



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
FOR08002

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
JOHN ABBOTT
304-558-2544

VENDOR

RFQ COPY
TYPE NAME/ADDRESS HERE

SHIP TO

DIVISION OF FORESTRY
BUILDING 13
4720 BRENDA LANE
CHARLESTON, WV
25312 558-2788

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
03/05/2008				

BID OPENING DATE: 03/18/2008 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM #01						
THIS ADDENDUM IS ISSUED TO REVISE THE BID FORMS AND TO STATE A BRAND AND MODEL NUMBER, OR EQUAL, FOR BIDDER'S INFORMATION AND ESTABLISHING THE QUALITY STANDARDS REQUIRED FOR THE CONTRACT; AND TO EXTEND THE BID OPENING DATE.						
NEW BID OPENING DATE: 3/18/2008; 1:30 PM						
0001	1	LS		984-36-01-003		
	UNIFORMS					

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
14. **HIPAA Business Associate Addendum** - The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in cases of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

SIGNED BID TO:

Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

08-FOR-002

ITEM #	DESCRIPTION			ESTIMATE D ORDER	UNIT PRICE	EXTENDED PRICE
1	HOODED WATERPROOF JACKET <i>CABELA'S GORE-TEX PACLITE RAINY RIVER PARKA OR EQUAL</i> HOODED WATERPROOF JACKET: WATERPROOF WITH SEAM-TAPED, FULL-ZIP FRONT, ADJUSTABLE CUFFS, A DRAWCORD HEM, POCKETS AND DETACHABLE HOOD. COLOR: DARK MOSS	SIZE:	S-4XL	100		
2	WATERPROOF PANT <i>CABELA'S GORE-TEX PACLITE RAINY RIVER PANTS OR EQUAL</i> WATERPROOF PANT: WATERPROOF WITH SEAM-TAPED, SIDE LEG ZIPPERS AND DRAWCORD-ADJUSTABLE WAIST. COLOR: DARK MOSS	SIZE:	S-4XL	100		
3	WATERPROOF JACKET W/ZIP OUT LINER <i>HORACE SMALL - NEW GENERATION W/ZIP OUT LINER HS3318 OR EQUAL</i> WATERPROOF JACKET W/ZIP OUT LINER: WATERPROOF WITH SEAM-TAPED, FULL-ZIP FRONT, ZIP OUT HEAVY-WEIGHT FLEECE LINER, DETACHABLE HOOD, CARGO POCKETS AND DRAWCORD WAIST. COLOR: FOREST GREEN	SIZE:	S-4XL	100		
4	JACKET <i>CARHARTT J22 OR EQUAL</i> JACKET: 12 OZ. COTTON DUCK WITH A BLANKET LINING, BI-SWING BACK, FULL-ZIP FRONT, 3 POCKETS, ONE WITH ZIPPER. COLOR: GREEN	SIZE:	S-4XL	100		

5	HOODED PULLOVER SWEATSHIRT <i>CARHARTT K121 OR EQUAL</i> HOODED PULLOVER SWEATSHIRT: 12- OZ., 50% COTTON/50% POYESTER FLEECE WITH 100% POLYESTER THERMAL LINING,HOOD WITH DRAWCORD, FRONT POCKETS, RIB-KNIT CUFFS AND BOTTOM BAND. COLOR: GREEN	SIZE:	S-4XL	100		
6	MEN'S LONG SLEEVE SHIRT POLY COTTON <i>FLYING CROSS 35W5414 OR EQUAL</i> MEN'S LONG SLEEVE SHIRT POLY COTTON SHIRTS: 65% POLYESTER / 35% COTTON, 7 BUTTON FRONT, PERMANENT COLLAR STAYS, TWO POCKETS WITH FLAPS, DOUBLE- STITCHED SHOULDER STRAPS AND POCKET FLAPS. COLOR: TAN	SIZE:	S-4XL	100		
7	WOMEN'S LONG SLEEVE SHIRT POLY COTTON <i>FLYING CROSS 126R5414 OR EQUAL</i> WOMEN'S LONG SLEEVE SHIRT POLY COTTON SHIRTS: 65% POLYESTER / 35% COTTON, 7 BUTTON FRONT, PERMANENT COLLAR STAYS, TWO POCKETS WITH FLAPS, DOUBLE- STITCHED SHOULDER STRAPS AND POCKET FLAPS, AND BADGE LOOPS COLOR: TAN	SIZE:	S-4XL	25		
8	MEN'S SHORT SLEEVE SHIRT POLY COTTON <i>FLYING CROSS 85R5414 OR EQUAL</i> MEN'S SHORT SLEEVE SHIRT POLY COTTON SHIRTS: 65% POLYESTER / 35% COTTON, 7 BUTTON FRONT, PERMANENT COLLAR STAYS, TWO POCKETS WITH FLAPS, DOUBLE- STITCHED SHOULDER STRAPS AND POCKET FLAPS. AND BADGE LOOPS COLOR: TAN	SIZE:	S-4XL	30		

9	<p>WOMEN'S SHORT SLEEVE SHIRT POLY COTTON <i>FLYING CROSS 176R5414 OR EQUAL</i> COTTON SHIRTS: 65% POLYESTER / 35% COTTON, 7 BUTTON FRONT, PERMANENT COLLAR STAYS, TWO POCKETS WITH FLAPS, DOUBLE-STITCHED SHOULDER STRAPS AND POCKET FLAPS, AND BADGE LOOPS COLOR: TAN</p>	SIZE:	S-4XL	30		
10	<p>SWEATER-70/30 POLY/WOOL <i>FLYING CROSS JERSEY-KNIT COMMAND</i> SWEATER OR EQUAL SWEATER: 70% POLYESTER/ 30% WOOL, V-NECK STYLE. COLOR: GREEN</p>	SIZE:	S-4XL	40		
11	<p>MEN'S / WOMEN'S LONG SLEEVE SHIRT <i>ELBECO LONG SLEEVE TACTICAL SHIRT</i> MEN'S AND WOMEN'S LONG SLEEVE SHIRT: 65%POLYESTER/35% COTTON, BUTTON DOWN COLLAR, 7 BUTTON FRONT, PATCH POCKET AND ADJUSTABLE CUFFS AND BADGE LOOPS COLOR: KHAKI</p>	SIZE	S-4XL	30		
12	<p>SHORT SLEEVE GOLF SHIRT W/EMBROIDERY <i>TRI MOUNTAIN 168 OR EQUAL</i> SHORT SLEEVE GOLF SHIRT WITH EMBROIDERY: 7.7 OZ., 60% COOTON/ 40% POLYESTER, KNIT COLLAR AND CUFFS, DOUBLE STITCHED SEAMS, 3 BUTTONS COLOR: VARIOUS</p>	SIZE:	S-4XL	50		

13	<p>LONG SHEEVE TWILL SHIRT W/EMBROIDERY <i>TRI MOUNTAIN 810 OR EQUAL</i></p> <p>LONG SLEEVE TWILL SHIRT WITH EMBROIDERY: 5 OZ., 100% COTTON, SANDED TWILL, GARMENT WASHED, BUTTON DOWN COLLAR, LONG SLEEVE WITH 2 BUTTON CUFF.</p>	SIZE: S-4XL	50		
14	<p>SHORT SLEEVE TWILL SHIRT W/EMBROIDERY <i>TRI MOUNTAIN 8108 OR EQUAL</i></p> <p>SHORT SLEEVE TWILL SHIRT WITH EMBROIDERY: 5 OZ., 100% COTTON, SANDED TWILL, GARMENT WASHED, BUTTON DOWN COLLAR. COLOR: VARIOUS</p>	SIZE: S-4XL	50		
15	<p>LONG SHEEVE T-SHIRT W/FORESTRY SCREEN PRINT <i>DICKIE 462KH OR EQUAL</i></p> <p>LONG SLEEVE T-SHIRT WITH SCREEN PRINT: 5.5 OZ., JERSEY KNIT, 100% COTTON, WASHED AND PRESHRUNK, FOR MEN OR WOMEN AND WITH POCKETS. COLOR: KHAKI</p>	SIZE: S-4XL	40		
16	<p>COTTON T-SHIRT W/FORESTRY SCREEN PRINT <i>DICKIES 4624KH OR EQUAL</i></p> <p>SHORT SLEEVE T-SHIRT WITH SCREEN PRINT: 5.5 OZ., JERSEY KNIT, 100% COTTON, WASHED AND PRESHRUNK, FOR MEN OR WOMEN AND WITH POCKETS. COLOR: KHAKI</p>	SIZE: S-4XL	50		
17	<p>LONG SLEEVE DENIM SHIRT W/EMBROIDERY</p>	SIZE: S-4XL	50		

<p>DICKIES CW020303 OR EQUAL</p> <p>LONG SLEEVE DENIM SHIRT WITH EMBROIDERY: 10 OZ. DENUM, GARMENT WASHED, BUTTON DOWN COLLAR, LONG SLEEVE WITH 2 BUTTON CUFF.</p> <p>COLOR: BLUE</p>				
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<p>18</p>	<p>SHORT SLEEVE DENIM SHIRT W/EMBROIDERY</p> <p>DICKIES CW020303 OR EQUAL</p> <p>SHORT SLEEVE DENIM SHIRT WITH EMBROIDERY: 10 OZ. DENUM, GARMENT WASHED, BUTTON DOWN COLLAR.</p> <p>COLOR: BLUE</p>	<p>SIZE: S-4XL</p>	<p>50</p>		
<p>19</p>	<p>MEN'S / WOMEN'S PANTS</p> <p>511 A CLASS PANTS</p> <p>DRESS PANTS: POLYESTER/WOOL, MILITARY CREASES, GRIPPER WAISTBAND, TEFLON TREATED FOR STAIN RESISTANCE, SIDE POCKETS</p> <p>COLOR: FOREST GREEN AND BLACK</p>	<p>SIZE: 28-60</p>	<p>50</p>		
<p>20</p>	<p>MEN'S / WOMEN'S PANTS</p> <p>511 TACTICAL PANT 74251 OR EQUAL</p> <p>TROUSERS, 100% COTTON, 9 POCKETS, SNAP CLOSURE WITH HEAVY DUTY ZIPPER, TEFLON TREATMENT AND 7 BELT LOOPS.</p> <p>COLOR: FORESTRY GREEN</p>	<p>SIZE: 28-60</p>	<p>100</p>		
<p>21</p>	<p>COVERALLS W/FORESTRY EMBLEM</p> <p>CARHARTT DUCK COVERALL OR EQUAL</p> <p>TWO-WAY ZIPPER, SHELL WATER REPELLENT 12-OZ. 100% COTTON DUCK, QUILTED LONING 100% ARCTIC-WEIGHT NYLON.</p> <p>COLOR: BROWN</p>	<p>SIZE 36-60</p>	<p>50</p>		
<p>22</p>	<p>BIB OVERALLS W/FORESTRY EMBLEM</p> <p>CARHARTT LINED DUCK BIB OVERALLS OR EQUAL</p>	<p>SIZE 36-60</p>	<p>50</p>		

<p>12-OZ 100% COTTON DUCK EXTERIOR WITH 100%NYLON QUITED LINING, LEG ZIPPERS,METAL RIVETS AT STRESS POINT AND DOUBLE KNEES. COLOR: BROWN</p>					
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<p>23</p>	<p>STOCKING CAPS LION STOCKING CAP OR EQUAL WATCH CAP STYLE, 100/5 WOOL OUTER 100% POLYPROPYLENE INNER WOVEN WITH WOOL FOR WARMTH AND LINED WITH POLYPROPYLENE FOR COMFORT. COLOR: GREEN</p>			<p>20</p>		
<p>24</p>	<p>POLAR CAP LION COMFORTABLE POLAR CAP OR EQUAL 100% TASLAN NYLON SHELL, 100% POLYESTER FLEECE LINING WITH VELCRO TABBED EAR FLAPS FASTENED UNDER THE CHIN OR ON TOP OR BEHIND THE HEAD. COLOR: GREEN</p>			<p>20</p>		
<p>25</p>	<p>MEN'S BLAZER 55/45 WOOL MEN'S BLAZER: 55% WOOL/45% POLYESTER SHELL, FULLY LINED, 2 BUTTON STYLE, 2 FLAP POCKETS, 1 WELT BREAST POCKET, AND 3 BUTTON CUFFS. COLOR: HUNTER GREEN</p>	<p>SIZE:</p>	<p>36-56</p>	<p>10</p>		
<p>26</p>	<p>WOMEN'S BLAZER 55/45 WOOL WOMEN'S BLAZER: 55% WOOL/45% POLYESTER SHELL, FULLY LINED, 2 STYLE, 2 FLAP POCKETS, AND 1 WELT BREAST POCKET COLOR: HUNTER GREEN</p>	<p>SIZE:</p>	<p>36-52</p>	<p>5</p>		
<p>27</p>	<p>BRIMMED HAT COLOR: GREEN</p>			<p>100</p>		

28	<p>BRIMMED HAT WITH EMBROIDERY: SIX PANEL LOW PROFILE, VELCRO ADJUSTABLE CAPE, EXTRA THICK BILL.</p> <p>EMBLEMS</p> <p>1. EMBLEMS: ALL EMBLEMS ARE TO BE SEWN ON LEFT SLEEVE CENTERED 1 INCH DOWN FROM THE SHOULDER SEAM.</p>			
			500	

29	<p>POLYESTER NECKTIE VELCRO</p> <p>NECKTIE VELCRO: 100% POLYESTER 3.5 INCHES WIDE WITH WRAP AROUND VELCRO BACKED STYLE FOR NATURAL LOOKING TIE AND FOR SAFETY THE VELCRO BACKED TIE WILL BREAK AWAY WHEN GRABBED OR PULLED. COLOR: GREEN</p>	SIZE	S-XL	5		
30	<p>BELTS</p> <p>BELT: HEAVEY DUTY TOP GRAIN LEATHER, BUCKLE BRASS WITH SILVER TONE. COLOR: BLACK</p>	SIZE	28 - 60	40		
31	<p>NAME PLATES</p> <p>NAMEPLATES:.5 X 2.5 INCHES WITH BLACK LETTERING AND CLUTCH BACK BLACK LETTERING</p>			40		
32	<p>BADGES WITH STATE SEAL AND NUMBER</p> <p>BADGES: BLACKINGTON B-691-RHODIUM OR EQUAL ENGRAVED WITH "WEST VIRGINIA" AT TOP "DIVISION OF FORESTRY" IN THE LOWER HALF, AND THE "NUMBER" AT THE BOTTOM. BADGE IS TO INCLUDE FULL COLOR STATE SEAL WITH BLACK RIM AND BLUE SKY.</p>			40		
33	<p>WOMEN'S TROUSERS</p> <p>511 TACTICAL PANT 64355 OR EQUAL</p>	SIZE	28-48	20		

TROUSERS, 100% COTTON, 9 POCKETS, SNAP CLOSURE WITH HEAVY DUTY ZIPPER, TEFLON TREATMENT AND 7 BELT LOOPS. COLOR: FORESTRY GREEN					
GRAND TOTAL					

WATERPROOF ITEMS: ALL WATERPROOF ITEMS MUST BE LIGHTWEIGHT, BREATHABLE GORE-TEX MEMBRANE OR GORE-TEX PACLITE MEMBRANE.

EMBROIDERY: ALL EMBROIDERED ITEMS ARE TO HAVE WEST VIRGINIA DIVISION OF FORESTRY AND LOGO ON THE LEFT SIDE OF THE ITEM.

EMBLEMS: ALL EMBLEMS ARE TO BE SEWN ON LEFT SLEEVE CENTERED 1 INCH DOWN FROM THE SHOULDER SEAM.

STANDARD ALTERATIONS SHALL BE DONE BY THE VENDOR AT NO ADDITIONAL CHARGE. STANDARD ALTERATIONS SHALL INCLUDE SLEEVE LENGTH AND PANT LENGTH.

EMBLEMS SHALL BE BILLED TO THE DIVISION OF FORESTRY AS NEEDED FOR ORDER FULFILLMENT. ALL ITEM LISTED WITH EMBLEM SHALL HAVE AN EMBLEM SEWN ON LEFT SLEEVE, CENTERED 1 INCH DOWN FROM THE SHOULDER SEAM.

THE VENDOR SHALL MAINTAIN SUFFICIENT INVENTORY LEVELS FOR ALL UNIFORMS BASED ON SEASONAL FLUCTUATIONS. THE VENDOR SHALL SHIP ALL ORDERS AND EXCHANGES WITHIN 10 DAYS OF RECEIPT OR NOTIFY THE AGENCY AND EMPLOYEE OF BACK-ORDER STATUS.

VENDOR SHALL WORK JOINTLY WITH THE DIVISION OF FORESTRY IN DEVELOPING AN ORDER FORM AND CATALOGUE. THE CATALOGUE SHALL HAVE A GRAPHICAL AND TEXT DESCRIPTION OF ALL ITEMS ON THE CONTRACT.

ALL ORDERS FULFILLED ON THIS CONTRACT SHALL BE MADE USING WV VISA PURCHASING CARD

SIGN IN SHEET

PLEASE PRINT

PRE-BID SIGN-IN SHEET- PLEASE LEAVE A BUSINESS CARD - FOR08002 - 2/27/2008; 11:00 AM

FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: <u>Rover's Uniform Ctr</u>	<u>803 Seventh Ave</u>	PHONE <u>304-525-1783</u>
Rep: <u>Jim Rank</u>	<u>Htn, WV 25701</u>	TOLL FREE <u>800-642-7665</u>
Email Address: <u>info@roversuniformctr.com</u>		FAX <u>304-525-1732</u>
Company: <u>Banks Uniform Ctr</u>	<u>803 Seventh Ave.</u>	PHONE <u>304-525-1783</u>
Rep: <u>Barbara Walters</u>	<u>Htn, WV 25701</u>	TOLL FREE <u>800-642-7665</u>
Email Address: _____		FAX _____
Company: <u>West Virginia Uniforms</u>	<u>6601 Maccoekle Ave</u>	PHONE <u>304-925-0305</u>
Rep: <u>Jeff Braucher</u>	<u>Charleston WV 25304</u>	TOLL FREE _____
Email Address: <u>JBraucher@Fechhimer.com</u>		FAX <u>304-925-3648</u>
Company: _____		PHONE _____
Rep: _____		TOLL FREE _____
Email Address: _____		FAX _____
Company: _____		PHONE _____
Rep: _____		TOLL FREE _____
Email Address: _____		FAX _____