

State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation

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ADDRESS CORRESPONDENCE TO ATTENTION OF

JOHN ABBOTT 304-558-2544

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DIV ENGINEERING & FACILITIES ELEANOR AFRC 111 ARMY/NAVY DRIVE

RED HOUSE, WV 25168

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GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid.
- 3. All quotations are governed by the West Virginia Code and the Legislative Rules of the Purchasing Division.
- 4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.

- 5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
- 6. Payment may only be made after the delivery and acceptance of goods or services.
- 7. Interest may be paid for late payment in accordance with the West Virginia Code.
- 8. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
- 12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- **13. BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
- 14. HIPAA Business Associate Addendum The West Viginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

INSTRUCTIONS TO BIDDERS

- 1. Use the quotation forms provided by the Purchasing Division.
- 2. SPECIFICATIONS: Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as EQUAL to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- 3. Complete all sections of the quotation form.
- 4. Unit prices shall prevail in cases of discrepancy.
- 5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
- 6. BID SUBMISSION: All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

SIGNED BID TO:

Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Rev. 9/25/07



RFQ COPY

TYPE NAME/ADDRESS HERE

State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130 Post Office Box 50130 Charleston, WV 25305-0130

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ADDRESS CORRESPONDENCE TO ATTENTION OF

JOHN ABBOTT 304-558-2544

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DIV ENGINEERING & FACILITIES **ELEANOR AFRC** 111 ARMY/NAVY DRIVE

RED HOUSE, WV 25168

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00001 <u>DEPOSITORIES</u>

Bidding documents may be examined without charge at the following locations:

The office of the Architect:

The Omni Associates – Architects 1543 Fairmont Avenue, Suite 201

Fairmont, WV 26554

Other plan depositories include:

McGraw-Hill Construction Dodge

2333 MacCorkle Ave. S.W.

Suite 203

St Albans, WV 25177

Contractor's Association of West Virginia

2114 Kanawha Boulevard, East

Charleston, WV 25311

WVARNG Eleanor Complex Road Security / Force Protection BID FORM - SECTION I (Base Bid and Alternates)

Dated:
(Bidder to insert date bid submitted)
SUBMITTED BY:
(Hereinafter called "Bidder")
West Virginia Contractor's License Number: WV
SUBMITTED TO:
The State of West Virginia (hereinafter called "Owner")
The Bidder, being familiar with local conditions affecting the cost of the Work and the Contract Documents, including Instructions to Bidders, Bid Form, General Conditions, Drawings, Specifications, and any Addenda or Clarifications issued, hereby proposes to furnish all material, labor, tools, taxes, transportation and expendable equipment necessary for the satisfactory and complete construction of the WVARNG Eleanor Complex – Road Security / Force Protection project, Eleanor, WV, in full accordance with, and in conformity to, the Contract Documents, for the stipulated sums as follows (Amount to be shown in both words and numbers.):
BASE BID:
For the Sum of:
(\$)
(The Base Bid includes the summation of items as described in Section II of the Bid

Form. Not including Allowances or Add Alternates.)

by Owner under allowance shall be included as part of the Contract Sum and not part of the allowance (Amount to be shown in both words and numbers.): Allowance 1: (Communications Installation) One Hundred Two Thousand Five Hundred Four Dollars and Thirty Seven Cents \$ 102,505.00 ADD ALTERNATES: Should the base bid be less than the funds available, the Owner will consider acceptance of Add Alternates. The alternates as listed below are abbreviated to indicate general work involved. The Bidder is advised to consult Section 01030 entitled "Alternates" for full scope of work and agrees to complete the work describe within for the stipulated sums as follows (Amount to be shown in both words and numbers.): Add Alternate 1: (Guard House & Connection to Sewer Lift Station) (\$_ (Site Lighting) Add Alternate 2: (\$ (Tank Trail w/ 2 Concrete Add Alternate 3: Turning Pads) (CSMS South Parking) Add Alternate 4: (Free Draining Base Trench Add Alternate 5: Installation) (West POV Parking) Add Alternate 6:

ALLOWANCES: Contractor's costs for coordination, receiving and handling at Project site, labor, installation, overhead and profit, and similar costs related to products and materials ordered

Add Alternate 7:	(Wash Point – Concrete I	Loop) 	
			(\$)
Add Alternate 8:	`	uilding asonry ——	(\$)
Add Alternate 8:	(Unheated Storage Brook Option No. 2 – Pre-engine Metal Building)	uilding neered	(\$)
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communication, or or with any compe or all bids, and to	agreement as to any matt titor. The Bidder agrees th	er relating to nat the Owner he bidding.	bendently, without consultation, of this bid with any other bidder reserves the right to reject any The Bidder agrees that this bid period of 90 days.
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Omni Project No. 20425

Address:	Fax:
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END OF SECTION I

BID FORM - SECTION II - (Unit Prices)

The costs indicated below are included in, and are a breakdown of, the Base Bid. In the event the total segregated prices shown below differ from the Base Bid indicated above, the Base Bid will govern.

In the event that unit quantities stated below differ from quantities required for completion of the Work, unit costs as stated below shall be the basis of adjustments in Contract Sum, in accordance with Contract Conditions, Section 01026 – Unit Prices.

BASE BID

Item No.	Quantity	Description	Unit	Unit Price	Amount			
	Access Road							
1	1	Mobilization, cannot exceed 10 percent of the total amount bid.	LS	LS				
2	1	General Construction Administration, cannot exceed 5 percent of the total amount bid.	LS	LS				
3	1	Quality Control, cannot exceed 3 percent of the total amount bid.	LS	LS				
4	1	Site Clearing, cannot exceed 3 percent of the total amount bid.	LS	LS				
5	4	Unclassified Excavation WV Unit #207001-001	LS	LS				
6	1	Unclassified Fill (Soil) WV Unit #207001-001	LS	LS				
7	1	Unified Engineered Fill WV Unit #207002-001	LS	LS				
8	50	Temporary Gravel	TN					
11	848	Geogrid	SY					
12	400	Pavement Repair	SY					
13	275	Class I Aggregate Base Course WV Unit #307001-001	TN					

Item No.	Quantity	Description	Unit	Unit Price	Amount
14	2,490	Free Draining Base Course WV Unit #311006	TN		
15	596	Hot-Mix Asphalt Wearing Course WV Unit #401002-001	TN		
16	2,399	Hot-Mix Asphalt Base Course WV Unit #401001-001	TN		
21	723	12" Reinforced Concrete Pipe (Storm Water)	LF		
22	5	Storm Catch Basin WVDOH Approved	EA		
33	1	Temporary Erosion & Sediment Control Measures	LS		·
34	20,050	Permanent Seed Mix/Fertilizer/Soil Amendments & Mulch	SY		
35	1	6" Cleanout	EA		
36	739	Erosion Control Matting (North American Green Type SC 150) WV Unit #655002-000	SY		
37	85	Riprap w/ Seed Mixture (For Slope Armoring) WV Unit#218001-000	CY		
40	7,165	Pavement Marking Lines, 4" Width - Yellow	LF	:	
41	9,976	Pavement Marking Lines, 4" Width – White WV Unit #663001-004	LF		
45	1	Relocated Existing Swing Gate	EA		
46	1	Swing Gate (8' Tall, 24' Wide Double Leaf)	EA		
50	780	Remove Chain Link Fence, w/ Barbed Wire	LF		
. 51	890	Chain Link Fence, 8' Ht w/ Barbed Wire	LF		
52	125	24"RCP (fix drainage low areas)	LF		
53	8,518	Free Draining Base Course Trench (includes fabric, pipe)	LF		
54	1	Adjust Manhole for low drainage area tie-in	LS	LS	

	Wash Point					
Item No.	Quantity	Description	Unit	Unit Price	Amount	
5	1	Unclassified Excavation WV Unit #207001-001	LS	LS		
7	1	Unified Engineered Fill WV Unit #207002-001	LS	LS		
9	463	Geotextile Fabric for Separation (Non-woven Fabric) WV Unit #207034-000	SY			
10	463	Geotextile Fabric for Separation (Woven Fabric) WV Unit #207034-000	SY			
14	79	Free Draining Base Course WV Unit #311006	TN			
18	463	Reinforced Portland Cement Concrete Pavement WV Unit #501001	SY			
20	130	Plain Concrete Curb WV Unit #610001-002	LF			
21	115	12" Reinforced Concrete Pipe (Storm Water)	LF			
22	1	Storm Catch Basin WVDOH Approved	EA			
31	1	12" Flared End Section	EA			
34	1,800	Permanent Seed Mix/Fertilizer/Soil Amendments & Mulch	SY			
39	4	Outlet Protection (Riprap) WV Unit #218001-000	SY			
46	1	Swing Gate (8' Tall, 24' Wide Double Leaf between Wash Point & Military Parking)	EA			
55	1	Wash Point	LS	LS		

Wash Point - Asphalt Loop						
item No.	Quantity	Description	Unit	Unit Price	Amount	
7	1	Unified Engineered Fill WV Unit #207002-001	LS	LS		
9	2,002	Geotextile Fabric for Separation (Non-woven Fabric) WV Unit #207034-000	SY			
10	2,002	Geotextile Fabric for Separation (Woven Fabric) WV Unit #207034-000	SY			
13	433	Class I Aggregate Base Course WV Unit #307001-001	TN			
14	341	Free Draining Base Course WV Unit #311006	TN			
15	225	Hot-Mix Asphalt Wearing Course WV Unit #401002-001	TN			
16	661	Hot-Mix Asphalt Base Course WV Unit #401001-001	TN			
			тот	AL BASE BID		

ADD ALTERNATES

Alternate No. 1 – Guard House & Connection to Sewer Lift Station					
Item No.	Quantity	Description	Unit	Unit Price	Amount
7	1	Unified Engineered Fill WV Unit #207002-001	LS	LS	
9	3,459	Geotextile Fabric for Separation (Non-woven Fabric) WV Unit #207034-000	SY		
10	3,459	Geotextile Fabric for Separation (Woven Fabric) WV Unit #207034-000	SY		
13	372	Class I Aggregate Base Course WV Unit #307001-001	TN		
14	372	Free Draining Base Course WV Unit #311006	TN		
18	3,459	Reinforced Portland Cement Concrete Pavement WV Unit #501001	SY		
19	188	Concrete Sidewalk (Includes Stone Base) WV Unit #609001-001	SY		
20	706	Plain Concrete Curb WV Unit #610001-002	LF		
21	332	12" Reinforced Concrete Pipe (Storm Water)	LF		
22	4	Storm Catch Basin WVDOH Approved	EA		
23	1	Lane Direction Sign	LS		
24	12	Interlocking Speed Bump (4' Sections - Yellow)	EA		
25	835	Compacted Subgrade – 18" deep	CY		
26	357	6" D.I.P. CL50 Gravity Sewer Pipe Including Conn. To Station	LF		
30	230	1" Copper Waterline to include Connection	LF		
38	3	Drop Arm Beam Barrier	EA		
42	4	Directional Arrow (Type V)	EA		
43	139	Stop Bar 24"	LF		
44	6	Stop Sign	EA		

			TOTAL ADD ALTE	RNATE NO. 1	
56	1	Guard House	LS	LS	
48	1	12" Pipe Bollards	EA		
47	11	8" Pipe Bollards	EA		

Alternate No. 2 – Site Light Poles and Wiring					
Item No.	Quantity	Description	Unit	Unit Price	Amount
57	1	Site Light Poles and Wiring	LS	LS	
		тот	AL ADD ALTE	RNATE NO. 2	

Alternate No. 3 - Tank Trail with Turning Pad					
Item No.	Quantity	Description	Unit	Unit Price	Amount
5	1	Unclassified Excavation WV Unit #207001-001	LS	LS	
7	1	Unified Engineered Fill WV Unit #207002-001	LS	LS	
9	178	Geotextile Fabric for Separation (Non-woven Fabric) WV Unit #207034-000	SY		
10	1,592	Geotextile Fabric for Separation (Woven Fabric) WV Unit #207034-000	SY		
11	1,414	Geogrid	SY		
13	590	Class I Aggregate Base Course WV Unit #307001-001	TN		
14	31	Free Draining Base Course WV Unit #311006	TN		
18	178	Reinforced Portland Cement Concrete Pavement WV Unit #501001	SY		
20	280	Plain Concrete Curb WV Unit #610001-002	LF	·	

27	1,222	Aggregate Base Course AASHTO NO.1 WV Unit #703001-001	TN		
34	1,220	Permanent Seed Mix/Fertilizer/Soil Amendments & Mulch	SY		
		TOTAL	ADD ALTE	RNATE NO. 3	

	Alternate No. 4 - CSMS Parking South				
Item No.	Quantity	Description	Unit	Unit Price	Amount
7	1	Unified Engineered Fill WV Unit #207002-001	LS	LS	
9	1,667	Geotextile Fabric for Separation (Non-woven Fabric) WV Unit #207034-000	SY		
10	1,667	Geotextile Fabric for Separation (Woven Fabric) WV Unit #207034-000	SY		
13	360	Class I Aggregate Base Course WV Unit #307001-001	TN		
14	284	Free Draining Base Course WV Unit #311006	TN		
15	138	Hot-Mix Asphalt Wearing Course WV Unit #401002-001	TN		
16	367	Hot-Mix Asphalt Base Course WV Unit #401001-001	TN		
17	50	Tack Coat Bituminuous Material WV Unit #408002-001	GAL		, , , , , , , , , , , , , , , , , , , ,
34	430	Permanent Seed Mix/Fertilizer/Soil Amendments & Mulch	SY		
41	940	Pavement Marking Lines, 4" Width - White	LF		
49	23	Wheel Stops (Recycled Plastic)	EA		
		TOTAL	ADD ALTE	RNATE NO. 4	,

Alternate No. 5 - FDB AFRC/CSMS					
Item No.	Quantity	Description	Unit	Unit Price	Amount
53	1,221	Free Draining Base Course Trench (Includes fabric, pipe)	LF		
		TOTAL	ADD ALTE	ERNATE NO. 5	

Alternate No. 6 - CSMS Parking West					
ltem No.	Quantity	Description	Unit	Unit Price	Amount
5	1	Unclassified Excavation WV Unit #207001-001	LS	LS	
10	1,624	Geotextile Fabric for Separation (Woven Fabric) WV Unit #207034-000	SY		
13	527	Class I Aggregate Base Course WV Unit #307001-001	TN		
21	115	12" Reinforced Concrete Pipe (Storm Water)	LF.		
22	1	Storm Catch Basin WVDOH Approved	EA		
34	1,600	Permanent Seed Mix/Fertilizer/Soil Amendments & Mulch	SY		
60	1	Adjust Ex. Sanitary Manhole	LS	LS	
		TOTAL	ADD ALTE	RNATE NO. 6	

Alternate No. 7 - Wash Point - Concrete Loop							
Item No.	Quantity	Description	Unit	Unit Price	Am	ount	
18	2,002	Reinforced Portland Cement Concrete Pavement WV Unit #501001	SY				
15	-225	Hot-Mix Asphalt Wearing Course WV Unit #401002-001	TN		()	
16	-661	Hot-Mix Asphalt Base Course WV Unit #401001-001	TN		()	
59		TOTAL ADD ALTERNATE NO. 7					

item No.	Quantity	Description	Unit	Unit Price	Amount
		Unheated Storage Building			
58A	1	Option 1 - Masonry Bearing Building	LS	LS	· · · · · · · · · · · · · · · · · · ·
58B	1	Option 2 – Pre-engineered Metal Building	LS	LS	

STATE OF WEST VIRGINIA Purchasing Division

PURCHASING AFFIDAVIT

West Virginia Code §5A-3-10a states: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate

DEFINITIONS:

Purchasing Affidavit (Revised 06/15/07)

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

EXCEPTION: The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

LICENSING: Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

CONFIDENTIALITY: The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendors should visit **www.state.wv.us/admin/purchase/privacy** for the Notice of Agency Confidentiality Policies.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), it is hereby certified that the vendor acknowledges the information in this said affidavit and are in compliance with the requirements as stated.

Vendor's Name:		
Authorized Signature:	Date:	_