



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
GSD076441

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
**KRISTA FERRELL
 304-558-2596**

VENDOR

RFQ COPY
 TYPE NAME/ADDRESS HERE

SHIP TO

DEPARTMENT OF ADMINISTRATION
 GENERAL SERVICES DIVISION
 BUILDING 1
 1900 KANAWHA BOULEVARD, EAST
 CHARLESTON, WV
 25305 304-558-3517

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
07/01/2007				

BID OPENING DATE: **07/12/2007** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM NO. 1						
THIS ADDENDUM IS ISSUED TO ANSWER QUESTIONS RAISED AT THE MANDATORY PRE-BID MEETING AND TO PROVIDE ADDITIONAL INFORMATION AND DRAWINGS.						
BID OPENING DATE REMAINS: 07/12/2007						
BID OPENING TIME REMAINS: 1:30 PM						
***** END ADDENDUM NO. 1 *****						
0001	1	JB		968-42		
REMODELLING OF CAPITOL CAFETERIA						
***** THIS IS THE END OF RFQ GSD076441 ***** TOTAL: _____						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this contract is automatically null and void, and is terminated without further order.
14. **HIPAA Business Associate Addendum -** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in cases of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

SIGNED BID TO:

Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130



ARCHITECTS & ENGINEERS

002

June 29, 2007

ADDENDUM NO. 1

RE: Capitol Cafeteria Remodeling
West Virginia State Capitol Building
Architect's Project No. 0701

TO: Prospective Bidders

FROM: ZMM, Inc. Architects And Engineers

This Addendum forms a part of the Contract Documents and modifies the original Bidding Documents.

**ATTACH THIS ADDENDUM TO THE FRONT COVER OF THE PROJECT MANUAL AND
ACKNOWLEDGE RECEIPT OF THIS ADDENDUM IN THE SPACE PROVIDED ON THE BID FORM.**

Pre-Bid Conference Sign-in Sheet attached to this Addendum.

CHANGES TO SPECIFICATIONS:

1. Request For Quotation Document dated 06/06/2007 – Note the following revisions and/or clarifications:
 - a. Page two – second paragraph on page – DELETE the following language:

“Vendors who are bidding alternates should so state and include pertinent literature and specifications. Failure to provide information for any alternates may be grounds for rejection of the bid.”

And replace with the following: “Refer to Section 00100 – Instructions To Bidders Paragraph 1.5”.
 - b. Page three – sixth full paragraph – Clarification: Builder's Risk Insurance shall be provided by the Contractor.
2. Section 01500 – Construction Facilities And Temporary Controls - Make the following revisions:
 - a. ADD Paragraph 1.3.B as follows:
 - B. The Contractor shall endeavor to keep any and all noise producing activities to a minimum.
 - b. ADD Paragraph 3.3.C.2 as follows:



- C. Space within the construction area may be used as a temporary field office in lieu of an "office trailer." All requirements specified for such a facility shall be maintained within the temporary office.
- c. ADD to Paragraph 3.3.H as follows: "Pest control shall be applied only within and immediately around areas of the building in which the work of this contract is being executed."
- d. ADD Paragraph 3.3.J as follows:
 - J. Parking accommodations for Contractor's personnel will be made by Owner.
- e. Add Paragraph 3.4.G as follows:
 - G. The Contractor may work after normal business hours at the site. Proper and sufficient notification shall be given to the Owner prior to beginning any "after hours" work.
- 3. Section 02070 – Selective Demolition – Make the following revisions:
 - a. ADD Paragraph 3.5.C.1 as follows:
 - 1. The Contractor may use any reasonable means necessary to remove portions of the existing concrete floors designated on the drawings for removal.
 - b. ADD to Paragraph 1.6.D the following: "The electrical transformers designated for removal were found not to contain any PCB material.
 - c. DELETE Paragraph 3.9.
 - d. ADD Paragraph 3.5.E as follows:
 - E. Utility lines (piping, conduit, ductwork, etc.) not indicated or referred to in the Construction Documents shall be left in place.
- 4. Section 02300 – Earthwork – Paragraph 3.17.A – REPLACE the word "Owner" with "Contractor."
- 5. Section 13916 – Fire Suppression Sprinklers – ADD Paragraph 1.4.C as follows:
 - C. The sprinkler system shall be installed with a capped branch line at the end of each corridor designed to serve the fire protection requirements of the rest of the State Capitol Building.
- 6. Section 08710 – Door Hardware – ADD to Hardware Set No. 1: 2 sets of head and floor strikes for exit device vertical rods with finish to match balance of door hardware. Recess floor strikes flush with floor finish. Mount and recess strikes so as to facilitate vertical rod operation and holding. Strikes are to be as supplied by exit device manufacturer of material and type of finish recommended.
- 7. Section 08331 – Overhead Coiling Doors – Make the following revisions:
 - a. DELETE Paragraph 2.2.A.3.



- b. REPLACE paragraph 2.3.A with the following:

Provide Face of Wall mounted hood with coordinated curtain jamb guides. Fabricate of not less than 0.0625-inch-thick, stainless steel sheet, Type 300 Series, complying with ASTM A 240 or ASTM A 666.

- c. DELETE Paragraph 2.3.F.2.

8. Section 15985 – Sequence of Operations – Add the following revisions:

- a. ADD control of FCU-5 Conditioning for Electric Transformer Rooms
- b. Add 3 space sensors, one in each Transformer Room and one in room with fan coil.
- c. Control chilled water valve with the average of two sensors in the Transformer Rooms. Sensor in FCU Room for monitoring only.
- d. Unit shall run continuously.
- e. Provide other control, alarms and graphics in accordance with 15985, 3.3 FCU-Fan Coil Units.

CHANGES TO DRAWINGS:

- 1. See Supplemental Drawings M1-1R1 and M3-1R1 as attached to this Addendum. Provide and install Fan Coil Unit No. 5 and related construction as indicated on these drawings.
- 2. See Supplemental Drawings E2-1R1 and E5-1R1 as attached to this Addendum.

Attachments: Pre-Bid Conference Sign-in Sheet 4 pages
Supplemental Drawings M1-1R1 and M3-1R1
Supplemental Drawings E2-1R1 and E5-1R1

NEW CONDENSATE PUMP
PIPE TO EXISTING
SINK LOCATED IN LUNCH
ROOM. CONNECT IN TAILPIPE
BELOW COUNTER.

EXISTING EXHAUST
FAN

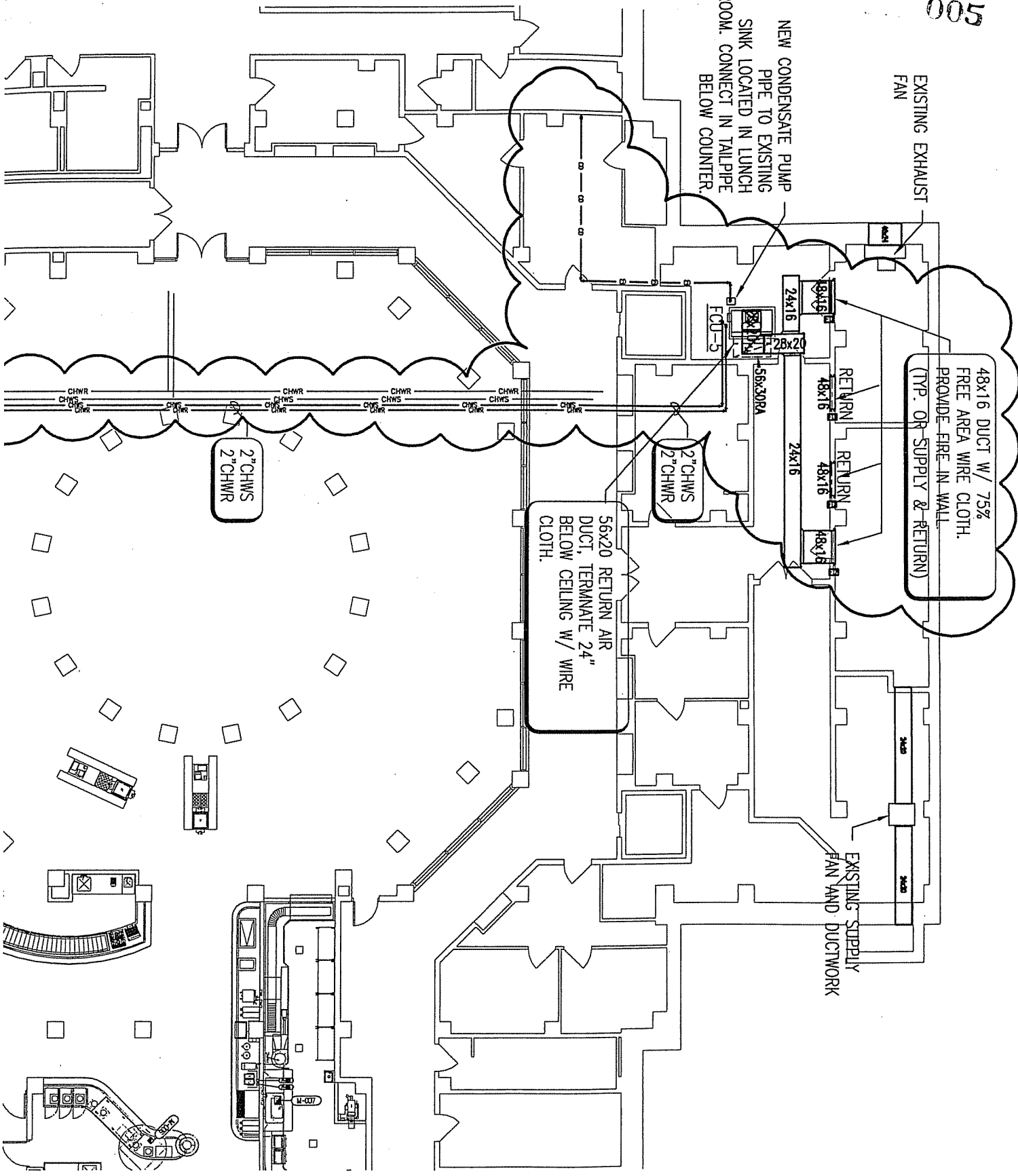
48x16 DUCT W/ 75%
FREE AREA WIRE CLOTH.
PROVIDE FIRE IN WALL.
(TYP. OR SUPPLY & RETURN)

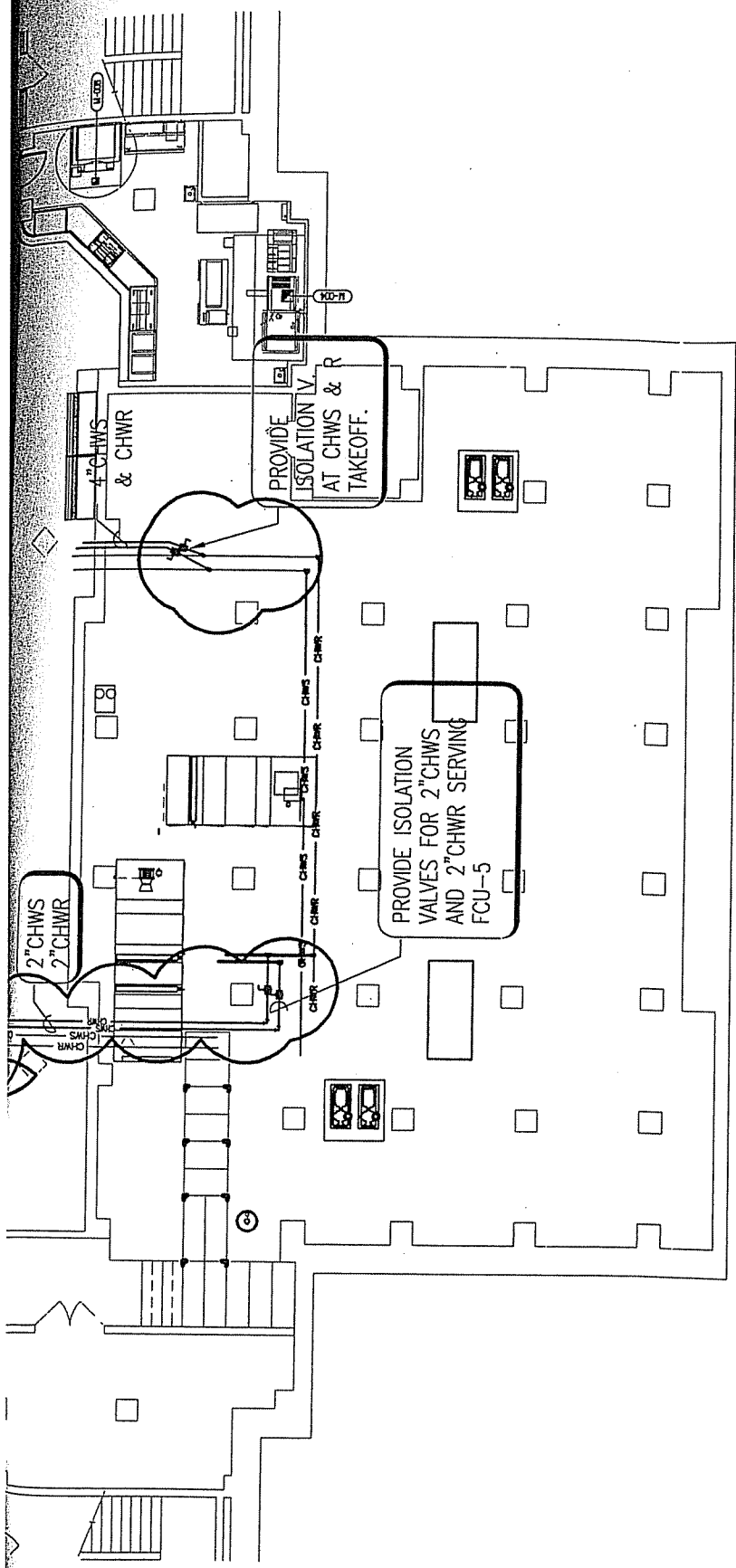
EXISTING SUPPLY
FAN AND DUCTWORK

56x20 RETURN AIR
DUCT, TERMINATE 24"
BELOW CEILING W/ WIRE
CLOTH.

2" CHWS
2" CHWR

2" CHWS
2" CHWR





NEW CAFETERIA HVAC PLAN

SCALE: 1/16"=1'-0"

ZMM
 Z. M. M., INC.
 ARCHITECTS • ENGINEERS
 222 LEE STREET W
 CHARLESTON, WV 25302
 PHONE (304) 342-0159
 FAX (304) 345-8144

COMM. NO. 0701

SUPPLEMENTAL DRAWING

NEW DRAWING or DETAIL _____ on sheet _____

REVISION OF DRAWING or DETAIL **M1-1** on sheet _____

CLARIFICATION OF DRAWING or DETAIL _____ on sheet _____

ATTACHMENT TO:
 ADDENDUM NO. **1**
 CHANGE ORD. NO. _____
 C.C.D. NO. _____

BY: **RG**

DWG. NO. **M1-1R1**

CAPITAL CAFETERIA REMODELING
 STATE CAPITOL BUILDING

006

FAN

MARK	TRANE MODEL NO.	FAN						SH MBH
		CFM	TSP	ESP	BHP	HP	V/PH/C	
FCU-1	BCNC090G2	3,400	1.66"	0.60"	1.97	2.0	208/3/60	74.51
FCU-2	FCCB04	330	--	0.45	0.13	0.25	120/1/60	5.97
FCU-3	FCCB02	220	--	0.46	0.10	0.25	120/1/60	4.27
FCU-4	FCCB100	600	--	0.41	0.24	0.25	120/1/60	14.0
FCU-5	LPCAD10D	4200	1.20	.5	1.845	2	208/3	143.38



Z. M. M., INC.
ARCHITECTS • ENGINEERS
222 LEE STREET W.
CHARLESTON, WV 25302
PHONE (304) 342-0159
FAX (304) 345-8144

COMM. NO.

0701

SUPPLEMENTAL DRAWING

- NEW DRAWING or DETAIL _____ on sheet _____
- REVISION OF DRAWING or DETAIL **M3-1** on sheet _____
- CLARIFICATION OF DRAWING or DETAIL _____ on sheet _____

CAPITAL CAFETERA REMODELING
STATE CAPITOL BUILDING

ATTACHMENT TO:
 ADDENDUM NO. 1
 CHANGE ORD. NO. _____
 C.C.D. NO. _____

BY: **RG**

DWG. NO. **M3-1R1**

COIL UNIT (FCU)

CHILLED WATER COIL											ELECTRIC REHEAT COIL			REMARKS
TH MBH	TEA		TLA		GPM	TEW	TLW	WPD ft	FACE VEL.	AIR PD	MBH	KW	V/P/C	
	DB	WB	DB	WB										
88.61	74	62.0	54.0	52.9	15.7	45	57	6.6	556	--	---	---	---	ELECT. UNIT DISCONNECT
6.39	74	62.0	55.9	54.9	1.2	45	57	2.6	---	---	---	---	---	ELECT. UNIT DISCONNECT
4.74	74	62.0	54.7	54.2	.87	45	57	1.2	---	---	5.12	1.5	120/1/60	ELECT. UNIT DISC. AIR FLOW SWITCH
17.7	74	62.0	54.1	54.6	3.1	45	57	3.4	---	---	---	---	---	ELECT. UNIT DISCONNECT
145.91	85	65	53.84	53.28	24.24	45	57	3.09	431	--	---	---	---	ELECT. UNIT DISCONNECT