

SOLE SOURCE DETERMINATION

The Purchasing Division has been requested to approve a sole source purchase for the commodity or service described below. Pursuant to West Virginia Code 5A-3-10c, the Purchasing Division is attempting to determine whether the commodity or service is a sole source procurement. If you believe your company meets the required experience and qualification criteria stated below, please e-mail the Purchasing Division at team@wvadmin.gov to express your interest in the project. Please forward any and all information that will support your company's compliance with required qualification and eligibility criteria along with any other pertinent information relative to this project to the Purchasing Division no later than 12/18/2007.

Requisition Number: EHP80391

Department/Agency: BPH/OEHP/DSDC

Detailed Description of Project: Image API, Inc. has designed, configured the HIV/AIDS imaging system. The software is the only imaging application that interfaces with the HIV/AIDS Reporting System (HARS) database.

Proposed Sole Source Vendor: Image API, Inc.

Specific Eligibility Criteria: The West Virginia HIV/AIDS & STD Program in the Bureau for Public Health, WV Department of Health and Human Resources requires the services of a suitable vendor to provide an imaging system with document scanning services that interfaces with the CDC HARS (HIV/AIDS Reporting System) database.

The system will enable the HIV/AIDS & STD Program to effectively and efficiently combine the database aspects of the HARS program with a document imaging system. Image API will provide electronic document management system to support the capture, storage, and retrieval of all HIV/AIDS files.

Image API reports that their unique software is the only imaging application that interfaces with the HIV/AIDS Reporting System (HARS) database.

Specific Qualification Criteria:

1. The vendor will provide software that combines the database aspects of the HIV/AIDS Reporting System (HARS) with a document imaging system.
2. The vendor will provide a secure, client server application that enables authorized users to retrieve document images immediately through the PC by entering one or more HARS index elements.
3. The vendor must configure and install the database and software on the server.
4. The vendor must have experience in training health department staff
5. The vendor must possess relevant work experience in designing and successfully implementing similar imaging systems for health departments
6. The vendor must have proven experience in working closely with state health departments in training their users on the system.
7. The vendor must demonstrate a clear understanding of the CDC HARS system
8. The vendor must have proven experience in data control, data analysis and testing.
9. The vendor must have proven experience in securing data with the highest level of confidentiality and security.