

Request for Quotation

RFO NUMBER DEP14251

ADDRESS CORRESPONDENCE TO ATTENTION OF

CHUCK BOWMAN

304-558-2157

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ENVIRONMENTAL PROTECTION 6 H - p DEPARTMENT OF OFFICE OF AML&R 601 57TH STREET SE CHARLESTON, WV 25304 304-926-0499

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GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid.
- 3. All quotations are governed by the West Virginia Code and the Legislative Rules of the Purchasing Division.
- 4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
- 5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
- 6. Payment may only be made after the delivery and acceptance of goods or services.
- 7. Interest may be paid for late payment in accordance with the West Virginia Code.
- 8. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
- 12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- **13. BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
- 14. HIPAA Business Associate Addendum The West Viginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

INSTRUCTIONS TO BIDDERS

- 1. Use the quotation forms provided by the Purchasing Division.
- 2. SPECIFICATIONS: Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as EQUAL to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- 3. Complete all sections of the quotation form.
- Unit prices shall prevail in cases of discrepancy.
- 5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
- **6. BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

SIGNED BID TO:

Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130



RFQ COPY

TYPE NAME/ADDRESS HERE

State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

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DEP14251

PAGE

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****ADDRESS:CORRESPONDENCE:TO:ATTENTION:OF:

CHUCK BOWMAN 304-558-2157

ENVIRONMENTAL PROTECTION

DEPARTMENT OF OFFICE OF AML&R 601 57TH STREET SE CHARLESTON, WV

25304 304-926-0499

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2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

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RFQ COPY

TYPE NAME/ADDRESS HERE

State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER DEP14251 PAGE

10

ADDRESS CORRESPONDENCE TO ATTENTION OF

CHUCK BOWMAN 304-558-2157

ENVIRONMENTAL PROTECTION DEPARTMENT OF OFFICE OF AML&R 601 57TH STREET SE CHARLESTON, WV

25304

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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation

DEP14251

PAGE

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CHUCK BOWMAN 304-558-2157

RFQ COPY TYPE NAME/ADDRESS HERE

ENVIRONMENTAL PROTECTION

DEPARTMENT OF
OFFICE OF AML&R
T 601 57TH STREET SE
CHARLESTON, WV
25304 304-926-0499

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State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Pay 50100 Post Office Box 50130 Charleston, WV 25305-0130

RFQ NUMBER DEP14251

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ADDRESS CORRESPONDENCE TO ATTENTION OF

CHUCK BOWMAN 304-558-2157

RFQ COPY TYPE NAME/ADDRESS HERE

ENVIRONMENTAL PROTECTION SH-P DEPARTMENT OF OFFICE OF AML&R 601 57TH STREET SE CHARLESTON, WV 25304 304-926-0499

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Request for Quotation

DEP14251

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CHUCK BOWMAN 304-558-2157

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STONEY RIVER REFUSE # 1 Requisition # DEP14251

Contractor's Bid Sheet

Company Name:	
Address:	

ITEM					
NO.	QUANT	TITY	DESCRIPTION	UNIT PRICE	AMOUNT
	· · · · · · · · · · · · · · · · · · ·				
1.0	1.0	LS	Mobilization and Demobilization (Limited to 5% of Total Bid)	LS	
2.0	1.0	LS	Construction Layout Stakes (Limited to 3% of Total Bid)	LS	
3.0	1.0	LS	Quality Control (Limited to 2% of Total Bid)	LS	
4.1	1.0	LS	Site Preparation (Limited to 5% of Total Bid)	LS	
4.2	60		Gravel Road Rehabilitation		
4.3	6	EA	Property Line Markers		
5.0	3,500	LF	Sediment Control		
6.0	4		Revegetation		
7.1	615		4' Grouted Riprap Channel		
7.2	2	EA	Level Spreader		
7.3	50		18" CMP Culvert		
8.1	10,400	CY	Unclassified Excavation		
8.2	4		Soil Cover		
11.1	100		Underdrain		
11.2	20	LF	Conveyance Pipe		
12.0	200	SY	Erosion Control Matting		
				1	
		*************************************			*

*********		********	TOTAL	<u> </u>	\$ -

Note: The DEP reserves the right to request additional information and supporting documentation regarding unit prices when the unit price appears to be unreasonable.

OMB #1029-0119 Expiration Date: Ol/31/2010

AML CONTRACTOR INFORMATION FORM

You must complete this form for your AML contracting officer to request an AML eligibility evaluation from the Office of Surface Mining to determine if you are eligible to receive an AML contract. This eligibility requirement applies to contractors and their sub-contractors and is found under OSM's regulations at 30 CFR 874.16.

	Tax Payer	,	
_State:	_ Zip Code:	Phone:	
E-mail addr	ess:		•
e Proprietorship	() Partnership	()LLC	
ng information in follow the instruc	the Applicant/Violat	or System (AVS), and sign below.). Select only
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at 800-643-9748 or request it from www.avs.osmre.~ov on the Internet.

Part D.

Contractor Name:

If the current entity and Entity OFT information for your business is incomplete or incorrect in AVS, or if there is no information in AVS for your business, you must provide all of the following information as it applies to your business affiliations. Please make as many copies of this page as you require.

- Every officer (President, Vice President, Secretary, Treasurer, etc.);
- All Directors;
- All persons performing a function similar to a Director;
- Every person or business that owns 10% or more of the voting stock in your business;
- Every partner, if your business is a partnership;
- Every member and manager, if your business is a limited liability company; and
- Any other person(s) who has the ability to determine the manner in which the AML reclamation project is being conducted.

Name Address Ending Date:	Position/Title Telephone # % of Ownership Begin Date:
Name Address	Position/Title Telephone # % of Ownership Begin Date: Ending Date:
Name Address	Position/Title Telephone # % of Ownership
Begin Date:	Ending Date:
Name Address	Position/Title Telephone # % of OwnershipBegin Date: _Ending Date:

PAPERWORK REDUCTION STATEMENT

The Paperwork Reduction Act of 1995 (44 U.S.C. 3501) requires us to inform you that: Federal Agencies may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. This information is necessary for all successful bidders prior to the distribution of AML funds, and is required to obtain a benefit.

Public reporting burden for this form is estimated to average 45 minutes per response, including time for reviewing instructions, gathering and maintaining data, and completing and reviewing the form. Direct comments regarding the burden estimate or any other aspect of this form to the Information Collection Clearance Officer, Office of Surface Mining Reclamation and Enforcement, Room 210 S1B, Constitution Ave., NW, Washington, D.C. 20240.

	AgencyREQ.P.O#
B	ID BOND
KNOW ALL MEN BY THESE PRESENTS. That we, the	e undersigned,
	, as Principal, and
	, a corporation organized and existing under the laws of the State of
	, as Surety, are held and firmly bound unto the State
	(\$) for the payment of which,
well and truly to be made, we jointly and severally bind ourselve	· · · · · · · · · · · · · · · · · · ·
	reas the Principal has submitted to the Purchasing Section of the I hereto and made a part hereof, to enter into a contract in writing for
NOW THEREFORE,	
hereto and shall furnish any other bonds and insurance required agreement created by the acceptance of said bid, then this oblig force and effect. It is expressly understood and agreed that the exceed the penal amount of this obligation as herein stated.	Il enter into a contract in accordance with the bid or proposal attached if by the bid or proposal, and shall in all other respects perform the gation shall be null and void, otherwise this obligation shall remain in full liability of the Surety for any and all claims hereunder shall, in no event,
The Surety, for the value received, hereby stipulates at way impaired or affected by any extension of the time within whi waive notice of any such extension.	nd agrees that the obligations of said Surety and its bond shall be in no ich the Obligee may accept such bid, and said Surety does hereby
IN WITNESS WHEREOF, Principal and Surety have h	ereunto set their hands and seals, and such of them as are corporations
have caused their corporate seals to be affixed hereunto and th	·
day of, 20	the process is the eighten by their proper consisting and
Principal Corporate Seal	
. ,	(Name of Principal)
	Ву
	(Must be President or
	Vice President)
	(Title)
	(Title)
Surety Corporate Seal	(Name of Surety)
	(Name of Sulety)
,	Attorney-in-Fact

IMPORTANT – Surety executing bonds must be licensed in West Virginia to transact surety insurance. Raised corporate seals must be affixed, a power of attorney must be attached.

AGENCY___ RFQ/RFP#___

BID BOND PREPARATION INSTRUCTIONS

		Bid Bo	nnd	
(A)	WV State Agency	KNOW ALL MEN BY THESE I	PRESENT	S, That we, the undersigned,
, ,	(Stated on Page 1 "Spending Unit")	(C)of(D)	,(E),
	Request for Quotation Number (upper	as Principal, and(F)	of	
	right corner of page #1)	(H), a corporation	organized	and existing under the laws
(C)	Your Company Name	of the State of with i		
(D)	City, Location of your Company	, as Surety, are		
(E)	State, Location of your Company	of West Virginia, as Obligee, in the penal	sum of	(K)
(F)	Surety Corporate Name	(\$) for the payme		
(G)	City, Location of Surety	we jointly and severally bind ourselves, or	ur heirs, a	dministrators, executors,
(H)	State, Location of Surety	successors and assigns.		
(I)	State of Surety Incorporation	The Condition of the above oblig		
(J)	City of Surety Incorporation	has submitted to the Purchasing Section o		
(K)	Minimum amount of acceptable bid	a certain bid or proposal, attached hereto a	and made	a part hereof to enter into a
	bond is 5% of total bid. You may state	contract in writing for		
	"5% of bid" or a specific amount on	(M)		
	this line in words.			
(L)	Amount of bond in figures	NOW THEREFORE.		
(M)	Brief Description of scope of work		~=	
(N)	Day of the month	(a) If said bid shall be rejected,		ringinal shall anter into a
(O)	Month	(b) If said bid shall be accepted contract in accordance with the bid or pro		
(P)	Year	any other bonds and insurance required by		
(Q)	Name of Corporation Raised Corporate Seal of Principal	other respects perform the agreement crea		
(R) (S)	Signature of President or Vice	this obligation shall be null and void, other		
(3)	President	force and effect. It is expressly understoo		
(T)	Title of person signing	Surety for any and all claims hereunder sh		
(U)	Raised Corporate Seal of Surety	amount of this obligation as herein stated	,	oroni, oxoboa ino ponai
(V)	Corporate Name of Surety	The Surety for value received, h	ereby stin	ulates and agrees that the
(W)	Signature of Attorney in Fact of the	obligations of said Surety and its bond sha		
(")	Surety	any extension of time within which the O		
NOTE:	Dated, Power of Attorney with Raised	Surety does hereby waive notice of any su		
11012.	Surety Seal must accompany this bid	IN WITNESS WHEREOF, Princ		
	bond.	hands and seals, and such of them as are		
		seals to be affixed hereto and these preser		
		this (N) day of (O)		
				•
		Principal Corporate Seal		(Q)
		•		(Name of Principal)
		(R)	Ву	(S)
				(Must be President or
				Vice President)
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		Surety Corporate Seal		(V)
				(Name of Surety)
				(W)
				Attorney-in-Fact

IMPORTANT – Surety executing bonds must be licensed in West Virginia to transact surety insurance. Raised Corporate Seals must be affixed and a Power of Attorney must be attached.

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STATE OF WEST VIRGINIA Purchasing Division

PURCHASING AFFIDAVIT

West Virginia Code §5A-3-10a states: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

EXCEPTION: The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

LICENSING: Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

CONFIDENTIALITY: The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendors should visit **www.state.wv.us/admin/purchase/privacy** for the Notice of Agency Confidentiality Policies.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), it is hereby certified that the vendor acknowledges the information in this said affidavit and are in compliance with the requirements as stated.

Vendor's Name:	
Authorized Signature:	_ Date:

Purchasing Affidavit (Revised 06/15/07)