



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
DEFK8212

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
JOHN ABBOTT
304-558-2544

VENDOR

RFQ COPY
 TYPE NAME/ADDRESS HERE

SHIP TO

DIV ENGINEERING & FACILITIES
NATIONAL GUARD ARMORY
COMBINED SUPPORT MAINT. SHOP
ROUTE 62 NORTH
PT. PLEASANT, WV
25550-9999 341-6368

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
04/27/2008				

BID OPENING DATE: **05/23/2008** **BID OPENING TIME 01:30PM**

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM #01						
THIS ADDENDUM IS ISSUED TO MODIFY, ADD TO, AND EXTEND THE BID OPENING DATE, PER THE ATTACHED.						
NEW BID OPENING DATE: 5/23/2008; 1:30 PM						
0001	1	LS		285-54		
LIGHTING FIXTURES, INDOOR						
***** THIS IS THE END OF RFQ DEFK8212 ***** TOTAL:						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
14. **HIPAA Business Associate Addendum** - The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in cases of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

SIGNED BID TO:

Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

Addendum #1 – 24 April 08

**Prepared / Submitted By: Joe McClung
Project Manager**

RFQ Number: DEFK8212

Point Pleasant RSMS, Point Pleasant, West Virginia

This Addendum forms a part of the Contract Documents and modifies the original Bidding Documents.

**ATTACH THIS ADDENDUM TO THE FRONT COVER OF THE PROJECT MANUAL AND
ACKNOWLEDGE RECEIPT OF THIS ADDENDUM IN THE SPACE PROVIDED ON THE BID FORM.**

CLARIFICATIONS/GENERAL COMMENTS:

Bidding Procedures

- a. All Contractors submitting a bid are required to procure a bid packet from the State of West Virginia - Purchasing Division that contains specific instructions for submitting a bid. Contact Mr. John Abbott at State Purchasing for more information.
- b. Any and all questions pertaining to this project must be addressed through Mr. John Abbott during the bidding phase. Mr. John Abbott's phone number is (304)558-2544.

Pre-bid Conference

- a. A list of those attending the Pre-bid Conference is included in this addendum (Copy attached).
- b. Contractors were given the opportunity to inspect the RSMS Facility to review with Joe McClung the removal of existing light fixtures and the installation of new light fixtures..

Comments during Pre-Bid Meeting

- a. The question was asked, "Can the contractor work in the evenings". Till 6:00 pm.
- b. The question was asked, "Is there asbestos in the roof decking (Tectum) within the rebuild area". No is the answer.
- c. No exit/emergency light will be installed in the door exiting the spray booth room.
- d. The contractors are to assume responsibility for providing circuit, circuit breakers and conduit as required.
- e. Notice to proceed will be provided to the successful contractor 60 days after receipt of the contract. The long lead time in shipment of many of the fixtures is the reason for the 60 days.
- f. Explosion proof switches, circuits are to be provided as required.
- g. If ceiling tile is damaged in the hall way during installation of light fixtures WVANG will replace damaged tile.

Additional Information

- a. Additional site visits may be made by contacting Mr. Rick Holley @ (304) 561-6252.
- b. The Type P fixtures (6 ea.) are not to be a part of the contract. A revised enclosed Exhibit B shall reflect this.
- c. Added to the TYPE E fixtures an additional four (4) fixtures and the remove four (4) fixtures. The additional TYPE E is reflected in enclosed revised Exhibit B.
- d. The existing fixtures in the spray paint area shall be re-lamped with 400 watts metal halide lamps. In the specifications the original fixtures were noted to be re-lamped, but no mention of the wattage of the lamp.
- e. The project shall be performed by qualified electricians.
- f. The bid date has been revised from May 15th to May 23rd. The bid time shall remain the same.
- g. The contact person, Joe McClung shall be away from the office from April 27th to May 10th and will be in the office on May 12th. Please contact MAJ Michael J. Beaker at (304) 561-6333 with any questions during this time.

END OF ADDENDUM

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4-23-08

IDT. PLEASANT LIGHTING

COMP. NAME	NAME OF INDIVIDUAL	TIME ARRIVED
WUANG	Joe Miley	9:13 A.M.
David's Electric	Frank Roush	9:30
FRAME	MICHAEL GRUNDY	9:30
Masters Service	Becky Powell	9:30
Summit Elect.	Rick Gandy	9:30
Dan Hill cont.:	Hugh Rexrode	9:30
Eight Treasures of Kentucky, LLC	Kenneth Elliott	9:45
PROGRESSIVE ELECTRIC	Duane Sitrow	9:55