



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
 EDD286312

PAGE
 1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
 SHELLY MURRAY
 304-558-8801

RFQ COPY
 TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

DEPARTMENT OF EDUCATION
 BUILDING 6
 1900 KANAWHA BOULEVARD, EAST
 CHARLESTON, WV
 25305-0330

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
02/13/2008				

BID OPENING DATE: 02/28/2008 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
----- ADDENDUM NO. 1 -----						
THIS ADDENDUM IS ISSUED TO ADDRESS QUESTIONS RAISED DURING THE MANDATORY PRE-BID CONFERENCE OF 01/30/2008 AND THE QUESTION SUBMISSION DEADLINE OF 02/04/2008.						
THE BID OPENING DATE WILL BE EXTENDED:						
FROM: 02/20/2008						
TO : 02/28/2008						
ATTACHMENTS: QUESTIONS AND RESPONSES PRE-BID SIGN IN SHEET						
----- END OF ADDENDUM NO. 1 -----						
0001	1	EA		924-10		
CONSTRUCTION, GENERAL						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE		TELEPHONE		DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE		

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
14. **HIPAA Business Associate Addendum** - The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in cases of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

SIGNED BID TO:

Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

1. Is Cedar Lakes Conference Center located within the city limits of Ripley?

No, the conference center does not fall within the city limits of Ripley.

2. Davis Bacon Act: Is this referring to WV prevailing wages (vs. Federal prevailing wages)?

Yes, as stated in the RFQ, bidders must be in compliance with prevailing wages paid for work completed in Jackson County, West Virginia.

3. Are any of the doors to be replaced fire doors and if so, have they been tested for asbestos?

We are not aware of asbestos present in any of the doors to be replaced nor that there are any fire doors to be removed. None of the doors to be replaced will be fire rated doors.

4. Who would be responsible for any broken utility lines as a result of work performed under the project contract?

Utility companies along with Cedar Lakes maintenance staff will assist the general contractor in locating and marking existing utilities. If concealed or unknown utilities are encountered the contract sum would be equitably adjusted as per article 12.4 "Changes In The Work – AIA Document A107". If marked utilities are damaged by the successful bidder, the responsibility for repairs would fall to the bidder.

5. What is the estimated cost of the total project currently being bid?

This information is unavailable.

6. Is the money currently available/set-aside for this project?

Yes, state law requires that funding be allocated to projects prior to requesting bids.

7. Will there be a run-down or unit pricing of items within the project?

No, it is anticipated that each vendor will submit one total price for the base bid and separate prices for each one of the four alternatives (five costs in total). Individual unit pricing per door, window, lighting, etc. is not anticipated as a result of this RFQ.

8. Were lead times for materials and supplies taken into consideration when determining the time period for construction?

Yes, the 180 days allowing for construction should be ample for the scope of items anticipated to be completed under this RFQ.

9. Are equals acceptable on the light fixtures specified within the bid?

Substitution procedures for "prior to bids" and substitution procedures "after bids" are covered in the project specification manual section 00100-15 and section 01631.

10. Are there any restrictions on the portion of the total project which would limit the amounts of work to be completed by subcontractors?

We are unaware of any limitations on the amount of work to be completed by either the general or sub-contractors. However, the general contractor retains primary liability for the completion of the project as bid.

11. How soon will the sign-in sheet be made available?

It is anticipated that the sign-in sheets will be issued with the first addendum anticipated to be released shortly after the deadline for questions which is February 4, 2008.

12. Will certified payroll reports be required?

The requirements relating to certified payroll reports is addressed in A107-1997 Supplementary Conditions – Article 8.3 Scope; Reporting Requirements. Payroll reports must be in compliance with these conditions.

13. Are the drawings and specifications available from ZMM?

Yes, as well as being available for viewing from the WV Purchasing Division, the Cedar Lakes Conference Center, and the three entities described on the Advertisement for Bids page which immediately precedes page 00100-1 of the Project Manual.

14. Is any of the work to be completed at the Lodge?

No.

15. Who will be responsible for the disposal of any demolished/removed materials?

The windows in the Craft House will be retained by the owner and some of the hardware in the doors may be retained and dismantled by the owner before work on the contract commences. Clean fill dirt and some of the concrete pavers may be disposed of by the owner on-site, provided the disposal of such items are not in violation of any laws, regulations, etc. Otherwise, the successful bidder will be responsible for the proper disposal of any demolition work.

PRE-BID CONFERENCE
SIGN IN SHEET

Request for Quotation Number: ENJ 286 312

Date: 1/30/2008

PLEASE PRINT LEGIBLY. THIS INFORMATION IS ESSENTIAL TO CONTACT THE ATTENDEES IN A TIMELY MANNER. FAILURE TO DO SO MAY RESULT IN DELAYS IN YOUR COMPANY GETTING IMPORTANT BID INFORMATION.

Firm Name:	Specialty Raising
Firm Address:	1230 S. Meadville Road, DAVISVILLE WV 26142
Representative Attending:	Mike Jackson
Phone Number:	304-481-1015
Fax Number:	304-424-2098
Email Address:	J.M.Jackson@SuddenLink.net

Firm Name:	Summit Eleet
Firm Address:	Box 254 Hurricane WV
Representative Attending:	Francis Reetzewick
Phone Number:	304-562-7091
Fax Number:	
Email Address:	

Firm Name:	WV Laborers Dist. Council
Firm Address:	One Union Sq Suite 5 CHARLESTON WV 25302
Representative Attending:	Joe Bowen
Phone Number:	304-771-3095
Fax Number:	304-243-7002
Email Address:	bowen@wvdis.net

Firm Name:	AGSTEN CONSTRUCTION
Firm Address:	110 Wyoming St. CHARLESTON, WV 25302
Representative Attending:	ED BARTLETT
Phone Number:	304-343-5400
Fax Number:	304-343-0063
Email Address:	EBARTLETT@AGSTENCONSTRUCTION.COM

Firm Name:	City Window & Construction Co.
Firm Address:	RF2 Box 285 CLARKSBURG WV 26301
Representative Attending:	Beau Henderson
Phone Number:	304-623-2573
Fax Number:	304-326-6970
Email Address:	beauh@cwvdsi.net

Firm Name:	J.M. STEETS & ASSN.
Firm Address:	13 CHASE DR. HURRICANE, WV 25526
Representative Attending:	JASON STEETS
Phone Number:	304-562-7774
Fax Number:	304-562-7770
Email Address:	JSTEETS@STEETSANDASSN.COM

PRE-BID CONFERENCE
SIGN IN SHEET

Request for Quotation Number: ED0286312

Date: 1/30/2008

PLEASE PRINT LEGIBLY. THIS INFORMATION IS ESSENTIAL TO CONTACT THE ATTENDEES IN A TIMELY MANNER. FAILURE TO DO SO MAY RESULT IN DELAYS IN YOUR COMPANY GETTING IMPORTANT BID INFORMATION.

Firm Name:	CAPITAL BUILDERS
Firm Address:	4008-57th Road LAWALETTE NY
Representative Attending:	FRANK RIGGIO
Phone Number:	304-697-5002
Fax Number:	304-697-5004
Email Address:	GCAPITALBUILD@AOL.COM

Firm Name:	J.C. BOSLEY CONST INC
Firm Address:	1 BOSLEY AVE PARKERSBURG WV 26101
Representative Attending:	Mark Huth JOHN BOSLEY JR
Phone Number:	304 422 0025
Fax Number:	304 422 0414
Email Address:	Markh@bosleyrental.com

Firm Name:	Dankhill Construction Company
Firm Address:	P.O. Box 685 Cawley Bridge, WV 25085
Representative Attending:	Chris Dozier
Phone Number:	304-632-1000
Fax Number:	304-632-1501
Email Address:	CDOZIER33@YAHOO.COM

Firm Name:	Flint Construction Co., Inc.
Firm Address:	PO Box 146 Gassaway, WV 26624
Representative Attending:	Richard Hacker
Phone Number:	304-364-5555
Fax Number:	304-364-5556
Email Address:	richard@flintconstruction.com

Firm Name:	Shamblin Const Inc.
Firm Address:	324 C Coal Rd. Sissonville, WV 26020
Representative Attending:	Ralph Shamblin Daniel Shamblin
Phone Number:	304-984-1948
Fax Number:	304-984-2303
Email Address:	Shamblinconst@aol.com

Firm Name:	Bayliss + Ramey Inc
Firm Address:	P.O. Box 503 Dunbar WV 25064
Representative Attending:	Mark Whitt
Phone Number:	304 744 6317
Fax Number:	304 744 3759
Email Address:	MWhitt@earthlink.net

CEDAR LAKES CONFERENCE SITE RENOVATION #0614
PRE-BID MEETING SIGN-IN SHEET
JANUARY 30, 2008- 10:00 A.M.

EDD 286312

PLEASE PRINT

NAME: AStech CORP
FIRM: 1601 Coonskin DR
ADDRESS: Char WV 25311
Deanne R Davis
PHONE: 304-342-0545 FAX: 342-3972

NAME: ~~McHenry Elec~~ John Zoller
FIRM: McHenry Elec.
ADDRESS: 1604 Lynn ST
Parkersburg W.V.
PHONE: 304-485-7596 FAX: 485-0682
Jjzoller@mchenryusa.com

NAME: Rick Bernard
FIRM: OVAL CONSTRUCTION mgmt, LLC
ADDRESS: P.O. Box 401
Charleston, WV 25322
PHONE: (304)347-8820 FAX: 347-8821
rbernard@ovalconstruction.com

NAME: Ben Randolph & Red Stearts
FIRM: Stearts Electric Company Inc
ADDRESS: 106 W. Main St.
Sutton, WV 26601
PHONE: 304-765-0444 FAX: 304-765-0445

NAME: _____
FIRM: _____
ADDRESS: _____
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CEDAR LAKES CONFERENCE SITE RENOVATION #0614

PRE-BID MEETING SIGN-IN SHEET

JANUARY 30, 2008- 10:00 A.M.

EDD 286312

PLEASE PRINT

NAME: Joe Craig (Joe wvs2@yahoo.com)
FIRM: West Virginia Signal & Light, inc.
ADDRESS: PO box 134
Kenna WV 25248
PHONE: 372-9648 FAX: 372-9684

NAME: STEARIS Electric CO
FIRM: Red STEARIS
ADDRESS: 106 West Main St
Sutton
PHONE: 304-765-2527 FAX: 304-765-0445

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CEDAR LAKES CONFERENCE SITE RENOVATION #0614
PRE-BID MEETING SIGN-IN SHEET
JANUARY 30, 2008- 10:00 A.M.

EDD 286312

PLEASE PRINT

NAME: Brent Hill
FIRM: Interris Plus
ADDRESS: At 3 Box 84
Sandyville WV 25275
PHONE: 273-0348 FAX: 273-3103

Int,plus@WVAdventures.net

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FIRM: _____
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