



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
GSD076437

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
KRISTA FERRELL 304-558-2596

RFQ COPY
 TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

DEPARTMENT OF ADMINISTRATION
 GENERAL SERVICES DIVISION
 BLDG 22 - TAX AND REVENUE
 1001 LEE STREET
 CHARLESTON WV
 25301 304-558-2317

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
08/21/2007				
BID OPENING DATE: 09/04/2007		BID OPENING TIME 01:30PM		

LINE	QUANTITY	UOP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
				ADDENDUM NO. 1		
				THIS ADDENDUM IS ISSUED TO A.) ANSWER QUESTIONS RAISED AT THE MANDATORY PRE-BID MEETING, B.) ANSWER QUESTIONS RAISED PRIOR TO THE AUGUST 20, 2007 DEADLINE FOR TECHNICAL QUESTIONS, AND C.) TO PROVIDE PRE-BID SIGN IN SHEET AND ADDITIONAL DRAWING "BUILDING 22 ROOF PLAN".		
				BID OPENING DATE REMAINS: 09/04/2007 BID OPENING TIME REMAINS: 1:30 PM		
				***** END ADDENDUM NO. 1 *****		
0001	1	JB		910-66		
				ROOFING REPLACEMENT, BLDG#22 TAX&REVENUE BUILDING		
				***** THIS IS THE END OF RFQ GSD076437 ***** TOTAL:		

SEE REVERSE SIDE FOR TERMS AND CONDITIONS			
SIGNATURE	TELEPHONE	DATE	
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE	

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this contract is automatically null and void, and is terminated without further order.
14. **HIPAA Business Associate Addendum -** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in cases of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

SIGNED BID TO:

Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

PRE-BID CONFERENCE
SIGN IN SHEET

Request for Quotation Number: **GSD076437**

Date: **August 16, 2007 @ 10:00 am**

PLEASE PRINT LEGIBLY. THIS INFORMATION IS ESSENTIAL TO CONTACT THE ATTENDEES IN A TIMELY MANNER. FAILURE TO DO SO MAY RESULT IN DELAYS IN YOUR COMPANY GETTING IMPORTANT BID INFORMATION.

Firm Name:	<i>Singer Sheet Metal</i>
Firm Address:	<i>510 East St Parkersburg WV 26101</i>
Representative Attending:	<i>William WMS Gee</i>
Phone Number:	<i>(304) 422-5495</i>
Fax Number:	<i>(304) 424-6026</i>
Email Address:	<i>Singerbill@Casinternet.net</i>

Firm Name:	<i>CV Contracting America</i>
Firm Address:	
Representative Attending:	<i>Krista Johnson</i>
Phone Number:	<i>558-2596</i>
Fax Number:	<i>558-4115</i>
Email Address:	<i>kjohn@wvadmin.gov</i>

Firm Name:	<i>Mansuelle Roofing</i>
Firm Address:	<i>Second + Wood Streets Martins Ferry, OH 43935</i>
Representative Attending:	<i>Mark J Speers</i>
Phone Number:	<i>740-633-7320</i>
Fax Number:	<i>740-633-7322</i>
Email Address:	<i>mark@mansuelleroofing.com</i>

Firm Name:	<i>WV GSD</i>
Firm Address:	
Representative Attending:	<i>Robert Krause</i>
Phone Number:	<i>(304) 558-9018</i>
Fax Number:	
Email Address:	

Firm Name:	<i>Tri State Roofing & Sheet Metal Co</i>
Firm Address:	<i>PO Box 1221 Char. WV 25324</i>
Representative Attending:	<i>Bruce Ashworth IV</i>
Phone Number:	<i>(304) 755-8135</i>
Fax Number:	<i>755-5275</i>
Email Address:	

Firm Name:	<i>VAL GSD</i>
Firm Address:	
Representative Attending:	<i>Bob Klapatsch</i>
Phone Number:	<i>(304) 558-0250</i>
Fax Number:	
Email Address:	

**BUILDING 22 – ROOFING REPLACEMENT
PRE-BID COMMENTS:**

- Hazardous Materials:

Copy of Asbestos test attached. Note that asbestos was found on the Parapet wall moisture proofing and on the upper roof layer. The upper roof layer is the roofing under the EPDM roof and insulation. The lower layer of roofing is the asphalt mastic adhering the older fiberboard insulation to the concrete deck.

Metal Fascia – Samples taken but no results back. Assume paint is lead-based.

- Building Hours: Normal building hours are 6:00 – 5:30 when the guard station is manned.
- Gutter & Downspout at southeast corner of the building to remain (over the door from the main stairway next to the elevator equipment room onto the roof). Other gutters and downspouts to be replaced.
- Painting: Include painting the walls on the workshop building located on the roof.
- The Metal Fascia painting to remain in the contract. Samples for lead paint were taken during the Pre-Bid, however test results are not back. Assume paint in the fascia is lead based.
- Roof Slope: Slope roof to drain – Insulation to be added to achieve slope.
- Note ponding in the area west of the workshop. Slope to gutters to provide positive drainage. Do not place crickets to restrict flow from the area between the workshop and the stairway adjacent to the elevator equipment room.
- Metal Roof. A 20 gauge lap panel roof on workshop is acceptable. Note that structural supports for roof are on approximately 4 foot centers horizontally. Contractor may also substitute a non-structural roof system by providing 3/4” plywood roof sheathing and roof slip-sheet under the roof system.
- Request to allow use of ‘GAF EverGuard’ as an alternate. Request declined – Bid EPDM roof as specified.

Asbestos Identification by Polarized Light Microscopy

Analysis Report



NVLAP LAB CODE: 200718-0

License #: LT0002777

Attn: Dan Olthaus
State of WV General Services Division
1900 Kan. Blvd. E., Bldg. 1, Rm MB-60
Charleston, WV 25305

200 Prestige Park
Hurricane, West Virginia
25526
Phone: 304-757-5204
Fax: 304-757-5205

Received Date: 4/24/2007 PEC Project #:
Analysis Date: 4/24/2007 Client Project #:

RE: Building 22

PEC LAB #	CLIENT ID #	LOCATION	COLOR
07WB-08763	1-22WV	Upper Roof Layer	Black/Silver
Texture/Description: Solid/Roofing		Chrysotile: 2%	Tremolite: 0% Anthophyllite: 0%
TOTAL ASBESTOS: 2 %		Amosite: 0%	Actinolite: 0% Crocidolite: 0%
Cellulose: 2%	Fiber Glass: 5%	Others: 0%	Filler/Binder: 91 %

PEC LAB #	CLIENT ID #	LOCATION	COLOR
07WB-08764	2-22WV	Lower Roof Layer	Black
Texture/Description: Solid/Roofing		Chrysotile: 0%	Tremolite: 0% Anthophyllite: 0%
TOTAL ASBESTOS: 0 %		Amosite: 0%	Actinolite: 0% Crocidolite: 0%
Cellulose: 27%	Fiber Glass: 0%	Others: 0%	Filler/Binder: 73 %

PEC LAB #	CLIENT ID #	LOCATION	COLOR
07WB-08765	3-22WV	Wall Moisture Proofing	Black
Texture/Description: Solid/Roofing		Chrysotile: 4%	Tremolite: 0% Anthophyllite: 0%
TOTAL ASBESTOS: 4 %		Amosite: 0%	Actinolite: 0% Crocidolite: 0%
Cellulose: 0%	Fiber Glass: 0%	Others: 0%	Filler/Binder: 96 %

Analytical Method: Polarized light microscopy using dispersion staining (EPA/600/R-93/116). PLM should not be used to demonstrate the absence of asbestos in floor tiles. All samples will be held for sixty (60) days unless otherwise requested. This report relates only to items tested and makes no statement as to the contents of surrounding materials. Multi-layered material which have distinct and separable layers shall be reported separately. This report shall not be reproduced, except in full, without written permission. The results of this report should not be used as an endorsement for NVLAP or any other government agency.

Analyzed by: 
Tina Long