



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

| |
|------------|
| RFQ NUMBER |
| DNR90044 |

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| PAGE |
| 1 |

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|--|
| ADDRESS CORRESPONDENCE TO ATTENTION OF |
| KRISTA FERRELL 304-558-2596 |

RFQ COPY

TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

DIVISION OF NATURAL RESOURCES
 PROCUREMENT OFFICE
 CAPITOL COMPLEX
 BUILDING 3, ROOM 630
 CHARLESTON, WV
 25305 304-558-3397

| | | | | |
|------------------------------|---------------|--------------------------|-----|---------------|
| DATE PRINTED 11/13/2007 | TERMS OF SALE | SHIP VIA | FOB | FREIGHT TERMS |
| BID OPENING DATE: 11/20/2007 | | BID OPENING TIME 01:30PM | | |

| LINE | QUANTITY | UOP | CAT NO | ITEM NUMBER | UNIT PRICE | AMOUNT |
|------|----------|-----|--------|---|------------|--------|
| | | | | ADDENDUM NO. 4 | | |
| | | | | THIS ADDENDUM IS ISSUED TO: | | |
| | | | | 1.) ANSWER QUESTIONS INADVERTANTLY MISSED IN ADDENDUM NO. 2 SUBMITTED DURING THE TECHNICAL QUESTION PERIOD. | | |
| | | | | 2.) TO PROVIDE ADDITIONAL CLARIFICATIONS TO THE BID DOCUMENTS. | | |
| | | | | BID OPENING DATE REMAINS: NOVEMBER 20, 2007 | | |
| | | | | BID OPENING TIME REMAINS: 1:30 PM | | |
| | | | | ***** END ADDENDUM NO. 4 ***** | | |
| 0001 | 1 | LS | | 968-20 | | |
| | | | | RECREATION BUILDING AT CHEIF LOGAN STATE PARK | | |

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

| | | |
|-----------|-----------|------|
| SIGNATURE | TELEPHONE | DATE |
|-----------|-----------|------|

| | | |
|-------|------|-----------------------------------|
| TITLE | FEIN | ADDRESS CHANGES TO BE NOTED ABOVE |
|-------|------|-----------------------------------|

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
14. **HIPAA Business Associate Addendum** - The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in cases of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

SIGNED BID TO:

Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

November 8, 2007

TO: ALL BIDDERS

**REF: CHIEF LOGAN STATE PARK LODGE AND CONFERENCE CENTER
PROPOSED RECREATION CENTER
RFQ-DNR90044**

SUBJECT: ADDENDUM No. 4

This Addendum Bulletin shall be incorporated in the Construction Contract Documents including the Drawings and Specifications for the Project referenced above. All work amended as listed herein shall be included in your Bid Proposal and the bidder shall acknowledge this addendum on the Bid Form.

The Construction Contract Documents shall be amended as follows:

Questions and Answers

Question

Referring to detail "thickened slab" on sheet S.1, do we install this detail at all metal stud partition interior walls?

Answer

Only interior masonry partition walls will require a thickened slab. Metal Stud partition walls can be secured to the standard concrete floor section.

Question

The specification identifies to place perimeter insulation under slabs on grade. Does this also install at exterior perimeter of tennis courts since it is not concrete? What is the depth of the insulation?

Answer

Perimeter insulation is required under all concrete slab locations and needs to extend vertically 2'-0" below the slab and 2'-0" horizontally under the slab from the inside face of footers. It needs to be 2" in thickness and follow the guidelines outlined in the specifications. Contractor is not to provide perimeter insulation under any asphalt surface.

General Structural Notes:

Below are the loading revisions to the metal building specification provided for this building. Please note the Importance Factor and Thermal Factor changes.

Ground Snow Load, $P_g = 30$ psf
 Classification of Building (Importance Factor) III, $I_s = 1.1$
 Terrain Category C: Partially Exposed, $C_e = 1.0$
 Thermal Factor:, $C_t = 1.0$

Mechanical Clarifications

The Performance data for the HX-1 heat exchanger shown on P1.4 are as follows:

| | | | |
|-------------------------------------|---------------------------------|---------------------------------------|--|
| <u>Heating Rate</u> MBH | <u>Shell side flow</u> Max | <u>Shell</u> <u>Inlet</u> | <u>Shell</u> <u>Outlet</u> |
| 600 | 56 gpm | 180° | 150° |
| <u>Max. Tube</u> <u>Velocity</u> | <u>Fouling</u> <u>Factor</u> | <u>Tube Side</u> <u>Flow (Max)</u> | <u>Tube Side</u> <u>ΔP</u> |
| 4 fpm | .001 | 45 gpm | 5 ft. |

Change the Specification 15175, Section 2.3 D to read:

“Tubes: U-tube type with $\frac{3}{4}$ inch OD minimum seamless cupronickel tubes suitable for 125 psi working pressure, with tube bundle removable for inspection and cleaning.”

General Bid Submission Clarification

Builder's Risk Insurance is required for this project.