDERS
ADDRESS: PO BOX 1370
St. Albans, WV 25177
PHONE: 727-2770 FAX: 304 722-4230

NAME: CHUCK MOORE / DON SIMMONS ★
FIRM: BBL Carlton
ADDRESS: 900 Lee Street, Suite 1400
Charleston, WV 25301
PHONE: 304-345-1300 FAX: 304-345-1304

PLEASE PRINT

NAME: Prinnie Short
FIRM: CITY ELECTRIC CO.
ADDRESS: PO Box 6550 CHARLESTON WV
25312
PHONE: 304 345 6150 FAX: 304 345 6151

NAME: Ruford Heger Jr. ★
FIRM: Heger Construction LLC
ADDRESS: 5312 Cherry Lawn Dr
Huntington WV 25705
PHONE: 304 302-7885 FAX: 304-302-7895

NAME: DANNY MULLINS
FIRM: Summit Electric
ADDRESS: P.O. Box 254 Hurricane
WV 25526
PHONE: 562-7091 FAX: 562-7137

NAME: HP White ★
FIRM: Wiseman Const.
ADDRESS: 1616 6th Ave
Charleston, WV 25312
PHONE: 344-1200 FAX: 344-1281

NAME: Jim Hirostky
FIRM: Jim Hirostky Plumbing Contractor
ADDRESS: PO Box 594
Whitman, WV 25652
PHONE: 304-239-2619 FAX: 304-239-3689

WEST VIRGINIA STATE CAPITOL CAFETERIA #0701
PRE-BID MEETING SIGN-IN SHEET
JUNE 26, 2007 - 10:00 A.M.

2074

003

PLEASE PRINT

NAME: Rick Holmes ★
FIRM: Hagston Const.
ADDRESS: Chas
PHONE: 304 343-5400 FAX: 304 343-0063

NAME: MARK STUTLER ★
FIRM: RBS CONSTRUCTION, INC.
ADDRESS: 4300 1ST AVE Suite 200
NITRO WV 25143
PHONE: 304-755-2800 FAX: 304-755-3022

NAME: Tony Sizemore ★
FIRM: Multiplex Inc
ADDRESS: 5 Joseph Sq
Summersville WV 26651
PHONE: (304) 872 6648 FAX: (304) 872 1445

NAME: Chris Dozier ★
FIRM: Danhill Construction Company
ADDRESS: P.O. Box 685
Canby Bridge, WV. 25085
PHONE: 632-1600 FAX: 632-1501

NAME: DAVID MORRIS ★
FIRM: QUANTUM CSI
ADDRESS: 129 Newcomer Road
So Chas WV 25309
PHONE: 744-8742 FAX: 744 8736

PLEASE PRINT

NAME: DOUG MEEKS
FIRM: BREWER
ADDRESS: P.O. Box 3108
CHAS WV 25331
PHONE: 744-5314 FAX: 744-4899

NAME: Brenda Blower ★
FIRM: A.J. Smith, Inc. aka Capital Builders
ADDRESS: 4008 5th Street Rd.
Huntington WV 25701
PHONE: (304) 697-5002 FAX: (304) 697-5004

NAME: STEVE BRANNER
FIRM: ZMM
ADDRESS: 222 LEE ST.
CHAS WV 25302
PHONE: 342-0159 FAX: 345-8144

NAME: PENN MARKHAM
FIRM: ZMM
ADDRESS: 222 LEE ST. WEST
CHARLESTON, WV 25302
PHONE: 342-0159 FAX: 345-8144

NAME: REGGIE DANIEL
FIRM: DANIEL DESIGN INC
ADDRESS: 1132 NORLAND RD
CHARLOTTE NC 28205
PHONE: 704 532 9978 FAX:

WEST VIRGINIA STATE CAPITOL CAFETERIA #0701
PRE-BID MEETING SIGN-IN SHEET
JUNE 26, 2007 - 10:00 A.M.

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004

PLEASE PRINT

NAME: DERICK FOSTER
FIRM: Paramount Builders
ADDRESS: P.O. Box 1370
St. Albans, WV 25177
PHONE: 727-2770 FAX: 722-4230

NAME: Dave Castro
FIRM: Paramount Builders
ADDRESS: P.O. Box 1270
St. Albans, WV 25177
PHONE: 727-2770 FAX: 722-4230

NAME: TIMOTHY THOMPSON
FIRM: DANIEL DESIGN, INC.
ADDRESS: 1132 NORLAND ROAD
CHARLOTTE, NC 28205
PHONE: 704-532-9972 FAX: —

NAME: Krista Howell
FIRM: Purchasing
ADDRESS: 2019 Washington St. E.
Charleston, WV
PHONE: 558-2596 FAX: 558-4115

NAME: SUSIE TEELE
FIRM: GSD
ADDRESS: Main Capitol, Rm. MB-12
Charleston, WV 25305
PHONE: 558-0250 FAX: 558-1928

PLEASE PRINT

NAME: Robert Krause
FIRM: WV. General Services Div.
ADDRESS: 1900 KANAWHA BLVD EAST
Bldg 1, Room MB-60
PHONE: (304) 558-9018 FAX: —

NAME: Scott Mason
FIRM: GSD
ADDRESS: —
PHONE: — FAX: —

NAME: DAN Olthaus
FIRM: GSD
ADDRESS: —
PHONE: — FAX: —

NAME: —
FIRM: —
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WEST VIRGINIA STATE CAPITOL CAFETERIA #0701
PRE-BID MEETING SIGN-IN SHEET
JUNE 26, 2007 - 10:00 A.M.

4 of 4

005

PLEASE PRINT

NAME: RON MEADOWS
FIRM: Rock Branch Mch.
ADDRESS: 132 HARRIS DR.
POCA WV 25159
PHONE: 755-0373 FAX: 755-5270

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FIRM: _____
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