



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER  
**DNR90066**

PAGE  
**1**

ADDRESS CORRESPONDENCE TO ATTENTION OF  
**KRISTA FERRELL  
 304-558-2596**

RFQ COPY  
 TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

**DIVISION OF NATURAL RESOURCES  
 VARIOUS LOCALES AS INDICATED  
 BY ORDER**

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
10/30/2007				

BID OPENING DATE: **11/28/2007** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	LS		325-28		
<p><b>REQUEST FOR QUOTATION            OPEN END CONTRACT</b></p> <p>THE WEST VIRGINIA PURCHASING DIVISION FOR THE AGENCY, THE WEST VIRGINIA DIVISION OF NATURAL RESOURCES, IS SOLICITING BIDS FOR AN OPEN END CONTRACT TO PROVIDE THE AGENCY WITH TROUT FOOD PER THE ATTACHED SPECIFICATIONS.</p> <p>TECHNICAL QUESTIONS CONCERNING THIS PROJECT MUST BE SUBMITTED IN WRITING TO KRISTA FERRELL IN THE WEST VIRGINIA PURCHASING DIVISION VIA MAIL AT THE ADDRESS LISTED IN THE BODY OF THIS RFQ, VIA FAX AT 304-558-4115, OR VIA EMAIL AT KFERRELL@WVADMIN.GOV. TECHNICAL QUESTIONS INCLUDE, BUT ARE NOT LIMITED TO, SCOPE OF WORK, CLARIFICATIONS OF THE SPECIFICATIONS, MATERIALS, DELIVERY, ETC. DEADLINE FOR TECHNICAL QUESTIONS IS THURSDAY, NOVEMBER 8, 2007 AT 9:00 AM. ALL TECHNICAL QUESTIONS RECEIVED, IF ANY, WILL BE ANSWERED BY ADDENDUM AFTER THE DEADLINE.</p> <p>QUESTIONS CONCERNING THE PROCESS BY WHICH A VENDOR MAY SUBMIT A BID TO THE STATE OF WEST VIRGINIA ARE NOT CONSIDERED TECHNICAL QUESTIONS AND MAY BE SUBMITTED AT ANY TIME PRIOR TO THE BID OPENING AND IN ANY FORMAT. THESE QUESTIONS INCLUDE, BUT ARE NOT LIMITED TO, HOW/WHEN/WHERE TO SUBMIT A BID, FORMS, NUMBER OF ADDENDUMS ISSUED, ETC.</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
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TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE
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**GENERAL TERMS & CONDITIONS  
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
14. **HIPAA Business Associate Addendum -** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

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**INSTRUCTIONS TO BIDDERS**

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in cases of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

**SIGNED BID TO:**

Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
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<p><b>EXHIBIT 3</b></p> <p><b>LIFE OF CONTRACT:</b> THIS CONTRACT BECOMES EFFECTIVE ON AWARD AND EXTENDS FOR A PERIOD OF ONE (1) YEAR OR UNTIL SUCH "REASONABLE TIME" THEREAFTER AS IS NECESSARY TO OBTAIN A NEW CONTRACT OR RENEW THE ORIGINAL CONTRACT. THE "REASONABLE TIME" PERIOD SHALL NOT EXCEED TWELVE (12) MONTHS. DURING THIS "REASONABLE TIME" THE VENDOR MAY TERMINATE THIS CONTRACT FOR ANY REASON UPON GIVING THE DIRECTOR OF PURCHASING 30 DAYS WRITTEN NOTICE.</p> <p><b>UNLESS SPECIFIC PROVISIONS ARE STIPULATED ELSEWHERE IN THIS CONTRACT DOCUMENT, THE TERMS, CONDITIONS AND PRICING SET HEREIN ARE FIRM FOR THE LIFE OF THE CONTRACT.</b></p> <p><b>RENEWAL:</b> THIS CONTRACT MAY BE RENEWED UPON THE MUTUAL WRITTEN CONSENT OF THE SPENDING UNIT AND VENDOR, SUBMITTED TO THE DIRECTOR OF PURCHASING THIRTY (30) DAYS PRIOR TO THE EXPIRATION DATE. SUCH RENEWAL SHALL BE IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE ORIGINAL CONTRACT AND SHALL BE LIMITED TO TWO (2) ONE (1) YEAR PERIODS.</p> <p><b>CANCELLATION:</b> THE DIRECTOR OF PURCHASING RESERVES THE RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR IF THE COMMODITIES AND/OR SERVICES SUPPLIED ARE OF AN INFERIOR QUALITY OR DO NOT CONFORM TO THE SPECIFICATIONS OF THE BID AND CONTRACT HEREIN.</p> <p><b>OPEN MARKET CLAUSE:</b> THE DIRECTOR OF PURCHASING MAY AUTHORIZE A SPENDING UNIT TO PURCHASE ON THE OPEN MARKET, WITHOUT THE FILING OF A REQUISITION OR COST ESTIMATE, ITEMS SPECIFIED ON THIS CONTRACT FOR</p>						

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<p>IMMEDIATE DELIVERY IN EMERGENCIES DUE TO UNFORESEEN CAUSES (INCLUDING BUT NOT LIMITED TO DELAYS IN TRANSPORTATION OR AN UNANTICIPATED INCREASE IN THE VOLUME OF WORK.)</p> <p>QUANTITIES: QUANTITIES LISTED IN THE REQUISITION ARE APPROXIMATIONS ONLY, BASED ON ESTIMATES SUPPLIED BY THE STATE SPENDING UNIT. IT IS UNDERSTOOD AND AGREED THAT THE CONTRACT SHALL COVER THE QUANTITIES ACTUALLY ORDERED FOR DELIVERY DURING THE TERM OF THE CONTRACT, WHETHER MORE OR LESS THAN THE QUANTITIES SHOWN.</p> <p>ORDERING PROCEDURE: SPENDING UNIT(S) SHALL ISSUE A WRITTEN STATE CONTRACT ORDER (FORM NUMBER WV-39) TO THE VENDOR FOR COMMODITIES COVERED BY THIS CONTRACT. THE ORIGINAL COPY OF THE WV-39 SHALL BE MAILED TO THE VENDOR AS AUTHORIZATION FOR SHIPMENT, A SECOND COPY MAILED TO THE PURCHASING DIVISION, AND A THIRD COPY RETAINED BY THE SPENDING UNIT.</p> <p>BANKRUPTCY: IN THE EVENT THE VENDOR/CONTRACTOR FILES FOR BANKRUPTCY PROTECTION, THIS CONTRACT IS AUTOMATICALLY NULL AND VOID, AND IS TERMINATED WITHOUT FURTHER ORDER.</p> <p>THE TERMS AND CONDITIONS CONTAINED IN THIS CONTRACT SHALL SUPERSEDE ANY AND ALL SUBSEQUENT TERMS AND CONDITIONS WHICH MAY APPEAR ON ANY ATTACHED PRINTED DOCUMENTS SUCH AS PRICE LISTS, ORDER FORMS, SALES AGREEMENTS OR MAINTENANCE AGREEMENTS, INCLUDING ANY ELECTRONIC MEDIUM SUCH AS CD-ROM.</p> <p>REV. 04/11/2001</p> <p>EXHIBIT 6</p>						

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<p><b>PRICE ADJUSTMENT PROVISION:</b>            THE STATE OF WEST VIRGINIA WILL CONSIDER BIDS THAT CONTAIN PROVISIONS FOR PRICE ADJUSTMENTS PRIOR TO THE ORIGINAL EXPIRATION OF THE CONTRACT, PROVIDED THAT SUCH PRICE ADJUSTMENT COVERS BOTH UPWARD AND DOWNWARD MOVEMENT OF THE COMMODITY PRICE, AND THAT ADJUSTMENT IS BASED ON THE "PASS THROUGH" INCREASE OR DECREASE OF RAW MATERIALS AND/OR LABOR, WHICH MAKE UP ALL OR A SUBSTANTIAL PART OF A PRODUCT. ADJUSTMENTS ARE TO BE BASED UPON AN ACTUAL DOLLAR FIGURE, NOT A PERCENTAGE. ALL PRICE ADJUSTMENT REQUESTS MUST BE SUBSTANTIATED IN A MANNER ACCEPTABLE TO THE DIRECTOR PURCHASING, E.G. GOVERNMENTAL BENCH MARKS, GENERAL MARKET INCREASE, PUBLISHED PRICE LISTS. SUCH REQUESTS FOR AND INCREASE SHOULD BE RECEIVED IN WRITING BY THE DIRECTOR OF PURCHASING AT LEAST 30 DAYS IN ADVANCE OF THE EFFECTIVE DATE OF THE INCREASE. ANY TIME THE VENDOR REQUESTS A PRICE ADJUSTMENT, THE PURCHASING DIVISION MAY EITHER ACCEPT THE PRICE ADJUSTMENT AND AMEND THE CONTRACT ACCORDINGLY OR REJECT THE ADJUSTMENT IN ITS ENTIRETY AND CANCEL THE CONTRACT.</p> <p><b>PREFERRED TERMS:</b>            IT IS PREFERRED THAT THE PRICES ON THIS CONTRACT ARE FIRM FOR LIFE OF THE CONTRACT, AS INDICATED IN THE LIFE OF CONTRACT CLAUSE CONTAINED HEREIN, NOT TO EXCEED ONE (1) YEAR. PRICE CHANGES ARE LIMITED TO THE TIME OF RENEWAL ONLY.</p> <p style="text-align: center;"><b>VENDOR PREFERENCE CERTIFICATE</b></p> <p>CERTIFICATION AND APPLICATION* IS HEREBY MADE FOR PREFERENCE IN ACCORDANCE WITH WEST VIRGINIA CODE, 5A-3-37 (DOES NOT APPLY TO CONSTRUCTION CONTRACTS).</p>						

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<p>A. APPLICATION IS MADE FOR 2.5% PREFERENCE FOR THE REASON CHECKED:</p> <p>( ) BIDDER IS AN INDIVIDUAL RESIDENT VENDOR AND HAS RESIDED CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR</p> <p>( ) BIDDER IS A PARTNERSHIP, ASSOCIATION OR CORPORATION RESIDENT VENDOR AND HAS MAINTAINED ITS HEAD-QUARTERS OR PRINCIPAL PLACE OF BUSINESS CONTINUOUSLY I WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR 80% OF THE OWNERSHIP INTEREST OF BIDDER IS HELD BY ANOTHER INDIVIDUAL, PARTNERSHIP, ASSOCIATION OR CORPORATION RESIDENT VENDOR WHO HAS MAINTAINED ITS HEADQUARTERS OR PRINCIPAL PLACE OF BUSINESS CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR</p> <p>( ) BIDDER IS A CORPORATION NONRESIDENT VENDOR WHICH HAS AN AFFILIATE OR SUBSIDIARY WHICH EMPLOYS A MINIMUM OF ONE HUNDRED STATE RESIDENTS AND WHICH HAS MAINTAINED ITS HEADQUARTERS OR PRINCIPAL PLACE OF BUSINESS WITHIN WEST VIRGINIA CONTINUOUSLY FOR THE FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION.</p> <p>B. APPLICATION IS MADE FOR 2.5% PREFERENCE FOR THE REASON CHECKED:</p> <p>( ) BIDDER IS A RESIDENT VENDOR WHO CERTIFIES THAT, DURING THE LIFE OF THE CONTRACT, ON AVERAGE AT LEAST 75% OF THE EMPLOYEES WORKING ON THE PROJECT BEING BID ARE RESIDENTS OF WEST VIRGINIA WHO HAVE RESIDED IN</p>						

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<p>THE STATE CONTINUOUSLY FOR THE TWO YEARS IMMEDIATELY PRECEDING SUBMISSION OF THIS BID;            OR            ( ) BIDDER IS A NONRESIDENT VENDOR EMPLOYING A MINIMUM OF ONE HUNDRED STATE RESIDENTS OR IS A NONRESIDENT VENDOR WITH AN AFFILIATE OR SUBSIDIARY WHICH MAINTAINS ITS HEADQUARTERS OR PRINCIPAL PLACE OF BUSINESS WITHIN WEST VIRGINIA EMPLOYING A MINIMUM OF ONE HUNDRED STATE RESIDENTS WHO CERTIFIES THAT, DURING THE LIFE OF THE CONTRACT, ON AVERAGE AT LEAST 75% OF THE EMPLOYEES OR BIDDERS' AFFILIATE'S OR SUBSIDIARY'S EMPLOYEES ARE RESIDENTS OF WEST VIRGINIA WHO HAVE RESIDED IN THE STATE CONTINUOUSLY FOR THE TWO YEARS IMMEDIATELY PRECEDING SUBMISSION OF THIS BID.</p> <p>BIDDER UNDERSTANDS IF THE SECRETARY OF TAX &amp; REVENUE DETERMINES THAT A BIDDER RECEIVING PREFERENCE HAS FAILED TO CONTINUE TO MEET THE REQUIREMENTS FOR SUCH PREFERENCE, THE SECRETARY MAY ORDER THE DIRECTOR OF PURCHASING TO: (A) RESCIND THE CONTRACT OR PURCHASE ORDER ISSUED; OR (B) ASSESS A PENALTY AGAINST SUCH BIDDER IN AN AMOUNT NOT TO EXCEED 5% OF THE BID AMOUNT AND THAT SUCH PENALTY WILL BE PAID TO THE CONTRACTING AGENCY OR DEDUCTED FROM ANY UNPAID BALANCE ON THE CONTRACT OR PURCHASE ORDER.</p> <p>BY SUBMISSION OF THIS CERTIFICATE, BIDDER AGREES TO DISCLOSE ANY REASONABLY REQUESTED INFORMATION TO THE PURCHASING DIVISION AND AUTHORIZES THE DEPARTMENT OF TAX AND REVENUE TO DISCLOSE TO THE DIRECTOR OF PURCHASING APPROPRIATE INFORMATION VERIFYING THAT BIDDER HAS PAID THE REQUIRED BUSINESS TAXES, PROVIDED THAT SUCH INFORMATION DOES NOT CONTAIN THE AMOUNTS OF TAXES PAID NOR ANY OTHER INFORMATION DEEMED BY THE TAX COMMISSIONER TO BE CONFIDENTIAL.</p>						

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<p>UNDER PENALTY OF LAW FOR FALSE SWEARING (WEST VIRGINIA CODE 61-5-3), BIDDER HEREBY CERTIFIES THAT THIS CERTIFICATE IS TRUE AND ACCURATE IN ALL RESPECTS; AND THAT IF A CONTRACT IS ISSUED TO BIDDER AND IF ANYTHING CONTAINED WITHIN THIS CERTIFICATE CHANGES DURING THE TERM OF THE CONTRACT, BIDDER WILL NOTIFY THE PURCHASING DIVISION IN WRITING IMMEDIATELY.</p> <p>BIDDER: -----</p> <p>DATE: -----</p> <p>SIGNED: -----</p> <p>TITLE: -----</p> <p>* CHECK ANY COMBINATION OF PREFERENCE CONSIDERATION(S) IN EITHER "A" OR "B", OR BOTH "A" AND "B" WHICH YOU ARE ENTITLED TO RECEIVE. YOU MAY REQUEST UP TO THE MAXIMUM 5% PREFERENCE FOR BOTH "A" AND "B".            (REV. 12/00)</p> <p>NOTICE</p> <p>A SIGNED BID MUST BE SUBMITTED TO:</p> <p>DEPARTMENT OF ADMINISTRATION            PURCHASING DIVISION            BUILDING 15            2019 WASHINGTON STREET, EAST            CHARLESTON, WV 25305-0130</p>						

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<p>THE BID SHOULD CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPE OR THE BID MAY NOT BE CONSIDERED:</p> <p>SEALED BID</p> <p>BUYER: KRISTA FERRELL-FILE 21</p> <p>RFQ. NO.: DNR90066</p> <p>BID OPENING DATE: 11/28/2007</p> <p>BID OPENING TIME: 1:30 PM</p> <p>PLEASE PROVIDE A FAX NUMBER IN CASE IT IS NECESSARY TO CONTACT YOU REGARDING YOUR BID:</p> <p>-----</p> <p>CONTACT PERSON (PLEASE PRINT CLEARLY):</p> <p>-----</p> <p>***** THIS IS THE END OF RFQ DNR90066 ***** TOTAL: _____</p>						

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**SECTION 1**  
**FORMULATION SPECIFICATIONS FOR STARTER DIET**

Starter, No. 1, No.2 granules

1. Fish food shall be composed of the following items. The final production shall carry the following guaranteed analysis:

- Crude protein, not less than 50%
- Fish Meal protein, no less than 33%
- Crude fat, not less than 17%
- Moisture, not more than 10.5.% at sack-off

2. Fish meal (not less than 50%<sub>1</sub>): Stabilized, maximum fat 12%, maximum moisture 10%, stored at the manufacturer=s plant no longer than 6 months as indicated by the Bill of Lading. Different meals may not be combined for use in the feed. Pepsin digestibility less than 92.5%. Maximum allowable salt content shall not exceed 5%.

- A. Herring meal (minimum protein 67.5%)
- B. Anchovy fish carcass meal (minimum protein 65%)

3. Wheat feed flour (12.3%): minimum protein 14%, maximum fiber 1.5%.

4. Soy Flour (15%): defatted minimum protein 48.5%, maximum fat 1% (flour must be adequately toasted with protein dispersability index of less than or equal to 20)

5. Dried blood four (10%): minimum protein 80%

6. Trace mineral premix No. 2 (see section 6 of specifications) -- 1#/ton

7. Vitamin premix (see Section 5) of specifications) -- 12#/ton

8. Choline chloride 50% -- 4.5#/ton

9. Ascorbic acid -- 1.5#/ton

10. Fish Oil (12%<sub>1</sub>): stabilized with BHA, BHT, or ethoxyquin less than 3% free fatty acids and not to be alkaline reprocessed.

11. Lignon sulphonate pellet binder (0-2%<sub>1</sub>) (e.g. Ameribond, Orzan, or equivalent).

<sub>1</sub> Fish meal may be increased depending upon protein content but must provide not less than 33% fish protein. Quantity of added oil may be adjusted so that the finished feed shall contain not less than 17% crude fat. Wheat feed flour is to be adjusted to compensate for the above variations.

## SECTION 2 FORMULATION SPECIFICATIONS FOR GROWER DIET, GR6-30

No. 3 and No. 4 granules -- option diet for pellets

1 Fish food shall be composed of the following items. Final production shall carry the following guaranteed analysis:

Crude protein, not less than 43.5%  
Fish meal protein, not less than 25%  
Crude fat, not less than 12%  
Crude fiber, not more than 4%  
Moisture, not more than 10.5% at sack-off or delivery

2. Fish meal ( no less than 35%<sub>1</sub> ): stabilized, maximum fat 12%, maximum moisture, 10%, stored at the manufacturer=s plant no longer than 6 months as indicated by the bill of lading. Pepsin digestibility not less than 92.5%.. Different meals may not be combined for use in the feed. Maximum allowable salt content shall not exceed 5%.

- A. Herring meal (minimum protein 67.5%)
- B. Anchovy fish carcass meal (minimum protein 65%)
- C. Menhaden Fish carcass meal (minimum protein 60%)

3. Wheat standard middlings (18.7%<sub>1</sub> ): minimum protein 15% maximum fiber 9.5 %.

4. Soybean meal (25%), solvent extracted and dehulled, minimum protein 47.5%. Cottonseed meal, prime quality, minimum protein 48%, solvent extracted and dehulled, not more than 0.04% free gossypol must be used to partially replace soybean meal for 10 to 15% of the total grower diet. No cottonseed meal to be used in broodstock diet.
5. Dried whey (5%) minimum protein 12%, maximum water 6%, maximum ash 10%, maximum salt 3%.
6. Brewers or torula dried yeast (2.5%) minimum protein 35%, maximum fiber 3%.
7. Ring dried blood meal (5%), minimum protein 80%.
8. Trace mineral premix (see Section 6 of specifications) -- 2#/ton
9. Sodium phosphate, monobasic, 21.8% P. -- 20#/ton
10. Vitamin premix (see Sections 5 and 7 specifications) -- 8#/ton.
11. Choline chloride 50% -- 3.5#/ton
12. Ascorbic acid -- 1.5#/ton
13. Fish Oil (7%<sub>1</sub>) stabilized with BHA, BHT, or ethoxyquin less than 3% free fatty acids and not to be alkaline reprocessed, minimum amount added.
14. Lignin sulphonate pellet binder (2%) (e.g. Ameribond, Orzan, or equivalent).

<sub>1</sub>Fish meal may be increased depending upon protein content but must provide not less than 25% fish protein. Quantity of added oil may be adjusted upward only so that finished feed shall contain not less than 12% crude fat. Wheat middlings to be adjusted to compensate for the above variations.

**SECTION 3**  
**FORMULATE SPECIFICATIONS FOR GROWER DIET, GR7-30**

Option Diet for Pellet Size

1. Fish food shall be composed of the following items. Final product shall carry the following guaranteed analysis:

Crude protein, not less than 38.5%  
 Fish meal protein, not less than 17.5%  
 Crude fat, not less than 11%  
 Crude fiber, not more than 5%  
 Moisture, not more than 10.5% at sack-off delivery

2. Fish meal (not less than 25% ): stabilized, maximum fat, 12% maximum moisture 10%, stored at the manufacturer=s plant no longer than 6 months as indicated by the Bill of Lading. Pepsin digestibility not less than 92.5%. Different meals may not be combined for use in the feed. Maximum allowable salt content shall not exceed 5%

- A. Herring meal (minimum protein (67.5%)
- B. Anchovy fish carcass meal (minimum protein 65%)
- C. Menhaden fish carcass meal (minimum protein 60%)

3. Wheat standard middlings (31.2% ): minimum protein 15%, maximum fiber 9.5%.

4. Soybean meal (15%): Solvent extracted and dehulled, minimum protein 47.5% or cottonseed meal, prime quality, minimum protein 48%, solvent extracted and dehulled, not more than 0.04% free gossypol.

5. Ring dried blood meal (10%): minimum protein 80%.

6. Trace mineral premix No. 2 (see Section 6 or specifications) -- 2#/ton

7. Sodium phosphate, monobasic 21.8% P. -- 20#/ton

8. Vitamin premix (see Section 5 and 7 specifications -- 8#/ton

9. Choline chloride, 50% -- 3.5#/ton

10. Ascorbic acid -- 1.5#/ton

11. Fish oil (10%<sub>1</sub>), stabilized with BHA, Bht, or ethoxyquin, less than 3% free fatty acid and not to be alkaline reprocessed, minimum amount added.

12. Lignin sulphonate pellet binder (2%) (e.g. Ameribond, Orzan, or equivalent)

<sub>1</sub>Fish meal may be increased depending upon protein content but must provide not less than 25% fish protein. Quantity of added oil may be adjusted upward only so that finished feed shall contain not less than 12% crude fat. Wheat middlings to be adjusted to compensate for the above variations.

#### SECTION 4 SPECIFICATIONS FOR VITAMIN PREMIX

Vitamins must meet or exceed the following:

<u>Vitamins</u>	<u>Guaranteed Potency /Pound of Premix (GMS unless otherwise listed)</u>
D Calcium Pantothenate	12.0
Pyridoxine (Pyridoxine HCL)	3.5
Riboflavin	6.0
Niacinamide	25.0
Folic Acid	1.0
Thiamine (thiamine mononitrate)	4.0
Biotin	40.0 mg
Vitamin B12	2.5 mg
Menandione sodium bisulfite complex	1.25
Vitamin E (d or dl alpha tocopherol acetate)	40,000 iu
Vitamin D3, stabilized	50,000 iu
Vitamin A (vitamin A palmitate or acetate) stabilized	750,000 usp

Choline chloride, ascorbic acid, and the vitamin premix are to be stored separately and never mixed one with another before being added to the feed mixture.

The certified vitamin premix is to be supplied by a recognized manufacturer and must show the date of preparation. The vitamin premix to be used is not to be held in storage longer than 4 months after date of preparation.

The vitamin premix is to be made with a wheat or soybean by-produce base. Rice hulls or oat feed are not acceptable.

### SECTION 5 SPECIFICATION FOR TRACE MINERAL PREMIX NO. 2

Mineral	Guaranteed Analysis of Element (g/lb.mineral mix)
Zinc sulfate (ZNSO - 84 g/lb mineral mix)	34
Manganous sulfate (MnS04 - 25 g/lb of mineral mix)	9.1
Cupric sulfate (CuS04 - 1.75 g/lb of mineral mix)	0.7
Potassium odate (k103-0.38 g/lb of mineral mix)	0.23

An inert carrier can be used to make up the mixture to the pound.

The mineral mixture is to be added at 1.0 pound per ton SD9 and 2.0 pounds per ton for GR6 and GR7.

### SECTION 6 SPECIAL FEEDS

1. Medicated feed composition shall be that specified in formulation with the addition of 2.5 gms of terramycin or oxytetracycline added to each pound of feed.

2. Vitamin boosted feed shall be that specified in Section 3 (Grower Diet) with the addition of 50% vitamin packet as specified in Section 5 (vitamin premix No. 3) with a stability agent to insure quality and freshness during long periods of storage.
3. A combination feed shall be that specified in Section 3 (Grower's Diet) with the addition of 2.5 gms of terramycin or oxytetracycline added to each pound of feed plus the addition of a 50 percent vitamin packet a specified in Section 5 (vitamin premix No. 3).
4. Medicated feed composition shall be that specified in Section 2 (GR6-30) and Romet specified in Section 7 #6.
5. Medicated feed composition shall be that specified in Section 3 (GR7-30) and Romet specified in Section 7 #6.

#### **SECTION 7 ADDITIONAL SPECIFICATIONS AND CONDITIONS**

1. All feed supplied under this contract must meet the complete nutritional requirements of brook, brown, and rainbow trout without supplemental feeding of meat, enriched rations or vitamins. Feed must maintain a conversion of less than 1.7 for yearling trout under normal hatchery conditions.
2. Packed red blood cells, determined by microhaematocrit, must maintain a range between 45 and 55% of total blood volume. Serum protein levels must range between 4.5 and 5% as determined by protein refractometer.
3. The State reserves the right to request approximate diet analysis inclusive of calcium and phosphorus on any lot of feed being sent to West Virginia hatcheries.



### Manufacturing Plant and Methods

4. Good Manufacturing Practices: The contractor's mill, equipment and manufacturing procedures must comply with the FDA's Good Manufacturing Practices prepared by Robert A. Wilcox, Grain Science and Industry, Kansas State University, Manhattan, Kansas.

5. Vitamin Premix Preparation and Blending: Premix shall be added at the rate of 8 pounds per ton. Premix can be contained in the diet to a quantity of 4 percent of the total mix. The blend shall be added to the batch mixer midway in the loading of the feed ingredients.

6. Romet medicated feed to meet the following specifications:

Protein, %	Min.	38
Fat, %	Min.	12
Fiber, %	Max.	4
Moisture, %	Max.	12
Ash, %	Max	9.0

Medication Formula: Palatability formula to contain 1.273 g/lb sulfadimethoxine (0.28%) and 0.254 g/lb ormetoprim (0.56%). Administered dosage at 1.5% body weight.

7. Grinding: Ingredients shall be carefully and thoroughly mixed and pulverized. The mixture to pass 100% through a U.S. screen size 20 and 90% through a US screen size 30. All other mixtures to pass 100% through a U.S. screen size 16 and 90% through a US screen size 20.

8. Pelleting (a) the feed mixture shall be processed into pellets, using live dry steam to produce the proper textured pellets. The pellets must be soft enough for the fish to take and retain, yet firm enough to hold together in packaging, transporting, storage and when placed in water.

(b) If necessary a lignin binder, durabond or equal, may be used at a level not exceed 2% by substituting for an equivalent weight of middlings to aid in producing proper textured pellets.

#### Standard Pellet Sizes

3/32" diameter x 3/32" long

1/8" diameter x 1/8" long

5/32" diameter x 5/32" long

3/16" diameter x 3/16" long

1/4" diameter x 1/4" long

c. No more than 1% of the pelleted feed shall be unusable dust or fines.

9. Granules: (a) Granules shall be made by cracking pellets, then screening out the granules to the sizes indicated. Starter No. 1, and No. 2 granules to be cracked by 1/8" diameter pellets. No. 3 and No. 4 granules to be cracked from 3/16" diameter pellets.

Granule Size		Standard Granules Size	US Screen Size
Starter	To pass through	595 microns	30
	To pass over	429 microns	40
No. 1	To pass through	841 microns	20
	To pass over	595 microns	30
No. 2	To pass through	1.9 mm	16
	To pass over	841 microns	20
No. 3	To pass through	2.0 mm	10
	To pass over	1.19 mm	16
No. 4	To pass through	3.36 mm	6
	To pass over	2.0 mm	10

(b) Starter, No. 1 and No. 2 granules shall be spray coated with not less than 6 percent oil as defined in Section 1. Prior to bagging, the feed must be rescreened through a coarse screen to remove lumps. The Starter, No. 1 and No. 2 granules which are not spray coated will not be accepted.

(c) The granules shall be sized to contain 85% correct sized granules. Dust content (dust defined as particles passing through 595 micron screen) not to exceed 2% at the receiving hatchery.

10. Packaging: The feed shall be packed in 50-pounds branded plastic bags with 6 inches side gussets. Bags with similar stacking and leak-proof qualities may be substituted

11. Delivery:

(a) The feed shall be furnished in 12,000 to 45,000 pound lots as requested by the Division of Natural Resources with deliveries to hatcheries located at Berkeley Springs, Petersburg, Franklin, Princeton, Elkins, Dorcas, and Marlinton, WV.

(b) Prompt delivery and performance are of the essence of this contract. Seventy-two hour advance notice of delivery date is required. Delivery will be required within 21 calendar days of the ordering date. The contractor must arrange this shipment schedule to avoid deliveries on Saturday, Sunday, or State holidays. Shipments shall be scheduled to arrive no later than 2 PM Monday through Friday. Feed trucks arriving after 2 PM will not be unloaded until the following work day.

(c) All delivery of fish food made under this contract shall be made only by authorized carriers or contractor-owned trucks holding permits or certification from appropriate regulatory bodies.

(d) All feed shall be loaded on suitable trucks at the feed mill and delivered direct on the same trucks unless otherwise specified in the bidding schedule.

(e) Only feed from the current quarterly production is to be delivered to the hatcheries. Feed stored from previous production will not be accepted.

12. Contamination: The ingredients and finished feeds shall be wholesome, clean materials free from filth, noxious chemicals and foreign materials

Account Numbers 3233--0310-099-045

8707--0310-096-045

Ext Orgs: 6351

Pricing Sheet  
DNR90066: Trout Food

Item Number	Description	Unit Cost Per Pound	Estimated Quantity	Extended Cost
1	Starter (No. 0) Section 1		2,000	
2	Fine Fry (No. 1) Section 1		5,000	
3	Course Fry (No. 2) Section 2		10,000	
4	Small Fingerlings (No. 3) Section 2		15,000	
5	Medium Fingerling (No. 4) Section 3		26,000	
6	Large Fingerling (3/32", 1/8") GR6-30 Section 2		150,000	
7	Yearling Trout (5/32" 3/16") GR7-30 Section 3		300,000	
8	Yearling Trout (Double Vitamin) Section 6 #3		400,000	
9	Broodstock (1/4") GR7-30 Section 3		10,000	
10	Broodstock Double Vitamin (1/4") Section 6 #3		2,000	
11	Small Fingerling (No. 3) Section 6 #1		5,000	
12	Medium Fingerling (No. 4) Section 6 #1		5,000	
13	Large Fingerling Medicated TM GR6-30 Section 6 #4		40,000	
14	Yearling Medicated TM GR7-30 Section 6 #1		40,000	
15	Yearling Medicated (3/32") Romet GR6-30 Section 6 #4		40,000	
16	Yearling Medicated (5/32") Romet GR7-30 Section 6 #5		40,000	
17	Large Fingerling (3/32", 1/8") GR6-30 Double Vitamin Slow Sinking		20,000	
18	Yearling Trout (5/32", 3/16") GR7-30 Double Vitamin Slow Sinking		290,000	

Total:

\*\* The quantities listed above are estimates to be used for bidding purposes only. Actual quantities may vary and will be released to the successful vendor at the time of order releases.

STATE OF WEST VIRGINIA  
Purchasing Division

## PURCHASING AFFIDAVIT

**West Virginia Code §5A-3-10a states:** No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate

**DEFINITIONS:**

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

**EXCEPTION:** The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**LICENSING:** Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

**CONFIDENTIALITY:** The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendors should visit [www.state.wv.us/admin/purchase/privacy](http://www.state.wv.us/admin/purchase/privacy) for the Notice of Agency Confidentiality Policies.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), it is hereby certified that the vendor acknowledges the information in this said affidavit and are in compliance with the requirements as stated.

Vendor's Name: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_